



2012/13 ADOPTED BUDGET

CITY OF TULARE 2012/13 ADOPTED BUDGET



Mission Statement

To promote a quality of life making Tulare the most desirable community
in which to live, learn, play, work, worship and prosper.

**WAYNE ROSS, MAYOR
SKIP BARWICK, VICE MAYOR
DAVID MACEDO, COUNCIL MEMBER
CRAIG VEJVODA, COUNCIL MEMBER
MARK WATTE, COUNCIL MEMBER**

prepared under the direction of Don Dorman, City Manager

Adopted by the City Council June 19, 2012

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HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL:

Fiscal year 2011/12 confronted the City of Tulare and its community with the reality of the new economy. No longer will wealth flow because of speculation and “easy money”; this is no longer the norm. Local governments will need to return to excellence at performing the “basics” to spur their community’s wealth and income to increase. The slow economic recovery, coupled with the demise of Redevelopment Agencies in the State of California, eliminated most options for dealing with the City’s persistent General Fund deficit: what remains is fiscal discipline and activities that create real “value.”

The City of Tulare has been budgeting in a way that is not sustainable while hoping that the economy would turn and revenues would start growing again. There has been a structural deficit in place for several years as expenses grew at a faster rate than revenues while management awaited economic recovery. For the past few years, that budget gap has been “closed” through the use of rainy day funds and massive infusions of one-time money -- including loan repayments from the Tulare Redevelopment Agency.

It appears that the “Great Recession” may have permanently changed the economic landscape and that a “Great Recovery” is unlikely to happen anytime soon. With this fiscal year 2012/13 balanced budget proposal, the City begins to end that practice by working to bring expenses more in line with actual revenues and saving its rainy day funds for when they are truly needed. This budget also proposes an approach that does not wait for an external recovery, but instead starts to fight back from within the organization. It is a budget and approach that compels City Council leadership towards making the changes needed to create an organization that is excellent at its core mission and services.

The City is facing economic and financial challenges that require real and meaningful changes to the way in which the City conducts its business. We must provide the citizen’s of Tulare with services they value and are willing to pay for. This means listening to their voice (expressed through their City Council representatives and through the daily communication of citizens), and continuously improving all City functions. An internal culture that works constantly to produce value and eliminate waste is needed. Such a cultural change does not happen on its own and without resources dedicated towards its achievement. This budget proposal rests on the assumption that resources will be provided to instill a LEAN culture.

A LEAN culture means a work place where continuous improvement is achieved through the elimination of waste (waste itself is specifically defined in LEAN management literature as non-value added activities). A LEAN culture recognizes that employees aren’t just the most important resource in the organization; they are the organization. This means that City

processes and projects must be managed in ways that are safe, productive, and produce goods and services that meet the public's expectations of value, as reflected in their willingness to pay the cost of those goods and services.

Despite the instability in the economic climate, the City of Tulare celebrated several accomplishments during FY 2011/12. These accomplishments involved completing projects affecting the City's water system, sewer system, street improvements, business climate, housing and overall quality of life for Tulare residents.

Progress was made on each of the goals that the City Council identified as their current top five goals. These goals, set in November 2011, were to:

1. Keep the City's "financial house" in order through cost containment, implementing "Going Lean," and continuing the reserve policy.
2. Develop and implement the City's economic development role and policy by January 2012, which includes the creation of a Business Assistance Program and a process whereby new or expanding companies designate Tulare as point of sale for qualifying purchases. (Council checked this goal as complete in fiscal year 2011/12).
3. Complete the Cartmill overpass and interchange projects, which involve Environmental Review process and Right of Way acquisition.
4. Implement a street maintenance and repair plan by March 2012 – the "Dirty 30" – Currently underway.
5. Complete the General Plan Update May 2013 – Currently underway.

The proposed fiscal year 2012/13 budget document incorporates these top goals. It also asks for the City Council's answers to key questions: (1) Does the proposed budget set forth the Council's relative funding priorities correctly? (2) Does the proposed budget's new emphases on providing resources aimed at improving the City's process and project management capabilities (towards a LEAN operation) satisfy Council's #1 stated goal above? (3) Does the use of loan repayments and health insurance savings to balance the budget this fiscal year as bridging tools comport with the Council's ultimate goal of forcing revenues to equal expenditures? These are key questions.

ECONOMIC UPDATE

Evaluating the proposed budget requires the Council to consider the overall economic and social situation in which it was formulated. This situational analysis calls for looks at the indicators concerning the national, state and local economies.

U.S. ECONOMY – TURNING THE CORNER

Based upon macro economic data, national economic activity picked up toward the end of 2011 with real GDP growing by about 3% per annum in the fourth quarter. In particular, households are feeling more confident and spending more. Job growth has improved from its temporary weakness in mid-2011, making consumers more confident and willing to spend. Vehicle sales are steadily improving.

Gross demand for U.S. produced products increased in the third quarter of 2011, after being functionally flat in the first quarter. Growth in Q4 2011 was driven by companies rebuilding stockroom inventories, not by consumers who were shopping more or foreign businesses buying more American-made products. What remains to be seen is whether businesses will have much of an appetite for building up inventories if demand flattens.

Employment growth picked up at the end of 2011, with nonfarm payrolls increasing by 200,000 in December. Worker productivity growth has slowed, making it harder for businesses to meet stronger demand without increasing their workforces. Labor is presently relatively inexpensive and with the improvement in profits over the past few years, firms have the money to hire. More goods and services are being produced today than when the recession began in 2007, but with 6 million fewer jobs. That last recession moved people out of less productive positions that could be replaced with technology or efficiency measures.

New multifamily residential housing may be picking up as low vacancy rates spur construction. Single-family building seems to have hit bottom, but will not be a significant contributor to growth until 2013 or beyond. Non-residential construction could start to pick up at the end of this year. The single-family residence construction industry drag on the City of Tulare's economy can be seen in the following historical data regarding new residential construction permits issued: 2009 – 193; 2010 – 111; 2011 – 154; 2012 – 17 through May.

Among private sector employers in Tulare County, manufacturing ranks only slightly behind agriculture and healthcare in employment. Manufacturing accounted for approximately 11,400 jobs in Tulare County in 2011, with average annual worker

earnings of more than \$53,000, totaling more than \$600 million. Additionally, the average annual manufacturing output in Tulare County is approximately \$3.7 billion. Manufacturing jobs will increase 16% in Tulare County by 2019.

The direction the economy will take will be determined by a number of additional factors and how they play out during the year. These include:

1. The rate of European deterioration and depth of their recession.
2. Growth in the BRIC nations (Brazil, Russia, India, and China), which appear to be peaking.
3. Investment in the U.S. by businesses to improve their long-term market positions through real investment as opposed to acquisitions, consolidation, and layoffs.
4. The degree of continued domestic (including Canada) energy development, both traditional carbon-based and renewable.
5. The impact of intense political debates in a national election year on the psyche of the Consumer and Business investment climate.
6. The degree of Baby Boomer adjustment to the new realities they now envision for the foreseeable future.
7. The degree of government austerity due to political winds and eroding tax bases. Austerity is likely to hit harder in 2013 due to property tax revaluations on the local level.
8. The removal of uncertainty regarding future health care so that prospective employers can better forecast their future labor cost.
9. And most importantly, how much businesses can increase their productivity.

Among the trends of apparent significance to Tulare are: (1) the increasing gains of on-line retailers and their negative impacts on brick and mortar stores (especially given Tulare's extreme reliance on sales tax revenues for core government services); (2) increasing gas prices (the City needs to continue to reduce its fleet costs, but higher prices do help City sales tax revenues); (3) manufacturing is adding to the U.S. economic recovery (15% above its low of 2 ½ years ago), (4) Government is the largest employer in Tulare County and governments are shedding jobs, (5) Europe's financial risks imperil the U.S. economic recovery, and (6) continued house price depression and foreclosures continue to depress City property tax revenues.

CALIFORNIA BEGAN NEW YEAR WITH LITTLE MOMENTUM

California, like the nation, is in the midst of an uneven economic recovery. In early May, Governor Brown released his revision of the State budget announcing the projected budget deficit had increased from roughly \$9 billion in January to now an estimated \$16 billion. Factoring into the larger projected deficit are lower revenues in the current year, lower projected revenues in the budget year, and increased expenditures in the current year due to court decisions and higher workload in health and human services.

In his revised budget proposal, the Governor officially pegs the deficit at \$15.7 billion on a \$91.4 billion budget, and proposes a total of \$8.3 billion in cuts (an additional \$4.1 billion from the January proposal).

Among some of the more significant components pulled from the revised budget proposal:

- Assumes passage of his November ballot initiative, implementing temporary increased taxes on the affluent and a quarter-percent increase in the sales tax.
- Proposes to transfer \$1.4 billion in redevelopment funds from local agencies to the General Fund through a legislative framework.
- Proposes using \$292 million from the national mortgage settlement.
- Proposes a 5% furlough for State employees, resulting in a 4-day, 9.5 hour-work day week.
- Proposes various reductions to hospital and nursing home funding to lower Medi-Cal costs.
- Proposes reducing In-Home Support Services hours by 7%.
- Additional cuts would take place in education with failure of the ballot initiative, including \$5.5 billion to K-12 and community colleges, and \$250 million less for UC and CSU.

Some anticipated bright spots in economy include export growth and strength in technology-related service sectors. However, weakness in the housing marketing continues to affect both the construction industry and the financial services sector. The end of the federal fiscal stimulus program and declining governmental employment also are limiting economic growth.

Projections forecast continuation of this slow, arduous recovery, with California's unemployment rate remaining above 10% through mid-2014 and above 8% through the end of 2017. Of the nearly 240,000 jobs that California has added over the past year, almost 60% of those jobs have been created in sectors that pay at least \$50,000 per year on average.

Disappointing is the Central Valley's inability to capture such industries which support such wages; and correspondingly, sales taxes and real property taxes.

Similar to the nation, consumption spending in California rebounded in 2011 with growing vehicle sales playing a significant role. Taxable retail sales during the first three quarters of 2011 grew 8.5% from the same period in 2010. New motor vehicle registrations during the first nine months of 2011 were up over 11% from the same months in 2010. California industries that are not connected to the high technology and export markets, however, have not fared well. In particular, the state's housing market, still burdened by high foreclosure rates (especially in the Central Valley) weakened considerably during the midyear slowdown. These trends are likely to continue into 2012 because more foreclosure actions are anticipated.

When examining the underlying drivers of economic and job growth in California, the statistics point cautiously to an economy that is beginning to rebound out of the recession. Consumers are showing a steady increase in spending over the past two years. Taxable sales in California have risen by more than 17% since their trough in the second quarter of 2009. Fuel/service stations have led the way. Similar trends hold true for the City of Tulare. A recent report from MuniServices, LLC shows a 9.0% increase in sales tax net cash receipts for Tulare and a 10.3% increase in Tulare's ½% measure during the time period of April, 2010-March, 2012.

IMPACTS OF THE STATE'S FINANCIAL CONDITION

The instability of the State's budget continues to be a real threat to local governments, including the City of Tulare. The City has made adjustments to prior State actions, including the reduction of the Vehicle License Fees (VLF) and the "triple flip" budget action. Additionally, the State's decision to eliminate redevelopment activities is discouraging given the many success stories within the community. Nevertheless, the City of Tulare is taking actions to balance the budget absent approximately \$6 million annually in tax increment monies; to suspend all redevelopment activities, and to comply with legislation in the formation of a successor agency to take over the assets and obligations of the former redevelopment agency.

The State's voracious appetite and seeming inability to control either its own spending or to jump start revenue generating activities point to further reallocations from local control to State coffers. It appears the State could seek to pull additional revenue sources or, perhaps more likely, continue to shift its own cost responsibilities onto local governments. Either way,

city residents throughout California will more than likely need to become much more efficient or learn to live with fewer public goods.

THE “NEW NORMAL” OF LOCAL GOVERNMENT

The City of Tulare is part of the Visalia/Porterville Metropolitan Area. The population of the entire area is 450,840 as of January 1, 2012. This represents a 1.3% change from January 1, 2011. Tulare’s share of the State’s total population is just over 60,000.

Between 2011 and 2016, total employment growth in Tulare County is expected to average 1.5% per year and non-farm job growth to average 2.3% per year in the areas of professional services, wholesale and retail trade, construction, and government. These sectors account for 58% of growth during this time period. Due to regulatory constraints and dairy closures, farm employment is expected to rise modestly to an estimated 11% of total employment growth.

Real per capita income for Tulare County is forecasted to rise 1.1% per year between 2012 and 2016. Total taxable sales, adjusted for inflation, are expected to increase by an average of 6.0% percent per year from 2012 to 2016, but do not return to the 2006 peak level until 2014.

Growth in seasonally adjusted taxable sales slowed in Tulare County in the third quarter of 2011, increasing just 0.3% from the second quarter. During the same period, Fresno and Kern Counties saw quarter-over-quarter declines of 0.4% and 0.5%, respectively. This slowdown comes as no surprise since taxable sales in many regions have either reached or are hovering around their pre-recession peaks. Tulare County is currently just 1% below its pre-recession peak. Given the trends seen across the U.S. and California, it is expected Tulare County will continue to see an increase in taxable sales in the quarters ahead, just not at the same pace as previous years. Sales Tax forecast numbers provided by MuniServices, LLC for the City of Tulare for 2012 through 2016 remain consistent at a conservative growth at an average of 4.0%.

Median home prices in Tulare County are stabilizing around their current level of \$115,000-\$120,000. As median home prices continue to level off, it’s important to remember that home prices spiked sharply during the housing bubble but per capita incomes in the region did not.

Based on above situational analyses, this budget assumes that fiscal year 2012/13 will be relatively flat in terms of revenues compared to fiscal year 2011/12. It also assumes that employment costs for CalPERS benefits and other employee

overhead factors will increase while base wages (reflecting the City's economic circumstances and relatively low inflation levels) will remain flat.

INCOME (IN 1999 and 2010 INFLATION-ADJUSTED DOLLARS) California, Counties, Incorporated Cities, and Census Designated Places		
Jurisdiction	Income in 1999 Dollars Per Capita Household	Income in 2010 Dollars Per Capita Household
Fresno County	\$15,495	\$19,618
Fresno City	\$15,010	\$19,004
Kern County	\$15,760	\$19,954
Bakersfield	\$17,678	\$22,382
Tulare County	\$14,006	\$17,733
Dinuba	\$11,566	\$14,644
Porterville	\$12,745	\$16,137
Tulare	\$12,493	\$17,239
Visalia	\$18,422	\$23,324

PROPERTY TAX

Property tax and sales tax are the City's most significant revenue sources. While sales tax revenue projections remain optimistic, property tax revenues for Tulare continue to remain flat. Property taxes grew steadily for the first few years of the new millennium, as shown in the chart below. A major increase took place between FY 06/07 and 07/08 when the State swapped Vehicle License Fee revenues for property taxes. These revenues peaked in FY 08/09.

For this last year and projected upcoming years, property tax revenue for Tulare is expected to see conservative growth or no growth, which is a reflection of the housing market collapse. Last year's decline was due to reevaluations of property

values downward. For the upcoming budget year and projected 5-year budget, Staff is using a modest increase of 2.00%, reflecting a more stable real estate market.

CITY OF TULARE ASSESSED VALUE OF TAXABLE PROPERTY – LAST TEN FISCAL YEARS

FISCAL YEAR ENDED JUNE 30	SECURED	UNSECURED	TOTAL ASSESSED VALUE
2002	\$1,431,235,607	\$63,927,877	\$1,495,163,484
2003	1,484,343,994	65,990,013	1,550,334,007
2004	1,562,323,196	67,852,847	1,630,176,043
2005	1,666,885,107	68,073,906	1,734,959,013
2006	1,891,681,055	73,181,208	1,964,862,263
2007	2,281,534,333	79,440,106	2,360,974,439
2008	2,751,300,875	99,377,099	2,850,677,974
2009	2,960,375,724	109,793,770	3,070,169,494
2010	2,821,529,666	111,490,540	2,933,020,206
2011	2,867,056,082	107,447,481	2,974,503,563

The San Joaquin Valley is widely recognized as the richest, most diverse agricultural area in the world, with more than 250 agricultural commodities produced in the heart of California. Tulare County and specifically the City of Tulare, is the pulse of agricultural production in California and is one of the top agricultural producing areas in the United States. Approximately one-half of all agricultural production in California occurs in the southern San Joaquin Valley, within a 100-mile radius of Tulare.

The 2010 Tulare Crop Report published by the Tulare County Agricultural Commissioner showed a large increase in the total value of all crops, and based upon strong reports for state and regional agricultural exports, it is expected 2011 numbers will follow similar trends. Preliminary numbers reported by the Wisar Trade Data Base show from January 2011 to

November 2011, total exports of California agricultural products increased 15.3% over the same time frame in 2010. California dairy products saw an even greater increase of 24.3% over the same period.

Agriculture is the largest private employer in the county with farm employment accounting for nearly a quarter of all jobs. Processing, manufacturing, and service to the agriculture industry provide many other related jobs. Six of the top fifteen employers in the county are food handling or processing companies, which includes fruit packing houses and dairy processing plants. One in every five jobs in the San Joaquin Valley is directly related to agriculture. Sadly, land values of agricultural land are significantly lower than urban land. The large agricultural base appears to have a tendency to depress the urban values it surrounds in the Central Valley

It is not anticipated that Tulare County or the San Joaquin Valley will be capitalizing on the boom in computer and electronic manufacturing in the years to come. However, many of the hi-tech innovations in non-farm businesses are being introduced into farming counterparts. These hi-tech applications include biological and genetic design, and mechanical and computer engineering, production improvement technology and methodologies. Ideally, the City of Tulare and its residents are well situated to capture many of these higher paying opportunities. This is a must because while these technologies will create opportunities they will not doubt be used to reduce the demand for lower skilled and trained workers.

In short, Tulare County, and the City itself, must continue to adapt and respond to the aftermath of the new economy spawned by Great Recession. This aftermath includes government revenues that will be increased only with smart planning and clever implementation of programs that spur private productivity reduced State revenue sharing and increased State revenue-takings and an environment for public goods of high value only. The current condition of local government has been called the “new normal” because it appears to be a permanent, ongoing condition.

OPERATIONAL IMPACTS AND CHALLENGES – A BUDGETED RESPONSE

This budget proposes that the City thrive by adapting to the new normal. The public goods mix, how services are performed, and the methods for financing local government operations will need to adapt. The old practices evolved from a combination of the more positive fiscal environment in which they were adopted, past competitive labor markets and forecasting that relied on rosier economic assumptions. The City Council and the City’s management are evaluating ways to implement long-term changes to help the City accomplish this adaptation.

City of Tulare staff has analyzed the City's organizational structure, City services and programs, private sector contributions, revenue streams etc. It appears that new strategies are needed to solve the deficit. This is especially true because it appears that the State's continuing budget crisis will force its leaders to further reach into local coffers for revenue to address their structural deficits. The City has and will continue to do the following:

- Critical analysis of overall employee compensation programs;
- Transitioning to alternative service delivery methods, for example a greater use of contract services and greater involvement of non-profit organizations in providing certain services;
- Reduction or elimination of programs on a cost-benefit basis;
- Reviewing fees for purposes of enhancing revenues and making sure that those receiving special benefits or causing specific program burdens pay for those specific costs so that general revenues are used for programs of broader application; and
- Fostering a LEAN working climate.

The proposed budget takes several specific steps to balance the budget, including:

1. Elimination of the literacy program at the library;
2. Reduction of the City's budgeted payment to the Tulare Chamber of Commerce from \$84,000 to \$12,500;
3. Elimination of CDBG sub-recipient programs thereby reducing administrative overhead;
4. Reduction of general fund subsidy to senior center from \$400,000 to \$275,000;
5. Elimination of the Economic Development Department as a standalone department (part of RDA adjustment);
6. Elimination from the City's Council's budget of funds for sister-city trips and programs;
7. Elimination of unfunded, but budgeted, positions that have been carried in prior City budgets;
8. Elimination of all "unfunded" positions from the budget and elimination of various funded but unfilled positions;

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9. Foregoing plans to increase staff levels in the police department and fire departments;
 10. Plans to substantially reduce the City's vehicle fleet and the costs of fleet operations;
 11. Resources for operational analysis and for the implementation of a culture of "continuous improvement" and reasonable expectations concerning future savings were factored into the budget.

A top down approach was used develop this budget. The general economy in which the City exists was analyzed for purposes of determining what the general situation dictated in terms of opportunities and constraints. Staff took a detailed look at its strengths and weaknesses (through an analysis of its programs and services) as well as opportunities and threats posed by forces external to the City itself. This SWOT analysis helped frame the City's core programming needs and service requirements.

City staff analyzed and projected the expected fund balance and reserve levels and spent considerable effort in estimating future revenues. Having determined the "size of the pie," historical allocations were used to determine the macro level funding available to each department. Departments then used their own SWOT analyses and insights to define the programs and programming levels that could be included in their work plans for the upcoming fiscal year.

This top down method gave greater assurances that the final product would be a balanced budget. Staff will be greatly challenged in the coming year to operate within these budget constraints. Similarly, Council will have to be even more disciplined than they have in the past to be able to withstand demands for programs and services where there is no funding source available to pay for them.

BUDGET ASSUMPTIONS

In preparing this budget, certain assumptions were used. These include the following:

1. Balanced budget
 - a. Debt service paid first
 - b. Up to 2.5% revenues for capital asset replacement
 - c. New projects will be undertaken only as funded

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- d. Up to 1.0% for catastrophic events
 - e. Up to 1.0% for an economic incentives reserve
 - f. Up to 0.5% technology, systems improvement.
- 2. Program/Project level budgeting
 - 3. Development and construction generally pays its own way
 - 4. Enterprise fund loans --_repay general fund over 3 – 5 years.
 - 5. Redevelopment Agency dissolution impacts are acknowledged.
 - 6. Animal Shelter – \$1.6M reserve for project.
 - 7. Inflation rate – Inflation rate of 0.0%
 - 8. Street repair methods – More projects, more often.
 - 9. Reserves – Core 15.0% of budgeted operating expenditures and transfers out plus:
 - a. \$100,000 unanticipated litigation and claims defense reserve;
 - b. 1.0% catastrophic events reserve;
 - c. 1.0% economic development reserve; and
 - d. 0.5% technology and process improvement reserve.

The proposed budget provides resources implement LEAN techniques. Such techniques are used in some of the best run companies in the world today. The idea is for continuous improvement ideas and techniques to be infused among all staff and into all City operations. This includes determining what steps in each City process actually add real value to the final products and services produce; and which do not add real value. Eliminating and reducing the latter will be a priority over the coming year.

The City is creating a development cost accounting center to clarify its development services program. This should lead to increased process and program efficiencies and will also clarify the level of economic development support being applied to these areas. The aim here is to increase the ability to see and develop these functions.

The Council has instructed staff to look at capital funding methods that smooth the impacts of required replacement and regulatory compliance projects. A philosophy of using one-time money for one-time projects (and not for increasing program and staffing levels) is at the core of such a steady funding methodology. The Council adopted Economic Development policy components (Principles, methods, and activities, and due diligence processes) will help assure that economic development related initiatives do not cause financial spikes that might disrupt the City's core programs and services.

The City is creating a perpetual long term financing plan for its capital assets. The Capital Improvement Plan (CIP) will be maintained to make sure that all projects are funding properly, to evaluate and prioritize projects, and to evaluate available staffing resources to make sure that approved projects can be accomplished on time and within budget. CIP priorities are evaluated under the following criteria:

1. Project corrects immediate and urgent public health or public safety issue.
2. Project addresses regulatory, safety, or environmental requirements that more likely than not threatens in whole or in part the City's ability to operate a core program or function within the next fiscal year if not replaced or repaired.
3. Project replaces a capital asset that will more likely than not reduce or eliminate the City's ability to operate a core program within the next fiscal year if not replaced or repaired.
4. Project represents an investment that will return real cash savings over an identifiable investment horizon and that return exceeds the City's cost of capital (cost of capital equals weighted average interest on City debt issues and capital leases).
5. Project extends an existing City program or function to meet the Council's vision and explicit direction.
6. Project creates a new City program or function to meet the Council's vision and explicit direction.
7. Project addresses regulatory, safety, or environmental requirements that could threaten in whole or in part the City's ability to operate a core program or function at some future time if not replaced or repaired.
8. Project replaces a capital asset that could reduce or eliminate the City's ability to operate a core program at some future time if it is not replaced or repaired.
9. Projects will be evaluated using reasonable projections of marginal cash flows (not accrual-based expenditures or expenses). Marginal cash flows take into account the costs associated with the project as compared to the cash

flows if the project is not done. Projects in category 4 above are to be ranked within their category according to the highest return net present value of the marginal cash flows.

10. Project rankings will be consistent with City legislative body plans for maximally optimizing per capital income and real property values within the City of Tulare. (Added by Board of Public Utilities Commission – 4/19/2012)

Another key strategy incorporated into this budget deals with implementation of projects and programs. This strategy calls for discipline by staff and the Council regarding how and when services and programs are pursued. The elements of this strategy assumption are as follows:

- A. Only approved and active projects will be the focus of serious effort by staff.
- B. All active projects will have an assigned project manager who bears responsibility for accomplishing the projects on scheduled time and within budget and who is responsible for identifying, measuring, and dealing with risks to their project's successful accomplishment.
- C. The City will maintain an inventory of 1 – 2 street projects; and 1 – 3 utility system, park projects, or other infrastructure projects; that are designed and awaiting funding in case state or federal funds become available at short notice. This may include acquiring property possessory rights over time in preparation to be ready to construct. All such activity must be only for projects that have environmental approvals and that are consistent with the City's General Plan.
- D. Work plans for approved projects will be prioritized depending upon having sufficient available financing and sufficient available staff resources so that the project may more likely than not be successfully completed.
- E. The City Council is responsible for approving and activating projects and for identifying projects to keep in the "ready" inventory.

CONCLUDING REMARKS

Although the City and its citizens face many challenges, the City of Tulare continues to attract people who want to live, learn, play, work, worship and prosper; which brings them to Tulare. Department of Finance estimates show that the population of the City grew 1.5% last year from 59,710 to 60,627, the highest population growth within the eight incorporated cities in Tulare County.

The City of Tulare will actively pursuing meaningful projects in fiscal year 2012/13; projects that support the core competencies of City government such as:

- Cartmill Interchange;
- New Animal Shelter;
- Fire Station Improvement Project;
- Mulcahy Park;
- Bardsley Grade Separation; and
- Implementation of repairs to some of the City's 30 worst streets (aka "the Dirty 30")

With the wisdom and guidance of the City Council, staff looks forward to providing the important services relied upon by the City's guests and residents, and to its pursuit of becoming a truly "Excellent Local Government."

Respectfully submitted,

Don Dorman, City Manager

CITY COUNCIL

MISSION:

To serve as the governing body within the City of Tulare by making laws and setting high level priorities for the local government.

Description of Responsibilities and Services

The five member City Council adopts all ordinances and resolutions for the City of Tulare and sets priorities and direction for staff. These decisions are made at noticed public meetings. The Council works closely with the City Manager and with members of the public to make sure that, the “voice of the citizen” is heard. The City Council adopted the following as its top five goals for fiscal years 2011/12 and 2012/13:

1. Keep the City’s “financial house” in order through cost containment, implementing “Going Lean,” and continuing the reserve policy.
2. Develop and implement the City’s economic development role and policy by January 2012, which includes the creation of a Business Assistance Program and a process whereby new or expanding companies designate Tulare as point of sale for qualifying purchases. (Council checked this goal as complete in fiscal year 2011/12).
3. Complete the Cartmill overpass and interchange projects, which involve Environmental Review process and Right of Way acquisition.
4. Implement a street maintenance and repair plan by March 2012 – the “Dirty 30”.
5. Complete the General Plan Update May 2013.

Accomplishments FY 2011/12

- Dealt with numerous issues relative to the elimination of redevelopment agencies statewide.
- Hired a new City Manager.
- Adopted the City’s Economic Development Principles, Activities, and Methods policy.

- Adopted the City's Economic Development Due Diligence policies and application.
- Adopted the City's Property Management and Procedures policies.
- Dealt with long-term issues raised by the Tulare County Association of Governments with regard to extensions of the Santa Fe Trail.
- Updated the Council rules of conduct with regard to meetings and continued to establish stronger working relations.
- Awarded a \$1.7M contract for the upgrade of fire stations no. 61 and no. 62.
- Awarded an \$800k contract for the construction of Mulcahy Park.

FY 2012/13 Special Projects and core objectives

1. Adopt the draft 2030 General Plan Update including the transient oriented design and climate action plan components.
2. Implement the voter's decision with regard to District elections.
3. Take the legislative actions necessary and proper to achieve the remaining top five goals.

POLICE DEPARTMENT

MISSION:

The mission of the Tulare Police Department is to provide for its citizens the safest and most secure community as possible; to be a strong and effective organization through open communications, teamwork, mutual respect, and a partnership with the community; willing to pioneer innovative approaches to law enforcement, while at the same time promoting a high degree of professionalism and respect for human dignity.

Description of Responsibilities and Services:

The Police Department is comprised of three very distinct divisions that work collectively for the safety of the community and our many visitors throughout the year. The three divisions: Patrol, Investigations and Administration, are comprised of individual units that are trained and equipped to handle calls for service and investigations ranging from the minor to the very complex.

The Patrol Division is led by a captain with four Lieutenants and five sergeants providing round the clock police services to the community, along with providing crowd management during special events. The division provides immediate responses to calls for service through its Patrol shifts, Traffic Unit, Canine officers, and the Special Weapons and Tactics unit for critical incident operations. The current economic environment has required that several positions be left unfilled, but the department's ability to obtain a federal grant to fill four police officer positions will further enhance our community policing efforts in Patrol while limiting City costs.

The Investigations Division is led by a captain and two sergeants, providing guidance and leadership to general Investigations, Narcotics, Gangs and the Evidence units. The division provides highly trained and skilled officers who can commit long-term efforts to often complicated and time-consuming investigations. The division provides assistance and mentoring to other agencies by means of its highly skilled computer forensics investigators and one investigator assigned to the Tulare County Agencies Regional Gang Enforcement Team (T.A.R.G.E.T) under the California Department of Justice. The T.A.R.G.E.T. operation is the only such specialized team within the State of California that the Department of Justice continues to operate.

The Administrative Division is led by a captain and two sergeants. This division provides mentoring to the D.A.R.E./G.R.E.A.T. Officers, the School Resource Officers, the Community Policing Officers, the Problem Oriented Policing Officers, Neighborhood/Business Watch Community Service Officer, the Records Unit and the Communications Unit. The division provides School Resource Officers who are dedicated to the mentoring of students and the enforcement of laws upon the various school campuses in the City of Tulare. Officers conduct D.A.R.E./G.R.E.A.T. curriculum within the kindergarten through 6th grade. Officers within the 7th through 12th grade provide both mentoring and conduct investigations that often lead to some form of enforcement. The 30 day G.R.E.A.T. Summer Program provides gang and drug awareness to 60 students between 11-18 years of age during summer vacation and culminates with a trip to the Museum of Tolerance. A Community Service Officer also organizes and conducts neighborhood watch groups, as well as three business watches that encompass the downtown and West Inyo corridor. The Community Policing Team and the Problem Oriented Policing Team work within specific areas of the City on all issues involving the quality of life for the people in those areas. The Records Unit processes a variety of records and documents equal to 350 documents per officer, or 22,400 cases handled in the previous nine months. The Communications Unit received 84,729 calls for service, with 26,079 calls received on 9-1-1 lines during 2011.

FY 2011/12 Accomplishments:

- Awarded Federal CHRP grant in the amount of \$1.2 million to fund four police officers.
- Achieved fully operation status for the Tulare P.A.L. program, which serves the children of Tulare. A part-time coordinator schedules events and mentors the 300 plus participates involved in 4 different program activities. The program is designed to provide children with a safe and healthy environment, where they can learn the importance of being part of a productive society.
- Developed the Tulare County Agencies Regional Gang Enforcement Team (T.A.R.G.E.T.) as a new approach in efforts to stop the increasing influence of organized gang activity in Tulare County. The team is supported by the California Department of Justice and is the only one of its type in the entire State. The team's goal is to attack organized gangs by employing criminal investigation techniques that only a taskforce comprised of agencies from every level can achieve.

- Acquired a new cross-trained canine for narcotic detection and tracking through the generous donation made by a Tulare citizen. This provided the department with otherwise unattainable resources to support community public safety efforts.

FY 2012/13 Special and Core Objectives:

- Enhance the communications system that is currently stressed from the growth of the City borders and lack of infrastructure to meet the public safety needs of the department. The department will develop funding and purchasing options that can be used to achieve this upgrade.
- Complete a 9-1-1 upgrade through the utilization of funds currently available at the State 9-1-1 Office. The upgrade will include the installation of an enhanced version of the 9-1-1 system, a recorder for that system and other associated equipment to replace older equipment that has exceeded its service life.
- Upgrade of the inventory system used in the Evidence and Property room to better track items through the process of storage, court and release.
- Complete the Identix project through the installation of a fingerprinting device in the department that can be accessed by the public during the entire day. This will alleviate the waiting time for citizens wanting fingerprint services substantially, as the need to wait for the booking room to be clear of arrestees would no longer exist.
- Install a kiosk in the lobby of the department to provide citizens access to vehicle release requirements, fines for specific violations of Administrative Codes, costs associated with purchasing reports, and other information associated with department and City business.
- Develop a department website where citizens can obtain department information on police activities, current crime statistics, community safety issues and how to obtain Records Unit services. The website would be developed to provide a variety of other information on the department, its services and how to report a crime or concern.

- Establish a non-profit community based canine support group to assist in developing a funding mechanism to purchase and maintain the department's four canines. The support group, comprised of community members who volunteer their efforts, can relieve the City of some of the financial burden of funding the canine program.

FY 2012/13 Budget Impacts:

The fiscal year 2012/13 proposed budget lays down speed bumps with regard to the speed with which the strategic vision for "Community Policing" can be implemented. Although care has been taken to assure staffing levels to provide for reasonable officer back up, the budget will not allow actual on the street staffing to increase.

Proposed staffing reductions included the following:

- Seven police officers (Five of these positions are currently funded, but vacant. Two of these positions are currently filled and will have to involve a lay-off)
- Three community service officers (Two of these positions are currently funded, but vacant. One of these positions is currently filled and will have to involve a lay-off)
- One safety dispatcher (currently funded, but vacant)
- One records specialist (currently funded, but vacant)

To meet patrol team shortages caused by vacancies and injuries, the department would have needed to re-assign an officer from the Tulare County Auto Theft Task Force and other special programs from time to time, to patrol. Overtime would have been needed to maintain minimum staffing for proper shift coverage in the event an officer needs to attend training, take vacation, or take a sick day.

The department expected to suspend its Neighborhood Watch and Business Watch programs because of the loss of one Community Services Officer. All of the above adjustments were proposed to Council, but avoided. The City Council elected to divert Measure I money from any street work and to adjust other department's budgets. This restored \$700,000 to avoid these cuts.

The challenges faced by the department are expected to be augmented by the effects of AB 109. While unclear, the State's decision to push its prison overcrowding problems to the local jails (with early releases) will cause more non-violent, non-

serious, non-sexual offenders being released into the community. The supervision of these offenders will be minimal at best, and there is very little that can be done to hold them accountable for a violation of their release terms. Call volume for certain offenses might be expected to increase. Staff will be watching the call statistics closely throughout the fiscal year to monitor progress.

FY 2012/13 Budget Recap:

The Department's staffing plan is as follows:

		<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	Net Final
001-4220	Police Administration					
	Police Chief	1				1.000
	Police Captain	1				1.000
	Police Sergeant	1				1.000
	Police Officer	6	1			5.000
	Senior Management Analyst	0.50				0.500
	Administrative Assistant	1				1.000
	Sr Public Safety Dispatcher	1				1.000
	Sr Police Records Specialist	1				1.000
	Community Services Officer	1				1
	Public Safety Dispatcher	8				8.000
	Police Records Specialist	3				3.000
	Department Assistant II	1				1.000
	Police Receptionist	2				2.000
001-4221	Police Patrol					
	Police Captain	1				1.000
	Police Lieutenant	4				4.000
	Police Sergeant	5				5.000
	Police Corporal	4				4.000

	Police Officer	17			17.000
	Community Services Officer	3			3.000
	Department Assistant II	1			1.000
001-4222	Police Investigations				
	Police Captain	1			1.000
	Police Sergeant	1			1.000
	Police Corporal	5			5.000
	Police Officer	3			3.000
	Evidence Technician	1			1.000
	Community Services Officer	1			1.000
	Sr Evidence Technician	1			1.000
Measure I	Police Measure I				
	Police Sergeant	2			2.000
	Police Corporal	2			2.000
	Police Officer	17			17.000
	Community Services Officer	1			1.000
	Public Safety Dispatcher	4			4.000
COPS Gr	Police -- COPS Grant				
	Police Officer	4			4.000
<u>Fund 31 -- Vehicle Impound</u>					
031-4218	Vehicle Impound				
	Senior Management Analyst	0.50			0.500
	Totals	105.50	1.00	-	-
					105.50

The Department's operating budget covering all funds is summarized below.

		FY <u>Actuals</u>	FY <u>Budget</u>	FY <u>Estimated</u>	FY <u>Proposed</u>
<u>Police Department</u>					
<u>General (Fund 001)</u>					
001-4220	Police Administration	\$2,612,290	\$2,745,240	\$2,670,960	\$2,629,170
001-4221	Police Patrol	4,104,184	4,688,820	4,505,200	4,413,860
001-4222	Police Investigations	1,912,211	1,574,948	1,710,030	1,723,030
001-4224	Police Measure I	2,631,307	2,227,325	2,801,410	2,503,490
<u>OTS Veh Impound (Fund 031)</u>		76,107	165,050	70,210	71,050
<u>State COPS (Fund 033)</u>		107,023	100,000	100,000	100,000
<u>2009 COPS Hiring (Fund 036)</u>		366,725	366,140	370,180	381,310
<u>2011 COPS Hiring (Fund 036)</u>					733,690

FIRE DEPARTMENT

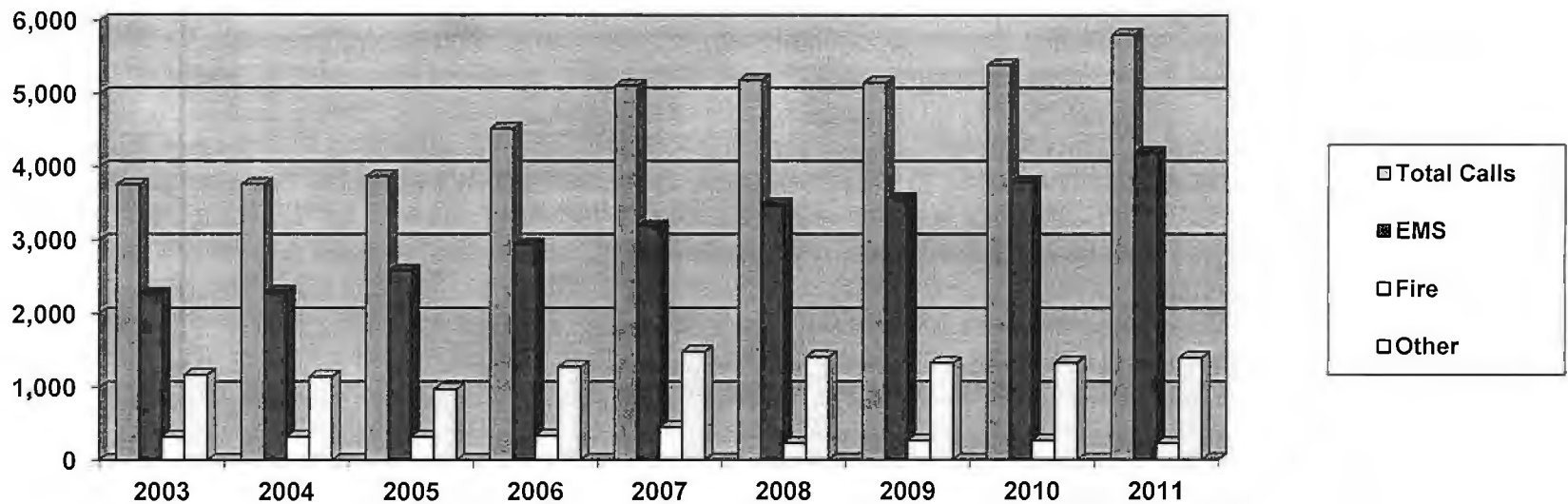
MISSION:

To protect life and property threatened by fire, emergency medical, rescues, hazardous materials incidents, and disaster situations within the community of Tulare. The department has a four-minute or less response time goal and this is accomplished by a department made up of qualified professional personnel that are concerned with progressive fire and emergency protection, cost effective management, and community oriented fire protection. The Fire Chief also supervises the Code Enforcement/Animal Control divisions whose mission is to promote the maintenance and upkeep of real property, protecting the public health, safety and welfare, and preserving the quality of life in the residential and business areas of the City of Tulare.

Description of Responsibilities and Services

The primary responsibility of the **Fire Department** fire suppression and first responder units are to respond to fire, emergency medical, rescue, and life safety emergencies within Tulare. Emergency Services are delivered through four (4) in-service fire companies from three (3) strategically located fire stations within the city. Three of the fire companies are staffed with three personnel (captain, engineer, and firefighter/paramedic) and one patrol unit is staffed with two personnel (captain and engineer/paramedic). A division chief is on duty each day to perform as an incident commander, supervise fire suppression activities, and provide personnel supervision.

The primary goals of the fire department is reducing casualties and the loss of life, improving patient outcomes, reducing property loss and damage, affecting successful extrications of trapped victims, and protecting the environment from the effects of a hazardous materials release. In calendar year 2011, the Fire Department responded to 5,813 calls for service. The fire department has experienced a 55.4% call increase since the opening of Station 63 and is on track to exceed 6,000 calls in 2012. The Fire Department is also responsible for enforcing local fire ordinances, state and federal laws, apprehending arsonists and assisting in their prosecution.



The department consists of four (4) divisions: Fire Suppression, Fire Prevention, Code Enforcement and Animal Control

The **Fire Suppression Division** includes forty-one (40) uniformed personnel who respond to mitigate the emergency nature of the incident. Their duties include extinguishing of fires, first responder advanced life support emergency medical service, identification and containment of hazardous materials, performance of special rescue operations, and engine company fire prevention inspections.

One of the fire department's highest continued priority is to maintain and improve our emergency response times. By improving emergency response times it increases the likelihood of preserving property and improving patient outcomes. The department's goal is to arrive on scene of emergency incidents within a total response time of under 6 minutes 90% of the time. This response time goal is derived from the following factors, call processing time (1 minute goal), turn out to the emergency vehicle and wearing proper protective clothing (1 minute goal) and a 4 minute driving response time to the incident location.

The fire department transferred dispatch service from Tulare PD to Tulare County Consolidated Ambulance Dispatch (TCCAD) in 2011 because this facility has some of the most modern dispatching software and better call processing times. As a result of this change, all fire apparatus are outfitted with mobile data terminals and automatic vehicle locating systems. This equipment gives the responding personnel updated call information, quickest map routing, and special area maps.

However, the fire department still struggles with personnel shortages when it comes to its effective firefighting force. This force is the number of firefighters on scene to maximize the suppression efforts before the fire extends beyond the areas of origin. The effective firefighting force for a community our size is recommended to be 13 firefighters on scene within 8 minutes. Unfortunately we only have 12 firefighters on duty each day, so we must request a chief officer from home or from surrounding fire agencies.

Since 2009, the fire department has seen a reduction in sworn firefighter positions from a total of 46 to our current staffing of 40.5. This includes the fire chief and the half time fire investigator.

The fire department participated in 15,295 hours of training in order to meet local, state, and federal requirements. This training has benefited not just our personnel, but the community they serve by having quality professional firefighters responding to their emergencies. Areas of specialty the fire department provides is out of county wildland firefighting response, a medium duty Urban Search and Rescue (USAR) qualification, and 20 fire personnel trained in advanced life support (ALS).

The **Fire Prevention Division** provides life safety inspections of existing buildings open to the public and performs plan review for safety compliance of all new commercial, industrial, and multi-occupancy structures. The prevention division also provides the following additional services to the community: weed abatement, public education, and community wide risk reduction strategies. It also investigates fires for cause and origin determination and assists with the prosecution of arson caused fires. The division has adopted the 2010 California Fire Code along with the supporting technical codes.

In 2011, the fire department performed over 2,196 annual life safety inspections on existing business. This was accomplished by two full time fire prevention inspectors and the engine companies. The prevention division also completed 111 plan review and on site inspection for new construction or tenet improvements.

The **Code Enforcement Division** is responsible for the enforcement of city, state, and federal codes, laws and ordinances. The purpose of Code Enforcement is to improve neighborhoods throughout the City of Tulare and increase livability by creating safe and healthy conditions, removing blight, educating citizens, enforcing municipal codes, promoting pride of ownership and community, and building collaborative relationships with residents, businesses, community groups, and local government agencies. Violations are assessed and addressed to ensure compliance. Repeat or severe violators are subject to fines and administrative penalties. The primary areas of responsibility for the Code Enforcement Division:

- General nuisances that include any activity or condition which affects the overall condition of a neighborhood, reduces property value, or negatively affects the health, safety and general welfare of the citizens of Tulare.
- Vehicle abatement, which includes all vehicles, parked on private property in an inoperative or dismantled condition.
- Weed abatement, which includes weeds and problem vegetation. Dried vegetation present a fire hazard while overgrown green vegetation harbor vermin and other pests. Properties with tall weeds or problem vegetation in the front or rear yards are subject to abatement.

The Code Enforcement Division has received several budgetary cuts over the last couple of fiscal years. This most recent year the division lost a code enforcement officer and the animal control technician was moved to city hall. As a result of these reductions, the west side code enforcement office is no longer open to the public and has caused a dramatic delay in the time to respond to citizen complaints.

The **Animal Control Division** mission is to promote responsible pet ownership, prevent the spread of animal borne diseases and protect the public by seizing public nuisance animals roaming throughout the City of Tulare. To provide a temporary shelter for stray, unwanted or homeless animals, implementation of progressive programs in animal welfare, care and population control, and providing the citizenry with assistance with a wide variety of animal related problems.

- Respond to all animal control complaints within the City of Tulare.
- Dog Licensing.

- Protect the welfare of its citizens and animals through education of and compliance of state laws regarding dog licensing, rabies vaccinations, and proper dog confinement.

Recently proposed cost increases by the SPCA and the City of Visalia's proposed capital costs for their new shelter led the City of Tulare to pursue its own animal control shelter. The proposed increase from SPCA was a cost increase from the current monthly amount of approximately \$14,000 to \$28,000. Plus the City of Visalia requested 1.8 million for the new animal control building. The goal is to have the new City of Tulare animal shelter open and operational by October 1, 2012.

Accomplishments FY 2011/12 (Fire Suppression and Prevention)

- In July 2011, the fire department installed mobile data terminals (MDT) and automatic vehicle locating systems (AVL) in all fire apparatus. The goal was to reduce response times and decrease the need for additional fire companies. The funding for this project was provided by the Tulare County Operational Area Homeland Security Grant.
- In November 2011, the fire department was reviewed and evaluated by the Insurance Services Office (ISO) to determine its response capabilities to fire and life safety emergencies. During their visit, the representative completed a Public Protection Classification Survey to determine the department's classification rating. This survey and subsequent rating took into account the attributes of the fire department, the water department and our dispatch center. The city's new ISO rating is 3 for all areas covered by city fire hydrants. This rating is in the top twenty-three percent (23%) of rated communities.
- Completed the fire department chief officer reorganization. This reorganization is estimated to save the City of Tulare general fund approximately \$325,000 over the next three (3) fiscal years. This reorganization eliminated one Battalion Chief/Fire Marshal and a Training Captain.
- Completed the final purchase for the seven (7) year personal protective clothing replacement program.

Accomplishments (Code Enforcement/Animal Control)

- Manage the current call for services even with a 25% reduction in personnel.
- Continue with weed abatement notification and abatement.
- Continue enforcement of rules and regulation on vacant or foreclosed properties.

FY 2012/13 Special Projects and Core Objectives

1. Fire Stations 61 & 62 Remodel and new Training Center. The first phase will consist of a total remodel of Station 62; bring the station up to 2010 California Building Code, Health & Safety Code, and American Disabilities Act standards. The Training Center will be on the grounds located in the rear of Station 61, consisting of a 4,000 sq. foot building with state of the art technology. The training center will also serve as a backup Emergency Operations Center. Phase two (2) will consist of a complete remodel of Station 61 bringing it up to state and local code compliance. The Administrative side of the station will finally be able to accommodate all of the administrative personnel. This includes the fire chief, administrative assistant, three (3) division chiefs, and two (2) prevention officers. **(Fire)**
2. Replace and upgrade the fire hose and small fire equipment located on all fire apparatus. Many of the fire engines still have fire hose which was originally purchased in the late 1970's and early 1980's. When the fire department purchased new fire apparatus to replace aging ones, we did not replace the equipment used on these apparatus. As a result, this specialized equipment now needs to be replaced. This equipment includes the Jaws of Life, chain saws, and rotary saws. **(Fire)**
3. Upgrade TCCAD's computer aided dispatch software in preparation of adding special area preplan maps, increase map details, and routing. **(Fire)**
4. Continue with the 2020 radio communication blueprint for fire departments interoperability program. **(Fire)**
5. Maintain the ability to respond to 6,000 plus emergency calls each year. **(Fire)**
6. Manage the animal shelter project and opening in October 2012 making sure all local, state, and federal laws are adhered to. **(Code Enforcement/Animal Control)**
7. Look for cooperation agreements with surrounding local jurisdictions to provide animal shelter services. **(Code Enforcement/Animal Control)**

8. Evaluate staffing options for the new shelter and cooperative opportunities to increase animal adoption. Increase animal education and the importance of proper animal care. **(Code Enforcement/Animal Control)**

FY 2012/13 Budget Impacts:

This department's new staff relates to need to open an animal shelter. This opening is expected to occur in October 2012, and the positions needed to operate the shelter are shown below. For the fire suppression and prevention functions the department continues to face overtime challenges. No new positions were added and no expansion of fire suppression and prevention services is proposed. Primary Code Enforcement and Animal Control Services are also proposed to remain as status quo.

FY 2012/13 Budget Recap:

This department's staffing plan and financial budgets from all funds are shown below on the next page.

		<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	<u>Net Final</u>
001-4230	Fire Administration/#61					
	Fire Chief	1				1.000
	Division Chief	3				3.000
	Fire Investigator	0.51				0.510
	Fire Captain	9				9.000
	Fire Engineer	10				10.00
	Fire Fighter-Paramedic	10	3			7.000
	Fire Inspector	2		(0.750)		1.250
	Administrative Assistant	1				1.000
Measure I	Fire Measure I					
	Fire Captain	3				3.000
	Fire Engineer	2				2.000
	Fire Fighter -Paramedic	5				5.000

001-4100	Code Enforcement				
	Fire Investigator	0.49		(0.250)	0.240
	Code Enforcement Officer	1.67			1.670
	Animal Control Tech	1		(1.000)	-
Measure I	Code Enforcement Officer	1			1.000
001-	Animal Shelter				
	Fire Investigator			0.250	0.250
	Animal Control Technician			1.000	1.000
	Animal Service Cont Officer			3.000	3.000
	Animal Kennel - regular PT			4.000	4.000
	<u>Vehicle Abatement (Fund 39)</u>				
	Code Enforcement Officer	0.33			0.330
	Totals	51.00	3.00	(0.75)	7.00
					54.25

This department's budget covering all funds is summarized below:

		FY <u>Actuals</u>	FY <u>Budget</u>	FY <u>Estimated</u>	FY <u>Proposed</u>
	<u>Fire Department</u>				
	<u>General (Fund 001)</u>				
001-4230	Fire Suppression/Prevention	\$5,189,224	\$7,293,610	\$4,774,820	\$4,756,370
001-4231	Fire Measure I	1,278,470	1,205,190	1,207,300	1,184,400
001-4100	Code Enforcement	541,141	486,660	476,140	282,630
001-4101	Code Enforcement - Meas. I	160,678	158,200	160,750	115,600
001-4105	Animal Control				692,280
	<u>Vehicle Abatement (Fund 039)</u>	27,947	28,740	29,240	30,150

PARKS, LIBRARY AND RECREATION

MISSION:

To enhance the community and ensure the citizens of Tulare receive excellent customer service, engaging recreational experiences, enhancing human development, promoting health and wellness, supporting cultural unity, facilitating community problem-solving, protecting natural resources, strengthening community image and sense of place, supporting economic development, and strengthening community safety through the provision of leisure programs by providing high quality management of recreation facilities and programs, park planning, and maintenance of City parks, Lighting and Landscape districts, trees, and medians.

Description of Responsibilities and Services

The Recreation and Parks Department provides leisure activities, programs, parks and community facilities to the public. The division manages the public use of recreation facilities and plans, maintains, and oversees the City's Park System. Maintenance is provided for the Lighting and Landscape districts, street medians and public open space areas. Staff provides support to the Recreation and Park Commission, Tree Committee, Commission on Aging, Tulare Senior Services, Library Board and other boards and commissions that advise the City Council.

The department consists of four divisions:

The **Recreation Division** provides a variety of 56 programs for youth and adults with over 368,000 participations recorded last fiscal year. The division also manages the public use of recreation facilities, community centers and public pool. The division utilizes 4 full-time staff, 154 part-time seasonal staff and numerous volunteers. A highlight of the division continues to be the BEST Clubs (Bringing Everyone's Strengths Together) which is now located at 9 sites throughout the community with enrollment over 800 students.

The **Parks Division** is responsible for providing Park and Landscape maintenance services for 15 public parks, 4 miles of landscaped greenbelts, street medians, 13 public buildings, 19 landscape and lighting districts, 9 city

parking lots and the cross-town Santa Fe Trail. The division maintains a total of 341 acres through 15 staff, 3 landscape maintenance contractors and the SWAP (Sherriff's Work Alternative Program).

The **Senior Services Division** provides a variety of over 84 programs and services for the community's senior citizens with over 57,000 participations recorded last year. Highlights include the Senior Nutrition Program which provides approximately 18,500 meals annually plus the home delivery program. Staffing consists of 3 full time, 2 part-time, 8 seasonal staff and over 130 volunteers.

The **Library Division** provides a variety of services to meet the informational, educational and recreational needs of the public. The Library contains a diverse collection of books, magazines, videos, music, and other materials available for loan. Using a skilled and well-trained staff that specializes in areas such as Research and Information, Youth Services and Circulation Services allows the library to meet the diverse needs of our community. In the last full year for which information is available, the library checked out almost 300,000 items to the over 23,000 borrowers registered at the library. Almost 36,000 patrons used the computers at the library to access the internet and to perform research and other educational tasks.

Accomplishments FY 2011/12

- Secured new caterer for the Senior Nutrition Program
- Secured grant funding for Sunrise Park acquisition
- Completed Mulcahy Park design
- Secured grant funding for City-wide Street Tree Inventory
- Awarded Tree City USA designation
- Opened 9th BEST Club site (Heritage School)
- Partnered with Southern California Edison to operate two public Cooling Centers
- Added a new service at the Library where patrons are able to check out laptop computers

- Added six public-access computer workstations in the Library's youth services area
- Completed a new Library Policies and Procedures manual (approved by the Library Board)
- Refined and expanded the Library web page
- Implemented new web-based audio book and e-book services through the Library

FY 2012/13 Special Projects and Core Objectives

1. Operate the Library for general business 41 hours per week. (Library)
2. Maintain capability to check out up to 330,000 items from the Library. (Library)
3. Operate the senior nutrition program within grant funding amount. (Senior Services)
4. Manage the Mulcahy park improvement project to scope completion on schedule and within budget. (Parks or Recreation)
5. Manage the Meitzenheimer Swimming pool rehabilitation project to scope completion on schedule and within budget. (Recreation)
6. Administer Sunrise Park project by acquiring the land and negotiating arrangements with residents for a park project; secure funding as available, and design the park and plan the project for implementation. (Parks or Recreation)
7. Establish and achieve articulated landscape standards for all city parks and for the landscape, lighting and maintenance district areas. (Parks)
8. Complete implementation of reservation booking software system in city facilities to achieve a 30% reduction in staff time spent in such processing. (Recreation)
9. Complete evaluation of recreation programs that do not generate revenues to cover costs and that do not maximize participation (e.g., fishing derby, golf, punt pass and kick, etc...) and make recommendations with regard to continuing these programs by end of December 2012. (Recreation)
10. Identify 5 processes where forms, procedures, etc... that impede ability to handle functions efficiently and where a LEAN consultant might help to achieve a 30% savings in staff time, material costs, or a combination of these. Develop staffing plan to participate in LEAN events designed to achieve these improvements. (All divisions)

FY 2012/13 Budget Impacts:

As proposed, this department will include Parks, Recreation, Senior Center, and Library functions. Management of the airport, the cycle park, and facilities maintenance will (after a further transition and analysis period) be transferred to the Property Management Division. As with the entire City, it is expected that LEAN practices will be further implemented in how the department accomplishes its mission.

The Senior Center operations will be impacted by a reduction in staff. The Community Center Services Coordinator position will be eliminated as will 2 Food Service Assistant positions. For the most part this is able to be accomplished because of the change in food vendors during fiscal year 2011/12 and the accompanying reduction in cost and increase in services. Remaining Recreation Staff will continue to conduct Senior Center recreations programs.

The budget proposes to hire a new department head who will oversee the entire department. As there is further turnover the plan is to not replace the Library Director with an equivalent position. However, for this budget the only change to the regular library staff is to reduce the Library Assistants authorized from 2.75 to 1.75 positions. Because outside funding for the literacy program is no longer able to be continued; this means that the Literacy Coordinator position will be eliminated along with the rest of the program.

The Parks department will continue to expand its use of contract services. Despite the anticipation of adding a new park (Mulcahy) to maintain, the division plan involves reducing the Parks Maintenance Worker II positions from 8 to 7. Staff is working on plans to minimize the lessening of maintenance standards that will be applied through the Park maintenance work plans.

Recreation programs are expected to be substantially trimmed under this budget. Only those programs where the revenues are exceeding or close to exceeding cost are expected to be continued. The proposed budget eliminates the Recreation and Community Services Manager position (the department head will assume greater direct supervision of these curtailed functions). The number of Community Services Supervisors is reduced from 4 to 3.

FY 2012/13 Budget Recap:

The proposed staffing plan including all funds and divisions for this department is shown on the following page.

		<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	<u>Net Final</u>
001-4400	Parks & Recreation					
	Recr & Pks Dir	1.000				1.000
	Senior Management Analyst	0.25				0.250
	Senior Administrative Assistant	1				1.000
	Department Assistant II	1				1.000
001-4410	Parks					
	Parks Manager	1				1.000
	Parks Maintenance Supervisor	1				1.000
	Parks Maintenance Crew Leader	1				1.000
	Park Maintenance Technician	2				2.000
	Parks Maintenance Worker II	8	1			7.000
	Parks Custodian	1				1.000
001-4420	Recreation & Community Services					
	Recreation & Community Services Manager	1	1			-
	Community Services Supervisor	4	1			3.000
001-4440	Teen Community Center					
	Recreation Supervisor	Seasonal				Seasonal
001-4451	Library					
	Library Director	1				1.000
	Librarian	3				3.000
	Senior Library Assistant	2				2.000
	Library Assistant	2.75	1			1.750
	Library Aide	2.50				2.500
	<u>Senior Services (fund 007)</u>					

007-4450	Senior Services Manager	1			1.000
	Community Services Coordinator	1	1		-
	Food Services Assistant	2.00	2		-
	Community Services Assistant	1			1.000
	Food Service Driver/Aide				-
<u>Library Adult Literacy Grant (Fund 43)</u>					
043-4443	Literacy Coordinator	1.00	1.00		-
	Seasonal				Seasonal
<u>LLMD (Fund 50)</u>					
050-5000	Landscape Contract Coordinator	1.00		(0.600)	0.400
	Totals	40.50	8.00	(0.60) -	31.90

The operating budget (all funds) is summarized below.

		FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
		<u>Actuals</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
<u>Parks, Library & Recreation</u>					
<u>General (Fund 001)</u>					
001-4400	P&R Administration	\$174,237	\$260,620	\$257,820	\$359,630
001-4410	Parks	1,497,150	1,702,040	1,670,710	1,728,360
001-4420	Recreation/Community Services	789,396	839,210	829,850	780,280
001-4440	Teen Community Center	31,289	43,230	43,230	43,230
001-4451	Library	808,957	879,684	824,290	854,000
<u>Senior Services (Fund 007)</u>		\$571,595	\$598,720	\$577,360	\$429,050

PUBLIC WORKS

MISSION:

To enhance the community by providing the highest quality of public works services through the construction, operation, and maintenance of safe and effective public infrastructure and transportation systems that support a desirable quality of life for residents, businesses and visitors and to serve the organization by providing efficient and effective internal fleet maintenance.

Description of Responsibilities and Services

The Public Works Department is a service and maintenance department with the principal duty of providing essential municipal services. These services include water supply, wastewater collection and treatment, storm drainage collection and disposal, solid waste collection and disposal, and street sweeping. The department is also responsible for maintenance of the City's street system, street lighting, traffic signals, alley maintenance, graffiti abatement, and maintenance and repair of City vehicles and equipment. The department consists of five divisions:

The **Streets Division** is comprised of two sections: Street Services and Graffiti Abatement. Street Services is responsible for the repair and maintenance of 211 miles of City streets, 42 signalized intersections, and 379 street lights. Streets staff is also responsible for the maintenance of City-owned parking lots, undeveloped shoulders, and alley repair and maintenance. In addition, Streets staff works with property owners to ensure sidewalks, curb and gutter, ADA ramps and drive approaches are kept up to local, state, and federal standards through the City's Concrete Program. Graffiti abatement is responsible for abating graffiti on both private and public property throughout the city.

The **Water Division** is responsible for providing water that is of safe and sanitary quality for the citizens of Tulare and an adequate water supply for fire protection. The city's water system consists of 30 active wells, a 125,000 gallon water storage tower, 230 miles of water transmission and distribution mains, and 2,250 fire hydrants. Functions also include water quality compliance, water conservation, groundwater recharge, and maintenance and repair. The Water Division operates under the direction of the Board of Public Utilities.

The **Solid Waste/Street Sweeping Division** is responsible for the collection and disposal of residential, commercial, industrial and roll-off refuse, green waste and recyclables generated within the boundaries of the City. This division provides bi-weekly service to residential accounts and as required to commercial, industrial, and roll-off accounts. Additional services include fall leaf pick-up, E-Waste recycling, curbside battery recycling, and various “clean-up” events. This division is also responsible for street sweeping operations and alley maintenance, which, like solid waste collection, contributes to the overall cleanliness and sanitary condition of the city. The Solid Waste/ Street Sweeping Division operates under the direction of the Board of Public Utilities.

The **Sewer and Wastewater Division** is comprised of two sections: Sewer Collection and Wastewater Treatment. The objective of Sewer Collection is to operate, maintain, expand, clean and repair 233 miles of sanitary sewer trunk lines and 14 sewer lift stations and pumps. In addition, this division is responsible for inspection of all sewer services to insure that installation of the sewer facilities is in conformance with the city's plans and specifications before they are accepted for public use and maintenance.

The **Storm Drainage Division** which provides maintenance, operation and expansion of the storm drainage system. The Storm Drainage system consists of 25 pump stations, 33 storm drain basins, and approximately 175 miles of storm drain lines. The Wastewater Treatment section operates and maintains the city's wastewater treatment facilities (WWTF). The WWTF consists of a domestic plant (6.0 million gallons per day (MGD) capacity) and an industrial plant (12.0 MGD capacity) with approximately 3.78 billion gallons of wastewater treated per year. This includes operation, maintenance and repair of treatment structures, such as lift stations, sedimentation tanks, digesters, filters, pumps and control buildings. Additional operations include 320 acres of storage ponds, 3,230 acres of farmland under permit for beneficial use of treated wastewater, and self-generation of renewable energy including the anaerobic bulk volume fermenter, 1.2 MW of fuel cells, and 1.0 MW of solar photovoltaic panels. This division is also responsible for performing laboratory analyses on domestic and industrial waste samples as well as domestic water samples. The Sewer Collection and Wastewater Treatment Divisions operate under the direction of the Board of Public Utilities.

The **Wastewater Treatment Division** operates and maintains the city's wastewater treatment facilities (WWTF). The WWTF consists of a domestic plant (6.0 million gallons per day (MGD) capacity) and an industrial plant (12.0 MGD capacity) with approximately 3.78 billion gallons of wastewater treated per year. This includes operation, maintenance and repair of treatment structures, such as lift stations, sedimentation tanks, digesters, filters, pumps and control buildings. Additional operations include 320 acres of storage ponds, 3,230 acres of farmland under permit for beneficial use of treated wastewater, and self-generation of renewable energy including the anaerobic bulk volume fermenter, 1.2 MW of fuel cells,

and 1.0 MW of solar photovoltaic panels. This division is also responsible for performing laboratory analyses on domestic and industrial waste samples as well as domestic water samples. The Sewer Collection and Wastewater Treatment Divisions operate under the direction of the Board of Public Utilities.

The **Fleet Maintenance Division** is responsible for the maintenance and repair of approximately 395 City-owned vehicles and equipment. Fleet staff is also responsible for the repair and upkeep of the Unleaded/Diesel fuel island the CNG/LNG public access fuel island and submittal of various local, State and Federal fuel, vehicle, and emissions reports. This division is an internal service fund within the City. During the fiscal year this division will be transferred to the Property Management Division of the Administrative Services Department.

Accomplishments FY 2011/12

- Completed 4.2 miles of pave-outs and street overlays to various City streets. Streets include: Paige Avenue from West to Enterprise, West Street from Bardsley to Paige, Enterprise from Paige to ½ mile north, portions of Sonora Street, Oaks Street from Pleasant to Woodward, Laspina from Cypress to Paige, King Street from O St. to Cherry and M St. to N St., Ametjian from Cardoza to Kohn, and D Street from Maple to E St.
- Completed approximate \$75,000 of alley improvements to the following alleys: Walter from Bardsley to Elm, Oliver from Bardsley to Elm, and F Street from Kern to Tulare.
- Completed 5.2 miles of asphalt rejuvenation to various City streets.
- Installed battery back-up systems to five signalized intersections at a cost of \$19,500.
- Completed construction of the new \$14.1 million headworks in the domestic plant.
- Completed construction of \$5.1 million 1.0 MW solar photovoltaic plant.

FY 2012/13 Special Projects and core objectives

1. Implement new water tiered water rates.

2. Develop and implement financial plan that repays the general fund for cash advances over 5 years and results in the financial health of all utility funds.
3. Manage the intermodal transportation center parking lot project to completion on schedule and within budget.
4. Identify 5 processes where forms, procedures, etc... that impede ability to handle functions efficiently and where a LEAN consultant might help to achieve a 30% savings in staff time, material costs, or a combination of these.

FY 2012/13 Budget Impacts:

If the proposed budget is adopted this fund will no longer be directly responsible for the fleet maintenance (after a transition and needs analysis period. Those oversight responsibilities will be transferred to the proposed Property Management Division.

The biggest impacts on the utility operations will be the requirement that they bring their revenues into balance with their operating and debt requirements. The utility funds will be expected to repay the General Fund and to establish their own adequate cash reserves. Significant increases to water revenues will be required to achieve this in that fund. However, these funds have the ability to raise revenues to cover their legitimate costs.

A portion of the proposed Safety & Regulatory Compliance Analyst's time will be used to help achieve tighter compliance with laws and regulations, as shown in the staffing plan.

With the greater emphasis on streets and the ability to buy more street materials, the expectation will be to more fully use the street crews the City has to achieve greater maintenance to streets, curbs, and gutters.

The City's work towards implementing LEAN processes should yield results in these operations, and projects will be planned aimed at implementing a "continuous improvement" culture among these functions.

FY 2012/13 Budget Recap:

The staffing plan for this department, including all funds and divisions, is as follows:

<u>General Fund</u>	<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	<u>Net Final</u>
001-4320 Streets					
Field Services Mgr	0.20		0.05		0.250
Street Manager	1.00				1.000
Street Supervisor	1.00				1.000
Signal Light Technician	1.00				1.000
Street Maintenance Crew Leader	1.00				1.000
Street Maintenance Worker II	4.00				4.000
Street Maintenance Worker I	1.00	1.00			-
Department Assistant II	0.33				0.330
001-4322 Graffiti Removal					
Graffiti Removal Operator	2.00				2.000
<u>Water Fund (Fund 010)</u>					
010-4610 Public Works Director	0.25		0.08		0.330
Field Services Manager	0.20		0.05		0.250
Utility/Purchasing/Revenue Officer	0.11				0.110
Safety & Regulatory Compliance Analyst				0.05	0.050
Budget/Cost Accountant				0.05	0.050
Water Utility Manager	1.00				1.000
Senior Public Works Inspector	0.50				0.500
Water Utility Supervisor	1.00				1.000
Water Utility Crew Leader	2.00				2.000
Water Treatment Technician	2.00				2.000
Water Utility Maintenance Worker II	5.00				5.000

	Accounting Technician I	0.33		0.330
	Water Utility Maintenance Worker I	3.00	1.00	2.000
	Department Assistant II	0.33		0.330
	Meter Reader	2.00		2.000
<u>Solid Waste (Fund 012)</u>				
012-4710	Residential			
	Public Works Director	0.25	0.08	0.330
	Field Services Manager	0.20	0.05	0.250
	Utility/Purchasing/Revenue Officer	0.11		0.110
	Safety & Regulatory Compliance Analyst		0.05	0.050
	Budget/Cost Accountant Analyst		0.10	0.100
	Solid Waste Manager	0.33		0.330
	Solid Waste Supervisor	0.33		0.330
	Solid Waste Crew Leader	0.33		0.330
	Accounting Technician I	0.33		0.330
	Solid Waste Operator	10.00		10.000
	Department Assistant II	0.67		0.670
012-4711	Commercial			
	Solid Waste Superintendent	0.33		0.330
	Solid Waste Supervisor	0.33		0.330
	Solid Waste Crew Leader	0.33		0.330
	Senior Solid Waste Operator	7.00		7.000
	Solid Waste Maintenance Worker	2.00		2.000
	Department Assistant II	0.33		0.330
012-4712	Street Sweeping			
	Street Sweeper Operator	3.00		3.000
012-4713	Roll off services			
	Solid Waste Superintendent	0.33		0.330

	Solid Waste Supervisor	0.33		0.330
	Solid Waste Crew Leader	0.33		0.330
	Senior Solid Waste Operator	2.00		2.000
	Department Assistant II	0.33		0.330
<u>Sewer System (Fund 015)</u>				
015-4651	Sewer System			
	Utility/Purchasing/Revenue Manager	0.11		0.110
	Safety & Regulatory Compliance Analyst		0.05	0.050
	Budget/Cost Accountant Analyst		0.10	0.100
	Public Works Inspector	1.00		1.000
	Wastewater Collection Main Supr	1.00		1.000
	Wastewater Collection Coll Crew Ld	1.00	1.00	-
	Wastewater Collection Coll Main Wk II	3.00		3.000
	Wastewater Collection Coll Main Wk I	1.00		1.000
	Storm Drain Maintenance Specialist	1.00		1.000
015-4652	Wastewater Plant			
	Public Works Director	0.25	0.08	0.330
	Field Services Manager	0.20	0.05	0.250
	Wastewater Manager	1.00		1.000
	Wastewater Trt Plt Supervisor	1.00		1.000
	Wastewater Trt Plt Opr III	3.00		3.000
	Wastewater Trt Plt Opr II	4.00		4.000
	Wastewater Trt PI Opr I	2.00		2.000
	Environmental Compliance Inspector	1.00		1.000
	Wastewater Maintenance Tech II	1.00		1.000
	Wastewater Maintenance Tech I	3.00		3.000
	Lab Analyst I	1.00		1.000
	Lab Assistant	1.00		1.000

Accounting Technician I	0.34				0.340
Department Assistant I	1.00				1.000
Laboratory Technician	1.00				1.000
Wastewater Trainees	2.00				2.000
Totals	89.340	3.000	0.440	0.400	87.180

The budget summarized by all departmental functions is as follows:

	FY 2010/11 <u>Actuals</u>	FY 2011/12 <u>Budget</u>	FY 2011/12 <u>Estimated</u>	FY 2012/13 <u>Proposed</u>
Public Works -- All Funds				
<u>General (Fund 001)</u>				
001-4320 Streets	\$ 2,945,757	\$ 2,365,370	\$ 2,277,210	\$ 2,405,490
001-4321 Streets - Measure I				450,000
001-4322 Graffiti Removal	149,356	157,560	155,290	161,520
001-4751 Storm Drainage	578,889	249,600	249,600	249,600
<u>Water (Fund 010)</u>	5,984,004	9,014,630	9,028,710	7,190,410
<u>Solid Waste (Fund 012)</u>				
012-4710 Residential	2,879,151	3,469,030	3,517,990	3,433,620
012-4711 Commercial	1,460,141	1,953,460	1,839,460	1,710,640
012-4712 Street Sweeping	433,974	585,570	554,980	484,030
012-4713 Roll-off Service	805,126	836,810	783,360	965,350
<u>Sewer (Fund 015)</u>				
015-4651 Sewer System	5,456,184	14,287,850	10,153,730	6,627,030
015-4652 Wastewater Plant	\$21,225,387	\$28,970,100	\$29,272,170	\$22,450,950

ENGINEERING

MISSION:

To achieve City Council objectives as expressed in the City's General Plan and other master planning documents to promote high-quality, cost effective, and maintainable public facilities infrastructure for existing and anticipated development, and to fulfill all statutory obligations delegated to the City Engineer by law.

Description of Responsibilities and Services

The Engineering Department designs and oversees construction of the infrastructure that supports all development within the City. Together with the community, the department works to implement the goals of the City expressed through the General Plan, Community Specific Plans, infrastructure master plans, and other City Council direction. The primary infrastructure facilities overseen by the department includes streets, roads, alleys, water and sewer facilities and transmission systems, and City buildings and systems. The department also administers the subdivision map act and administers commercial and industrial development with regard to their impact on the City's capital infrastructure. All duties imposed on the "City Engineer" are handled by the City Engineer who is the department head for this department.

During the current fiscal year, the department's street staff worked on almost \$2M in street pavement management and overlay projects, guiding the \$22M Cartmill Avenue Grade Separation project to a successful completion, completing the design and preparation work for the Bardsley Grade Separation project (scheduled to start in fiscal year 2013), has developed the "dirty 30" list of streets most in need of rehabilitation and repair, and has driven the process to get a draft mitigated negative declaration approved for release by Caltrans in relation to the Cartmill Avenue Interchange project.

In addition to its traditional engineering work the department also supports the City's grant writing efforts. The department's grant writing efforts resulted in grants for the construction of parks, medians, asphalt rubber chip seals for city streets and other benefits to the City.

City staff works closely with private developers and public agencies helping to achieve the Council's goals for adequate citywide infrastructure that complement the overall value of property within the City. These efforts help assure that there will be adequate public services to meet demand, and that the costs for those services will not be unfairly borne by the general public where particular property owners or developers receive particular benefits unique to them.

Accomplishments FY 2011/12

- Completed almost \$2M in street pavement management and overlay projects.
- Coordinated efforts between City staff, consultants, sub-consultants, and Caltrans to produce a draft mitigated negative declaration in connection with the Cartmill Avenue Interchange Project that was published in April 2012.
- Completed the \$22M Cartmill Avenue grade overpass separation project.
- Completed final design, right-of-way acquisition, and railroad negotiations so that construction of the \$17.5M Bardsley grade underpass separation project may begin in fiscal year 2012/13.
- Sewer, water, and other street projects and other departmental accomplishments.
- Secured over \$1.4M in new grant funds for the City including \$0.8M in funds for parks and \$0.6M for streets.

FY 2012/13 Special Projects and core objectives

1. Complete the \$17.5M Bardsley grade underpass separation project to 50% of completion.
2. Complete \$2M in street pavement management and overlay projects.
3. Complete the design of \$9M in major street repairs and constructions which will account for 12 streets identified as part of the City Council's top five priority, "dirty 30 streets" listing.
4. Review 50 developer applications that impact City infrastructure.
5. Complete right of way acquisition and construct major portions of the Eastside Trunk Sewer Extension project; complete design of the sewer extension and water main replacement in the county annexed area identified as Tracts

65, 351, 372; complete construction of shoulder stabilization projects on West St., Bardsley, Retherford, and Pratt; complete construction of in-pavement crosswalk lighting and flashing beacons at several school crosswalks.

FY 2012/13 Budget Impacts:

The proposed budget lays a significant challenge at the feet of the Engineering Department: major street work. The Capital Improvement Plan calls for the twelve worst of the worst 30 streets in the City to receive rehabilitation and repair. Although the budget does not increase the Engineering Department staff it does provide for significant project management capability under the proposed Assistant City Manager position. Much of this work is expected to be contracted; and much of the extra help is expected to help with the street projects. Engineering Department engineers are expected to focus on the Cartmill Interchange and Bardsley Grade Separation projects, and to work on design for next summer's projects.

Several of the Engineering Department staff will be divided between the proposed Development Services Enterprise Fund and the engineering division contained in the general fund. The allocation of personnel shown below reflects this change. Otherwise, there is no change in the proposed staffing for this department.

The proposed new Enterprise fund for Development Services is shown in the administrative services section of this analysis. The Assistant City Manager and Economic Development Manager are expected to play significant roles in the processes that occur in processing development application. Because of this proposed reorganization the costs historically shown for the Engineering Department are split between the proposed new fund and the general fund division shown below.

FY 2012/13 Budget Recap:

The staffing plan for the department is as follows:

001-4310	Engineering	<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	Net <u>Final</u>
	City Engineer	1.00				1.000
	Senior Civil Engineer	2.00	1	(0.500)		0.500
	Senior Management Analyst	0.50				0.500
	Associate Engineer	1.00				1.000

Public Works Inspector	-			-
Public Works Inspector	1.00		(0.500)	0.500
Engineering Assistant	3.00	1	(0.500)	1.500
Chief of Survey Party	1.00			1.000
Engineering Aide II	1.00			1.000
Totals	10.50	2.00	(1.50)	7.00

The operating budget for this division is as follows:

		FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
		<u>Actuals</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
001-4310	Engineering	\$ 783,932	\$ 950,870	\$ 858,560	\$ 767,840

PLANNING AND BUILDING

Mission:

To achieve City Council objectives as expressed in the City's General Plan and to promote high quality aesthetically pleasing private and public development projects that are completed in a timely and efficient manner and that are in compliance with applicable federal, state, regional, and local laws.

Description of Responsibilities and Services

The Planning and Building Department provides long range and current community planning, development review, building permit issuance, and construction inspection through project completion. Together with the community, the department works to implement the goals of the City as referenced through the General Plan, Community Specific Plans, Development Guidelines, and other City Council direction. The department further assists the community in meeting all development requirements. The department's activities reflect the community's desire to preserve and improve its community features and to encourage development that adds value and economic opportunity to City residents.

While the economic downturn has impacted the City and the department by reducing some staff levels, the department has proactively developed measures to maintain its levels of service to the community. The department is working to analyze, clarify and improve its development application review processes, is working to install a permitting computer system to streamline those processes, and has met with the development community to work on improving how it administers its important regulatory functions. The department is also working diligently to update the City's 2030 General Plan which will include Transient Oriented Design features and will incorporate the City's Climate Action Plan.

In addition to its traditional planning and building related work the department also works on redeveloping substandard lots within the City through its program whereby dilapidated and unsafe structures are demolished. In 2011 24 unsafe and dilapidated freestanding structures and 12 connected cottages were demolished. This program paves the way for these eyesores to be redeveloped to enhance the value of the surrounding community.

City staff works closely with private developers and public agencies helping to achieve the Council's goals for safe buildings that complement the overall value of property within the City. These efforts help owners and builders to comply with the myriad of laws affecting the use of property and the building of structures to achieve public policy and to help property owners avoid having future problems with their properties.

Accomplishments FY 2011/12

- Continued streamlining initiatives related to the development application review process, making it more efficient for the City and cost effective for the customer, by refining the approach to review project applications and by beginning the steps necessary to implement a permitting system.
- Held a meeting to which most of the property developers, contractors, and building professionals were invited to discuss ways to be more responsive while still achieving the objectives imposed on development and construction by law. Provided primary staff support for the City Council's adoption of emergency shelter temporary sheltering facilities so that City's ordinances are consistent with state law.
- Conducted General Plan 2030 public meetings in connection with the Transient Oriented Design component of the General Plan update process.
- Successfully recruited high-quality consultants to assist the City in connection with the 2030 General Plan update project.

FY 2012/13 Special Projects and core objectives

1. Complete the draft 2030 General Plan Update including the transient oriented design and climate action plan components and the related Environmental Impact Report (EIR).

2. Continue development service program process documentation and improvements in preparation for replacement of the City's older land use and permitting software system in early 2012.
3. Adopt a Climate Action Plan work plan with specific steps, timeline, and budget for meeting the City's greenhouse gas emission reduction target.
4. Assist the City Council with development of its policies and strategies in connection with disadvantaged communities under state law and in a manner consistent with the City's economic goals and objectives.
5. Hold three public sessions with developers, owners, and others with an interest in the workings of the City's development procedures and rules.
7. Coordinate with the Finance Department to improve the financial model for the department and develop timekeeping and tracking strategies and routines to promote fair and proportional billing based on the effort spent on particular projects.

FY 2012/13 Budget Impacts:

Several of the Planning Department staff will be divided between the proposed Development Services Enterprise Fund and the planning division (for long term planning such as the General Plan) contained in the general fund. The allocation of personnel shown below reflects this change. Otherwise, there is no change in the proposed staffing for this department. However, the department's development and processing activities are expected to be the objects of attention as part of the City's efforts to achieve continuous improvement to processes and projects. Depending on activity levels there may be an impact on the need for staffing.

The proposed new Enterprise fund for Development Services is shown in the administrative services section of this analysis. The Assistant City Manager and Economic Development Manager are expected to play significant roles in the processes that occur in processing development application. Because of this proposed reorganization the costs historically shown for the Planning Department are split between the proposed new fund and the general fund division shown below. The general fund portion primarily includes long term planning efforts such as zoning text amendments, general plan updates, specific plans, and the like.

FY 2012/13 Budget Recap:

The staffing plan shows the transfer of positions to the Development Services Enterprise Fund:

		<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	<u>Net Final</u>
001-4050	Planning/Building					
	Planning & Building Director	0.60				0.600
	Principal Planner	1				1.000
	Senior Planner	1		(0.750)		0.250
	Associate Planner	1		(0.750)		0.250
	Department Assistant II	1		(0.400)		0.600
001-4340	Building Inspection					
	Planning & Building Director	0.40		(0.400)		-
	Chief Bldg Inspector	1		(1.000)		-
	Plans Checker	1		(1.000)		-
	Building Inspector II	2		(2.000)		-
	Building Inspector I	3		(3.000)		-
	Permit Technician	1		(1.000)		-
	Department Assistant II	1		(1.000)		-
	Totals	14.000	-	(11.300)	-	2.700

The general fund operating budget is as follows:

		FY 2010/11 <u>Actuals</u>	FY 2011/12 <u>Budget</u>	FY 2011/12 <u>Estimated</u>	FY 2012/13 <u>Proposed</u>
001-4050	Planning	\$ 483,550	\$ 1,097,560	\$ 858,280	\$ 375,360

ADMINISTRATIVE SERVICES AND PUBLIC FORUM

MISSION:

To support the City Council and Board of Public Utilities in their leadership functions and to support the City's direct operating service functions.

Description of Responsibilities and Services

The Administrative service departments provide leadership and support through the following functions: City Manager's Office, City Clerk, Human Resources, Risk Management, Employee Labor Relations, Finance and Accounting, Grants management, Information and Technology Services, Purchasing, and Property Management, and City Attorney. The City Clerk's office is the official keeper of all City documents, a conduit in maintaining an open and accessible public forum in the context of the City Council's meetings and acts as a liaison between local government and its citizens.

The administrative functions are performed through the organizational structure identified in the italicized headings below.

City Manager/City Clerk

The City Manager/City Clerk Office provides operational leadership and helps support the work of the City Council. The City Manager's Office includes the Assistant City Manager (ACM) Division whose role is to provide operational oversight and to implement a culture of continuous improvement throughout all City processes and to oversee the manner in which City projects are managed. The Division integrates the Information and Technology Division in order to optimize the manner in which processes produce value and eliminate waste. The City Manager's Office also manages the City's efforts at developing the local economy in order to create higher City revenues. The City Clerk Division is the link between the public, the City Council, and other City departments, performing a variety of professional and administrative duties, additionally the division supports open public meetings, is the steward of all official City records and is the filing official per the Political Reform Act for City Council, Boards and Commissions, 87200 filers, and designated employees.

Accomplishments FY 2011/12

- The City Clerk's Office processed approximately 1200 U.S. Passport Applications generating approximately \$30,000 in revenue; an increase of roughly 54.0% since we began accepting applications in 2008.
- The City Clerk's Office processed approximately 85 Amplified Sound and 60 Street Closure Permit Applications generating approximately \$850 and \$1500, respectively in revenue and helped the community understand the processes associated with events that require these types of permits, which provide for a positive interaction not only with City Hall, but also between neighbors and businesses.
- The City Clerk's Office processed approximately 135 Notaries generating approximately \$1,350 in revenue.
- In addition to these 1500 requests that were processed by the City Clerk's Office, the two staff also responded to public records requests, scheduled meetings for the city manager and city council members, and addressed complaints from citizens.
- The City Clerk's Office streamlined the processing of correspondence, routing documents, and obtaining the City Manager's signature.
- The City Clerk's Office in 2011 held 34 City Council & 17 Board of Public Utilities meetings, representative of 471 and 122 agenda items, 90 City and 4 Board adopted resolutions, respectively; 36 City Council public hearings and 12 adopted City ordinances.
- Additionally, the City Clerk's Office prepares agendas and minutes for the Police Review Board, Tulare Redevelopment Successor Agency Oversight Board, Council of Cities, and the League of California Cities' South San Joaquin Valley Division.
- The City Clerk's Office completed, in accordance with the City's Records Management Program, the review, identification, listing and purging of approximately 285 banker boxes of eligible records that had met their respective retention periods.
- The City Clerk's Office coordinated with multiple departments and other agencies to facilitate the animal control facility project.

Administrative Services Division

The Administrative Services Division oversees the Finance Department, Human Resources and Risk Management, and the Property Management Division. Human Resources include labor relations and Risk Management includes the City's safety program and regulatory compliance oversight. The Property Management Division oversees all significant City assets including management of the Airport operations, Facilities maintenance, City property contracts, and the overall management of fleet operations and costs.

FY 2012/13 Special and Core Objectives

- Train key personnel in each department on the use of the intra-net and work with IT to complete the implementation
- Implement on-line payroll data entry in at least one half of the organization.
- Implement on-line recruiting tools that allow applicants to apply on-line, review full job classifications, etc... (install and implement processes supported by NEO Gov system)
- Comprise a list of routine regulatory compliance and safety monitoring objectives and fully utilize safety/regulatory compliance resources.
- Complete city's American with Disabilities Act compliance survey and remediation program plan.
- Complete a personnel training seminar for City department heads.
- Identify all human resource, risk management, and safety compliance processes by name and description and begin mapping process to achieve LEAN processes; achieve a verified 20% reduction in staff time used for all identified processes.

Finance Department

The Finance Department provides a full array of Finance, Accounting, Treasury, Purchasing, and cashiering functions, in addition to overseeing the Information Technology Division. The department is responsible for the fiscal integrity of the City. The cost accounting efforts of the department ensure that process improvement initiative results are honestly measured.

Accomplishments FY 2011/12

- Refinanced the 2001 Sewer Bonds for a saving around \$1.1M in interest cost
- Utility Billing
 - Online Utility Payments through Paymentus
 - Utility Billing Implementation
 - Cash Receiving Implementation
- Enterprise
 - Backup Hardware Expansion
 - Eden Server Infrastructure build out (to support added functionality of Eden)
- PD
 - Mobile CAD upgrade to include mapping (allows officers to have a map of where they are going)
- Fire
 - Fire Migration to TCCAD
- WWTP
 - Sewer Industrial Billing Software Implementation
 - HACH WIMS upgrade/Implementation for the WWTP
- Building/ Planning
 - Started Permits Implementation

FY 2012/13 Special Projects and Core Objectives

1. Implement significant improvements in Fleet Operations to achieve a 30% or more cost savings. (Assistant City Manager/Administrative Services)
2. Implement Project Management practices and procedures to assure successful completion of the City's Capital Improvement Plan project list. (City Manager/Assistant City Manager)
3. Develop a list of process improvement projects based on their greatest potential savings and begin to implement the highest priority projects. (City Manager/Assistant City Manager)
4. Wind-up the affairs of the Tulare Redevelopment Agency. (City Manager/City Clerk)
5. Complete the City's transition to the SSJVA health insurance JPA. (Administrative Services)
6. Install a formal safety and regulatory compliance monitoring system. (Administrative Services)
7. Participate significantly in guiding the City's General Plan to completion. (City Manager)
8. Participate significantly in completing the top twelve of the City's thirty worst streets and in advancing the Cartmill Avenue Interchange to the Construction phase (if funds become available for the Cartmill project). (City Manager/Assistant City Manager)
9. Develop the City's Intranet to a point of regular usage (Finance).
10. Achieve a 30% or more savings in costs related to the processing of payroll, accounts payable, purchasing requisitions and cash receipting (Finance).
11. Converting the paper check systems over to an electronic cash payment system, to reduce check volume and check fraud while improving payment terms(Finance).
12. Give utility customers the option to receive their utility bills by email, to reduce mailing cost and paper cost (Finance).
13. Implementing scanning of invoices, reports, etc to reduce printing, paper and storage cost (Finance).
14. Train departments to review their budget to stay within budget (Finance).
15. Assist in implementing the CDBG program and other grants due to the loss of Redevelopment (Finance).
16. Implement a new business and pet license program to integrate with the City financial program to reduce the duplication of work (Finance).

FY 2012/13 Budget Impacts:

Increases to the administrative service functions of the City are proposed to achieve significant improvements (and anticipated savings) in City processes, enhance the City's project management capabilities, manage the City's fleet and facilities and airport functions, and to help the City with its regulatory and safety compliance.

The proposed Assistant City Manager position will be an integral part of these activities. This position will help the City Manager by focusing on the operational side of the organization. In particular, through contracted professionals and through staff this office will create the structures and processes and procedures to draw the City into a virtuous cycle of "continuous improvement." This position will also coordinate the management of all significant projects and enforce a consistent set of organizational practices and techniques for project management intended to bring projects in on time, within budget, and in accordance with original scope. Among the first processes to be reviewed will be the fleet operations and its many sub-processes.

In addition to the typical operational and project management oversight, the Assistant City Manager will work closely with the City Manager the Economic Development Manager (who is in this division under the proposed budget) to help spur increases in the key tax revenues by facilitating projects that increase property taxes, sales taxes, transient occupancy taxes, and utility taxes.

To facilitate the sort of improvements and to keep the activities focused on cost savings, the budget proposes a position of budgetary/cost accountant. This position is intended to emphasis cost management and financial planning (both capital and operating). The position is also intended to help the City stay current with its cost allocation practices, rate setting, and enterprise fund accounting.

The budget proposes adding a safety and regulatory compliance analyst position to organize the City's tracking of regulatory compliance and to assure that City operations are conducted in compliance with all safety laws. This position will also track impending regulatory changes and help prepare the City (or help the City communicate the harm some proposed changes might bring).

The proposed budget creates a new division for Property Management under the authority of the Administrative Services Director (whose position is upgraded to Deputy City Manager). This division will manage all City assets. Included among the functions under this division will be facilities maintenance, fleet maintenance, the airport management, the cycle park contract management, and administration of the City's real property policies.

Also included below is the staffing for the proposed new Development Services Enterprise Fund. The Assistant City Manager will be very involved in the processes and projects related to the processing of all development requests. Although the supervision of the technical functions (planning, engineering, fire suppression, building inspection, etc...) will remain within the technical departments, the processing of development requests will be under the general watch of the Assistant City Manager. The Economic Development Manager's role will include a form of ombudsman role to make sure that projects with a potential impact on City tax revenues are facilitated through the City's land use regulatory and safety programs.

The elimination of staffing organization-wide is shown in the staffing plan below related to the administrative and public forum divisions of the City.

FY 2012/13 Budget Recap:

Staffing Plan – All Funds and Divisions

		<u>Funded</u>	<u>Unfunded</u>	<u>Exchange</u>	<u>New</u>	Net Final
001-4020	City Manager					
	City Manager	1				1.000
	Chief Deputy City Clerk	1				1.000
	Deputy City Clerk	1				1.000
001-4025	Assistant City Manager					
	Assistant City Manager				1.000	1.000
001-4030	Finance Department					
	Finance Director	0.835				0.835
	Assistant Finance Director	1.000	1.000			-
	IT Manager	1.000				1.000

	Computer Systems Analyst	1.000			1.000
	Purchasing/Utility/Revenue Officer	0.333			0.333
	Accountant	1.000			1.000
	Cost/Budget Accountant Analyst			0.450	0.450
	Payroll Specialist	1.000			1.000
	Accounting Technician II	1.000			1.000
	Accounting Technician I	2.500			2.500
<u>Transit (Fund 009) (Supervised by Finance)</u>					
009-4130	Finance Director	0.0812			0.081
	Senior Management Analyst	0.1625			0.163
	Transit Coordinator	0.6500			0.650
009-4131	Finance Director	0.0438			0.044
	Senior Management Analyst	0.0875			0.088
	Transit Coordinator	0.3500			0.350
001-4040	Economic Development				
	Economic Development Manager	1			1.000
	Redevelopment Director	0.20	0.20		-
001-4060	Human Resources				
	Deputy City Manager			0.250	0.250
	Administrative Services Director	0.25		(0.250)	-
	Safety & Regulatory Compliance Analyst			0.650	0.650
	Management Analyst	1			1.000
	Human Resources Analyst	1			1.000
<u>Property Management Fund (New Internal Service Fund)</u>					
	Property Services Manager			0.400	0.400
	Department Assistant II			0.400	0.400
	Safety & Regulatory Compliance Analyst			0.050	0.050
	Cost/Budget Accountant Analyst			0.100	0.100

	Facilities & Airport Operations Manager			1.000		1.000
	Facilities Maintenance Technician			3.000		3.000
	Custodian			6.000		6.000
001-4120	Facilities Maintenance					
	Facilities & Airport Operations Manager	1		(1.000)		-
	Facilities Maintenance Technician	4	1	(3.000)		-
	Custodian	7	1	(6.000)		-
	<u>Fleet Maintenance (Fund 004)</u>					
004-4510	Public Works Director	0.25		(0.250)		-
	Field Services Manager	0.20		(0.200)		-
	Property Services Manager				0.45	0.450
	Department Assistant II				0.45	0.450
	Fleet Maintenance Manager	1				1.000
	Fleet Maintenance Crew Leader	1				1.000
	Mechanic II	5	1			4.000
	Mechanic I	-				-
	Parts & Inventory Clerk	2				2.000
	<u>Airport (Fund 005)</u>					
005-4552	Property Services Manager				0.15	0.150
	Department Assistant II				0.15	0.150
	<u>Employee Welfare (Fund 060)</u>					
060-4954	Deputy City Manager			0.250		0.250
	Administrative Services Director	0.25		(0.250)		-
	Human Resources Analyst	0.33				0.330
	<u>Workers Comp Insurance (Fund 061)</u>					
061-4955	Deputy City Manager			0.250		0.250
	Administrative Services Director	0.25		(0.250)		
	Human Resources Analyst	0.33				0.330

General Insurance (Fund 062)

062-4956	Deputy City Manager		0.250	0.250
	Administrative Services Director	0.25	(0.250)	
	Human Resources Analyst	0.33		0.330

Purchasing (Fund 066)

066-4960	Finance Director	0.04		0.040
	Utility/Purchasing/Revenue Manager	0.333		0.333
	Accounting Technician I	0.5		0.500

General Fund CIP Fund (Fund 601)

	Cost/Budget Accountant Analyst		0.10	0.100
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Development Services Fund (Fund XXX) - New Enterprise Fund

	Planning & Building Director		0.400	0.400
	Senior Planner		0.750	0.750
	Associate Planner		0.750	0.750
	Administrative Assistant		0.600	0.600
	Cost/Budget Accountant Analyst		0.100	0.100
	Landscape Contract Coordinator		0.400	0.400
	Chief Building Inspector		1	1.000
	Plans Examiner		1	1.000
	Building Inspector II	1	2	1.000
	Building Inspector I	1	3	2.000
	Permit Technician		1	1.000
	Department Assistant II		1	1.000
	Fire Inspector III		0.750	0.750
	Safety & Regulatory Compliance Analyst		0.150	0.150
	Senior Civil Engineer		0.500	0.500
	Engineering Assistant		1.000	1.000

RDA Funds (Funds 70 - 79)

All	Redevelopment Director	0.80	0.8		-
	Redevelopment Manager	1.00	1		-
	Redevelopment Specialist	3.00	3		-
	Administrative Assistant	1.00	1		-
	Totals	47.36	12	13.70	4.6
					53.66

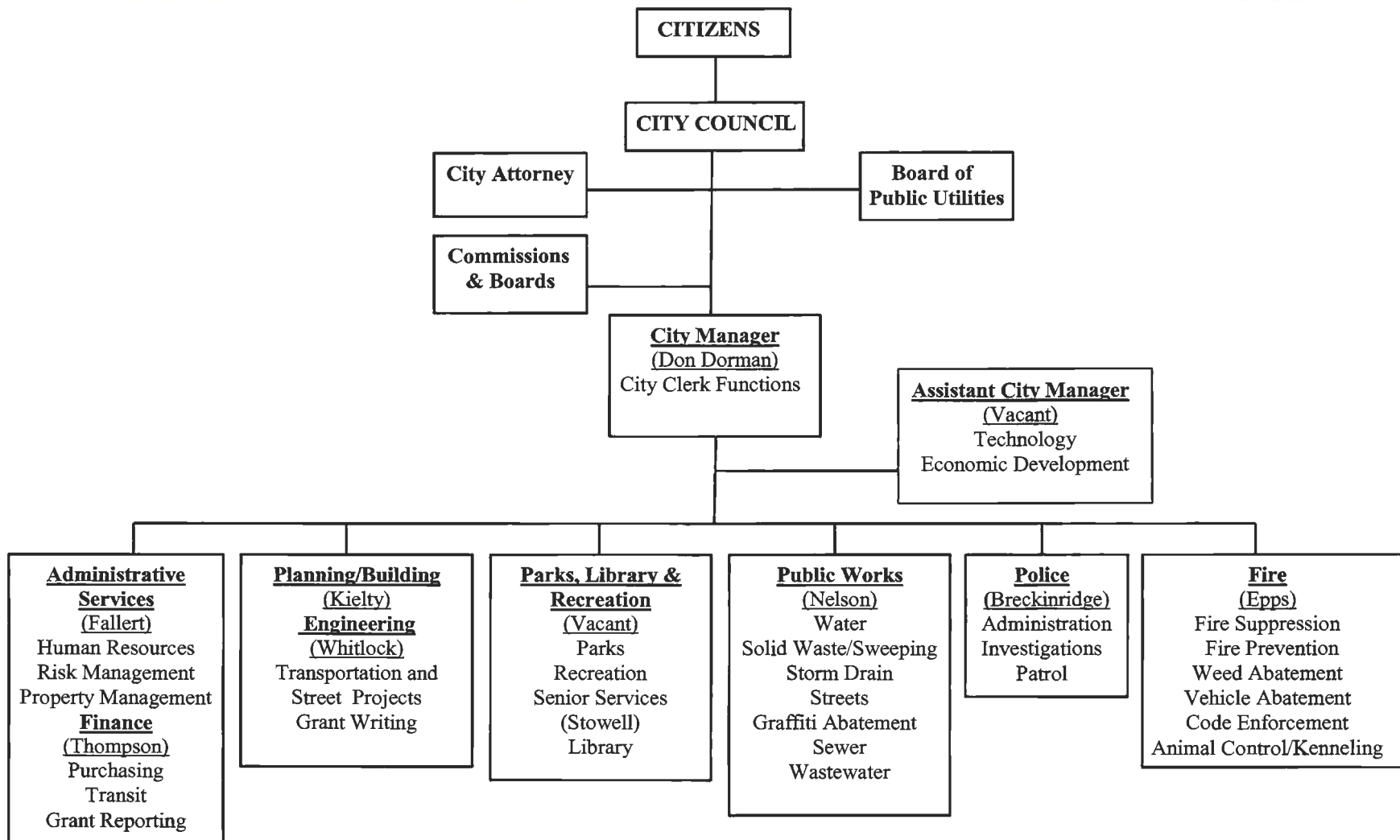
Administrative Service Function Budgets (All funds and fund types combined):

		FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
		<u>Actuals</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
001-4020	City Manager	\$ 534,651	\$ 449,730	\$ 527,930	\$ 515,800
001-4025	Assistant City Manager	0	0	0	266,000
001-4030	Finance Department	913,493	976,180	975,550	1,044,830
	<u>Transit (Fund 009) (Supervised by Finance)</u>				
009-4130	Tulare InterModal Express	1,882,753	1,980,340	1,952,740	2,020,200
009-4131	Tulare Dial-a-Ride	723,297	723,220	689,680	732,010
001-4040	Economic Development	303,580	306,290	313,830	228,650
001-4060	Human Resources	299,753	300,590	300,260	478,360
	<u>Property Management Fund (New Internal Service Fund)</u>				
048-4510	Property Management Admin				106,460
048-4520	Real Property Management				71,770
048-4420	Facilities Maintenance				1,368,950
048-4540	Cycle Park				101,640
004-4510	Fleet Maintenance	1,984,329	2,003,760	2,001,460	1,963,870
005-4552	Airport Management	383,056	367,460	333,590	308,110
	<u>Employee Welfare (Fund 060)</u>	3,986,352	4,025,820	3,574,310	3,737,870
	<u>Workers Comp Insurance (Fund 061)</u>	1,274,778	1,022,530	1,030,290	1,125,090
	<u>General Insurance (Fund 062)</u>	1,144,939	630,770	617,480	683,120

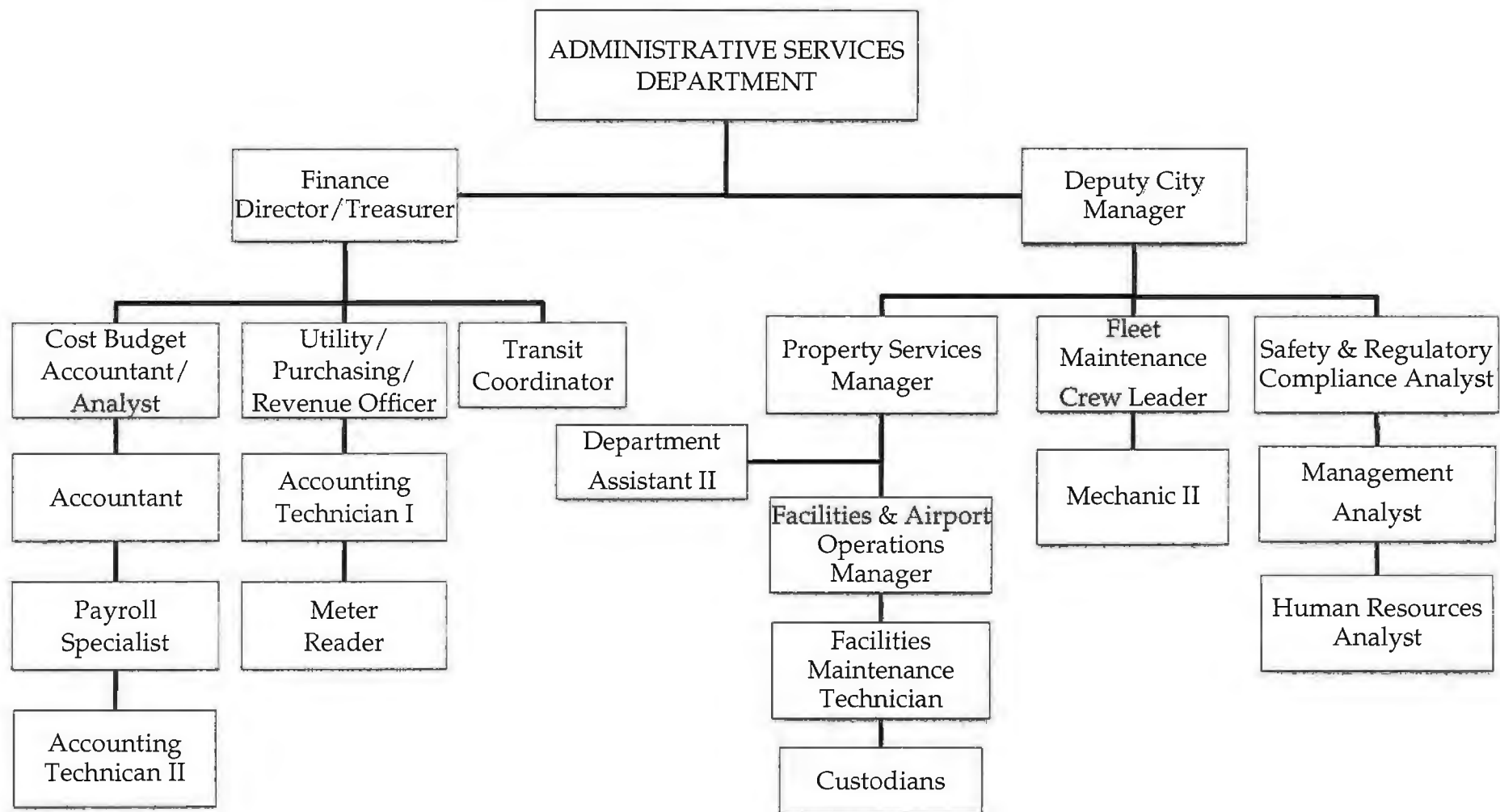
<u>Unemployment Insurance fund (063)</u>		62,138	75,000	40,000	50,000
<u>Purchasing (Fund 066)</u>		54,003	65,520	64,010	68,350
<u>Development Services Fund (Fund XXX) - New Enterprise Fund</u>					
	Planning				344,730
	Building Inspection				822,440
	Engineering				182,180
	Fire Inspection				84,820
	Total Development Services				<u>1,434,170</u>
001-4110	General Fund Non-Dept.				
	Recurring	8,556,965	918,100	2,165,940	571,230
	Debt Service	56,273	83,500	549,240	118,390
	Other Financing	\$5,280,415	\$2,820,330	\$2,870,330	\$5,573,730



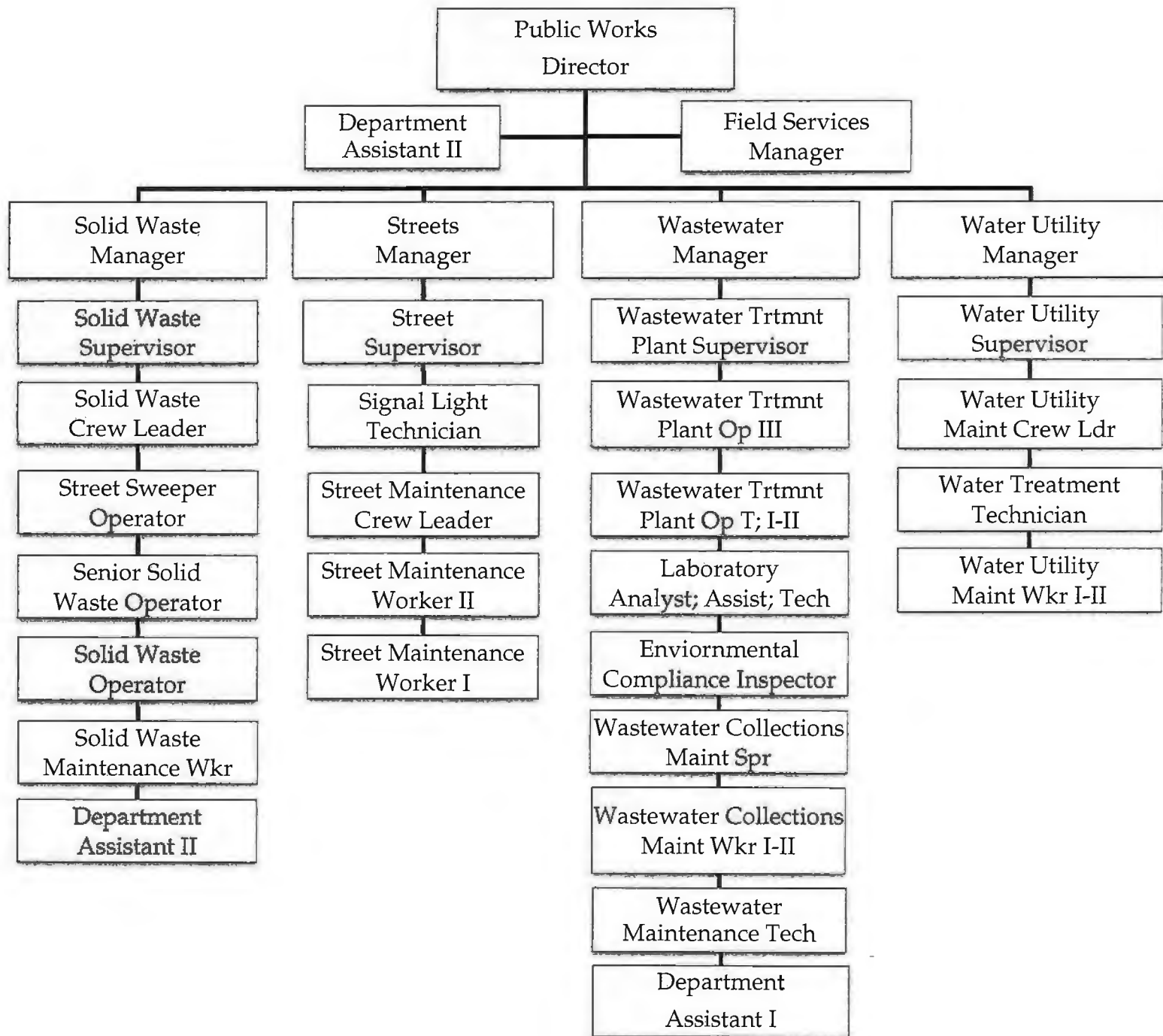
Organizational Chart



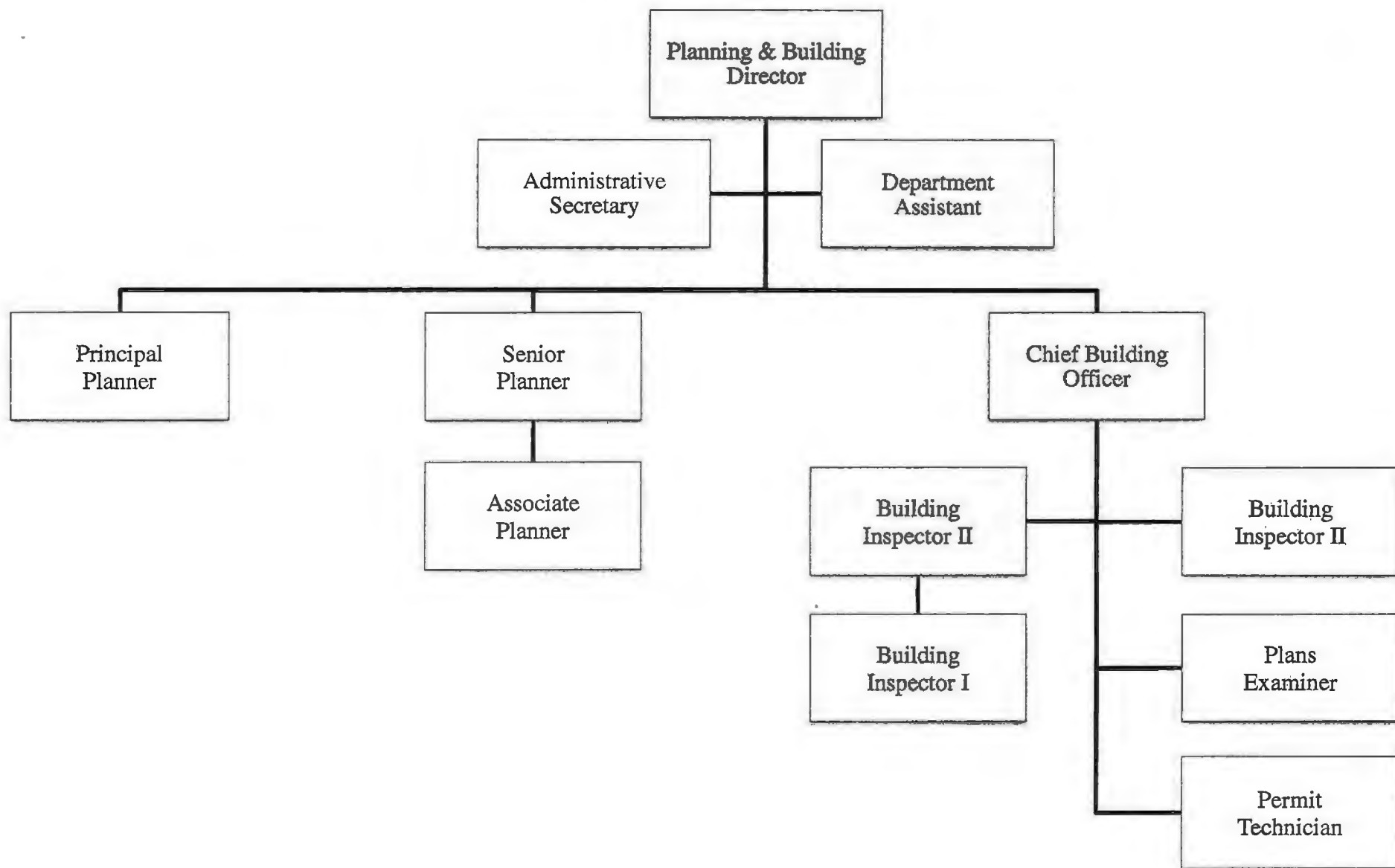
ADMINISTRATIVE SERVICES DEPARTMENT



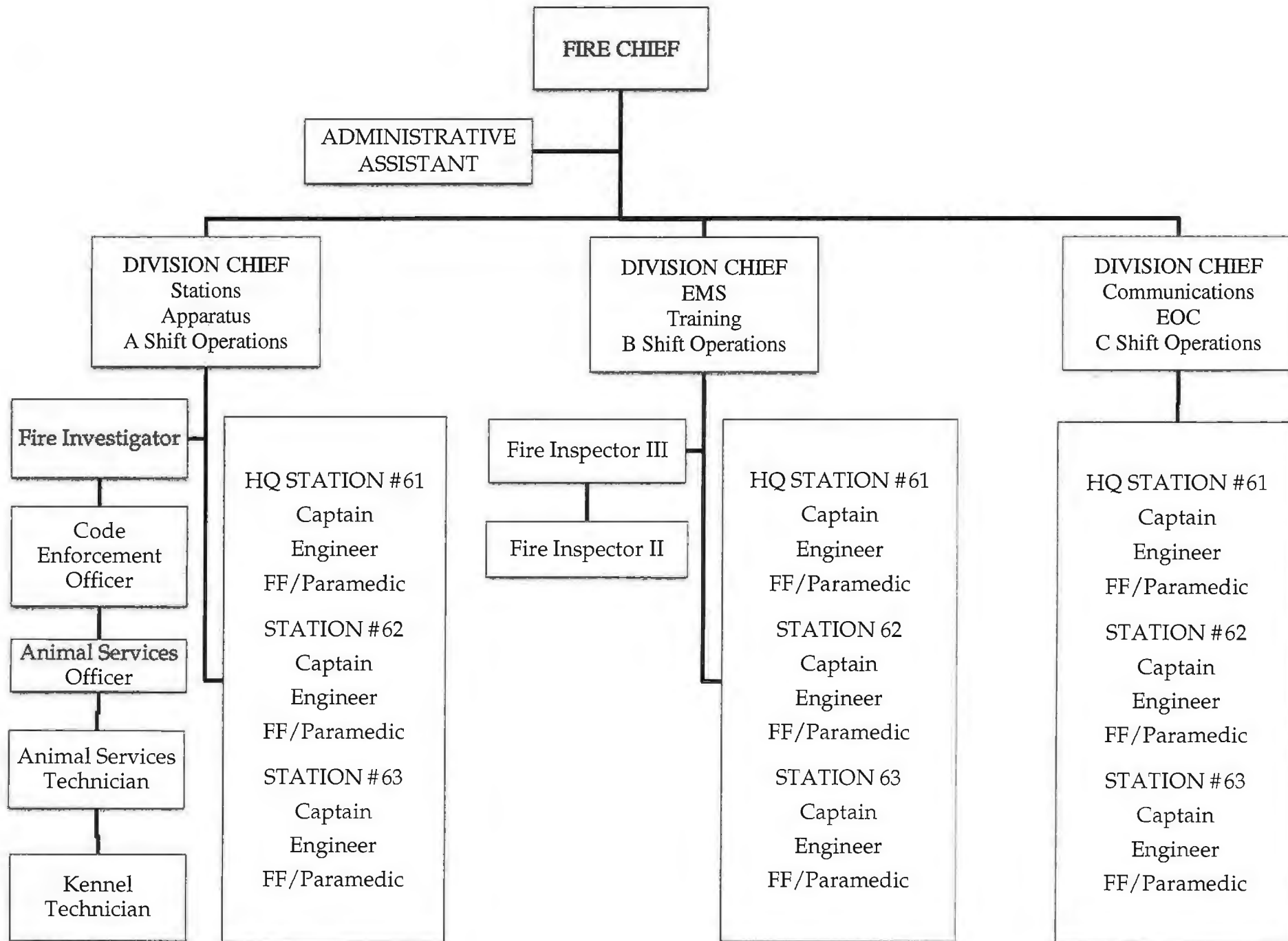
PUBLIC WORKS DEPARTMENT



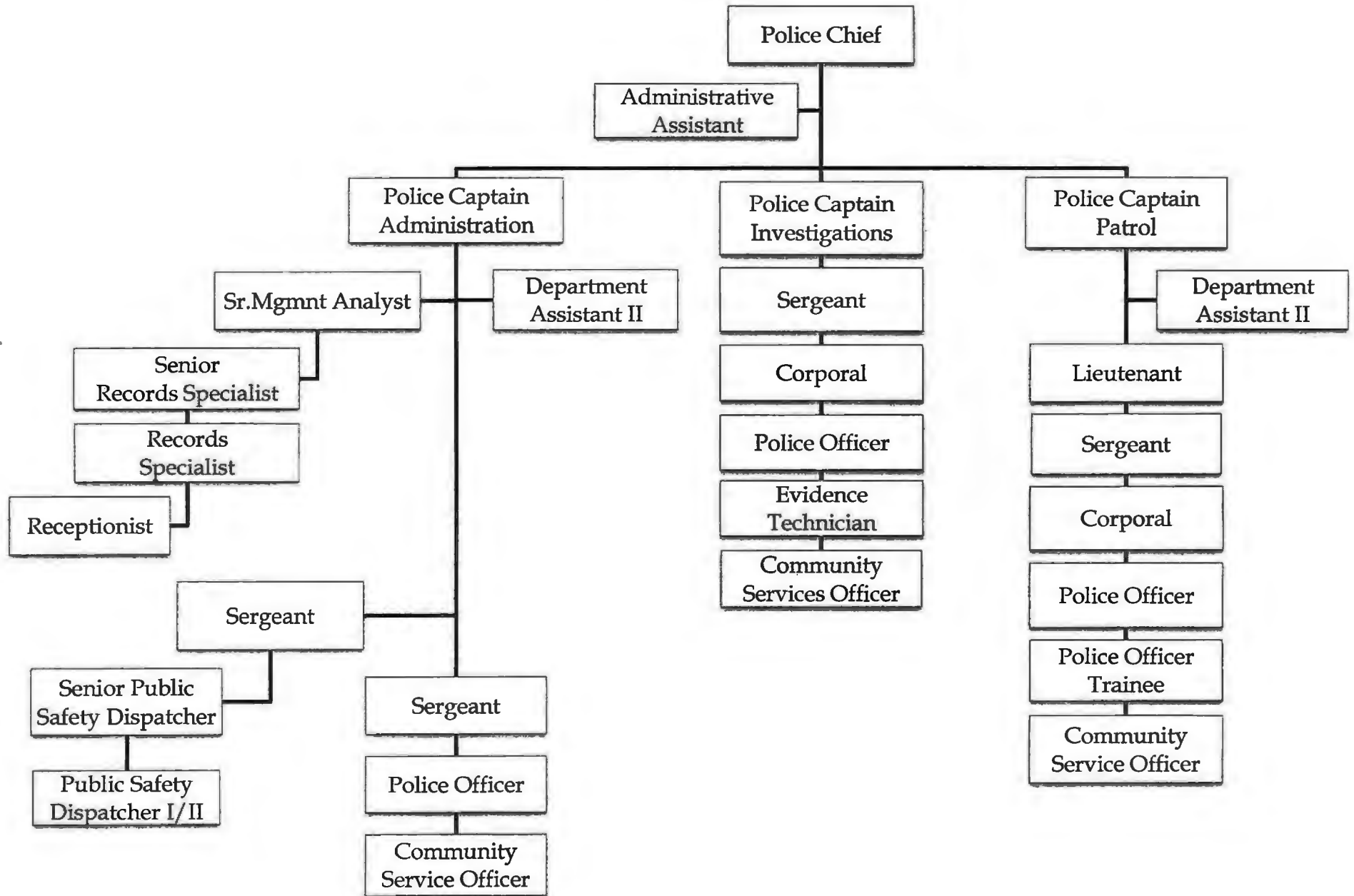
PLANNING & BUILDING DEPARTMENT



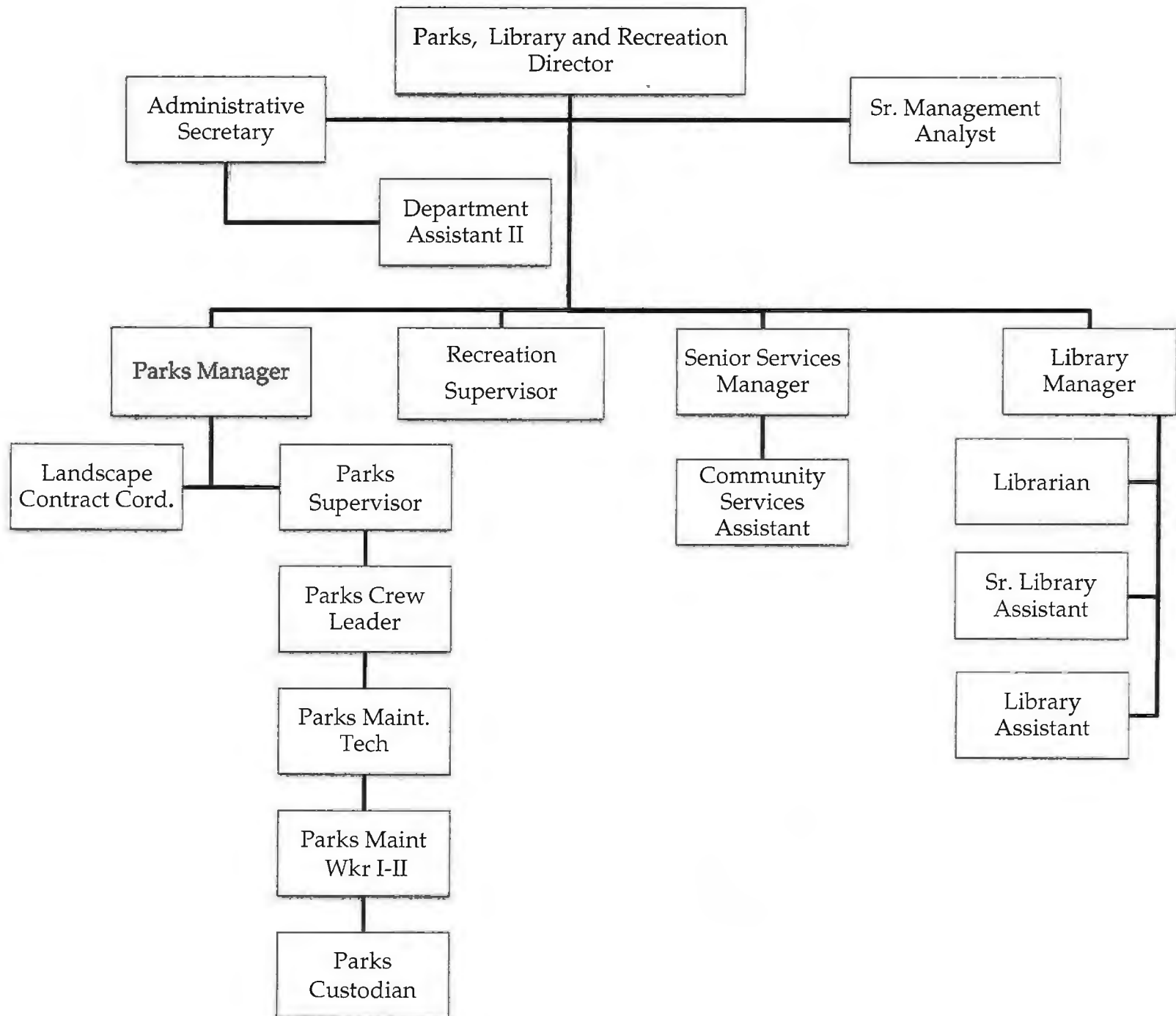
FIRE DEPARTMENT



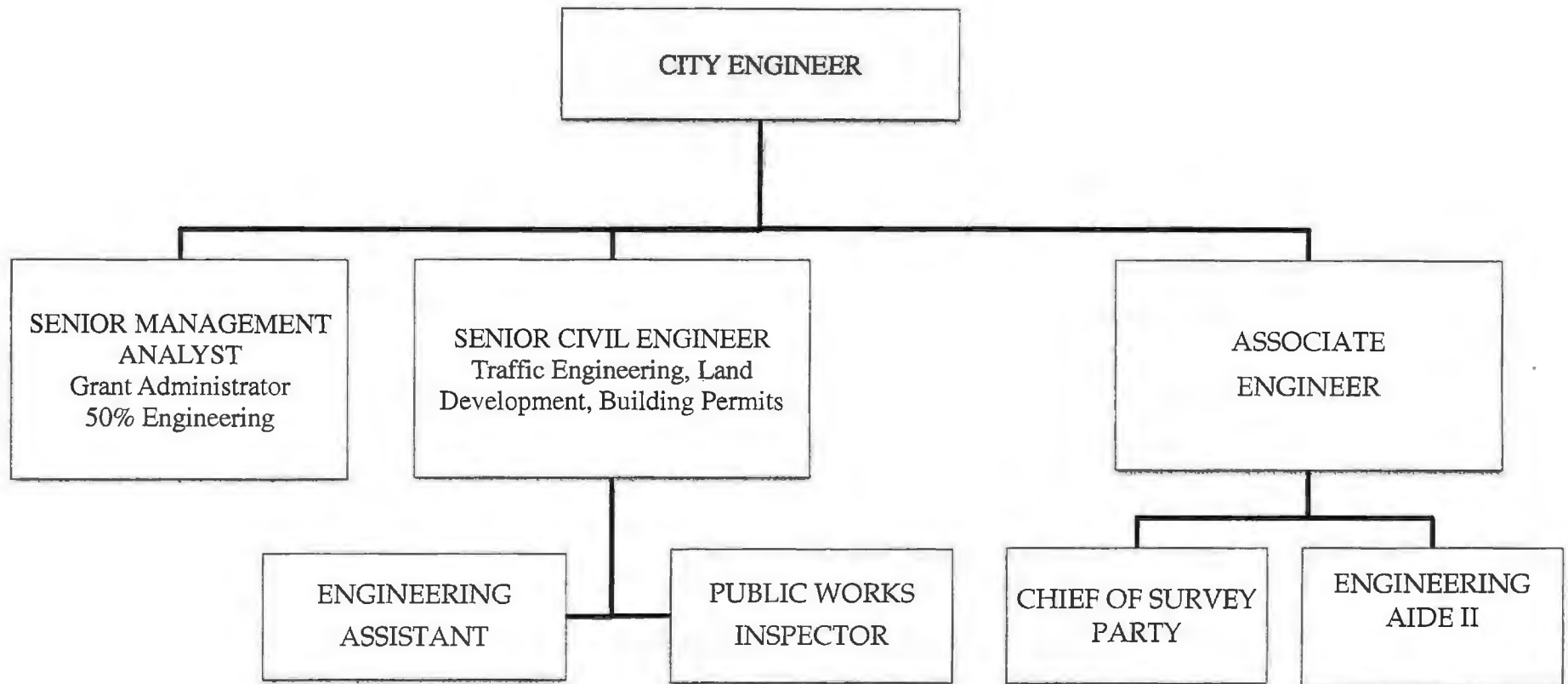
POLICE DEPARTMENT



PARKS, LIBRARY AND RECREATION DEPARTMENT



ENGINEERING DEPARTMENT



CITY OF TULARE California

CITY COUNCIL

Wayne Ross, Mayor
Skip Barwick, Vice Mayor
David Macedo, Council Member
Craig Vejvoda, Council Member
Mark Watte, Council Member

BOARD OF PUBLIC UTILITIES

Wayne Hinman, President
Lee Brehm, Commissioner
Richard Johnson, Commissioner
Ronald Quinn, Commissioner
Phillip Smith, Commissioner

ADMINISTRATIVE STAFF

Don Dorman, City Manager
Richard Breckinridge, Police Chief
Willard Epps, Fire Chief
Margee Fallert, Administrative Services Director
Mark Kielty, Planning and Building Director
Lew Nelson, Public Works Director
Michael Whitlock, City Engineer
Michael Stowell, Library Director
Darlene Thompson, Finance Director/Treasurer
Vacant, Library, Parks & Recreation Director

LIST OF BUDGETED ALLOCATED POSITIONS (regular and regular part time)

<u>Department/Division</u>	<u>2004/05</u>	<u>2005/06</u>	<u>2006/07</u>	<u>2007/08</u>	<u>2008/09</u>	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>
Administration/City Manager	2.00	2.00	2.75	3.00	3.00	3.00	3.00	3.00	3.00
Animal Control/Shelter									6.25
Assistant City Manager									1.00
Aviation	0.15	0.15	0.125	0.125	0.125	0.125	0.125	0.125	0.30
Building	5.40	5.40	7.40	9.40	9.40	9.40	9.40	9.40	
City Clerk	1.00	1.00							
Code Enforcement	3.00	2.50	3.67	4.67	4.67	4.67	4.67	4.67	1.91
Code Enforcement - Measure I			1.00	2.00	2.00	2.00	2.00	2.00	1.00
COPS Hiring Grant							4.00	4.00	8.00
Development Services - Planning									2.40
Development Services - Building Inspection									7.40
Development Services - Engineering									2.00
Development Services - Fire									0.90
Economic Development			1.00	1.00	1.20	1.20	1.20	1.20	1.00
Engineering Administration	10.00	9.00	10.50	10.50	10.50	11.00	11.00	11.00	6.30
Facilities Maintenance	8.00	8.00	8.00	12.00	12.00	12.00	12.00	12.00	
Finance	8.60	8.70	8.70	9.70	9.67	9.67	9.67	9.67	9.12
Fire	37.55	42.00	38.00	38.00	38.00	38.00	38.00	38.00	32.76
Fire Measure I			4.00	7.00	10.00	10.00	10.00	10.00	10.00
Fleet Maintenance	9.20	9.20	9.20	9.20	9.20	9.20	9.40	9.40	7.90
Graffiti Abatement	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Human Resources	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.25	2.90
Insurance - Employee Welfare	0.60	0.60	0.58	0.58	0.58	0.58	0.58	0.58	0.58
Insurance - Liability	0.60	0.60	0.58	0.58	0.58	0.58	0.58	0.58	0.58
Insurance - Workers Compensation	0.60	0.60	0.58	0.58	0.58	0.58	0.58	0.58	0.58
Landscape & Lighting		0.50	0.75	1.00	1.00	1.00	1.00	1.00	0.40
Library	7.25	7.75	9.25	10.25	10.25	10.25	10.25	10.25	10.25
Library Literacy	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Parks	10.00	10.75	11.75	14.00	14.00	14.00	14.00	14.00	13.30
Planning	3.60	4.60	4.60	4.60	4.60	4.60	4.60	4.60	2.70
Police Administration	31.00	31.00	32.50	32.50	29.50	29.50	28.50	28.50	25.50
Police Investigations	13.00	15.00	14.00	14.00	13.00	13.00	13.00	13.00	13.00
Police Measure I			15.00	24.00	25.00	26.00	26.00	26.00	26.00
Police Patrol	29.00	40.00	30.00	35.00	40.00	40.00	37.00	37.00	33.00
Police Traffic Safety	4.00	4.00	4.00						
Property Management - Administration									0.35
Property Management - Property Maintenance									0.10
Property Management - Facilities Maintenance									10.30
Property Management - Cycle Park									0.20
Purchasing	1.10	0.70	0.87	0.87	0.87	0.87	0.87	0.87	0.87
Redevelopment	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	
Recreation & Com Serv Admin	3.90	3.90	3.88	3.88	3.88	3.13	3.13	3.13	3.25
Recreation & Community Services	4.00	4.00	4.40	4.00	4.00	5.00	5.00	5.00	3.00
Senior Services	6.00	6.00	5.85	6.75	6.75	5.00	5.00	5.00	2.00
Sewer	5.50	5.60	5.61	7.11	7.11	8.11	8.11	8.11	7.27
Solid Waste	22.90	24.00	24.97	24.97	25.97	25.97	26.17	26.17	29.50

LIST OF BUDGETED ALLOCATED POSITIONS (regular and regular part time)

<u>Department/Division</u>	<u>2004/05</u>	<u>2005/06</u>	<u>2006/07</u>	<u>2007/08</u>	<u>2008/09</u>	<u>2009/10</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>
Storm Drain	1.00	1.00	1.00	1.00	1.00				
Street	8.40	8.50	9.53	9.53	9.53	9.53	9.73	9.73	8.53
Street Sweeping	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
Teen Center	1.00	1.00	1.00	1.00	1.00				
Transit	24.20	1.10	1.13	1.13	1.13	1.37	1.37	1.37	1.37
Vehicle Abatement	0.45	0.50	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Vehicle Impound				0.50	0.50	0.50	0.50	0.50	0.50
Wastewater	15.10	15.00	15.53	15.53	15.54	15.54	21.74	21.74	22.93
Water Utility	13.40	14.50	15.47	17.47	17.47	17.47	17.67	17.67	17.95
TOTALS	<u>304.75</u>	<u>302.40</u>	<u>320.76</u>	<u>351.01</u>	<u>357.18</u>	<u>356.42</u>	<u>363.42</u>	<u>363.42</u>	<u>340.47</u>

**CITY FUNDS BUDGET SUMMARY
2012/13**

		ADD			DEDUCT			MISC. FUND BALANCE ADJs.	06/30/13 EST. FUND BALANCE
FUND		06/30/12 EST. FUND BALANCE	PROJECTED REVENUES	TRANSFERS IN/OTHER	TOTAL NEW FUNDS AVAILABLE	APPROVED EXPENDITURES	TRANSFERS OUT/OTHER	TOTAL FUNDS USED	
NO.	DESCRIPTION								
GENERAL GOVERNMENT FUNDS									
01	General	19,503,340	33,965,150	609,060	34,574,210	29,573,370	5,772,060	35,345,430	18,732,120
19	Parking & Business Improv. Area	0	88,300		88,300	88,300		88,300	0
49	Dangerous Building Abatement	0	121,000		121,000	121,000		121,000	0
	Total, General Government Funds	19,503,340	34,174,450	609,060	34,783,510	29,782,670	5,772,060	35,554,730	18,732,120
SPECIAL REVENUE FUNDS									
07	Senior Services	0	154,050	275,000	429,050	429,050		429,050	0
21	Measure R	4,651,900	27,024,200		27,024,200		28,570,390	28,570,390	3,105,710
22	State Transportation Gas Tax	3,940,320	2,085,760		2,085,760		2,293,910	2,293,910	3,732,170
23	Traffic Safety	32,060	201,000		201,000		201,000	201,000	32,060
31	OTS Grant/Vehicle Impound Program	0	71,050		71,050	60,210	10,840	71,050	0
33	COPS State Grant	0	100,000		100,000		100,000	100,000	0
36	COPS Hiring Recovery	0	618,690	115,000	733,690	733,690		733,690	0
39	Vehicle Abatement	133,070	25,700		25,700	30,150		30,150	128,620
48	Property Management	0	289,850	1,358,970	1,648,820	1,632,150		1,632,150	16,670
50	Landscape & Lighting	(331,250)	677,580		677,580	528,990		528,990	(182,660)
	Total, Special Revenue Funds	8,426,100	31,247,880	1,748,970	32,996,850	3,414,240	31,176,140	34,590,380	6,832,570
DEBT SERVICE FUNDS									
17	Financing Authority Debt Service	1,096,100		2,327,330	2,327,330	2,313,780		2,313,780	(800)
									1,108,850
ENTERPRISE FUNDS									
05	Aviation	3,292,320	124,380		124,380	308,110	-	308,110	3,108,590
08	Development Services	-	1,098,190	335,980	1,434,170	1,434,170	-	1,434,170	-
09	Transit	5,182,420	2,486,460		2,486,460	2,835,110	-	2,835,110	90,000
10	Water	18,056,990	6,240,410		6,240,410	6,690,410	500,000	7,190,410	1,209,390
12	Solid Waste/St. Sweeping	(3,096,960)	7,444,190		7,444,190	6,593,640	-	6,593,640	461,750
15	Sewer/Wastewater	44,630,310	24,687,630		24,687,630	28,077,980	1,000,000	29,077,980	4,893,470
	Total, Enterprise Funds	68,065,080	42,081,260	335,980	42,417,240	45,939,420	1,500,000	47,439,420	6,654,610
	SUB-TOTAL	97,090,620	107,503,590	5,021,340	112,524,930	81,450,110	38,448,200	119,898,310	6,653,810
									96,371,050

**CITY FUNDS BUDGET SUMMARY
2012/13**

		ADD			DEDUCT			MISC. FUND BALANCE ADJs.	06/30/13 EST. FUND BALANCE
FUND		06/30/12 EST. FUND BALANCE	PROJECTED REVENUES	TRANSFERS IN/OTHER	TOTAL NEW FUNDS AVAILABLE	APPROVED EXPENDITURES	TRANSFERS OUT/OTHER	TOTAL FUNDS USED	
NO.	DESCRIPTION								
CAPITAL IMPROVEMENT FUNDS									
601	Other General Fund CIP	0		1,799,000	1,799,000	2,078,170		2,078,170	(279,170)
605	Aviation Fund CIP	0			0			0	0
610	Water Fund CIP	0		500,000	500,000	355,000		355,000	145,000
615	Sewer/Wastewater Fund CIP	0		10,400,000	10,400,000	12,276,540		12,276,540	(1,876,540)
635	Library Expansion	0			0			0	0
637	Fire Stn. #2 Construction	0			0			0	0
638	Fire Stn. #3 Construction	0			0			0	0
640	Corporation Yard Cap. Improve. Proj.	0			0			0	0
641	Parks Capital Improvements Proj.	0			0			0	0
643	Streets/Transp. Cap. Improvement	0	7,774,960	31,080,560	38,855,520	38,855,520		38,855,520	0
647	Storm Drainage Cap. Improvement	0			0	13,000		13,000	(13,000)
	Total Capital Improvement Funds	<u>0</u>	<u>7,774,960</u>	<u>43,779,560</u>	<u>51,554,520</u>	<u>53,578,230</u>	<u>0</u>	<u>53,578,230</u>	<u>(2,023,710)</u>
TOTAL, CITY FUNDS		<u>97,090,620</u>	<u>115,278,550</u>	<u>48,800,900</u>	<u>164,079,450</u>	<u>135,028,340</u>	<u>38,448,200</u>	<u>173,476,540</u>	<u>94,347,340</u>

**SUMMARY OF INTERFUND TRANSFERS IN
2012/13**

FUND TYPE	FUND TRANSFERRED IN TO	AMOUNT TRANSFERRED	FUND TRANSFERRED OUT FROM	PURPOSE OF TRANSFER
OPERATING TRANSFERS				
General Government:	General	201,000	Traffic Safety	For Traffic Safety activity
	General	10,840	OTS Fund	For Traffic Safety activity
	General	100,000	COPS State Grant	To reimburse General Fund
	General	250,000	Employee Welfare	To reimburse General Fund
	General	47,220	* CDBG	To reimburse General Fund
Total General Government Fund Transfers		<u>609,060</u>		
Special Revenue:	Senior Services	275,000	General Fund	General Fund contribution
	COPS Hiring	115,000	General Fund	General Fund contribution
	Property Management	1,342,300	General Fund	To fund activity
Total Special Revenue Fund Transfer		<u>1,732,300</u>		
Debt Service:	Financing Authority Debt Service	2,309,780	General Fund	For Lease Rev Bond Payment
Total Debt Service Fund Transfer				
Enterprise:	Development Services	335,980	General Fund	General Fund contribution
Capital Improvement:	Other General Fund CIP	1,244,000	General Fund	To fund CIP activity
	Sts./Transp. Cap. Improve.	142,270	* Water Fund	To fund CIP activity
	Sts./Transp. Cap. Improve.	73,990	* Sewer/Wastewater Fund	To fund CIP activity
	Sts./Transp. Cap. Improve.	100,000	General Fund	To fund CIP activity
	Water Cap. Improvement	500,000	Water Fund	To fund CIP activity
	Sewer/Wastewater Cap. Improve	1,000,000	Sewer/Wastewater Fund	To fund CIP activity
	Sts./Transp. Cap. Improve.	28,570,390	Measure R Fund	To fund CIP activity
	Sts./Transp. Cap. Improve.	2,293,910	Gas Tax	To fund CIP activity
Total Capital Improvement Fund Transfers		<u>33,924,560</u>		
Internal Service:	Unemployment Insurance	<u>50,000</u>	General Fund	To pay unemployment claims
SUB-TOTAL OPERATING TRANSFERS IN		38,961,680		
Adjustment		<u>(263,480)</u>	Reported in its fund as a project cost and not an operating transfer	
TOTAL OPERATING TRANSFERS IN		<u><u>38,698,200</u></u>		

**SUMMARY OF INTERFUND TRANSFERS OUT
2012/13**

FUND TYPE	FUND TRANSFERRED OUT FROM	AMOUNT TRANSFERRED	FUND TRANSFERRED IN TO	PURPOSE OF TRANSFER
OPERATING TRANSFERS				
General Government:	General	115,000	COPS Hiring Grant	General Fund contribution
	General	275,000	Senior Services	General Fund contribution
	General	335,980	Development Services	General Fund contribution
	General	2,309,780	Financing Auth. Debt Service	For Lease Rev Bond payment
	General	1,342,300	Property Management	General Fund contribution
	General	50,000	Unemployment Insurance	To pay unemployment claims
	General	150,000	Other General Fund CIP	General Fund Catastrophic Reserve
	General	150,000	Other General Fund CIP	General Fund Economic Incentives Reserve
	General	152,000	Other General Fund CIP	General Fund Technology Reserve
	General	792,000	Other General Fund CIP	General Fund Capital/Equipment Reserve
	General	100,000	Streets CIP Fund	To fund CIP activity
	Total General Government Fund Transfers	5,772,060		
Special Revenue:	Measure R	28,570,390	Sts./Transp. Cap. Improve.	To fund CIP activity
	Gas Tax	2,293,910	Sts./Transp. Cap. Improve.	To fund CIP activity
	Vehicle Impound	10,840	General Fund	For Traffic Safety activity
	COPS State Grant	100,000	General Fund	
	Traffic Safety	201,000	General Fund	For Traffic Safety activity
	Total Special Revenue Fund Transfer	31,176,140		
Enterprise:	Water	500,000	Water Fund CIP	To fund CIP activity
	Sewer & Wastewater	1,000,000	Sewer/W. Water Fund CIP Fd.	To fund CIP activity
	Total Enterprise Fund Transfers	1,500,000		
Internal Service:	Employee Welfare	250,000	General Fund	To reimbursement General Fund
TOTAL OPERATING TRANSFERS OUT		38,698,200		

CITY OF TULARE
SUMMARY OF BUDGETS FOR DEBT SERVICE
2012/2013

DEBT DESCRIPTION		ACCOUNT #	AMOUNT
GENERAL FUND			
Non-Departmental Department	Principal	001-4110-8220	76,010
Energy Retrofit Lease Purchase	Interest	001-4110-8320	42,380
	Total		<u>118,390</u>
Streets Department	Principal	001-4320-8206	45,000
Oversize Liability Payments	Interest	001-4320-8306	5,000
	Total		<u>50,000</u>
Parks Department	Principal	001-4410-8206	50,000
Oversize Liability Payments	Interest	001-4410-8306	
	Total		<u>50,000</u>
Storm Drainage Department	Principal	001-4751-8206	70,000
Oversize Liability Payments	Interest	001-4751-8306	5,000
	Total		<u>75,000</u>
FLEET MAINTENANCE FUND			
Fleet Maintenance Department	Principal	004-4510-8220	17,820
Energy Retrofit Lease Purchase	Interest	004-4510-8320	9,940
	Total		<u>27,760</u>
Fleet Maintenance Department	Principal	004-4511-8210	10,060
Advance from Water Fund for	Interest	004-4511-8310	3,620
Corporation Yard Facility	Total		<u>13,680</u>
TRANSIT FUND			
Transit Express	Principal	009-4130-8290	58,500
Advanced from Pooled Funds	Interest	009-4130-8390	4,680
	Total		<u>63,180</u>
Dial-A-Ride	Principal	009-4131-8290	31,500
Advanced from Pooled Funds	Interest	009-4131-8390	2,520
	Total		<u>34,020</u>
WATER FUND			
Water Department	Principal	010-4610-8206	18,000
Oversize Liability Payments	Interest	010-4610-8306	2,000
	Total		<u>20,000</u>
Water Department	Principal	010-4610-8220	555,990
Energy Retrofit Lease Purchase	Interest	010-4610-8320	310,010
	Total		<u>866,000</u>
SOLIDWASTE FUND			
Solidwaste - All Department *	Principal	012-47XX-8210	200,050
Advance from Water Fund for	Interest	012-47XX-8310	72,030
Corporation Yard Facility	Total		<u>272,080</u>

DEBT DESCRIPTION		ACCOUNT #	AMOUNT
SEWER/WASTEWATER FUND			
Sewer Department	Principal	015-4652-8206	45,000
Oversize Liability Payments	Interest	015-4652-8306	5,000
	Total		<u>50,000</u>
Sewer Department	Principal	015-4651-8210	8,950
Advance from Water Fund for	Interest	015-4651-8310	3,320
Corporation Yard Facility	Total		<u>12,270</u>
Wastewater Treatment Department	Principal	015-4652-8201	485,000
2001 Sewer Revenue Bonds	Interest	015-4652-8301	740,250
	Total		<u>1,225,250</u>
Wastewater Treatment Department	Principal	015-4652-8203	1,625,000
2003 Sewer Revenue Bonds	Interest	015-4652-8303	1,348,730
	Total		<u>2,973,730</u>
Wastewater Treatment Department	Principal	015-4652-8216	360,000
2006 Sewer Revenue Bonds	Interest	015-4652-8316	3,585,830
	Total		<u>3,945,830</u>
Wastewater Treatment Department	Principal	015-4652-8209	
2009 Sewer Revenue Bonds	Interest	015-4652-8309	4,792,820
	Total		<u>4,792,820</u>
Wastewater Department	Principal	015-4652-8220	35,580
Energy Retrofit Lease Purchase	Interest	015-4652-8320	19,810
	Total		<u>55,390</u>
Wastewater Department	Principal	015-4652-8210	8,040
Advance from Water Fund for	Interest	015-4652-8310	2,890
Corporation Yard Facility	Total		<u>10,930</u>
Wastewater Department	Principal	015-4652-8211	
2010 Sewer Revenue Bonds	Interest	015-4652-8311	1,155,680
	Total		<u>1,155,680</u>
Wastewater Department	Principal	015-4652-8212	539,760
Solar Farm	Interest	015-4652-8312	213,860
	Total		<u>753,620</u>
FINANCING AUTHORITY DEBT SERVICE FUND			
Financing Authority Debt Service Dept.	Principal	017-4115-8208	730,000
2008 Lease Revenue Bonds	Interest	017-4115-8308	1,579,780
	Total		<u>2,309,780</u>

* See breakdown by department on the next page

CITY OF TULARE
SUMMARY OF BUDGETS FOR DEBT SERVICE - continued
2012/2013

<u>DEBT DESCRIPTION</u>		<u>ACCOUNT #</u>	<u>AMOUNT</u>
LOW & MODERATE HOUSING FUND			
Help Loan	Principal	071-4860-8207	
Housing	Interest	071-4860-8307	17,500
	Total		<u>17,500</u>
2010 Tax Increment Merge Proj - Series C Housing	Principal	071-4860-8210	50,000
	Interest	071-4860-8310	794,460
	Total		<u>844,460</u>
TAX INCREMENT FUND			
Tax Increment - Downtown/Alpine Dept. General Fund Loan	Principal	072-4850-8270	-0-
	Interest	072-4850-8370	481,580
	Total		<u>481,580</u>
2010 Tax Increment Merger Proj - Series A General Fund Loan	Principal	072-4850-8210	-0-
	Interest	072-4850-8310	529,110
	Total		<u>529,110</u>
2010 Tax Increment Merger Proj - Series B General Fund Loan	Principal	072-4850-8220	-0-
	Interest	072-4850-8320	114,670
	Principal	072-4853-8220	-0-
	Interest	072-4853-8320	114,670
	Principal	072-4859-8220	-0-
	Interest	072-4859-8320	114,670
	Total		<u>344,010</u>
CDBG Fund			
HUD Loan	Principal	077-4828-8209	37,000
Job Creation - Western Meat Packing	Interest	077-4828-8309	4,380
	Total		<u>41,380</u>

<u>DEBT DESCRIPTION</u>		<u>ACCOUNT #</u>	<u>AMOUNT</u>
*SOLIDWASTE FUND - Breakdown of Advance from Water Fund			
Solidwaste - Residential	Principal	012-4710-8210	113,070
Advance from Water Fund for Corporation Yard Facility	Interest	012-4710-8310	40,710
	Total		<u>153,780</u>
Solidwaste - Commerical	Principal	012-4711-8210	38,950
Advance from Water Fund for Corporation Yard Facility	Interest	012-4711-8310	14,020
	Total		<u>52,970</u>
Solidwaste - Street Sweeping	Principal	012-4712-8210	20,100
Advance from Water Fund for Corporation Yard Facility	Interest	012-4712-8310	7,240
	Total		<u>27,340</u>
Solidwaste - Roll-Off	Principal	012-4713-8210	27,930
Advance from Water Fund for Corporation Yard Facility	Interest	012-4713-8310	10,060
	Total		<u>37,990</u>

**CITY FUNDS REVENUE SUMMARY
2012/13**

<u>FUND</u>		<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>CITY MANAGER</u>	<u>COUNCIL</u>
<u>NO.</u>	<u>DESCRIPTION</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>APPROVED</u>
		<u>2012/13</u>	<u>2012/13</u>		
GENERAL GOVERNMENT FUNDS					
01	General				
	Revenues	35,387,870	33,414,170	33,965,180	33,965,180
	Transfers and Other Financing Sources	14,004,510	330,000	609,060	609,060
	Total Funds Made Available	<u>49,392,380</u>	<u>33,744,170</u>	<u>34,574,240</u>	<u>34,574,240</u>
19	Parking & Business Improvement Area - Revenues	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>
49	Dangerous Building Abatement Fund				
	Revenues	53,170	130,050	121,000	121,000
	Transfers and Other Financing Sources				
	Total Funds Made Available	<u>53,170</u>	<u>130,050</u>	<u>121,000</u>	<u>121,000</u>
	Total Revenues, General Government Funds	<u>35,478,400</u>	<u>33,502,470</u>	<u>34,053,480</u>	<u>34,174,480</u>
	Total Transfers and Other Financing Sources, General Government Funds	<u>14,004,510</u>	<u>330,000</u>	<u>609,060</u>	<u>609,060</u>
	TOTAL GENERAL GOVERNMENT FUNDS MADE AVAILABLE	<u>49,482,910</u>	<u>33,832,470</u>	<u>34,662,540</u>	<u>34,783,540</u>
SPECIAL REVENUE FUNDS					
07	Senior Services				
	Revenues	145,100	170,860	154,050	154,050
	Transfers and Other Financing Sources	426,490	406,500	275,000	275,000
	Total Funds Made Available	<u>571,590</u>	<u>577,360</u>	<u>429,050</u>	<u>429,050</u>
21	Measure R - Revenues	<u>3,856,960</u>	<u>4,791,340</u>	<u>27,024,200</u>	<u>27,024,200</u>
22	State Transportation Gas Tax Fund - Revenues	<u>1,948,550</u>	<u>2,227,460</u>	<u>2,085,760</u>	<u>2,085,760</u>
23	Traffic Safety Fund - Revenues	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>
31	OTS Grant - Revenues	<u>76,110</u>	<u>70,210</u>	<u>71,050</u>	<u>71,050</u>
33	COPS State Grant - Revenue	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
36	COPS Hiring Recovery Program Grant				
	Revenues	328,340	371,760	618,690	618,690
	Transfers and Other Financing Sources	38,390	29,450	115,000	115,000
	Total Funds Made Available	<u>366,730</u>	<u>401,210</u>	<u>733,690</u>	<u>733,690</u>

CITY FUNDS REVENUE SUMMARY, CONTINUED
2012/13

NO.	<u>FUND</u> <u>DESCRIPTION</u>	ACTUAL	ESTIMATED	CITY MANAGER	COUNCIL
		2010/11	2011/12	PROJECTS	APPROVED
		2012/13	2012/13	2012/13	2012/13
SPECIAL REVENUE FUNDS, CONTINUED					
39	Vehicle Abatement - Revenues	30,710	25,700	25,700	25,700
48	Property Management Fund				
	Revenues			289,850	289,850
	Transfers and Other Financing Sources			1,358,970	1,358,970
	Total Funds Made Available	0	0	1,648,820	1,648,820
50	Landscape & Lighting - Revenues	392,710	559,660	677,580	677,580
	Total Revenues, Special Revenue Funds	7,025,590	8,517,490	31,247,880	31,247,880
	Total Transfers and Other Financing Sources, Special Revenue Funds	464,880	435,950	1,748,970	1,748,970
	TOTAL SPECIAL REVENUE FUNDS MADE AVAILABLE	7,490,470	8,953,440	32,996,850	32,996,850
DEBT SERVICE FUNDS					
17	Financing Authority Debt Service				
	Revenues				
	Transfers and Other Financing Sources	4,740,490	2,327,330	2,327,330	2,327,330
	TOTAL DEBT SERVICE FUNDS MADE AVAILABLE	4,740,490	2,327,330	2,327,330	2,327,330

CITY FUNDS REVENUE SUMMARY, CONTINUED
2012/13

<u>FUND</u>		ACTUAL	ESTIMATED	CITY MANAGER	COUNCIL
<u>NO.</u>	<u>DESCRIPTION</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>APPROVED</u> <u>2012/13</u>
ENTERPRISE FUNDS					
05	Aviation Fund				
	Revenues	268,410	1,773,460	124,380	124,380
	Transfers and Other Financing Sources		38,000		
	Total Funds Made Available	268,410	1,811,460	124,380	124,380
08	Development Services Fund				
	Revenues			1,098,190	1,098,190
	Transfers and Other Financing Sources			335,980	335,980
	Total Funds Made Available	0	0	1,434,170	1,434,170
09	Transit Fund				
	Revenues	2,013,350	2,497,100	2,121,600	2,121,600
	Transfers and Other Financing Sources	576,000	378,320	364,860	364,860
	Total Funds Made Available	2,589,350	2,875,420	2,486,460	2,486,460
10	Water Fund				
	Revenues	5,397,900	5,146,370	6,240,410	6,240,410
	Total Funds Made Available	5,397,900	5,146,370	6,240,410	6,240,410
12	Solid Waste Fund				
	Revenues	7,158,560	6,790,490	7,444,190	7,444,190
	Transfers and Other Financing Sources				
	Total Funds Made Available	7,158,560	6,790,490	7,444,190	7,444,190
15	Sewer System/Wastewater Treatment Fund				
	Revenues	23,108,260	26,071,280	24,687,630	24,687,630
	Transfers and Other Financing Sources	24,318,320			
	Total Funds Made Available	47,426,580	26,071,280	24,687,630	24,687,630
Total Revenues, Enterprise Funds		37,946,480	42,278,700	41,716,400	41,716,400
Total Transfers and Other Financing Sources, Enterprise Funds		24,894,320	378,320	700,840	700,840
TOTAL ENTERPRISE FUNDS MADE AVAILABLE		62,840,800	42,657,020	42,417,240	42,417,240

CITY FUNDS REVENUE SUMMARY, CONTINUED
2012/13

<u>FUND</u>		<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>CITY MANAGER</u>	<u>COUNCIL</u>
<u>NO.</u>	<u>DESCRIPTION</u>	<u>2010/11</u>	<u>2011/12</u>	<u>PROJECTS</u>	<u>APPROVED</u>
				<u>2012/13</u>	<u>2012/13</u>
CAPITAL IMPROVEMENT FUNDS					
601	Other General fund CIP Fund				
	Transfers and Other Financing Sources			1,799,000	1,799,000
	Total Funds Made Available	<u>0</u>	<u>0</u>	<u>1,799,000</u>	<u>1,799,000</u>
610	Water Fund CIP				
	Transfers and Other Financing Sources			500,000	500,000
	Total Funds Made Available	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>
615	Sewer Wastewater Fund CIP				
	Transfers and Other Financing Sources			10,400,000	10,400,000
	Total Funds Made Available	<u>0</u>	<u>0</u>	<u>10,400,000</u>	<u>10,400,000</u>
643	Streets/Transp. Capital Improvements				
	Revenues			7,774,960	7,774,960
	Transfers and Other Financing Sources			31,080,560	31,080,560
	Total Funds Made Available	<u>0</u>	<u>0</u>	<u>38,855,520</u>	<u>38,855,520</u>
	Total Revenues, Capital Improvement Funds	<u>0</u>	<u>0</u>	<u>7,774,960</u>	<u>7,774,960</u>
	Total Transfers and Other Financing Sources, Capital Improvement Funds	<u>0</u>	<u>0</u>	<u>43,779,560</u>	<u>43,779,560</u>
	TOTAL CAPITAL IMPROVEMENT FUNDS MADE AVAILABLE	<u>0</u>	<u>0</u>	<u>51,554,520</u>	<u>51,554,520</u>
	TOTAL CITY FUNDS REVENUES	<u>80,450,470</u>	<u>84,298,660</u>	<u>114,792,720</u>	<u>114,913,720</u>
	TOTAL CITY FUNDS TRANSFERS AND OTHER FINANCING SOURCES	<u>44,104,200</u>	<u>3,471,600</u>	<u>49,165,760</u>	<u>49,165,760</u>
	TOTAL CITY FUNDS MADE AVAILABLE	<u>124,554,670</u>	<u>87,770,260</u>	<u>163,958,480</u>	<u>164,079,480</u>

CITY FUNDS EXPENDITURE SUMMARY

2012/13

<u>NO.</u>	<u>FUND</u> <u>DESCRIPTION</u>	ACTUAL	ESTIMATED	DEPARTMENT	CITY MANAGER	COUNCIL
		EXPEND.	EXPEND.	REQUESTS	RECOMMENDS	APPROVED
		2010/11	2011/12	2012/13	2012/13	2012/13
GENERAL GOVERNMENT FUNDS						
01	General Fund - Expenditures					
	City Council	53,330	48,980	69,690	65,690	65,690
	City Manager	534,540	477,930	515,800	515,800	515,800
	Assistant City Manager				266,000	266,000
	Finance	913,510	975,550	1,114,000	1,044,830	1,036,240
	Economic Development	303,590	313,830	262,690	228,650	228,650
	Planning	483,550	535,780	576,210	375,360	375,360
	Human Resources	299,760	300,260	423,220	478,360	393,360
	Code Enforcement	541,140	476,140	526,110	282,630	282,630
	Code Enforcement/Animal Control - Measure I	160,680	160,750	170,600	115,600	115,600
	Animal Control/Shelter				692,280	630,510
	Non-Departmental	8,613,240	2,440,540	928,370	689,620	689,620
	Facilities Maintenance					
	Police - Administration	2,612,300	2,655,260	2,933,060	2,514,170	2,622,160
	Police - Patrol	4,066,800	4,404,480	5,551,880	4,413,860	4,698,680
	Police - Investigations	1,912,210	1,678,030	1,709,070	1,723,030	1,723,030
	Police - Measure I	2,631,320	2,685,810	2,801,410	2,503,490	2,759,310
	Fire	4,867,120	4,774,820	6,322,820	4,756,370	4,756,370
	Fire - Measure I	1,278,470	1,207,300	1,266,560	1,184,400	1,184,400
	Engineering	783,930	858,560	1,282,720	787,840	767,840
	Streets	2,094,160	2,223,510	2,864,490	2,305,490	2,305,490
	Graffiti Abatement	149,360	155,290	161,520	161,520	161,520
	Building Inspection					
	Parks & Recreation Administration	174,240	257,820	323,640	359,630	339,640
	Parks	1,477,720	1,670,710	1,800,330	1,728,360	1,728,360
	Recreation & Community Services	789,400	829,850	956,090	780,280	780,280
	Tulare Cycle Park					
	Teen Community Center	31,290	43,230	43,230	43,230	43,230
	Library	808,960	824,290	968,280	854,000	854,000
	Storm Drainage	278,110	248,600	249,600	249,600	249,600
	Total Expenditures	35,858,730	30,247,320	33,821,390	29,120,090	29,573,370
	Transfers and Other Financing Uses	6,812,710	3,033,450	2,798,030	6,238,730	5,772,060
	Total Funds Used	42,671,440	33,280,770	36,619,420	35,358,820	35,345,430
19	Parking & Business Improvement Area - Expenditures	90,530	88,300	88,300	88,300	88,300
49	Dangerous Building Abatement - Expenditures	51,570	130,050	121,000	121,000	121,000
	Total Expenditures, General Government Funds	36,000,830	30,465,670	34,030,690	29,329,390	29,782,670
	Total Transfers and Other Financing Uses, General Government Funds	6,812,710	3,033,450	2,798,030	6,238,730	5,772,060
	TOTAL GENERAL GOVERNMENT FUNDS USED	42,813,540	33,499,120	36,828,720	35,568,120	35,554,730

CITY FUNDS EXPENDITURE SUMMARY, CONTINUED

2012/13

<u>NO.</u>	<u>FUND</u> <u>DESCRIPTION</u>	<u>ACTUAL</u> <u>EXPEND.</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>EXPEND.</u> <u>2011/12</u>	<u>DEPARTMENT</u> <u>REQUESTS</u> <u>2012/13</u>	<u>CITY MANAGER</u> <u>RECOMMENDS</u> <u>2012/13</u>	<u>COUNCIL</u> <u>APPROVED</u> <u>2012/13</u>
SPECIAL REVENUE FUNDS						
07	Senior Services					
	Expenditures	571,590	577,360	596,740	429,050	429,050
	Transfers and Other Financing Uses					
	Total Funds Used	<u>571,590</u>	<u>577,360</u>	<u>596,740</u>	<u>429,050</u>	<u>429,050</u>
21	Measure R - Transfers and Other Financing Uses	<u>2,789,220</u>	<u>9,422,750</u>	<u>9,422,750</u>	<u>28,570,390</u>	<u>28,570,390</u>
22	Gas Tax					
	Transfers and Other Financing Uses	1,106,620	5,775,000	2,293,910	2,293,910	2,293,910
	Total Funds Used	<u>1,106,620</u>	<u>5,775,000</u>	<u>2,293,910</u>	<u>2,293,910</u>	<u>2,293,910</u>
23	Traffic Safety - Transfers and Other Financing Uses					
	Transfers and Other Financing Uses	147,110	200,500	201,000	201,000	201,000
	Total Funds Used	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>	<u>201,000</u>
31	OTS Grants					
	Expenditures	47,350	50,210	60,210	60,210	60,210
	Transfers and Other Financing Uses	28,760	20,000	10,840	10,840	10,840
	Total Funds Used	<u>76,110</u>	<u>70,210</u>	<u>71,050</u>	<u>71,050</u>	<u>71,050</u>
33	COPS State Grant					
	Expenditures	107,020	10,000			
	Transfers and Other Financing Uses		90,000	100,000	100,000	100,000
	Total Funds Used	<u>107,020</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
36	COPS Hiring Recovery Grant					
	Expenditures	366,730	387,460	733,690	733,690	733,690
	Transfers and Other Financing Uses					
	Total Funds Used	<u>366,730</u>	<u>387,460</u>	<u>733,690</u>	<u>733,690</u>	<u>733,690</u>
39	Vehicle Abatement - Expenditures	<u>27,940</u>	<u>29,240</u>	<u>30,150</u>	<u>30,150</u>	<u>30,150</u>

CITY FUNDS EXPENDITURE SUMMARY, CONTINUED

2012/13

NO.	FUND DESCRIPTION	ACTUAL EXPEND. 2010/11	ESTIMATED EXPEND. 2011/12	DEPARTMENT REQUESTS 2012/13	CITY MANAGER RECOMMENDS 2012/13	COUNCIL APPROVED 2012/13
SPECIAL REVENUE FUNDS (cont.)						
48	Property Management				1,648,820	1,632,150
50	Landscape & Lighting - Expenditures	614,010	531,410	677,570	528,990	528,990
Total Expenditures, Special Revenue Funds		1,627,620	1,575,680	2,098,360	3,430,910	3,414,240
Total Transfers and Other Financing Uses, Special Revenue Funds		4,071,710	15,418,250	11,928,500	31,076,140	31,076,140
TOTAL SPECIAL REVENUE FUNDS USED		5,699,330	16,993,930	14,026,860	34,507,050	34,490,380
DEBT SERVICE FUNDS						
17	Financing Authority Debt Service					
	Expenditures	4,742,950	2,330,960	2,313,780	2,313,780	2,313,780
	Transfers and Other Financing Uses	911,870				
	Total Funds Used	5,654,820	2,330,960	2,313,780	2,313,780	2,313,780
ENTERPRISE FUNDS						
05	Aviation					
	Expenditures	383,060	369,490	363,180	308,110	308,110
	Transfers and Other Financing Uses			1,600,000		
	Total Funds Used	383,060	369,490	1,963,180	308,110	308,110
08	Development Services - Planning - Expenditures				344,730	344,730
	Development Services - Building Inspection - Expenditures				822,440	822,440
	Development Services - Engineering - Expenditures				182,180	182,180
	Development Services - Fire - Expenditures				84,820	84,820
	Total Funds Used	0	0	0	1,434,170	1,434,170
09	Transit Express - Expenditures	1,882,760	1,952,740	2,020,050	2,020,200	2,020,200
	Dart - Expenditures	723,300	689,680	732,010	732,010	732,010
	Rental - Expenditures	80,860	79,150	82,900	82,900	82,900
Sub-Total Expenditures, Transit/Dart/Rental Fund		2,686,920	2,721,570	2,834,960	2,835,110	2,835,110
Sub-Total Transfers and Other Financing Uses, Transit/Dart/Rental Fund		2,686,920	2,721,570	2,834,960	2,835,110	2,835,110
10	Water					
	Expenditures	5,984,010	6,108,710	6,352,130	6,690,410	6,690,410
	Transfers and Other Financing Uses		2,920,000		500,000	500,000
	Total Funds Used	5,984,010	9,028,710	6,352,130	7,190,410	7,190,410

CITY FUNDS EXPENDITURE SUMMARY, CONTINUED

		2012/13				
	FUND	ACTUAL	ESTIMATED	DEPARTMENT	CITY MANAGER	COUNCIL
NO.	DESCRIPTION	EXPEND.	EXPEND.	REQUESTS	RECOMMENDS	APPROVED
		2010/11	2011/12	2012/13	2012/13	2012/13
Enterprise Funds (cont.)						
12	Solid Waste - Residential					
	Expenditures	2,879,160	3,211,990	3,387,390	3,433,620	3,433,620
	Transfers and Other Financing Uses		296,000			
	Sub-Total Solid Waste - Residential	2,879,160	3,507,990	3,387,390	3,433,620	3,433,620
	Solid Waste - Commercial					
	Expenditures	1,460,150	1,839,460	1,844,200	1,710,640	1,710,640
	Transfers and Other Financing Uses					
	Sub-Total Solid Waste - Commercial	1,460,150	1,839,460	1,844,200	1,710,640	1,710,640
	Street Sweeping					
	Expenditures	433,980	554,980	445,710	484,030	484,030
	Transfers and Other Financing Uses					
	Sub-Total Street Sweeping	433,980	554,980	445,710	484,030	484,030
	Solid Waste - Roll-Off					
	Expenditures	805,130	783,360	933,810	965,350	965,350
	Transfers and Other Financing Uses					
	Sub-Total Solid Waste - Roll-Off	805,130	783,360	933,810	965,350	965,350
	Sub-Total Expenditures, Solid Waste/St. Sweeping Fund	5,578,420	6,389,790	6,611,110	6,593,640	6,593,640
	Sub-Total Transfers and Other Financing Uses, Solid Waste/St. Sweeping Fund	0	296,000	0	0	0
		5,578,420	6,685,790	6,611,110	6,593,640	6,593,640
15	Sewer System					
	Expenditures	5,446,990	4,050,340	4,916,390	6,127,030	6,127,030
	Transfers and Other Financing Uses	9,200			500,000	500,000
	Sub-Total, Sewer System	5,456,190	4,050,340	4,916,390	6,627,030	6,627,030
	Wastewater Treatment					
	Expenditures	21,133,020	22,684,290	22,073,450	21,950,950	21,950,950
	Transfers and Other Financing Uses	92,370	6,587,880		500,000	500,000
	Sub-Total, Wastewater Treatment	21,225,390	29,272,170	22,073,450	22,450,950	22,450,950
	Sub-Total Expenditures, Sewer/Wastewater Fund	26,580,010	26,734,630	26,989,840	28,077,980	28,077,980
	Sub-Total Transfers and Other Financing Uses, Sewer/Wastewater Fund	101,570	6,587,880	0	1,000,000	1,000,000
		26,681,580	33,322,510	26,989,840	29,077,980	29,077,980
ENTERPRISE FUNDS						
	Total Expenditures, Enterprise Funds	41,212,420	42,324,190	43,151,220	45,939,420	45,939,420
	Total Transfers and Other Financing Uses, Enterprise Funds	101,570	9,803,880	1,600,000	1,500,000	1,500,000
	TOTAL ENTERPRISE FUNDS USED	41,313,990	52,128,070	44,751,220	47,439,420	47,439,420

CITY FUNDS EXPENDITURE SUMMARY, CONTINUED

2012/13

<u>FUND</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>DEPARTMENT</u>	<u>CITY MANAGER</u>	<u>COUNCIL</u>
<u>NO.</u> <u>DESCRIPTION</u>	<u>EXPEND.</u>	<u>EXPEND.</u>	<u>REQUESTS</u>	<u>RECOMMENDS</u>	<u>APPROVED</u>
	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
CAPITAL IMPROVEMENT FUNDS					
601 Other General Fund CIP - Expenditures				2,078,170	2,078,170
610 Water Fund CIP - Expenditures				355,000	355,000
615 Sewer/Wastewater Fund CIP - Expenditures				12,276,540	12,276,540
643 Streets/Transp. Cap. Improve. - Expenditures				38,855,520	38,855,520
647 Storm Drainage Cap. Improve. - Expenditures				13,000	13,000
Total Expenditures, Capital Improve. Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>53,578,230</u>	<u>53,578,230</u>
Total Transfers and Other Financing Uses, Capital Improve. Funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL IMPROVE. FUNDS USED	<u>0</u>	<u>0</u>	<u>0</u>	<u>53,578,230</u>	<u>53,578,230</u>
TOTAL CITY FUNDS EXPENDITURES	<u>84,495,690</u>	<u>76,696,500</u>	<u>81,594,050</u>	<u>134,591,730</u>	<u>135,028,340</u>
TOTAL CITY FUNDS					
TRANSFERS AND OTHER FINANCING USES	<u>10,985,990</u>	<u>28,255,580</u>	<u>16,326,530</u>	<u>38,814,870</u>	<u>38,348,200</u>
TOTAL CITY FUNDS USED	<u>95,481,680</u>	<u>104,952,080</u>	<u>97,920,580</u>	<u>173,406,600</u>	<u>173,376,540</u>

CITY FUNDS EXPENDITURE SUMMARY BY CATEGORY
2012/13

<u>NO.</u>	<u>FUND</u>	<u>DESCRIPTION</u>	<u>SALARIES & BENEFITS</u>	<u>MAINTEN- ANCE & OPERATIONS</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>SUB-TOTAL EXPENDITURES</u>	<u>OTHER FINANCING USES</u>	<u>2012/13 TOTAL - APPROVED</u>	<u>2011/12 TOTAL - APPROVED</u>
GENERAL GOVERNMENT FUNDS											
01		City Council	25,320	40,370				65,690		65,690	63,640
		City Manager	372,610	143,190				515,800		515,800	449,730
		Assistant City Manager	115,310	150,690				266,000		266,000	
		Finance	783,450	252,790				1,036,240		1,036,240	976,180
		Economic Development	122,300	106,350				228,650		228,650	306,290
		Planning	295,490	79,870				375,360		375,360	697,560
		Human Resources	253,280	140,080				393,360		393,360	300,590
		Code Enforcement	205,740	76,890				282,630		282,630	486,660
		Code Enforcement/Animal Control - Measure I	83,650	31,950				115,600		115,600	158,200
		Animal Shelter	284,430	346,080				630,510		630,510	
		Non-Departmental		571,230				689,620	5,557,060	6,246,680	3,821,930
		Facilities Maintenance						0		0	1,203,150
		Police—Administration	2,217,810	404,350				2,622,160	115,000	2,737,160	2,740,240
		Police—Patrol	3,993,620	705,060				4,698,680		4,698,680	4,688,820
		Police—Investigations	1,484,720	238,310				1,723,030		1,723,030	1,745,100
		Police—Measure I	2,612,060	147,250				2,759,310		2,759,310	2,644,590
		Fire	3,978,140	748,480	29,750			4,756,370		4,756,370	7,255,610
		Fire—Measure I	1,114,200	60,200	10,000			1,184,400		1,184,400	1,205,190
		Engineering	612,590	155,250				767,840		767,840	950,870
		Streets	676,060	1,433,430	46,000	50,000	100,000	2,305,490	100,000	2,405,490	2,365,370
		Streets - Measure I						0		0	
		Graffiti Abatement	121,270	40,250				161,520		161,520	157,560
		Building Inspection						0		0	757,360
		Parks & Recreation Administration	252,690	86,950				339,640		339,640	175,620
		Parks	895,600	779,760		50,000	3,000	1,728,360		1,728,360	1,702,040
		Recreation & Community Services	633,610	146,670				780,280		780,280	839,210
		Tulare Cycle Park						0		0	8,000
		Teen Community Center	18,830	24,400				43,230		43,230	43,230
		Library	679,700	174,300				854,000		854,000	883,270
		Storm Drainage		174,600		75,000		249,600		249,600	249,600
		Total, General Fund	21,832,480	7,258,750	85,750	293,390	103,000	29,573,370	5,772,060	35,345,430	36,875,610
19		Parking & Business Improvement Area		88,300				88,300		88,300	88,300
49		Dangerous Building Abatement						121,000		121,000	15,000
TOTAL, GENERAL GOVERNMENT FUNDS											
			21,832,480	7,347,050	85,750	293,390	224,000	29,782,670	5,772,060	35,554,730	36,978,910

CITY FUNDS EXPENDITURE SUMMARY BY CATEGORY
2012/13

NO.	FUND	DESCRIPTION	SALARIES & BENEFITS	MAINTEN- ANCE & OPERATIONS	CAPITAL OUTLAY	DEBT SERVICE	CAPITAL IMPROVEMENTS	SUB-TOTAL EXPENDITURES	OTHER FINANCING USES	2012/13 TOTAL - APPROVED	2011/12 TOTAL - APPROVED
SPECIAL REVENUE FUNDS											
07	Senior Services		165,010	264,040				429,050		429,050	598,720
21	Measure R							0	28,570,390	28,570,390	9,422,750
22	State Transportation Gas Tax							0	9,314,080	9,314,080	5,775,000
23	Traffic Safety							0	201,000	201,000	130,000
24	CMAQ Projects							0		0	167,000
31	OTS Grant/Vehicle Impound Program		44,090	16,120				60,210	10,840	71,050	165,050
31	COPS State Grant							0	100,000	100,000	
36	COPS Hiring Recovery Grant										
	2009 COPS Hiring Recovery Grant		367,710	13,600				381,310		381,310	366,140
	2011 COPS Hiring Recovery Grant		338,780	13,600				352,380		352,380	
	Sub-Total, COPS Hiring Grant		<u>706,490</u>	<u>27,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>733,690</u>	<u>0</u>	<u>733,690</u>	<u>366,140</u>
37	DMV - Auto Theft Deterrence							0		0	
38	Police Forfeiture							0		0	41,000
39	Vehicle Abatement		29,200	950				30,150		30,150	28,740
43	Library Literact Grant							0		0	104,270
48	Property management							0		0	
	Administration		30,010	67,500				97,510		97,510	
	Property Maintenance		18,540	53,230				71,770		71,770	
	Facilities Maintenance		633,580	727,650				1,361,230		1,361,230	
	Cycle Park		18,550	83,090				101,640		101,640	
	Sub-Total, Property Management		<u>700,680</u>	<u>931,470</u>				<u>1,632,150</u>		<u>1,632,150</u>	
50	Landscape & Lighting		30,210	498,780				528,990		528,990	677,670
77	Community Development Block Grant					40,000	599,580	639,580		639,580	
TOTAL, SPECIAL REVENUE FUNDS			<u>1,645,470</u>	<u>1,239,780</u>	<u>0</u>	<u>40,000</u>	<u>599,580</u>	<u>3,524,830</u>	<u>38,196,310</u>	<u>41,721,140</u>	<u>17,476,340</u>
DEBT SERVICE FUNDS											
17	Financing Authority Debt Service			2000		2,309,780		2,311,780		2,311,780	2,747,620
ENTERPRISE FUNDS											
05	Aviation		27,830	280,280				308,110		308,110	1,967,460
08	Development Services										
	Planning		201,920	142,810				344,730		344,730	
	Building Inspection		588,250	234,190				822,440		822,440	
	Engineering		144,240	37,940				182,180		182,180	
	Fire		73,030	11,790				84,820		84,820	
	Sub-Total, Development Services		<u>1,007,440</u>	<u>426,730</u>				<u>1,434,170</u>		<u>1,434,170</u>	
09	Transit										
	Transit		71,800	1,886,400		62,000		2,020,200		2,020,200	1,980,340
	DART		38,700	660,010		33,300		732,010		732,010	723,220
	Rental			82,900				82,900		82,900	81,650
	Sub-Total, Transit		<u>110,500</u>	<u>2,629,310</u>	<u>0</u>	<u>95,300</u>	<u>0</u>	<u>2,835,110</u>	<u>0</u>	<u>2,835,110</u>	<u>2,785,210</u>
10	Water		1,307,130	4,134,780		886,000	362,500	6,690,410	500,000	7,190,410	8,857,130
12	Solid Waste/St. Sweeping										
	Solid Waste - Residential		940,190	2,177,650	162,000	153,780		3,433,620		3,433,620	3,469,030
	Solid Waste - Commercial		674,340	930,130	53,200	52,970		1,710,640		1,710,640	1,953,460
	Solid Waste - Street Sweeping		194,330	262,360		27,340		484,030		484,030	585,570
	Solid Waste - Roll-off		250,520	629,510	46,500	38,820		965,350		965,350	836,810
	Sub-Total, Solid Waste/ St Sweeping		<u>2,059,380</u>	<u>3,999,650</u>	<u>261,700</u>	<u>272,910</u>	<u>0</u>	<u>6,593,640</u>	<u>0</u>	<u>6,593,640</u>	<u>6,844,870</u>

CITY FUNDS EXPENDITURE SUMMARY BY CATEGORY
2012/13

<u>NO.</u>	<u>FUND</u>	<u>DESCRIPTION</u>	<u>SALARIES & BENEFITS</u>	<u>MAINTEN- ANCE & OPERATIONS</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>CAPITAL IMPROVEMENTS</u>	<u>SUB-TOTAL EXPENDITURES</u>	<u>OTHER FINANCING USES</u>	<u>2012/13 TOTAL - APPROVED</u>	<u>2011/12 TOTAL - APPROVED</u>
ENTERPRISE FUNDS - continued											
15	Sewer/Wastewater										
		Sewer System	541,750	4,986,870	333,000	12,270	253,140	6,127,030	500,000	6,627,030	10,736,240
		Wastewater Treatment	1,700,800	5,086,900		14,963,250	200,000	21,950,950	500,000	22,450,950	28,484,320
		Sub-Total, Sewer/Wastewater	<u>2,242,550</u>	<u>10,073,770</u>	<u>333,000</u>	<u>14,975,520</u>	<u>453,140</u>	<u>28,077,980</u>	<u>1,000,000</u>	<u>29,077,980</u>	<u>39,220,560</u>
TOTAL, ENTERPRISE FUNDS			6,754,830	21,544,520	594,700	16,229,730	815,640	45,939,420	1,500,000	47,439,420	59,675,230
CAPITAL IMPROVEMENT FUNDS											
601	Other General Fund CIP						2,078,170	2,078,170		2,078,170	
605	Aviation Fund CIP							0		0	1,600,000
610	Water Fund CIP						355,000	355,000		355,000	2,920,000
615	Sewer/Wastewater Fund CIP						12,276,540	12,276,540		12,276,540	12,303,390
635	Library Expansion							0		0	
637	Fire Stations CIP Fund							0		0	2,599,450
640	Corporation Yard Cap. Improve. Proj.							0		0	
641	Parks Capital Improvements Proj.							0		0	
643	Streets/Transp. Cap. Improvement						38,855,520	38,855,520		38,855,520	25,650,040
647	Storm Drainage Cap. Improvement						13,000	13,000		13,000	
TOTAL, CAPITAL IMPROVEMENT FUNDS			<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>53,578,230</u>	<u>53,578,230</u>	<u>0</u>	<u>53,578,230</u>	<u>45,072,880</u>
TOTAL CITY FUNDS			<u>30,232,780</u>	<u>30,133,350</u>	<u>680,450</u>	<u>18,872,900</u>	<u>55,217,450</u>	<u>135,136,930</u>	<u>45,468,370</u>	<u>180,605,300</u>	<u>161,950,980</u>

**INTERNAL SERVICE FUNDS BUDGET SUMMARY
2012/13**

		ADD			DEDUCT					
		06/30/12 EST. FUND BALANCE	PROJECTED REVENUES	TRANSFERS IN/OTHER	TOTAL NEW FUNDS AVAILABLE	APPROVED EXPENDITURES	TRANSFERS OUT/OTHER	TOTAL FUNDS USED	MISC. FUND BALANCE ADJs.	06/30/13 EST. FUND BALANCE
NO.	FUND DESCRIPTION									
04	Fleet Maintenance Fund	8,414,490	1,325,000		1,325,000	3,277,620		3,277,620	27,800	6,489,670
60	Insurance - Employee Welfare	2,079,820	3,640,160		3,640,160	3,487,870	250,000	3,737,870		1,982,110
61	Insurance - Workers' Comp	2,705,690	495,460		495,460	1,125,090		1,125,090		2,076,060
62	Insurance - General	1,019,700	920,000		920,000	683,120		683,120		1,256,580
63	Insurance - Unemployment	0		50,000	50,000	50,000		50,000		0
66	Purchasing	(548,330)	1,007,000		1,007,000	1,148,350		1,148,350		(689,680)
TOTAL, INTERNAL SERVICE FUNDS		13,671,370	7,387,620	50,000	7,437,620	9,772,050	250,000	10,022,050	27,800	11,114,740

INTERNAL SERVICE FUNDS REVENUE SUMMARY

2010/11

NO.	FUND	DESCRIPTION	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
04	Fleet Maintenance					
		Interest Income	35,100	25,000		
		Departmental Service Charges	1,297,890	1,300,000	1,300,000	1,300,000
		Equipment Replacement Charges	573,140	1,166,940		
		Sale of Property	37,190	15,880	15,000	15,000
		Intergovernmental Revenue				
		Miscellaneous Revenue	123,800	145,000	10,000	10,000
		Total Revenue	<u>2,067,120</u>	<u>2,652,820</u>	<u>1,325,000</u>	<u>1,325,000</u>
		Operating Transfers In from:				
		General Fund	148,110	244,050		
		Solid Waste Fund		296,000		
		Sewer Fund		127,500		
		COPS Fund	101,570	100,000		
		DMV - Auto	3,050			
		Loan Repayments				
		Total Transfers and Other Financing Sources	<u>252,730</u>	<u>767,550</u>	<u>0</u>	<u>0</u>
		Total Funds Made Available	<u>2,319,850</u>	<u>3,420,370</u>	<u>1,325,000</u>	<u>1,325,000</u>
60	Insurance - Employee Welfare					
		Interest Income	16,500	16,000	16,000	16,000
		Employee Contributions	1,381,120	1,249,370	1,230,000	1,230,000
		Departmental Service Charges	2,272,130	2,300,000	2,376,660	2,376,660
		Employee Ssistance Program Charges	17,480	21,000	17,500	17,500
		Miscellaneous Revenue	18,170			
		Total Revenue	<u>3,705,400</u>	<u>3,586,370</u>	<u>3,640,160</u>	<u>3,640,160</u>
61	Insurance - Workers' Compensation					
		Interest Income	23,290	16,000	15,000	15,000
		Departmental Service Charges	669,080	262,250	480,460	480,460
		Miscellaneous Revenue	89,320	184,550		
		Total Revenue	<u>781,690</u>	<u>462,800</u>	<u>495,460</u>	<u>495,460</u>

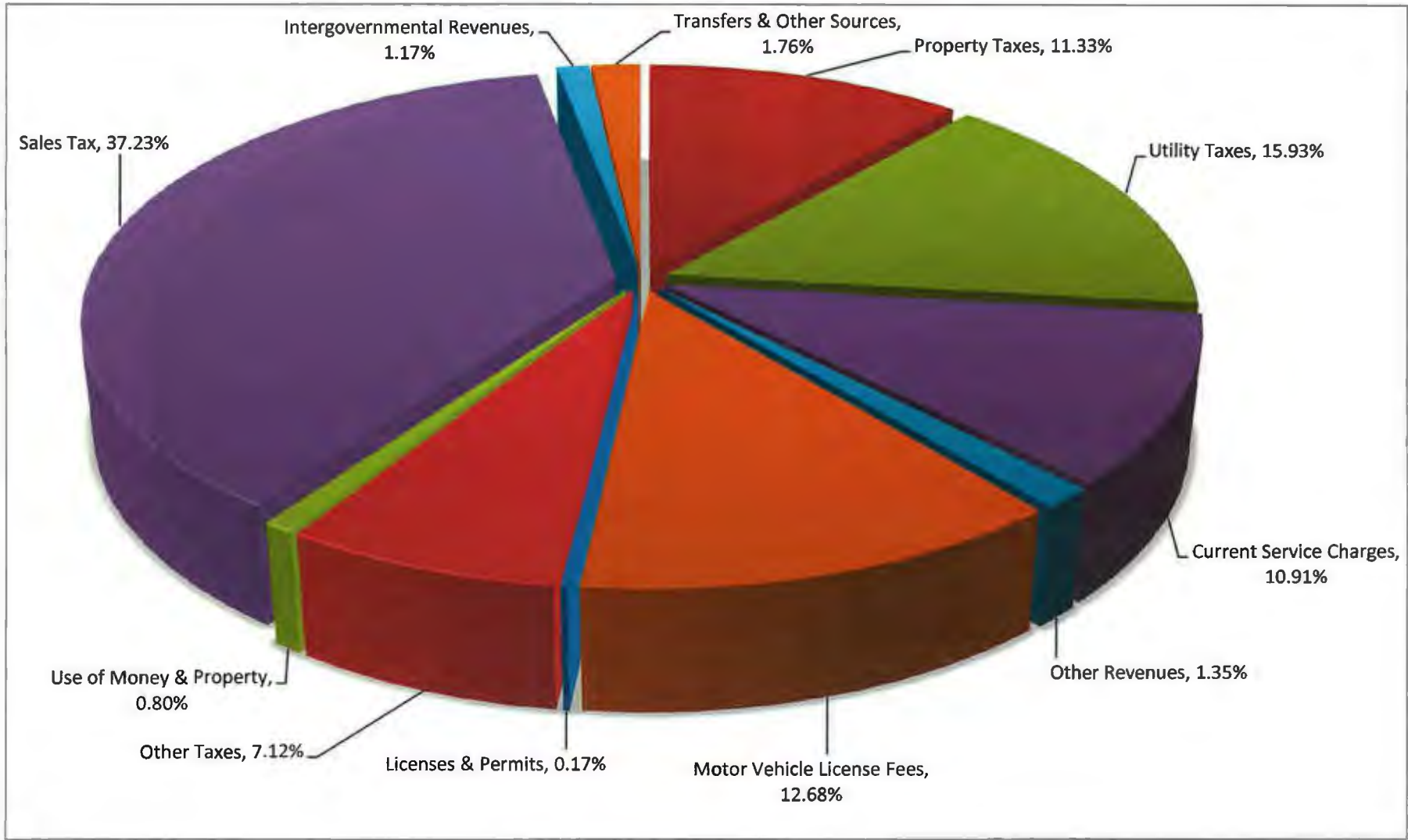
INTERNAL SERVICE FUNDS REVENUE SUMMARY
2010/11

FUND		ACTUAL	ESTIMATED	CITY MANAGER	COUNCIL
NO.	DESCRIPTION	2010/11	2011/12	PROJECTS	APPROVED
		2010/11	2011/12	2012/13	2012/13
62	Insurance - General				
	Interest Income	2,180			
	Departmental Service Charges	660,070	740,000	740,000	740,000
	Miscellaneous Revenue	205,100	210,460	180,000	180,000
	Total Revenue	867,350	950,460	920,000	920,000
63	Insurance - Unemployment				
	Operating Transfer In from General Fund	62,140	50,000	50,000	50,000
	Total Funds Made Available	62,140	50,000	50,000	50,000
66	Purchasing				
	Sale of Parts & Fuel	1,234,480	1,118,250	957,000	957,000
	Miscellaneous Revenue	222,290	75,000	50,000	50,000
	Total Revenue	1,456,770	1,193,250	1,007,000	1,007,000
	Operating Transfer In from General Fund				
	Total Funds Made Available	1,456,770	1,193,250	1,007,000	1,007,000
TOTAL INTERNAL SERVICE FUNDS REVENUE		8,878,330	8,845,700	7,387,620	7,387,620
TOTAL INTERNAL SERVICE FUNDS					
TRANSFERS AND OTHER FINANCING SOURCES		314,870	817,550	50,000	50,000
TOTAL INTERNAL SERVICE FUNDS MADE AVAILABLE		9,193,200	9,663,250	7,437,620	7,437,620

INTERNAL SERVICE FUNDS EXPENDITURE SUMMARY **2012/13**

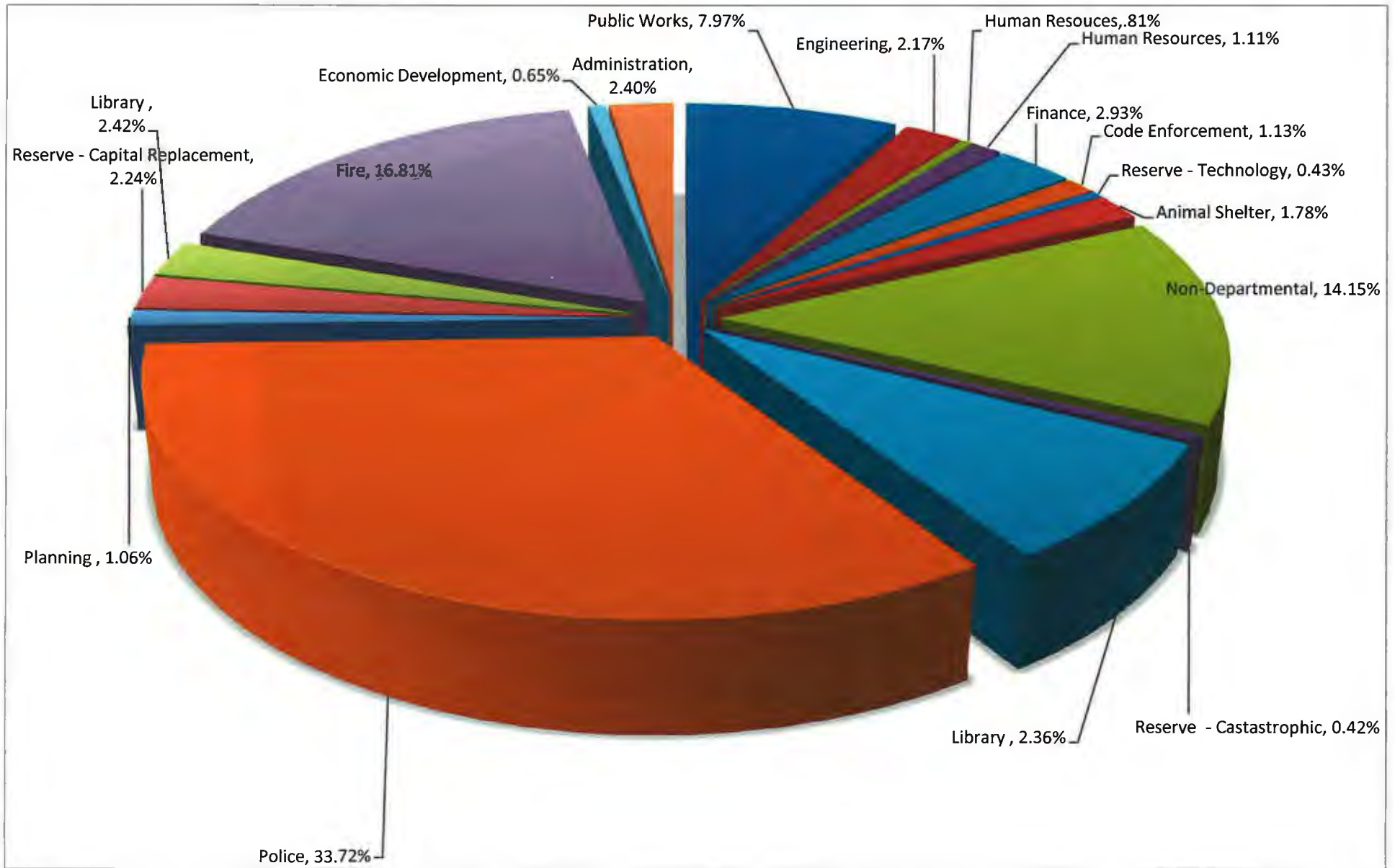
FUND	ACTUAL	ESTIMATED	DEPARTMENT	CITY MANAGER	COUNCIL
NO. DESCRIPTION	EXPENDITURES	EXPENDITURES	REQUESTS	RECOMMENDS	APPROVED
	2010/11	2010/11	2011/12	2011/12	2011/12
04 Fleet Maintenance					
Expenditures					
Service	1,984,330	2,001,460	2,087,540	1,963,870	1,843,880
Equipment Replacement	1,869,180	3,089,180	1,433,740	1,433,740	1,433,740
Sub-Total, Expenditures	3,853,510	5,090,640	3,521,280	3,397,610	3,277,620
Transfers and Other Financing Uses					
Service	0	0	0	0	0
Equipment Replacement	0	0	0	0	0
Total Funds Used	3,853,510	5,090,640	3,521,280	3,397,610	3,277,620
60 Insurance - Employee Welfare - Expenditures	3,986,350	3,574,310	4,013,800	3,487,870	3,487,870
61 Insurance - Workers Compensation					
Expenditures	1,247,770	1,030,290	1,123,990	1,125,090	1,125,090
Transfers and Other Financing Uses	0	0	0	0	0
Total Funds Used	1,247,770	1,030,290	1,123,990	1,125,090	1,125,090
62 Insurance - General - Expenditures	1,144,940	617,480	682,020	683,120	683,120
63 Insurance - Unemployment - Expenditures	62,140	40,000	70,000	50,000	50,000
66 Purchasing					
Expenditures					
Administration	54,000	64,010	68,350	68,350	68,350
Inventory	1,380,570	1,375,000	1,080,000	1,080,000	1,080,000
Total Funds Used	1,434,570	1,439,010	1,148,350	1,148,350	1,148,350
TOTAL INTERNAL SERVICE FUNDS EXPENDITURES	11,729,280	11,791,730	10,559,440	9,892,040	9,772,050
TOTAL INTERNAL SERVICE FUNDS					
TRANSFERS AND OTHER USES	0	0	0	0	0
TOTAL INTERNAL SERVICE FUNDS USED	11,729,280	11,791,730	10,559,440	9,892,040	9,772,050

GENERAL FUND REVENUES PROJECTED FOR FISCAL YEAR 2012/13



TOTAL REVENUE \$34,574,240

GENERAL FUND EXPENDITURES RECOMMENDED FOR FISCAL YEAR 2012/13



TOTAL EXPENDITURES \$35,345,430

GENERAL FUND
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUES				
Property Taxes	4,153,680	3,909,040	3,917,280	3,917,280
Other Taxes	23,856,760	24,271,620	25,067,320	25,067,320
Licenses and Permits	880,860	60,000	60,050	60,050
Fines and Forfeitures	38,670	45,000	47,000	47,000
Use of Money and Property	390,880	281,300	275,220	275,220
Current Service Charges	4,118,550	3,757,980	3,771,960	3,771,930
Intergovernmental Revenues	1,294,860	651,770	405,450	405,450
Other Revenues	653,610	437,460	420,900	420,900
Total Revenues	35,387,870	33,414,170	33,965,180	33,965,150
OTHER FINANCING SOURCES				
Operating Transfers In from:				
Traffic Safety Fund	147,110	200,050	201,000	201,000
OTS Fund	28,760	20,000	10,840	10,840
COPS Grant Fund			100,000	100,000
Employee Welfare Fund			250,000	250,000
CDBG Fund	111,970	110,000	47,220	47,220
Loan Repayments Received from:				
Loan Repayment from Tax Increment, Dtn/Alpine - Principal	13,232,370			
Loan Repayment from Tax Increment, Dtn/Alpine - Interest	484,300			
Total Other Financing Sources	14,004,510	330,050	609,060	609,060
Total New Funds Made Available	49,392,380	33,744,220	34,574,240	34,574,210

GENERAL FUND
SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE, CONTINUED
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
EXPENDITURES				
Salaries & Benefits	22,512,910	22,558,260	21,321,020	21,832,480
Maintenance and Operations	7,714,400	8,943,130	7,296,930	7,258,750
Capital Outlay	7,362,530	673,340	188,750	188,750
Debt Service	181,270	774,240	293,390	293,390
Total Expenditures	37,771,110	32,948,970	29,100,090	29,573,370
OTHER FINANCING USES				
Operating Transfers Out to:				
Fleet Maintenance Fund	148,100	187,420		
Senior Services Fund	422,590	400,000	275,000	275,000
Financing Authority Debt Service	4,741,480	2,327,330	2,309,780	2,309,780
COPS Recovery Grant	38,390	15,700	115,000	115,000
Library Literacy Fund	54,200	55,000		
Insurance - Unemployment Insurance Fund	62,140	50,000	50,000	50,000
Development Services Fund			335,980	335,980
Property Management Fund			1,358,970	1,342,300
Other General Fund CIP Fund			1,244,000	1,244,000
Aviation CIP Fund		38,000		
Fire Station CIP Fund	318,000			
Parks Capital Improvements	19,430			
Storm Drainage CIP	300,780			
Streets/Transportation CIP	836,360		550,000	100,000
Total Other Financing Uses	6,941,470	3,073,450	6,238,730	5,772,060
Total Funds Used	44,712,580	36,022,420	35,338,820	35,345,430
NET BUDGETARY ACTIVITY	4,679,800	(2,278,200)	(764,580)	(771,220)
TOTAL FUND BALANCE, JULY 1	17,101,740	21,781,540	19,503,340	19,503,340
TOTAL FUND BALANCE, JUNE 30	21,781,540	19,503,340	18,738,760	18,732,120
RESERVED FUND BALANCE, JUNE 30	21,092,730	21,092,730	18,927,110	18,927,110
UNRESERVED FUND BALANCE/WORKING CAPITAL, JUNE 30	688,810	(1,589,390)	(188,350)	(194,990)

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
<u>REVENUES</u>				
TAXES - PROPERTY				
3001-000 Property Taxes - Current Year - Secured	3,692,040	3,445,500	3,450,000	3,450,000
3001-004 Property Taxes - Housing Authority	23,960	24,330	24,820	24,820
3002-000 Property Taxes - Current Year - Unsecured	203,790	205,000	205,000	205,000
3004-000 Personal Property Tax Subvention (HOE)	49,940	50,000	51,000	51,000
3005-000 Prior Year Taxes - Secured	71,220	72,000	72,000	72,000
3005-001 Prior Year Taxes - Unsecured	2,840	2,900	2,960	2,960
3006-000 Aircraft Tax	5,370	5,400	5,510	5,510
3010-000 Current Supplemental Taxes - Secured	85,640	85,000	86,700	86,700
3011-000 Prior Year Supplemental - Secured	2,410	2,410	2,460	2,460
3011-001 Prior Year Supplemental - Unsecured	16,470	16,500	16,830	16,830
Sub-Total, Property Taxes	4,153,680	3,909,040	3,917,280	3,917,280
TAXES - OTHER				
3050-000 Utility Tax	5,533,020	5,300,000	5,350,000	5,350,000
3051-000 Franchise Tax - Gas	283,530	290,000	295,800	295,800
3051-001 Franchise Tax - Electric	352,470	360,000	367,200	367,200
3051-002 Franchise Tax - Cable Television	237,980	240,000	244,800	244,800
3051-003 Franchise Tax - Solid Waste		100,000	100,000	100,000
3053-000 Sales Tax	5,419,080	5,875,500	6,226,550	6,226,550
3053-002 Sales Tax - In Lieu	1,683,750	1,998,200	2,143,070	2,143,070
3053-003 Sales Tax - PSAF	247,870	250,000	255,000	255,000
3053-004 Sales Tax - Measure I	3,930,660	4,086,180	4,246,620	4,246,620
3054-000 Motel/Hotel Tax (TOT)	844,290	825,000	875,000	875,000
3055-000 Real Property Transfer Tax	79,510	79,000	80,580	80,580
3056-000 Business License Tax	501,320	500,000	500,000	500,000
3060-000 Motor Vehicle In-Lieu Tax	268,960	30,000		
3060-001 Motor Vehicle In-Lieu Tax - County	4,474,320	4,337,740	4,382,700	4,382,700
Sub-Total, Other Taxes	23,856,760	24,271,620	25,067,320	25,067,320
Total Taxes	28,010,440	28,180,660	28,984,600	28,984,600

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
LICENSES AND PERMITS				
3102-000 Bicycle Licenses	20			
3103-001 Building Permits - New Construction	747,710			
3104-000 Miscellaneous Permits and Fees	43,300			
3110-001 Dog Licenses - Paid at City	67,410	60,000	60,000	60,000
3110-003 Dog Licenses - Duplicates			50	50
3120-001 Engineering - ROW Encroachment Permit Fees	18,970			
3120-002 Engineering - ROW Street Abandonment Fees	530			
3120-003 Engineering - Load Permit Fees	1,700			
3120-005 Engineering - Grading Permit Fees	1,220			
Total Licenses and Permits	880,860	60,000	60,050	60,050
FINES AND FORFEITURES				
3150-000 Court Fines	38,670	45,000	47,000	47,000
Total Fines and Forfeitures	38,670	45,000	47,000	47,000
USE OF MONEY AND PROPERTY				
3201-000 Interest Income	165,860	130,000	130,000	130,000
3202-000 Rents and Concessions	460	450	450	450
3202-003 Rents - Water Park	36,410	2,600		
3203-000 Rentals - Community Center	80,090	50,000	51,000	51,000
3203-001 Rentals - Pools	2,430	2,580	2,630	2,630
3203-002 Rentals - Field Lights	23,460	20,680	21,090	21,090
3203-003 Rentals - Parks	18,780	15,000	15,300	15,300
3203-004 Rentals - Sch. Dist., Baseball Field		820	820	820
3203-005 Picnic Facility Reservation Fees	31,500	30,000	30,600	30,600
3203-006 ORV Park Rental Charges	8,780	6,300		
3203-007 Park Concessions	2,680	4,110	4,190	4,190
3203-009 TUCOEMAS ATM Space Lease Fees	4,270	2,800	2,860	2,860
3203-010 Tulare Youth Center Fac Use	3,680	3,960	4,040	4,040

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>CITY MANAGER</u> <u>PROJECTS</u> <u>2012/13</u>	<u>COUNCIL</u> <u>APPROVED</u> <u>2012/13</u>
USE OF MONEY AND PROPERTY - continued				
3203-011 Rentals - Elk Bayou Soccer Park	12,480	12,000	12,240	12,240
Total Use of Money and Property	<u>390,880</u>	<u>281,300</u>	<u>275,220</u>	<u>275,220</u>
CURRENT SERVICE CHARGES				
3235-001 Environmental Assessment Fees	2,770			
3235-002 Categorical Exemption Assessment Fees	820			
3236-001 Tentative Parcel Map Fees	7,520			
3236-002 Tentative Subdivision Map Fees	3,480			
3237-000 Plan Check Fees	45,400			
3238-001 Special Building Inspection Fees	100			
3239-001 Administrative Adjustment Fees	3,970			
3239-002 Time Extension Fees	880			
3240-001 Subdivision, Lot Line Adj./Mrgr. Fees	4,560			
3240-002 Certification of Compliance Fees	40			
3247-001 Engineering - Pub. Improv. Insp. Fees	33,860			
3248-000 Engineering - Final Parcel Map Fees	7,780			
3250-001 General Spec. Plan Amendment Fees	6,870			
3250-003 Zone Amendment Fees	3,000			
3250-004 Zone Variance Fees	5,640			
3250-006 Conditional Use Permit Fees - Minor	11,670			
3250-008 Design Review Fees	27,780			
3250-010 Home Occupancy Permit Fees	2,540			
3250-012 Outdoor Dine and Merchandise Sale	400			
3250-013 Sign Review	2,530			
3250-015 Appeal Process	380			
3250-016 Conditional Use Permit Fees - Major	10,070			
3250-019 Medical Marijuana Background Check	1,490			
3253-000 Weed Abatement	73,550	45,000	50,000	50,000
3254-000 Police, Special Services (subpoena fees)	480	500	600	600
3254-001 Police, Accident Report Invest. Fee	40,130	41,060	41,880	41,880
3254-002 DUI Accident Response Charges	4,080	2,200	2,200	2,200

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
CURRENT SERVICE CHARGES, CONTINUED				
3254-003 DUI Arrest Processing Fees	5,950	4,130	4,210	4,210
3254-004 Abandoned/Impound Vehicle Fees		1,000	2,200	2,200
3254-005 Police Report Fees	10,180	6,000	5,860	5,860
3254-006 Fingerprint Fees	3,070	3,090	3,150	3,150
3254-007 Police Photo Reproduction Fees	290	480	490	490
3254-008 Stat. Registration Fees	720	300	310	310
3254-009 Police False Alarm Charge	27,330	20,000	21,000	21,000
3254-014 Repossessed Vehicle Admin. Fee	1,350	1,200	1,450	1,450
3254-017 Police, Parking Bail	1,590	400	500	500
3255-002 Utility Service Sign-up Fees	14,840	16,000	16,320	16,320
3255-003 New Business Lic. Application Fees	13,410	15,000	15,300	15,300
3255-004 Returned Check Charges	130	100	100	100
3255-005 Map/Publication Sales	30	40	40	40
3255-007 Copying Fees	510	100	100	100
3255-010 Passport Fees	27,160	20,000	20,400	20,400
3255-011 Notary Public Fees	560	350	360	360
3255-012 Street Closure Application	1,280	500	510	510
3255-013 Amplified Music Application	860	20,000	20,400	20,400
3255-015 Landscape and Lighting Maintenance Fee	164,690			
3255-016 Property Registration Fee	17,080	8,000	8,160	8,160
3257-000 Fire Special Services	10,350	10,000	10,000	10,000
3257-003 Fire Report Copy Fees	1,840	1,500	1,530	1,530
3257-015 Administrative Citation	16,910	20,000	21,000	21,000
3258-000 Adult Softball	47,760	45,400	46,310	46,310
3258-001 Adult Volleyball	4,170	2,700	2,750	2,750
3258-002 Adult Basketball	8,560	11,080	11,300	11,300
3258-003 Youth Athletics	4,980	4,830	4,930	4,930
3258-004 Adult Athletics	820	1,040	1,060	1,060
3259-000 Aquatics - Western - Instructional	16,870	21,410	21,840	21,840
3259-001 Aquatics - Western Public Pool	3,770	3,150	3,210	3,210
3259-002 Aquatics - Community Center Public Pool	2,380	1,880	1,920	1,920

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
CURRENT SERVICE CHARGES, CONTINUED				
3260-000 Instructional - Adult Classes	160	3,750	3,830	3,830
3260-001 Instructional - Youth Classes	22,670	23,980	24,460	24,460
3260-003 Community High/Teen Fest	5,150	5,000	5,100	5,100
3260-004 BEST Program	175,730	180,000	202,000	202,000
3261-000 Bad Debt Collections		2,000	2,040	2,040
3266-000 Street Sign Fees	1,160	900	990	990
3280-001 Overdue Materials Fees	30,140	25,500	26,010	26,010
3280-004 Lost Library Card Fees	1,600	1,550	1,580	1,580
3280-005 Lost Library Item Charges	2,390	1,700	1,730	1,730
3280-006 Library Room Rent Fees	1,410	1,000	1,020	1,020
3280-007 Test Monitoring Fees	100	90	90	90
3280-009 Damaged Materials Fees	200	200	200	200
3280-012 Typewriter Rental	10			
3280-015 Library Copy Fees	5,440	4,600	4,690	4,690
3280-016 Internet Printing Fees	10			
3290-005 Administrative Fees - Aviation Fund	225,720	225,720		
3290-007 Administrative Fees - Senior Services	134,420	134,420	134,420	134,420
3290-008 Administrative Fees - Development Service Fund			99,060	99,060
3290-009 Administrative Fees - Transit Fund	56,330	56,330	57,460	57,460
3290-010 Administrative Fees - Water Fund	369,210	379,210	386,790	386,790
3290-012 Administrative Fees - Solid Waste Fund	224,900	224,900	324,900	324,900
3290-015 Administrative Fees - Sewer/Wastewater Fund	224,200	264,200	369,480	369,480
3290-018 Administrative Fees - Property Management Fund			115,040	115,040
3290-043 Administrative Fees - Library Literacy Fund	13,390	13,060		
3290-050 Administrative Fees - Landscape & Lighting Funds	6,120	6,120	6,240	6,240
3290-070 Administrative Fees - Redevelopment Agency	124,900	83,920		
3290-076 Administrative Fees - Home Funds		2,570	2,500	2,500
3290-079 Administrative Fees - CDBG Funds		7,060	125,920	125,920
3290-080 Administrative Fees - Successor Agency			250,000	250,000
3291-000 Administrative Finance Charges	1,700	1,500	1,500	1,500
3299-220 Development Impact Fees - Police	9,970	9,970	7,000	7,000

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
CURRENT SERVICE CHARGES, CONTINUED				
3299-225 Development Impact Fees - General Facilities	57,530	57,530	40,270	40,270
3299-230 Development Impact Fees - Fire	60,810	60,810	42,570	42,570
3299-320 Development Impact Fees - Streets	873,560	873,560	601,500	601,500
3299-410 Development Impact Fees - Parks	574,190	574,190	429,240	429,240
3299-751 Development Impact Fees - Storm Drainage	204,200	204,200	162,940	162,940
Total Current Service Charges	4,118,550	3,757,980	3,771,960	3,771,960
INTERGOVERNMENTAL REVENUES - GRANTS				
3317-006 ORV Grant	204,860	52,820		
3317-032 2002 Parks Bonds Grant	479,000			
3317-035 DTSC/EPA Grant - Moore	3,180	1,450		
3317-038 AVOID Grant	14,570			
3317-040 09 State Homeland Security Grant	52,050			
3317-041 10 State Homeland Security Grant	119,310			
3317-042 HUD TOD Grant		200,000		
3321-000 California Public Library Fund	20,360			
3321-001 California State Computer Grant	5,000			
3322-000 Dept of Justice Grant	4,680			
Sub-Total, Intergovernmental Revenues - Grants	903,010	254,270		
INTERGOVERNMENTAL REVENUES - OTHER				
3410-002 School District - D.A.R.E. Reimbursements	132,670	135,000	137,700	137,700
3410-005 School District - COPS in High School Reimbursement	128,800	130,000	132,600	132,600
3410-006 School District - COPS in Middle School Reimbursement	81,800	82,500	84,150	84,150
3418-001 P.O.S.T. Travel Cost Reimbursement	42,620	50,000	51,000	51,000
3420-001 State - S.B. 90 Reimbursement	4,070			
3499-000 A-87 Overhead Reimbursement	1,890			
Sub-Total, Intergovernmental Revenues - Other	391,850	397,500	405,450	405,450
Total Intergovernmental Revenues	1,294,860	651,770	405,450	405,450

**GENERAL FUND
ESTIMATED REVENUES, CONTINUED
2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	CITY MANAGER PROJECTS 2012/13	COUNCIL APPROVED 2012/13
OTHER REVENUES				
3500-006 Donations - Parks Special Events	250			
3500-020 Donation - Library Foundation	100,000	100,000	100,000	100,000
3500-021 Donation - Library JPA	140,000			
3500-040 Donations - PAWS	230			
3501-000 Sale of Property		2,000		
3502-000 Miscellaneous Revenue	406,270	300,000	300,000	300,000
3502-010 Animal Control Cost Reimbursements	1,760	400	400	400
3502-011 Reimbursement - Farm Show Police Service		28,560	14,000	14,000
3503-000 Sponsorship - Concert in the Park	5,100	6,500	6,500	6,500
Total Other Revenues	<u>653,610</u>	<u>437,460</u>	<u>420,900</u>	<u>420,900</u>
TOTAL REVENUES	<u>35,387,870</u>	<u>33,414,170</u>	<u>33,965,180</u>	<u>33,965,180</u>

OPERATING TRANSFERS AND OTHER FINANCING SOURCES

OPERATING TRANSFERS				
3990-023 Operating Transfer In from Traffic Safety Fund	147,110	200,050	201,000	201,000
3990-031 Operating Transfer In from OTS	28,760	20,000	10,840	10,840
3990-033 Operating Transfer In from COPS Grant			100,000	100,000
3990-060 Operating Transfer In from Employee Welfare Fund			250,000	250,000
3990-077 Operating Transfer In from Redevelopment - CDBG Fund	111,970	110,000	47,220	47,220
Total Operating Transfers	<u>287,840</u>	<u>330,050</u>	<u>609,060</u>	<u>609,060</u>
OTHER FINANCING SOURCES - LOAN PROCEEDS AND REPAYMENTS				
3994-070 Loan Repayment from Tax Increment, Alpine - Principal	13,232,370			
3994-070 Loan Repayment from Tax Increment, Alpine - Interest	484,300			
Total Other Financing Sources - Loan Repayments	<u>13,716,670</u>			
TOTAL OPERATING TRANSFERS AND OTHER FINANCING SOURCES	<u>14,004,510</u>	<u>330,050</u>	<u>609,060</u>	<u>609,060</u>
TOTAL FUNDS MADE AVAILABLE TO GENERAL FUND	<u>49,392,380</u>	<u>33,744,220</u>	<u>34,574,240</u>	<u>34,574,240</u>

SUMMARY

DEPARTMENT: CITY COUNCIL

DIVISION: MAYOR COUNCIL

ACCOUNT NO.: 001-4010

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	19,070	19,320	25,320	25,320	25,320
Maintenance & Operation	34,260	29,660	44,370	40,370	40,370
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>53,330</u>	<u>48,980</u>	<u>69,690</u>	<u>65,690</u>	<u>65,690</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>53,330</u></u>	<u><u>48,980</u></u>	<u><u>69,690</u></u>	<u><u>65,690</u></u>	<u><u>65,690</u></u>

The City Council, a legislative body of municipal government, is composed of five Council Members elected at large for overlapping four year terms. Every two years, after a Council election, the Council chooses one of its own members to serve as Mayor through a rotation system. The City Council is responsible for approving all legislative matters, formulating broad policies for the municipal corporation, approving major actions of the key administrative officials through whom the operating functions are carried out, and a fiduciary responsibility for all funds held by the city. Formal Council meetings are held on the first and third Tuesdays of each month. The Council's objectives are broad in scope. They include, as a basic function, the translation of public attitudes and demands into policy and programs toward the end that desired levels of service may be provided efficiently and economically.

SALARIES

Obj. <u>No.</u>	No. <u>2011/12</u>	Amount Budgeted <u>2011/12</u>	<u>POSITION TITLE</u>	Salary Code	No. <u>2012/13</u>	Department Request <u>2012/13</u>	No. <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	No. <u>2012/13</u>	Council Approved <u>2012/13</u>
1023	5	600	Council Member	n/c	5	600	5	600	5	600
	<u>5</u>	<u>600</u>	TOTALS		<u>5</u>	<u>600</u>	<u>5</u>	<u>600</u>	<u>5</u>	<u>600</u>

EMPLOYEE BENEFITS

Obj. <u>No.</u>	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
1103	F.I.C.A	470	440	440	440	440
1104	Health Insurance	18,010	18,010	24,010	24,010	24,010
1105	Workers Compensation	10	10	10	10	10
1106	Employee Assistance Program	40	260	260	260	260
	TOTALS	<u>18,530</u>	<u>18,720</u>	<u>24,720</u>	<u>24,720</u>	<u>24,720</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4010 MAYOR AND COUNCIL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	2,620	300	2,500	2,500	2,500
2013	Postage	430	400	400	400	400
2015	Communications					
2016	Travel, Conference & Training	12,050	3,500	13,310	13,310	13,310
2017	Professional and Technical Service			2,500	2,500	2,500
2025	Office Supplies	710	200	400	400	400
2032	General Supplies	300	250	250	250	250
2039	Printing, Copying & Advertising	1,100	2,500	2,500	2,500	2,500
2044	Dues and Subscriptions	17,050	18,510	18,510	18,510	18,510
2216	Sister City Travel		4,000	4,000		
TOTAL MAINTENANCE & OPERATIONS		<u>34,260</u>	<u>29,660</u>	<u>44,370</u>	<u>40,370</u>	<u>40,370</u>

SUMMARY

DEPARTMENT: ADMINISTRATION

DIVISION: CITY MANAGER

ACCOUNT NO.: 001-4020

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	240,320	367,940	372,610	372,610	372,610
Maintenance & Operation	289,860	109,990	143,190	143,190	143,190
Capital Outlay	4,360				
Debt Service					
TOTAL EXPENDITURES	<u>534,540</u>	<u>477,930</u>	<u>515,800</u>	<u>515,800</u>	<u>515,800</u>
Other Financing Uses		50,000			
TOTAL FUNDS USED	<u>534,540</u>	<u>527,930</u>	<u>515,800</u>	<u>515,800</u>	<u>515,800</u>

The City Manager is appointed by the City Council and charged with the responsibilities defined in the City Charter. The Manager also serves as the appointed City Clerk and General Manager of the Board of Public Utilities. In general, these responsibilities include coordination and general direction of the entire municipal organization within the framework of policy established by the City Council. The Manager works with the Council to help them develop consensus on the best broad policy direction for the organization and community. As agent for the City Council, every effort then is made to put into effect these policies, as well as to organize activities of the various departments in a manner which will enable the city to operate as maximum efficiency and effectiveness to the benefit of the community as a whole. The City Manager is responsible for maintaining a qualified work force capable of carrying out the business and public service responsibilities of city government. In this regard, all employees with the exception of the City Clerk and City Attorney, are appointed under the direction of the City Manager.

The Chief Deputy City Clerk performs the day-to-day operations of the City Clerk's Office. Those duties involve maintenance of the city seal and the official records, ordinances and resolution of the city; certifying all official records and documents of the city and records; and maintaining the actions of the City Council in the form of the minutes of the meetings of that body. Also included are oversight and administration of the conflict of interest codes as it relates to employees and officials of the City of Tulare and responsibility for conducting elections provided in the charter or which may be initiated by citizens of the city unless those are consolidated with county elections by official act of the City Council.

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>			<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	165,000	City Manager	cm	1	148,960	1	148,960	1	148,960
1021	1	76,480	Chief City Clerk	415	1	76,480	1	76,480	1	76,480
1021	1	48,530	Deputy City Clerk	327	1	48,540	1	48,540	1	48,540
		290,010	Sub-Total/Regular Salaries			273,980		273,980		273,980
1028		17,140	Vacation/Sick Leave Buy Back			10,490		10,490		
	<u>3</u>	<u>307,150</u>	TOTALS		<u>3</u>	<u>284,470</u>	<u>3</u>	<u>284,470</u>	<u>3</u>	<u>273,980</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	28,410	49,720	55,530	55,530	55,530
1102	Survivors Benefit	60	70	70	70	70
1103	F.I.C.A	2,710	4,460	4,130	4,130	4,130
1104	Health Insurance	10,320	14,410	19,400	19,400	19,400
1105	Workers Compensation	650	430	670	670	670
1106	Employee Assistance Program	130	160	160	160	160
1109	P.A.R.S.	5,740	8,670	8,180	8,180	8,180
	TOTALS	<u>48,020</u>	<u>77,920</u>	<u>88,140</u>	<u>88,140</u>	<u>88,140</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4020 CITY MANAGER
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		100	500	500	500
2013	Postage	2,760	2,000	3,000	3,000	3,000
2014	Repairs and Maintenance			200	200	200
2015	Communications	690	800	800	800	800
2016	Travel, Conference & Training	4,710	4,000	4,000	4,000	4,000
2017	Professional & Technical Services	264,470	38,000	78,250	78,250	78,250
2025	Office Supplies	1,510	1,500	1,500	1,500	1,500
2032	General Supplies	270	1,000	1,000	1,000	1,000
2039	Printing, Copying & Advertising	6,580	6,000	6,000	6,000	6,000
2040	Rent and Leases	20	6,000	6,000	6,000	6,000
2041	Liability and Fire Insurance	4,910	6,000	6,900	6,900	6,900
2044	Dues and Subscriptions	620	2,340	2,340	2,340	2,340
2050	Fleet Maintenance	3,320	2,700	2,700	2,700	2,700
2065	Election Cost		38,650	30,000	30,000	30,000
TOTAL MAINTENANCE & OPERATIONS		<u>289,860</u>	<u>109,090</u>	<u>143,190</u>	<u>143,190</u>	<u>143,190</u>

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

ACCOUNT NO.: 001-4025

DIVISION: ASSISTANT CITY MANAGER

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				115,310	115,310
Maintenance & Operation				150,690	150,690
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>266,000</u>	<u>266,000</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>266,000</u></u>	<u><u>266,000</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Assistant City Manager	533			1	87,860	1	87,860
1028			Vacation/Sick Leave Buy Back							
	<u>0</u>	<u>0</u>	TOTALS		<u>0</u>	<u>0</u>	<u>1</u>	<u>87,860</u>	<u>1</u>	<u>87,860</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)				17,880	17,880
1102	Survivors Benefit				20	20
1103	F.I.C.A				1,270	1,270
1104	Health Insurance				5,400	5,400
1105	Workers Compensation				210	210
1106	Employee Assistance Program				40	40
1109	P.A.R.S.				2,640	2,640
	TOTALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,460</u>	<u>27,460</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4025 ASSISTANT CITY MANAGER
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2015	Communications				900	900
2017	Professional & Technical Services				143,660	143,660
2025	Office Supplies				500	500
2039	Printing, Copying & Advertising				300	300
2041	Liability and Fire Insurance				1,730	1,730
2052	Personal Automobile Allowance				3,600	3,600
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	150,690	150,690

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

DIVISION: FINANCE

ACCOUNT NO.: 001-4030

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	701,740	724,440	863,760	792,040	783,450
Maintenance & Operation	201,390	237,840	250,240	252,790	252,790
Capital Outlay	10,380	13,270			
Debt Service					
TOTAL EXPENDITURES	<u>913,510</u>	<u>975,550</u>	<u>1,114,000</u>	<u>1,044,830</u>	<u>1,036,240</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>913,510</u>	<u>975,550</u>	<u>1,114,000</u>	<u>1,044,830</u>	<u>1,036,240</u>

The Finance Department is primarily responsible for establishing and maintaining systems, procedures and accounts to ensure the fiscal integrity of all the city's financial operations. Functional responsibilities include financial administration, cash management, audits, accounting and financial reporting, annual budget, business licensing, centralized data processing, utility billing, payroll, accounts payable and receivable, and information technology. The Finance Department serves as the City Treasurer and oversees the cash management program and investment portfolio for all city funds.

SALARIES

Obj. No.	No.	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	0.835	94,150	Finance Director/Treasurer	496	0.835	94,150	0.835	94,150	0.835	94,150
1021	1	Unfunded	Assistant Finance Director	456	1	77,880				
1021	1	87,860	IT Manager	446	1	87,870	1	87,870	1	87,870
1021	1	75,740	Computer System Anaylst	426	1	79,530	1	79,530	1	79,530
1021	0.33	20,430	Utility/Purch/Rev Manager	374	0.33	20,430	0.33	20,430	0.33	20,430
1021			Budget/Cost Accountant Analyst	379			0.45	25,680	0.45	19,360
1021	1	56,090	Accountant	356	1	56,090	1	56,090	1	56,090
1021	1	57,160	Payroll Specialist	350	1	57,160	1	57,160	1	57,160
1021	1	49,270	Accounting Technician II	330	1	49,270	1	49,270	1	49,270
1021	2.5	108,220	Accounting Technician I	310	2.50	110,250	2.50	110,250	2.50	110,250
		<u>548,920</u>	Sub-Total/Regular Salaries			<u>632,630</u>		<u>580,430</u>		<u>574,110</u>
1024		500	Acting Pay			500		500		500
1025		1,000	Overtime			1,000		1,000		1,000
1028		10,700	Vacation/Sick Leave Buy Back			13,060		10,580		10,580
	<u>9.665</u>	<u>561,120</u>	TOTALS		<u>9.665</u>	<u>647,190</u>	<u>9.115</u>	<u>592,510</u>	<u>9.115</u>	<u>586,190</u>

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	79,760	94,400	128,660	118,810	116,730
1102	Survivors Benefit	210	210	240	240	220
1103	F.I.C.A	6,780	7,370	8,630	7,890	7,740
1104	Health Insurance	55,120	58,830	66,030	62,070	62,070
1105	Workers Compensation	2,030	900	1,700	1,580	1,560
1106	Employee Assistance Program	450	460	510	480	480
1109	P.A.R.S.	8,240	8,350	10,800	8,460	8,460
	TOTALS	<u>152,590</u>	<u>170,520</u>	<u>216,570</u>	<u>199,530</u>	<u>197,260</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4030 FINANCE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	11,820	14,550	15,000	15,000	15,000
2014	Repairs and Maintenance		800	800	800	800
2015	Communications	5,070	5,000	5,000	5,000	5,000
2016	Travel, Conference & Training	550	3,600	3,600	3,600	3,600
2017	Professional and Technical Service	72,910	80,000	82,500	86,320	86,320
2018	Contractual Maintenance	50,320	65,150	71,400	71,400	71,400
2025	Office Supplies	5,430	5,600	5,600	5,600	5,600
2032	General Supplies	3,050	3,500	3,500	3,500	3,500
2039	Printing, Copying & Advertising	23,690	27,100	28,000	28,000	28,000
2040	Rent and Leases	5,150	5,200	5,200	5,200	5,200
2041	Liability and Fire Insurance	17,280	19,940	22,240	20,970	20,970
2044	Dues and Subscriptions	740	1,000	1,000	1,000	1,000
2050	Fleet Maintenance	580	1,600	1,600	1,600	1,600
2052	Personal Automobile Allowance	4,800	4,800	4,800	4,800	4,800
TOTAL MAINTENANCE & OPERATIONS		<u>201,390</u>	<u>237,840</u>	<u>250,240</u>	<u>252,790</u>	<u>252,790</u>

SUMMARY

DEPARTMENT: ECONOMIC DEVELOPMENT

ACCOUNT NO.: 001-4040

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	138,810	149,950	155,880	122,300	122,300
Maintenance & Operation	164,780	163,880	106,810	106,350	106,350
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>303,590</u>	<u>313,830</u>	<u>262,690</u>	<u>228,650</u>	<u>228,650</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>303,590</u></u>	<u><u>313,830</u></u>	<u><u>262,690</u></u>	<u><u>228,650</u></u>	<u><u>228,650</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.20	29,080	Economic & Redevelopment Director	516	0.20	24,920				
1021	1	83,260	Economic Development Manager	449	1	89,190	1	89,190	1	89,180
		112,340	Sub-Total/Regular Salaries			114,110		89,190		89,180
1028		4,320	Vacation/Sick Leave Buy Back			4,390		3,430		
	<u>1.20</u>	<u>116,660</u>	TOTALS		<u>1.20</u>	<u>118,500</u>	<u>1.00</u>	<u>92,620</u>	<u>1.00</u>	<u>89,180</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	16,190	19,340	23,230	18,160	18,160
1102	Survivors Benefit	30	30	30	30	30
1103	F.I.C.A	1,500	1,690	1,720	1,340	1,340
1104	Health Insurance	8,670	8,640	8,640	7,200	7,200
1105	Workers Compensation	360	160	280	220	220
1106	Employee Assistance Program	60	60	60	50	50
1109	P.A.R.S.	3,260	3,370	3,420	2,680	2,680
	TOTALS	<u>30,070</u>	<u>33,290</u>	<u>37,380</u>	<u>29,680</u>	<u>29,680</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4040 ECONOMIC DEVELOPMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		2,000	2,000	2,000	2,000
2013	Postage	110	200	200	200	200
2015	Communications	2,720	2,000	2,000	2,000	2,000
2016	Travel, Conference & Training	3,360	5,000	5,000	5,000	5,000
2017	Professional and Technical Service	1,260	15,000	15,000	15,000	15,000
2025	Office Supplies	240	350	350	350	350
2032	General Supplies		500	500	500	500
2039	Printing, Copying & Advertising	1,760	4,500	4,500	4,500	4,500
2041	Liability and Fire Insurance	2,430	2,760	2,760	2,300	2,300
2044	Dues and Subscriptions	670	1,000	1,000	1,000	1,000
2064	Chamber of Commerce	84,000	70,000	12,500	12,500	12,500
2092	Tulare County Ecomonic Development	68,230	60,570	61,000	61,000	61,000
TOTAL MAINTENANCE & OPERATIONS		<u>164,780</u>	<u>163,880</u>	<u>106,810</u>	<u>106,350</u>	<u>106,350</u>

SUMMARY

DEPARTMENT: PLANNING

ACCOUNT NO.: 001-4050

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	436,880	452,300	464,280	295,490	295,490
Maintenance & Operation	46,670	83,480	111,930	79,870	79,870
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>483,550</u>	<u>535,780</u>	<u>576,210</u>	<u>375,360</u>	<u>375,360</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>483,550</u>	<u>535,780</u>	<u>576,210</u>	<u>375,360</u>	<u>375,360</u>

The primary responsibility of the Planning Division is to provide professional advice and service to the Planning Commission, City Council, City Manager and other staff members regarding all matters pertaining to planning and zoning in accordance with the scope of city ordinances and state planning laws. A major emphasis of the staff is to support economic development and keep current on new development trends that can positively benefit the community. The Planning staff considers a wide variety of matters, including subdivisions, zoning, annexations, conditional use permits, design, review and assessment of environmental impact. An on-going function of the Planning Division is the continual review, updating and implementation of the Tulare General Plan. The Planning Division must address a rapidly expanding scope of planning related laws, including, but not limited to, implementation of the Air Quality Master Plan, Congestion Management Plan and Americans with Disabilities Act (ADA).

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	0.60	67,650	Planning & Building Director	496	0.60	67,650	0.60	67,650	0.60	67,650
1021	1	85,700	Principal Planner	441	1	85,700	1	85,700	1	85,700
1021	1	74,530	Senior Planner	413	1	74,530	0.25	18,630	0.25	18,630
1021	1	66,790	Associate Planner	391	1	66,790	0.25	16,700	0.25	16,700
1021	1	44,590	Administrative Assistance	310	1	44,590	0.60	26,760	0.60	26,760
		339,260	Sub-Total/Regular Salaries			339,260		215,440		215,440
1025		1,000	Overtime			1,000		1,000		1,000
1028		8,760	Vacation/Sick Leave Buy Back			8,760		6,610		6,610
	<u>4.60</u>	<u>349,020</u>	TOTALS		<u>4.60</u>	<u>349,020</u>	<u>2.70</u>	<u>223,050</u>	<u>2.70</u>	<u>223,050</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	50,360	58,410	69,060	43,860	43,860
1102	Survivors Benefit	110	110	110	70	70
1103	F.I.C.A	4,860	5,060	5,060	3,230	3,230
1104	Health Insurance	33,250	33,130	33,130	19,450	19,450
1105	Workers Compensation	1,170	490	820	530	530
1106	Employee Assistance Program	240	240	240	140	140
1109	P.A.R.S.	6,860	6,840	6,840	5,160	5,160
	TOTALS	<u>96,850</u>	<u>104,280</u>	<u>115,260</u>	<u>72,440</u>	<u>72,440</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4050 PLANNING
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	100				
2013	Postage	1,990	4,000	5,000	3,000	3,000
2014	Repairs and Maintenance	50	400	400	240	240
2015	Communications	2,200	2,000	2,000	1,200	1,200
2016	Travel, Conference & Training	3,240	5,000	9,000	5,400	5,400
2017	Professional and Technical Service	120	4,000	5,000	3,000	3,000
2018	Contractual Maintenance		620			
2021	Clothing & Uniforms			500	300	300
2025	Office Supplies	1,710	2,000	2,000	1,200	1,200
2032	General Supplies	2,710	1,000	1,200	720	720
2039	Printing, Copying & Advertising	16,190	12,000	20,000	12,000	12,000
2040	Rents and Leases	360		200	120	120
2041	Liability and Fire Insurance	9,310	10,580	10,580	6,210	6,210
2044	Dues and Subscriptions	2,610	2,000	3,000	1,800	1,800
2050	Fleet Maintenance	1,200	3,000	3,000	1,800	1,800
2051	Vehicle and Equipment Replacement			7,170		
2052	Personal Automobile Allowance	2,880	2,880	2,880	2,880	2,880
	SUB -TOTAL MAINTENANCE & OPERATIONS	44,670	49,480	71,930	39,870	39,870
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS					
5009	Master Plan - So I Industrial Park	2,000				
5101	General Plan		340,000	40,000	40,000	40,000
	SUB-TOTAL SPECIAL M & O PROJECTS	2,000	340,000	40,000	40,000	40,000
	TOTAL MAINTENANCE & OPERATIONS	46,670	389,480	111,930	79,870	79,870

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

DIVISION: HUMAN RESOURCES

ACCOUNT NO.: 001-4060

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	191,790	196,370	200,680	253,280	253,280
Maintenance & Operation	107,970	103,890	222,540	225,080	140,080
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>299,760</u>	<u>300,260</u>	<u>423,220</u>	<u>478,360</u>	<u>393,360</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>299,760</u></u>	<u><u>300,260</u></u>	<u><u>423,220</u></u>	<u><u>478,360</u></u>	<u><u>393,360</u></u>

The Human Resources Division of the administrative offices is responsible for all matters relating to the efficient operation of the personnel system, including recruitment, testing and certifying of applicants for initial employment; promotional examinations; maintenance of the classification and compensation plans; employee orientation and training; coordination of the city's affirmative action plan, maintenance of the central personnel records and special projects as assigned.

SALARIES

Obj.	No.	Amount Budgeted		Salary Code		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Deputy City Manager	498			0.25	28,470	0.25	28,470
1021	0.25	28,470	Administrative Services Director	498	0.25	28,470				
1021			Regulatory Comp/Safety Specialist	379			0.65	37,090	0.65	37,090
1021	1	61,050	Management Analyst	373	1	61,050	1	61,050	1	61,050
1021	1	51,020	Human Resources Analyst	337	1	51,020	1	51,020	1	51,020
		140,540	Sub-Total/Regular Salaries			140,540		177,630		177,630
1023		3,000	Seasonal Help			3,000		3,000		3,000
1028		5,410	Vacation/Sick Leave Buy Back			5,410		6,860		6,860
	<u>2.25</u>	<u>148,950</u>	TOTALS		<u>2.25</u>	<u>148,950</u>	<u>2.90</u>	<u>187,490</u>	<u>2.90</u>	<u>187,490</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	20,980	26,050	28,610	36,160	36,160
1102	Survivors Benefit	60	60	60	70	70
1103	F.I.C.A	2,020	2,160	2,160	2,720	2,720
1104	Health Insurance	16,260	6,210	16,210	20,890	20,890
1105	Workers Compensation	490	210	350	440	440
1106	Employee Assistance Program	120	120	120	150	150
1109	P.A.R.S.	4,230	4,220	4,220	5,360	5,360
	TOTALS	<u>44,160</u>	<u>39,030</u>	<u>51,730</u>	<u>65,790</u>	<u>65,790</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4060 HUMAN RESOURCES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	230	250	250	250	250
2013	Postage	2,670	3,500	3,500	3,500	3,500
2014	Repairs and Maintenance		270	250	250	250
2015	Communications	1,550	1,600	1,600	1,600	1,600
2016	Travel, Conference & Training	8,240	5,000	8,530	8,530	8,530
2017	Professional and Technical Service	68,940	45,000	149,890	150,940	65,940
2018	Contractual Maintenance			7,350	7,350	7,350
2020	Training		8,000	10,000	10,000	10,000
2025	Office Supplies	1,510	1,500	1,850	1,850	1,850
2032	General Supplies	160	500	500	500	500
2039	Printing, Copying & Advertising	17,200	27,000	27,000	27,000	27,000
2040	Rents & Leases	620	3,440	3,440	3,440	3,440
2041	Liability and Fire Insurance	4,560	5,180	5,180	6,670	6,670
2044	Dues and Subscriptions	1,160	800	1,000	1,000	1,000
2050	Fleet Maintenance	130	1,850	2,200	2,200	2,200
2052	Personal Automobile Allowance	1,000				
TOTAL MAINTENANCE & OPERATIONS		107,970	103,890	222,540	225,080	140,080

SUMMARY

DEPARTMENT: FIRE

DIVISION: CODE ENFORCEMENT

ACCOUNT NO.: 001-4100

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	344,580	283,170	317,550	205,740	205,740
Maintenance & Operation	196,560	188,470	208,560	76,890	76,890
Capital Outlay		4,500			
Debt Service					
TOTAL EXPENDITURES	<u>541,140</u>	<u>476,140</u>	<u>526,110</u>	<u>282,630</u>	<u>282,630</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>541,140</u></u>	<u><u>476,140</u></u>	<u><u>526,110</u></u>	<u><u>282,630</u></u>	<u><u>282,630</u></u>

Code Enforcement responsibilities include insuring that residents and businesses comply with appropriate codes, safety laws, local ordinances and abatement regulations.

DEPARTMENT: FIRE

DIVISION: CODE ENFORCEMENT

ACCOUNT NO.: 001-4100

SALARIES

Obj. No.	No.	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	0.49	40,300	Fire Investigator	423	0.49	38,390	0.24	18,800	0.24	18,800
1021	1.67	132,740	Code Enforcement Officer	364	2.67	116,740	1.67	97,480	1.67	97,480
1021	1	41,580	Animal Control Technician	296	1	41,580				
		174,320	Sub-Total/Regular Salaries			196,710		116,280		116,280
1023		30,000	Seasonal Wages			30,000		30,000		30,000
1025		10,680	Overtime			10,680		10,680		10,680
1027		1,480	Vacation/Sick Leave Buy Back			1,480		720		720
	3.16	216,480	TOTALS		3.67	238,870	1.91	157,680	1.91	157,680

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	34,120	37,320	46,180	26,820	26,820
1102	Survivors Benefit	110	80	80	50	50
1103	F.I.C.A	3,610	3,140	3,440	2,280	2,280
1104	Health Insurance	33,220	22,760	22,760	13,760	13,760
1105	Workers Compensation	9,940	3,220	6,040	5,050	5,050
1106	Employee Assistance Program	240	170	170	100	100
	TOTALS	81,240	66,690	78,670	48,060	48,060

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4100 CODE ENFORCEMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	2,520		4,000	1,000	1,000
2013	Postage	4,160	4,000	7,000	7,000	7,000
2014	Repairs and Maintenance	560	1,000	4,000	2,000	2,000
2015	Communications	10,790	900	9,000	8,000	8,000
2016	Travel, Conference & Training	4,060	1,500	6,000	5,000	5,000
2017	Professional and Technical Service	260	200	3,830	1,000	1,000
2018	Contractual Maintenance	330	700	2,900	1,000	1,000
2021	Clothing and Uniforms	3,150	4,000	5,000	3,000	3,000
2025	Office Supplies	1,350	1,800	2,150	1,500	1,500
2032	General Supplies	8,660	8,000	13,000	8,000	8,000
2034	Utilities			18,000		
2039	Printing, Copying & Advertising	7,940	8,000	12,000	8,000	8,000
2040	Rents & Leases	10,990	13,000	13,000	13,000	13,000
2041	Liability and Fire Insurance	9,300	7,270	7,270	4,390	4,390
2044	Dues and Subscriptions	770	1,800	2,100	2,000	2,000
2050	Fleet Maintenance	13,920	12,000	12,500	12,000	12,000
2051	Vehicle and Equipment Replacement			210		
2201	Animal Control Fees	117,800	116,200	86,600		
TOTAL MAINTENANCE & OPERATIONS		196,560	180,370	208,560	76,890	76,890

SUMMARY

DEPARTMENT: FIRE

DIVISION: CODE ENFORCEMENT - MEASURE I

ACCOUNT NO.: 001-4101

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	78,820	80,950	83,650	83,650	83,650
Maintenance & Operation	81,860	78,300	86,950	31,950	31,950
Capital Outlay		1,500			
Debt Service					
TOTAL EXPENDITURES	<u>160,680</u>	<u>160,750</u>	<u>170,600</u>	<u>115,600</u>	<u>115,600</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>160,680</u></u>	<u><u>160,750</u></u>	<u><u>170,600</u></u>	<u><u>115,600</u></u>	<u><u>115,600</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>							
1021	1	58,370	Code Enforcement Officer	364	1	58,370	1	58,370	1	58,370
1025		8,000	Overtime			3,000		3,000		3,000
	<u>1</u>	<u>66,370</u>	TOTALS		<u>1</u>	<u>61,370</u>	<u>1</u>	<u>61,370</u>	<u>1</u>	<u>61,370</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	8,510	10,110	11,950	11,950	11,950
1102	Survivors Benefit	30	30	30	30	30
1103	F.I.C.A	840	890	890	890	890
1104	Health Insurance	8,060	7,200	7,200	7,200	7,200
1105	Workers Compensation	3,100	1,300	2,160	2,160	2,160
1106	Employee Assistance Program	60	50	50	50	50
	TOTALS	<u>20,600</u>	<u>19,580</u>	<u>22,280</u>	<u>22,280</u>	<u>22,280</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4101 CODE ENFORCEMENT/ANIMAL CONTROL - MEASURE I
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	980		1,000	1,000	1,000
2015	Communications	910	600	1,000	1,000	1,000
2016	Travel, Conference & Training	530		1,000	1,000	1,000
2017	Professional and Technical Service			500	500	500
2021	Clothing and Uniforms	1,700	1,000	1,250	1,250	1,250
2025	Office Supplies	570	300	350	350	350
2032	General Supplies	3,370	2,000	2,850	2,850	2,850
2039	Printing, Copying & Advertising	1,830	1,300	1,300	1,300	1,300
2040	Rents & Leases	5,960	7,000	7,000	7,000	7,000
2041	Liability and Fire Insurance	2,260	2,300	2,300	2,300	2,300
2044	Dues and Subscriptions	210		400	400	400
2050	Fleet Maintenance	13,010	13,000	13,000	13,000	13,000
2051	Vehicle and Equipment Replacement					
2201	Animal Control Fees	50,530	50,800	55,000		
TOTAL MAINTENANCE & OPERATIONS		<u>81,860</u>	<u>78,300</u>	<u>86,950</u>	<u>31,950</u>	<u>31,950</u>

SUMMARY

DEPARTMENT: FIRE

DIVISION: ANIMAL CONTROL

ACCOUNT NO.: 001-4105

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				346,200	284,430
Maintenance & Operation				346,080	346,080
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>692,280</u>	<u>630,510</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>-</u>	<u>-</u>	<u>-</u>	<u>692,280</u>	<u>630,510</u>

The Animal Control Division is responsible for Animal Control services including dog licensing, with a focus on increasing adoptions, vaccinations, and neutering/spaying, while reducing the number of loose animals. A key ingredient in this effort is an increase in animal owner responsibility.

DEPARTMENT: FIRE

DIVISION: ANIMAL CONTROL

ACCOUNT NO.: 001-4105

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Fire Investigator	423			0.25	19,590	0.25	19,590
1021			Animal Service Control Officer	306			3	110,220	2	73,720
1021			Animal Control Technician	296			1	41,580	1	41,580
		0	Sub-Total/Regular Salaries			0		171,390		134,890
1022			Animal Kennel	280			4	57,450	3	51,710
		0	Sub-Total/Regular Part-Time Salaries			0		228,840		186,600
1023			Seasonal Wages					10,680		10,680
1028			Vacation/Sick Leave Buy Back					750		750
	0.00	0	TOTALS		0.00	0	8.25	240,270	6.25	198,030

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				50,230	41,490
1102	Survivors Benefit				200	150
1103	F.I.C.A				3,480	2,870
1104	Health Insurance				45,010	36,370
1105	Workers Compensation				6,570	5,080
1106	Employee Assistance Program				440	440
	TOTALS	0	0	0	105,930	86,400

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4105 ANIMAL CONTROL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations				4,000	4,000
2013	Postage				7,000	7,000
2014	Repairs and Maintenance				4,000	4,000
2015	Communications				9,000	9,000
2016	Travel, Conference & Training				6,000	6,000
2017	Professional and Technical Service				3,830	3,830
2018	Contractual Maintenance				2,900	2,900
2021	Clothing and Uniforms				3,580	3,580
2025	Office Supplies				2,150	2,150
2032	General Supplies				13,000	13,000
2034	Utilities				18,000	18,000
2039	Printing, Copying & Advertising				12,000	12,000
2040	Rents & Leases				13,000	13,000
2041	Liability and Fire Insurance				18,980	18,980
2044	Dues and Subscriptions				2,100	2,100
2050	Fleet Maintenance				12,500	12,500
2101	Pharmaceuticals				50,000	50,000
2102	Injection Supplies				7,000	7,000
2103	Disposal				15,000	15,000
2104	Veterinarian				20,000	20,000
2105	Food				22,040	22,040
2106	Veterinarian/Medical				100,000	100,000
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	346,080	346,080

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

DIVISION: NON-DEPARTMENTAL

ACCOUNT NO.: 001-4110

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	1,606,180	1,891,300	809,980	571,230	571,230
Capital Outlay	6,950,790				
Debt Service	56,270	549,240	118,390	118,390	118,390
TOTAL EXPENDITURES	<u>8,613,240</u>	<u>2,440,540</u>	<u>928,370</u>	<u>689,620</u>	<u>689,620</u>
Other Financing Uses	5,280,410	2,780,330	2,782,330	5,573,730	5,557,060
TOTAL FUNDS USED	<u><u>13,893,650</u></u>	<u><u>5,220,870</u></u>	<u><u>3,710,700</u></u>	<u><u>6,263,350</u></u>	<u><u>6,246,680</u></u>

The Non-Departmental budget covers an aggregate of charges which are such that they cannot easily be identified with any individual department activity. Provisions have been made for such items as legal services and publications, and special project appropriations, and the city's share of the Tulare County Association of Governments budget, to name a few.

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4110 NON-DEPARTMENTAL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	5,150	8,000	8,000	8,000	8,000
2013	Postage		100	100	100	100
2014	Repairs and Maintenance	2,760				
2015	Communications	30,820	26,000	28,000	32,000	32,000
2016	Travel, Conference & Training	220		200	200	200
2017	Professional and Technical Service	53,600	63,250	65,750	75,000	75,000
2018	Contractual Maintenance	6,520	7,900	7,900	7,900	7,900
2020	Training	500	7,500	7,500	7,500	7,500
2025	Office Supplies	90	500	500	500	500
2032	General Supplies	1,460	1,600	1,600	1,600	1,600
2038	City Attorney	778,480	250,000	200,000	200,000	200,000
2039	Printing, Copying & Advertising	1,460	3,500	3,000	3,000	3,000
2040	Rents and Leases	41,060				
2044	Dues and Subscriptions			100	100	100
2058	Community Improvement			100	100	100
2063	Tulare Co Association of Governments	16,490	17,000	17,000	17,000	17,000
2066	Public Relations - Townsend	62,880	62,880	62,880	62,880	62,880
2067	Tulare Historical Society	12,500	12,500	12,500	12,500	12,500
2081	LAFCO - Share Costs	14,450	13,200	13,200	13,700	13,700
2085	Interest Expense	90				
2142	Weed Abatement Costs	47,000	40,000	40,000	50,000	50,000
2203	Tulare County Property Tax Admin Fee	272,360	265,000	295,000	271,000	271,000
2222	Committed Underspending				(241,500)	(241,500)
2223	MBIA Consultant Fees	68,310	35,000	35,000	37,500	37,500
2225	SB 90 Consultant Fees		3,000	3,000	3,000	3,000
2226	Business Cooperative Program - MRA					
2228	Legal Services - UUT	6,270	7,500	7,500	8,000	8,000
2231	Business Cooperative Program - Companies					
2261	Bad Debt Expense		1,057,620			
2264	Community Relation Commission	1,070	1,150	1,150	1,150	1,150
SUB - TOTAL MAINTENANCE & OPERATIONS		<u>1,423,540</u>	<u>1,883,200</u>	<u>809,980</u>	<u>571,230</u>	<u>571,230</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4110 NON-DEPARTMENTAL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS					
5101	Lawsuit Settlement Charges	182,640	8,100			
	SUB-TOTAL SPECIAL M & O PROJECTS	182,640	8,100			
	TOTAL MAINTENANCE & OPERATIONS	1,606,180	1,891,300	809,980	571,230	571,230

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8173	RDA - GFL-So K		465,740			
8208	MFC/SIEBE Lease - Principal	9,890	37,330	76,010	76,010	76,010
8320	Citibank Lease - Interest	<u>46,380</u>	<u>46,170</u>	<u>42,380</u>	<u>42,380</u>	<u>42,380</u>
	TOTALS	<u>56,270</u>	<u>549,240</u>	<u>118,390</u>	<u>118,390</u>	<u>118,390</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
9005	Operating Transfer to Aviation		38,000			
9007	Operating Transfer to Senior Services	422,590	400,000	350,000	275,000	275,000
9008	Operating Transfer to Development Svcs				335,980	335,980
9017	Operating Transfer to Financing Authority D/S	4,741,480	2,327,330	2,327,330	2,309,780	2,309,780
9043	Operating Transfer to Library Literacy Grant	54,200	55,000	55,000		
9048	Operating Transfer to Property Management				1,358,970	1,358,970
9063	Operating Transfer to Unemployment Ins	62,140	50,000	50,000	50,000	50,000
9601	Operating Transfer to Other General Fd CIP	<u></u>	<u></u>	<u></u>	<u>1,244,000</u>	<u>1,244,000</u>
	TOTALS	<u>5,280,410</u>	<u>2,870,330</u>	<u>2,782,330</u>	<u>5,573,730</u>	<u>5,573,730</u>

SUMMARY

DEPARTMENT: PUBLIC SAFETY/POLICE	DIVISION: POLICE - ALL DIVISIONS			ACCOUNT NO.:	SUMMARY
<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	9,919,510	10,122,550	10,593,930	9,677,980	10,308,210
Maintenance & Operation	1,260,900	1,264,030	2,401,490	1,476,570	1,494,970
Capital Outlay	41,220	-	-	-	-
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	<u>11,221,630</u>	<u>11,386,580</u>	<u>12,995,420</u>	<u>11,154,550</u>	<u>11,803,180</u>
Other Financing Uses	38,390	149,420	15,700	115,000	115,000
TOTAL FUNDS USED	<u><u>11,260,020</u></u>	<u><u>11,536,000</u></u>	<u><u>13,011,120</u></u>	<u><u>11,269,550</u></u>	<u><u>11,918,180</u></u>

The primary objective of the Police Department is to protect the lives and property of the citizens of Tulare and those who frequent the community in transit or engage in business or professional activities. The department is responsible for enforcing all local ordinance and state laws, apprehending violators and assisting in their prosecution. To accomplish this, the department has been divided into three functioning divisions. The divisions are: Patrol, which includes all uniformed personnel who are responsible for the prevention of crime and accident prevention; Investigations, which together with the Administrative Division, is responsible for investigative work on part one crimes including all felonies, i.e. homicides, rape, armed robbery, burglary, etc.; and Administrative Services which provides support service through records management, dispatch and other generalized administrative services. The primary responsibility of the Administrative Services Division is the transcribing, storing and retrieving of police data, maintaining public safety communications, support services for the Patrol and Investigative Divisions and providing general police service for the walk-in public.

SUMMARY

DEPARTMENT: PUBLIC SAFETY/POLICE

DIVISION: ADMINISTRATION

ACCOUNT NO.: 001-4220

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	2,199,170	2,226,140	2,372,220	2,114,420	2,217,810
Maintenance & Operation	379,630	392,120	560,840	399,750	404,350
Capital Improvement		37,000			
Capital Outlay	33,500				
Debt Service					
TOTAL EXPENDITURES	<u>2,612,300</u>	<u>2,655,260</u>	<u>2,933,060</u>	<u>2,514,170</u>	<u>2,622,160</u>
Other Financing Uses		15,700	15,700	115,000	115,000
TOTAL FUNDS USED	<u><u>2,612,300</u></u>	<u><u>2,670,960</u></u>	<u><u>2,948,760</u></u>	<u><u>2,629,170</u></u>	<u><u>2,737,160</u></u>

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>		<u>Code</u>		<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	133,590	Police Chief	530	1	133,590	1	133,590	1	133,590
1021	1	108,790	Police Captain	488	1	108,790	1	108,790	1	108,790
1021	1	86,570	Police Sergeant	438	1	86,230	1	86,230	1	86,230
1021	6	369,150	Police Officer	372	6	362,210	5	308,420	5	308,420
1021	0.50	33,530	Sr Management Analyst	393	0.50	34,330	0.50	34,330	0.50	34,330
1021	1	43,170	Administrative Assistant	310	1	44,590	1	44,590	1	44,590
1021	1	47,820	Sr. Safety Dispatcher	324	1	53,090	1	53,090	1	53,090
1021	1	45,950	Sr. Police Records Specialist	316	1	45,950	1	45,950	1	45,950
1021	1	43,710	Community Service Officer	306	1	43,710			1	43,710
1021	7	333,330	Safety Dispatcher II	325	7	336,380	7	336,380	7	336,380
1021	1	Unfunded	Safety Dispatcher I	306	1	36,860			1	36,860
1021	3	126,000	Police Records Specialist	298	3	122,700	2	84,000	2	84,000
1021	1	40,360	Department Assistant	290	1	40,360	1	40,360	1	40,360
1021	2	51,690	Receptionist	210	2	54,160	2	54,160	2	54,160
		<u>1,463,660</u>	Sub-Total/Regular Salaries			<u>1,502,950</u>		<u>1,329,890</u>		<u>1,410,460</u>
1023		42,000	Seasonal Wages			42,000		42,000		32,000
1025		110,000	Overtime			110,000		105,000		105,000
1028		13,920	Vacation/Sick Leave Buy Back			13,920		13,920		13,920
1029		14,000	Holiday Pay			14,000		14,000		14,000
	<u>27.50</u>	<u>1,643,580</u>	TOTALS		<u>27.50</u>	<u>1,682,870</u>	<u>23.50</u>	<u>1,504,810</u>	<u>25.50</u>	<u>1,575,380</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	352,140	389,370	433,760	388,350	404,890
1102	Survivors Benefit	640	640	660	570	620
1103	F.I.C.A	21,740	23,830	24,400	21,890	23,060
1104	Health Insurance	186,840	187,250	194,450	165,650	180,050
1105	Workers Compensation	41,960	19,230	31,770	29,240	29,790
1106	Employee Assistance Program	1,400	1,400	1,450	1,240	1,350
1107	Disability Insurance Benefit	1,820	1,850	1,850	1,650	1,650
1109	P.A.R.S.	940	990	1,020	1,020	1,020
	TOTALS	<u>607,480</u>	<u>624,560</u>	<u>689,360</u>	<u>609,610</u>	<u>642,430</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4220 POLICE - ADMINISTRATION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	7,800	9,000	9,450	9,450	9,450
2013	Postage	5,510	3,500	3,500	3,500	3,500
2014	Repairs and Maintenance	1,400	5,000	6,500	6,500	6,500
2015	Communications	23,070	20,000	20,000	20,000	20,000
2016	Travel, Conference & Training	10,530	10,000	10,000	10,000	10,000
2017	Professional and Technical Service	4,200	15,000	20,000	15,000	15,000
2018	Contractual Maintenance	45,650	51,000	48,000	48,000	48,000
2021	Clothing and Uniforms	18,450	15,500	19,250	19,250	19,250
2025	Office Supplies	19,660	14,000	15,000	15,000	15,000
2028	Tuition Reimbursement	1,320	1,000	2,000	2,000	2,000
2032	General Supplies	13,900	12,500	12,500	12,500	12,500
2034	Utilities	720	170			
2039	Printing, Copying & Advertising	33,270	30,000	30,000	30,000	30,000
2040	Rents and Leases	45,380	39,000	39,000	39,000	39,000
2041	Liability and Fire Insurance	53,340	60,950	63,250	54,050	58,650
2044	Dues and Subscriptions	2,820	2,500	2,500	2,500	2,500
2050	Fleet Maintenance	81,680	65,000	65,000	65,000	65,000
2051	Vehicle and Equipment Replacement			146,890		
2096	P.O.S.T. Training Expense	10,930	8,000	8,000	8,000	8,000
	SUB - TOTAL MAINTENANCE & OPERATIONS	<u>379,630</u>	<u>362,120</u>	<u>520,840</u>	<u>359,750</u>	<u>364,350</u>
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS					
5201	Air Cards		30,000	40,000	40,000	40,000
	SUB-TOTAL SPECIAL M & O PROJECTS	<u>-</u>	<u>30,000</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
	TOTAL MAINTENANCE & OPERATIONS	<u>379,630</u>	<u>392,120</u>	<u>560,840</u>	<u>399,750</u>	<u>404,350</u>

SUMMARY**DEPARTMENT: PUBLIC SAFETY/POLICE****DIVISION: PATROL****ACCOUNT NO.: 001-4221**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	3,520,060	3,892,220	4,134,770	3,715,700	3,993,620
Maintenance & Operation	542,750	512,260	1,417,110	698,160	705,060
Capital Outlay	2,990				
Debt Service					
TOTAL EXPENDITURES	<u>4,065,800</u>	<u>4,404,480</u>	<u>5,551,880</u>	<u>4,413,860</u>	<u>4,698,680</u>
Other Financing Uses	38,390	100,720			
TOTAL FUNDS USED	<u><u>4,104,190</u></u>	<u><u>4,505,200</u></u>	<u><u>5,551,880</u></u>	<u><u>4,413,860</u></u>	<u><u>4,698,680</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	110,510	Police Captain	488	1	110,510	1	110,510	1	110,510
1021	4	375,350	Police Lieutenant	468	4	381,030	4	381,030	4	381,030
1021	5	416,780	Police Sergeant	438	5	411,450	5	411,450	5	411,450
1021	4	266,150	Police Corporal	392	4	271,500	4	271,500	4	271,500
1021	16	942,720	Police Officer	372	17	1,056,110	14	864,860	17	1,044,230
1021	5	Unfunded	Police Officer	372	5	Unfunded				
1021	3	107,660	Community Service Officer	306	3	118,540	1	41,130	1	41,130
1021	1	40,360	Department Assistant	290	1	40,360	1	40,360	1	40,360
		<u>2,259,530</u>	Sub-Total/Regular Salaries			<u>2,389,500</u>		<u>2,120,840</u>		<u>2,300,210</u>
1023		39,000	Crossing Guard			39,000		39,000		30,000
1025		310,000	Overtime			310,000		305,000		305,000
1028		19,380	Vacation/Sick Leave Buy Back			34,720		34,720		34,720
1029		48,000	Holiday Pay			48,000		48,000		48,000
	<u>39</u>	<u>2,675,910</u>	TOTALS		<u>40</u>	<u>2,821,220</u>	<u>30</u>	<u>2,547,560</u>	<u>33</u>	<u>2,717,930</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	737,700	850,950	919,480	822,050	898,600
1102	Survivors Benefit	780	800	850	730	800
1103	F.I.C.A	31,750	38,670	40,360	36,600	39,100
1104	Health Insurance	230,940	237,670	252,070	216,060	237,670
1105	Workers Compensation	116,710	53,940	92,570	85,360	91,410
1106	Employee Assistance Program	1,700	1,740	1,850	1,580	1,740
1107	Disability Insurance Benefit	4,880	6,170	6,370	5,760	6,370
	TOTALS	<u>1,124,460</u>	<u>1,189,940</u>	<u>1,313,550</u>	<u>1,168,140</u>	<u>1,275,690</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4221 POLICE - PATROL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	850	500	500	500	500
2013	Postage	310	300	500	500	500
2014	Repairs and Maintenance	3,200	3,680	3,420	3,420	3,420
2015	Communications	7,590	10,020	10,000	10,000	10,000
2016	Travel, Conference & Training	10,310	11,000	10,000	10,000	10,000
2017	Professional and Technical Service	10,940	7,740	11,340	11,340	11,340
2021	Clothing and Uniforms	37,970	38,500	48,300	48,300	48,300
2022	Food & Meals					
2025	Office Supplies	300	1,870	1,500	1,500	1,500
2028	Tuition Reimbursement	4,050	1,540	6,000	6,000	6,000
2032	General Supplies	26,190	21,800	30,000	30,000	30,000
2039	Printing, Copying & Advertising	460	700	1,100	1,100	1,100
2040	Rents and Leases	17,400	21,470	16,000	16,000	16,000
2041	Liability and Fire Insurance	62,830	80,500	80,500	69,000	75,900
2044	Dues and Subscriptions	380	390	500	500	500
2050	Fleet Maintenance	293,810	255,010	335,000	335,000	335,000
2051	Vehicle and Equipment Replacement			807,450		
2096	P.O.S.T. Training Expense	22,270	24,260	25,000	25,000	25,000
2202	Tulare Co Booking Fees				100,000	100,000
2203	DUI Lab Fees	43,890	32,980	30,000	30,000	30,000
TOTAL MAINTENANCE & OPERATIONS		<u>542,750</u>	<u>512,260</u>	<u>1,417,110</u>	<u>698,160</u>	<u>705,060</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9004	Operating Transfer to Fleet Maintenance		100,720			
9036	Operating Transfer to COPS Recovery	38,390				
TOTALS		<u>38,390</u>	<u>100,720</u>	<u>0</u>	<u>0</u>	<u>0</u>

SUMMARY

DEPARTMENT: PUBLIC SAFETY/POLICE

DIVISION: INVESTIGATIONS

ACCOUNT NO.: 001-4222

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,692,720	1,462,750	1,465,760	1,484,720	1,484,720
Maintenance & Operation	219,490	215,280	243,310	238,310	238,310
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>1,912,210</u>	<u>1,678,030</u>	<u>1,709,070</u>	<u>1,723,030</u>	<u>1,723,030</u>
Other Financing Uses		33,000			
TOTAL FUNDS USED	<u><u>1,912,210</u></u>	<u><u>1,711,030</u></u>	<u><u>1,709,070</u></u>	<u><u>1,723,030</u></u>	<u><u>1,723,030</u></u>

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	1	108,340	Police Captain	488	1	108,340	1	108,340	1	108,340
1021	1	86,230	Police Sergeant	438	1	86,230	1	86,230	1	86,230
1021	5	336,500	Police Corporal	392	5	336,500	5	336,500	5	336,500
1021	3	189,380	Police Officer	372	3	189,380	3	189,380	3	189,380
1021	1	52,730	Sr Evidence Technician	359	1	52,730	1	52,730	1	52,730
1021	1	43,710	Evidence Technician	339	1	43,710	1	43,710	1	43,710
1021	1	56,940	Community Service Officer	275	1	56,940	1	56,940	1	56,940
		873,830	Sub-Total/Regular Salaries			873,830		873,830		873,830
1024		4,180	Acting Pay			4,180		4,180		4,180
1025		120,000	Overtime			120,000		115,000		115,000
1028		7,480	Vacation/Sick Leave Buy Back			7,480		7,480		7,480
1029		18,000	Holiday Pay			18,000		18,000		18,000
	<u>13</u>	<u>1,023,490</u>	TOTALS		<u>13</u>	<u>1,023,490</u>	<u>13</u>	<u>1,018,490</u>	<u>13</u>	<u>1,018,490</u>

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	340,060	318,520	318,520	329,720	329,720
1102	Survivors Benefit	360	320	320	320	320
1103	F.I.C.A	14,600	14,850	14,850	14,840	14,840
1104	Health Insurance	98,970	86,430	86,430	86,430	86,430
1105	Workers Compensation	53,740	19,400	19,400	32,170	32,170
1106	Employee Assistance Program	780	690	690	690	690
1107	Disability Insurance Benefit	2,070	2,060	2,060	2,060	2,060
	TOTALS	<u>510,580</u>	<u>442,270</u>	<u>442,270</u>	<u>466,230</u>	<u>466,230</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4222 POLICE - INVESTIGATIONS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	220				
2013	Postage	110	180	300	300	300
2014	Repairs and Maintenance	280	1,000	1,000	1,000	1,000
2015	Communications	6,720	7,000	8,000	8,000	8,000
2016	Travel, Conference & Training	15,810	12,700	15,810	15,810	15,810
2017	Professional and Technical Service	27,500	30,000	50,000	45,000	45,000
2021	Clothing and Uniforms	14,340	14,500	14,500	14,500	14,500
2025	Office Supplies	1,340	1,600	1,600	1,600	1,600
2028	Tuition Reimbursement	500	2,000	2,000	2,000	2,000
2032	General Supplies	5,110	6,000	10,000	10,000	10,000
2039	Printing, Copying & Advertising	130	800	1,500	1,500	1,500
2040	Rents and Leases	51,050	40,000	40,000	40,000	40,000
2041	Liability and Fire Insurance	29,760	29,900	29,900	29,900	29,900
2044	Dues and Subscriptions		600	700	700	700
2050	Fleet Maintenance	56,370	60,000	60,000	60,000	60,000
2051	Vehicle and Equipment Replacement					
2096	P.O.S.T. Training Expense	10,250	8,000	8,000	8,000	8,000
TOTAL MAINTENANCE & OPERATIONS		<u>219,490</u>	<u>214,280</u>	<u>243,310</u>	<u>238,310</u>	<u>238,310</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/2011	Estimated Expend 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
9004	Operating Transfer to Fleet Maintenance		33,000			
TOTALS		<u>0</u>	<u>33,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

SUMMARY

DEPARTMENT: PUBLIC SAFETY/POLICE

DIVISION: MEASURE I

ACCOUNT NO.: 001-4224

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	2,507,560	2,541,440	2,621,180	2,363,140	2,612,060
Maintenance & Operation	119,030	144,370	180,230	140,350	147,250
Capital Outlay	4,730				
Debt Service					
TOTAL EXPENDITURES	<u>2,631,320</u>	<u>2,685,810</u>	<u>2,801,410</u>	<u>2,503,490</u>	<u>2,759,310</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>2,631,320</u></u>	<u><u>2,685,810</u></u>	<u><u>2,801,410</u></u>	<u><u>2,503,490</u></u>	<u><u>2,759,310</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	2	169,760	Police Sergeant	438	2	169,760	2	169,760	2	169,760
1021	2	134,690	Police Corporal	392	2	134,690	2	134,690	2	134,690
1021	17	974,140	Police Officer	372	17	1,026,030	14	862,360	17	1,015,650
		Unfunded	Police Officer	372						
1021	1	42,230	Community Service Officer	306	1	42,230	1	42,230	1	42,230
1021	1	48,050	Safety Dispatcher II	325	1	48,050	1	48,050	1	48,050
1021	3	126,060	Safety Dispatcher I	306	3	126,060	3	129,400	3	129,400
		1,494,930	Sub-Total/Regular Salaries			1,546,820		1,386,490		1,539,780
1025		165,000	Overtime			165,000		165,000		165,000
1028		6,500	Vacation/Sick Leave Buy Back			6,500		6,500		6,500
1029		30,000	Holiday Pay			30,000		30,000		30,000
	<u>26</u>	<u>1,696,430</u>	TOTALS		<u>26</u>	<u>1,748,320</u>	<u>23</u>	<u>1,587,990</u>	<u>26</u>	<u>1,741,280</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	511,540	568,180	607,470	538,900	604,520
1102	Survivors Benefit	600	610	630	560	630
1103	F.I.C.A	22,190	22,360	24,130	23,030	25,250
1104	Health Insurance	169,570	172,850	180,050	158,450	180,050
1105	Workers Compensation	78,080	32,080	54,890	49,290	54,640
1106	Employee Assistance Program	1,300	1,320	1,370	1,220	1,370
1107	Disability Insurance Benefit	3,120	4,110	4,320	3,700	4,320
	TOTALS	<u>786,400</u>	<u>801,510</u>	<u>872,860</u>	<u>775,150</u>	<u>870,780</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4224 POLICE - MEASURE I
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2015	Communications	5,490	12,030	6,000	6,000	6,000
2016	Travel, Conference & Training	3,090	200	200	200	200
2017	Professional and Technical Service	70	250	250	250	250
2021	Clothing and Uniforms	26,010	26,000	26,000	26,000	26,000
2028	Tuition Reimbursement	1,350	5,060			
2032	General Supplies	1,160	1,200	1,200	1,200	1,200
2039	Printing, Copying & Advertising		500	500	500	500
2040	Rents and Leases		15,000	15,000	15,000	15,000
2041	Liability and Fire Insurance	49,680	57,500	58,100	51,200	58,100
2050	Fleet Maintenance	31,940	25,630	30,000	30,000	30,000
2051	Vehicle and Equipment Replacement			32,980		
2096	P.O.S.T. Training Expense	240	1,000	10,000	10,000	10,000
TOTAL MAINTENANCE & OPERATIONS		<u>119,030</u>	<u>144,370</u>	<u>180,230</u>	<u>140,350</u>	<u>147,250</u>

SUMMARY

DEPARTMENT: PUBLIC SAFETY

DIVISION: FIRE

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	5,297,090	5,135,400	5,439,110	5,092,340	5,092,340
Maintenance & Operation	580,690	795,430	2,106,570	808,680	808,680
Capital Improvements	-	-	-	-	-
Capital Outlay	267,810	51,290	43,700	39,750	39,750
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	<u>6,145,590</u>	<u>5,982,120</u>	<u>7,589,380</u>	<u>5,940,770</u>	<u>5,940,770</u>
Other Financing Uses	322,100	-	-	-	-
TOTAL FUNDS USED	<u>6,467,690</u>	<u>5,982,120</u>	<u>7,589,380</u>	<u>5,940,770</u>	<u>5,940,770</u>

The primary objective of the Fire Department is to protect the lives and property of the citizens of Tulare and visitors to the community from the ravages of fire, exposure to hazardous materials and other perils, including disaster preparedness. The department is responsible for enforcing local fire ordinances, state and federal laws, apprehending violators and assisting in their prosecution. The department is divided into two divisions: Suppression and Prevention.

The Suppression Division includes all uniformed personnel who respond to emergency incidents with appropriate apparatus and perform activities required to mitigate the emergency nature of the incident. Their duties include: extinguishing of fires, identification and containment of hazardous materials, Paramedic Advanced Life Support non-transport first responder emergency medical service, performance of special rescue operations, and engine company fire prevention inspections.

The Prevention Division provides safety inspections of existing buildings open to the public, performs plan review for safety compliance of all new commercial, industrial and multi-occupancy structures, investigates fires for origin and cause determination, and assists with the prosecution of arson caused fires. Special activities of the department include the conduct of safety education programs for all ages with a Fire Safety House prop, Fire Station tours, smoke detector installation, and bicycle licensing.

SUMMARY**DEPARTMENT: PUBLIC SAFETY****DIVISION: FIRE****ACCOUNT NO.: 001-4230**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	4,103,580	4,005,850	4,298,230	3,978,140	3,978,140
Maintenance & Operation	537,090	731,380	1,994,840	748,480	748,480
Capital Improvements					
Capital Outlay	226,450	37,590	29,750	29,750	29,750
Debt Service					
TOTAL EXPENDITURES	<u>4,867,120</u>	<u>4,774,820</u>	<u>6,322,820</u>	<u>4,756,370</u>	<u>4,756,370</u>
Other Financing Uses	322,100				
TOTAL FUNDS USED	<u><u>5,189,220</u></u>	<u><u>4,774,820</u></u>	<u><u>6,322,820</u></u>	<u><u>4,756,370</u></u>	<u><u>4,756,370</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	114,980	Fire Chief	517	1	120,730	1	120,730	1	120,730
	3	310,550	Division Chief	488	3	325,180	3	325,180	3	325,180
1021	0.51	41,550	Fire Investigator	423	0.51	41,550	0.51	41,550	0.51	41,550
1021	9	705,070	Fire Captain	389	9	716,080	9	716,080	9	716,080
1021	10	670,050	Fire Engineer	381	10	676,670	10	676,670	10	676,670
1021	7	419,580	Fire Fighter Paramedic	371	10	568,810	7	415,120	7	415,120
1021	3	Unfunded	Fire Fighter Paramedic	371						
	1	60,030	Fire Inspector III	372	1	60,750	0.25	15,190	0.25	15,190
	1	48,170	Fire Inspector II							
1021			Fire Inspector I	334	1	50,260	1	50,260	1	50,260
1021	1	44,590	Administrative Assistant	310	1	44,590	1	44,590	1	44,590
		<u>2,414,570</u>	Sub-Total/Regular Salaries			<u>2,604,620</u>		<u>2,405,370</u>		<u>2,405,370</u>
1024		15,000	Acting Pay			15,000		7,500		7,500
1025		300,000	Overtime			300,000		300,000		300,000
1028		43,590	Vacation/Sick Leave Buy Back			44,760		15,000		15,000
1029		62,000	Holiday Pay			62,000		55,000		55,000
	<u>36.51</u>	<u>2,835,160</u>	TOTALS		<u>36.51</u>	<u>3,026,380</u>	<u>32.76</u>	<u>2,782,870</u>	<u>32.76</u>	<u>2,782,870</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	849,560	849,560	893,210	850,950	850,950
1102	Survivors Benefit	810	810	900	810	810
1103	F.I.C.A	39,440	39,440	42,110	39,220	39,220
1104	Health Insurance	241,340	241,340	266,470	239,470	239,470
1105	Workers Compensation	37,770	37,770	67,210	63,060	63,060
1108	Employee Assistance Program	1,770	1,770	1,950	1,760	1,760
	TOTALS	<u>1,170,690</u>	<u>1,170,690</u>	<u>1,271,850</u>	<u>1,195,270</u>	<u>1,195,270</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4230 FIRE SUPPRESSION/PREVENTION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	3,160	1,440	2,500	2,500	2,500
2013	Postage	360	150	750	500	500
2014	Repairs and Maintenance	9,520	12,000	9,000	10,000	10,000
2015	Communications	28,010	190,000	188,000	195,000	195,000
2016	Travel, Conference & Training	13,500	14,500	16,500	11,000	11,000
2017	Professional and Technical Service	26,700	16,000	33,200	39,500	39,500
2018	Contractual Maintenance	24,930	41,000	43,000	35,000	35,000
2021	Clothing and Uniforms	71,230	66,040	66,930	50,000	50,000
2025	Office Supplies	3,740	3,350	3,350	3,000	3,000
2028	Tuition Reimbursement	4,230	5,000	5,000	7,500	7,500
2032	General Supplies	45,570	37,900	37,900	42,200	42,200
2034	Utilities	26,300	31,000	35,000	38,000	38,000
2039	Printing, Copying & Advertising	9,600	7,800	8,400	11,400	11,400
2040	Rents & Leases	6,950	5,000	4,400	4,400	4,400
2041	Liability and Fire Insurance	64,940	78,200	85,100	76,480	76,480
2044	Dues and Subscriptions	1,210	2,000	2,770	2,000	2,000
2050	Fleet Maintenance	197,140	220,000	250,000	220,000	220,000
2051	Vehicle and Equipment Replacement			1,203,040		
TOTAL MAINTENANCE & OPERATIONS		537,090	731,380	1,994,840	748,480	748,480

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/2011	Estimated Expend 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
9004	Operating Transfer to Fleet Maintenance Fund	4,100				
9637	Operating Transfer to Fire Station CIP Fund	318,000				
TOTALS		322,100	0	0	0	0

SUMMARY

DEPARTMENT: PUBLIC SAFETY

DIVISION: FIRE - MEASURE I

ACCOUNT NO.: 001-4231

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,193,510	1,129,550	1,140,880	1,114,200	1,114,200
Maintenance & Operation	43,600	64,050	111,730	60,200	60,200
Capital Improvements					
Capital Outlay	41,360	13,700	13,950	10,000	10,000
Debt Service					
TOTAL EXPENDITURES	<u>1,278,470</u>	<u>1,207,300</u>	<u>1,266,560</u>	<u>1,184,400</u>	<u>1,184,400</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,278,470</u></u>	<u><u>1,207,300</u></u>	<u><u>1,266,560</u></u>	<u><u>1,184,400</u></u>	<u><u>1,184,400</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	3	232,080	Fire Captain	423	3	239,500	3	239,500	3	239,500
1021	2	133,710	Fire Engineer	381	2	134,380	2	134,380	2	134,380
1021	5	296,190	Fire Fighter Paramedic	371	5	287,420	5	287,420	5	287,420
		<u>661,980</u>	Sub-Total/Regular Salaries			<u>661,300</u>		<u>661,300</u>		<u>661,300</u>
1024		7,500	Acting Pay			7,500		5,000		5,000
1025		100,000	Overtime			100,000		100,000		100,000
1028		10,840	Vacation/Sick Leave Buy Back			10,840		2,500		2,500
1029		18,000	Holiday Pay			18,000		18,000		18,000
	<u>10</u>	<u>798,320</u>	TOTALS		<u>10</u>	<u>797,640</u>	<u>10</u>	<u>786,800</u>	<u>10</u>	<u>786,800</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	214,180	235,770	240,460	224,620	224,620
1102	Survivors Benefit	250	240	240	240	240
1103	F.I.C.A	11,660	11,580	11,580	11,580	11,580
1104	Health Insurance	73,920	72,020	72,020	72,020	72,020
1105	Workers Compensation	30,060	11,140	18,460	18,460	18,460
1106	Employee Assistance Program	541	480	480	480	480
	TOTALS	<u>330,611</u>	<u>331,230</u>	<u>343,240</u>	<u>327,400</u>	<u>327,400</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4231 FIRE - MEASURE I
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2015	Communications	390	850	850	500	500
2016	Travel, Conference & Training		4,000	4,800	2,500	2,500
2017	Professional and Technical Service	3,760	5,200	10,200	10,200	10,200
2021	Clothing and Uniforms	15,070	19,000	19,340	15,000	15,000
2028	Tuition Reimbursement	1,530	6,000	6,000	4,000	4,000
2032	General Supplies	1,280	2,000	2,000	2,000	2,000
2041	Liability and Fire Insurance	20,710	23,000	23,000	23,000	23,000
2050	Fleet Maintenance	860	4,000	5,000	3,000	3,000
2051	Vehicle and Equipment Replacement			40,540		
TOTAL MAINTENANCE & OPERATIONS		43,600	64,050	111,730	60,200	60,200

CAPITAL OUTLAY

Obj. No.	Item of Capital Outlay	Department Request NO. 2012/2013	City Manager Recommendation NO. 2012/2013	Council Approved NO. 2012/2013
7208	Various Fire Equipment	6,000	7,500	7,500
7209	Wildland Firefighter Equipment	2,750	2,500	2,500
7210	USAR Equipment	5,200		
TOTALS		13,950	10,000	10,000

SUMMARY

DEPARTMENT: ENGINEERING

ACCOUNT NO.: 001-4310

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	708,860	727,130	1,083,260	612,590	612,590
Maintenance & Operation	75,070	118,150	199,460	155,250	155,250
Capital Outlay		13,280			
Debt Service					
TOTAL EXPENDITURES	<u>783,930</u>	<u>858,560</u>	<u>1,282,720</u>	<u>767,840</u>	<u>767,840</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>783,930</u></u>	<u><u>858,560</u></u>	<u><u>1,282,720</u></u>	<u><u>767,840</u></u>	<u><u>767,840</u></u>

The Engineering Division provides project design, surveying, inspection, and construction management for capital improvement projects; reviews plans and inspects construction of new developments to ensure compliance with applicable laws and ordinances, city standards, specifications, master plans, and sound engineering design methods. In addition, the division provides traffic engineering planning and design to assure the safe and efficient movement of people and products in the community; and provides long range planning for the city's streets, utilities, and storm drainage infrastructure.

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	113,950	City Engineer	496	1	113,950	1	113,950	1	113,950
1021	1	92,360	Sr. Civil Engineer	456	2	170,240	0.50	46,180	0.50	46,180
1021	1	Unfunded	Sr. Civil Engineer							
1021	0.5	33,730	Sr. Management Analyst	393	0.50	33,740	0.50	33,740	0.50	33,740
1021	1	71,260	Associate Engineer	404	1	71,260	1	71,260	1	71,260
1021	1.50	66,120	Public Works Inspector	389	2.00	114,300	0.80	40,380	0.80	40,380
1021		Unfunded	Public Works Inspector							
1021	2	120,900	Engineering Assistant	371	3	171,870	0.50	30,230	0.50	30,230
1021	1	Unfunded	Engineering Assistant							
1021	1	56,650	Chief of Survey Party	358	1	56,650	1	56,650	1	56,650
1021	1	51,270	Engineering Aide I	338	1	51,270	1	51,270	1	51,270
		<u>606,240</u>	Sub-Total/Regular Salaries			<u>783,280</u>		<u>443,660</u>		<u>443,660</u>
1023		20,000	Seasonal Wages			22,000		13,750		13,750
1024			Acting Pay			3,500		3,850		3,850
1025		1,500	Overtime			1,500		3,000		3,000
1028		9,190	Vacation/Sick Leave Buy Back			12,180		7,410		7,410
	<u>11.00</u>	<u>636,930</u>	TOTALS		<u>11.50</u>	<u>822,460</u>	<u>6.30</u>	<u>471,670</u>	<u>6.30</u>	<u>471,670</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	79,700	92,810	159,210	90,850	90,850
1102	Survivors Benefit	190	180	280	150	150
1103	F.I.C.A	7,660	7,770	11,780	6,840	6,840
1104	Health Insurance	47,980	46,520	75,620	34,570	34,570
1105	Workers Compensation	3,240	1,280	3,790	2,400	2,400
1106	Employee Assistance Program	400	400	610	330	330
1109	P.A.R.S.	7,070	7,120	9,500	5,780	5,780
	TOTALS	<u>146,240</u>	<u>156,080</u>	<u>260,790</u>	<u>140,920</u>	<u>140,920</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4310 ENGINEERING
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	840	1,650	1,500	1,350	1,350
2014	Repairs and Maintenance		1,000	1,550	1,400	1,400
2015	Communications	4,340	4,800	4,840	4,360	4,360
2016	Travel, Conference & Training	1,140	2,500	3,770	3,390	3,390
2017	Professional and Technical Service	11,240	27,000	70,000	70,000	70,000
2018	Contractual Maintenance	3,470	1,700	2,000	2,000	2,000
2021	Clothing and Uniforms	980	1,050	1,050	930	930
2025	Office Supplies	1,240	3,500	5,600	5,040	5,040
2032	General Supplies	2,000	2,300	2,500	2,250	2,250
2039	Printing, Copying & Advertising	9,110	10,500	12,700	11,430	11,430
2040	Rents & Leases	4,700	5,600	5,600	5,040	5,040
2041	Liability and Fire Insurance	15,460	19,550	26,450	14,490	14,490
2044	Dues and Subscriptions	1,240	5,200	5,300	4,770	4,770
2050	Fleet Maintenance	6,020	15,000	15,000	12,000	12,000
2051	Vehicle and Equipment Replacement			24,800		
2052	Personal Auto Allowance	4,800	4,800	4,800	4,800	4,800
SUB -TOTAL MAINTENANCE & OPERATIONS		<u>66,580</u>	<u>106,150</u>	<u>187,460</u>	<u>143,250</u>	<u>143,250</u>
SPECIAL MAINTENANCE & OPERATIONS PROJECTS						
5901	Speed Study					
5902	Annual Traffic Count	8,490	12,000	12,000	12,000	12,000
5903	DIF Study					
SUB-TOTAL SPECIAL M & O PROJECTS		<u>8,490</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
TOTAL MAINTENANCE & OPERATIONS		<u><u>75,070</u></u>	<u><u>118,150</u></u>	<u><u>199,460</u></u>	<u><u>155,250</u></u>	<u><u>155,250</u></u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: STREETS

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	647,530	648,020	723,850	676,060	676,060
Maintenance & Operation	1,314,560	1,389,430	1,944,640	1,433,430	1,433,430
Capital Improvements	65,830	60,000	100,000	100,000	100,000
Capital Outlay	16,240	76,060	46,000	46,000	46,000
Debt Service	50,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	<u>2,094,160</u>	<u>2,223,510</u>	<u>2,864,490</u>	<u>2,305,490</u>	<u>2,305,490</u>
Other Financing Uses	851,600	53,700	-	550,000	100,000
TOTAL FUNDS USED	<u><u>2,945,760</u></u>	<u><u>2,277,210</u></u>	<u><u>2,864,490</u></u>	<u><u>2,855,490</u></u>	<u><u>2,405,490</u></u>

The Streets Division is charged with the daily responsibility of maintenance and repair of all city streets, alleys, storm water inlets, city parking lots, street lights and signs. This division performs maintenance and repair of traffic signals, installation of pavement markings, pavement repairs and maintenance of storm drain ponding basins. Funding for street lighting and traffic signal energy charges are included in this budget.

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: STREETS

ACCOUNT NO.: 001-4320

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	647,530	648,020	723,850	676,060	676,060
Maintenance & Operation	1,314,560	1,389,430	1,944,640	1,433,430	1,433,430
Capital Improvements	65,830	60,000	100,000	100,000	100,000
Capital Outlay	16,240	76,060	46,000	46,000	46,000
Debt Service	50,000	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	<u>2,094,160</u>	<u>2,223,510</u>	<u>2,864,490</u>	<u>2,305,490</u>	<u>2,305,490</u>
Other Financing Uses	851,600	53,700		100,000	100,000
TOTAL FUNDS USED	<u><u>2,945,760</u></u>	<u><u>2,277,210</u></u>	<u><u>2,864,490</u></u>	<u><u>2,405,490</u></u>	<u><u>2,405,490</u></u>

SALARIES

Obj. No.	No.	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Public Works Director	506						
1021	0.20	18,470	Public Works Field Services Manager	456	0.20	18,470	0.20	18,470	0.20	18,470
1021	1	75,280	Street Manager	415	1	75,280	1	75,280	1	75,280
1021	1	52,830	Street Supervisor	344	1	52,830	1	52,830	1	52,830
1021	1	46,090	Signal Light Technician	339	1	51,530	1	51,530	1	51,530
1021	1	49,270	Street Maintenance Crew Leader	330	1	49,270	1	49,270	1	49,270
1021	4	170,530	Street Maintenance Worker II	301	4	170,530	4	170,530	4	170,530
1021	1	Unfunded	Street Maintenance Worker I	281	1	32,540				
1021	0.33	13,450	Department Assistant II	290	0.33	13,450	0.33	13,450	0.33	13,450
		425,920	Sub-Total/Regular Salaries			463,900		431,360		431,360
1024		2,690	Acting Pay			2,690		2,690		2,690
1025		20,000	Overtime			20,000		20,000		20,000
1028		4,520	Vacation/Sick Leave Buy Back			3,610		3,610		3,610
1099		47,040	Outside Labor			47,040		47,040		47,040
	9.53	500,170	TOTALS		9.53	537,240	8.53	504,700	8.53	504,700

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	63,120	71,500	94,990	88,360	88,360
1102	Survivors Benefit	200	210	230	210	210
1103	F.I.C.A	6,010	5,900	7,110	6,640	6,640
1104	Health Insurance	59,360	57,700	68,660	61,460	61,460
1105	Workers Compensation	45,410	6,300	12,300	11,420	11,420
1106	Employee Assistance Program	440	450	500	450	450
1109	P.A.R.S.	3,210	2,810	2,820	2,820	2,820
	TOTALS	177,750	144,870	186,610	171,360	171,360

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4320 STREETS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	20	300	300	300	300
2013	Postage	190	700	300	300	300
2014	Repairs and Maintenance	35,780	45,300	45,300	45,300	45,300
2015	Communications	3,080	3,100	3,000	3,000	3,000
2016	Travel, Conference & Training	2,700	1,500	3,500	3,500	3,500
2017	Professional and Technical Service	3,100	4,400	3,500	3,500	3,500
2018	Contractual Maintenance	5,260	500	800	800	800
2021	Clothing and Uniforms	3,560	4,700	4,700	4,700	4,700
2025	Office Supplies	240	500	500	500	500
2029	Utilities - Traffic Signal	35,660	35,000	38,000	38,000	38,000
2030	Utilities - Street Lights	755,450	700,000	725,000	725,000	725,000
2031	Maintenance Materials - Streets	197,870	270,000	270,000	270,000	270,000
2032	General Supplies	7,280	5,800	5,800	5,800	5,800
2035	Traffic Safety	90,660	105,000	105,000	105,000	105,000
2039	Printing, Copying & Advertising	1,000	1,500	1,600	1,600	1,600
2040	Rents and Leases	25,060	60,000	60,000	60,000	60,000
2041	Liability and Fire Insurance	16,920	19,630	21,930	19,630	19,630
2044	Dues and Subscriptions	270	500	500	500	500
2049	Landfill Fees/Recycling		1,000	1,000	1,000	1,000
2050	Fleet Maintenance	113,020	110,000	125,000	125,000	125,000
2051	Vehicle and Equipment Replacement			508,910		
2052	Personal Auto Allowance	960				
SUB - TOTAL MAINTENANCE & OPERATIONS		<u>1,298,080</u>	<u>1,369,430</u>	<u>1,924,640</u>	<u>1,413,430</u>	<u>1,413,430</u>
SPECIAL MAINTENANCE & OPERATIONS PROJECTS						
5001	Upgrade Street Name Signs	16,480	20,000	20,000	20,000	20,000
5801	Cartmill Crossing - TIS					
SUB-TOTAL SPECIAL M & O PROJECTS		<u>16,480</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL MAINTENANCE & OPERATIONS		<u><u>1,314,560</u></u>	<u><u>1,389,430</u></u>	<u><u>1,944,640</u></u>	<u><u>1,433,430</u></u>	<u><u>1,433,430</u></u>

CAPITAL IMPROVEMENTS

Obj. <u>No.</u>	<u>Item of Capital Improvement</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
6001	Defective Concrete Program	25,000	25,000	25,000
6004	Alley Repairs/Maintenance	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
TOTALS		<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

CAPITAL OUTLAY

Obj. <u>No.</u>	<u>Item of Capital Outlay</u>	<u>NO.</u>	Department Request <u>2012/13</u>	<u>NO.</u>	City Manager Recommendation <u>2012/13</u>	<u>NO.</u>	Council Approved <u>2012/13</u>
7208	Battery Back-up System		19,500		19,500		19,500
7802	Street Light Ballards	2	3,500	2	3,500	2	3,500
7804	Traffic Signal Controllers - 2	2	3,000	2	3,000	2	3,000
7805	LED Indicators		10,000		10,000		10,000
7901	Traffic Signal Detection Loop		<u>10,000</u>		<u>10,000</u>		<u>10,000</u>
TOTALS			<u>46,000</u>		<u>46,000</u>		<u>46,000</u>

DEBT SERVICE

Obj. <u>No.</u>	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8206	Oversize Liability - Principal	49,360	45,000	45,000	45,000	45,000
8306	Oversize Liability - Interest	<u>640</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
TOTALS		<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>

OTHER FINANCING USES

Obj. <u>No.</u>	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
9004	Operating Transfer to Fleet Maintenance	15,240	53,700			
9643	Operating Transfer to Streets CIP	<u>836,360</u>			<u>100,000</u>	<u>100,000</u>
TOTALS		<u>851,600</u>	<u>53,700</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: STREETS MEASURE I

ACCOUNT NO.: 001-4321

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	-	-	-	-	-
Capital Improvements					
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses				450,000	
TOTAL FUNDS USED	<u>0</u>	<u>0</u>	<u>0</u>	<u>450,000</u>	<u>0</u>

OTHER FINANCING USES

<u>Obj. No.</u>	<u>Object Classification</u>	<u>Actual Expend 2010/11</u>	<u>Estimated Expend 2011/12</u>	<u>Department Request 2012/13</u>	<u>City Manager Recommendation 2012/13</u>	<u>Council Approved 2012/13</u>
9643	Operating Transfer to Streets CIP				450,000	
TOTALS		<u>0</u>	<u>0</u>	<u>0</u>	<u>450,000</u>	<u>0</u>

SUMMARY

DEPARTMENT: FIRE

DIVISION: GRAFFITI ABATEMENT

ACCOUNT NO.: 001-4322

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	115,900	116,730	121,270	121,270	121,270
Maintenance & Operation	33,460	38,560	40,250	40,250	40,250
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>149,360</u>	<u>155,290</u>	<u>161,520</u>	<u>161,520</u>	<u>161,520</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>149,360</u>	<u>155,290</u>	<u>161,520</u>	<u>161,520</u>	<u>161,520</u>

This division funds the use of graffiti paint trailer and two full-time positions to stay on top of graffiti and the blight it reflects in our community. Property owners are encouraged to remove as much graffiti on their own property as possible. Unfortunately, victory in this "war" is illusive.

DEPARTMENT: PUBLIC WORKS

DIVISION: GRAFFITI

ACCOUNT NO.: 001-4322

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>			<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	2	85,270	Graffiti Removal Operator	301	2	85,270	2	85,270	2	85,270
1025		500	Overtime			500		500		500
	<u>2</u>	<u>85,770</u>	TOTALS		<u>2</u>	<u>85,770</u>	<u>2</u>	<u>85,770</u>	<u>2</u>	<u>85,770</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	11,540	14,680	17,360	17,360	17,360
1102	Survivors Benefit	50	50	50	50	50
1103	F.I.C.A	1,120	1,220	1,250	1,250	1,250
1104	Health Insurance	14,460	14,500	14,410	14,410	14,410
1105	Workers Compensation	3,370	1,370	2,320	2,320	2,320
1106	Employee Assistance Program	110	110	110	110	110
	TOTALS	<u>30,650</u>	<u>31,930</u>	<u>35,500</u>	<u>35,500</u>	<u>35,500</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4322 GRAFFITI ABATEMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2014	Repairs and Maintenance	11,230	9,000	9,000	9,000	9,000
2015	Communications	800	850	850	850	850
2016	Travel, Conference & Training		30	250	250	250
2018	Contractual Maintenance	970	960	1,000	1,000	1,000
2021	Clothing and Uniforms	890	1,000	1,000	1,000	1,000
2025	Office Supplies	360	200	200	200	200
2032	General Supplies	1,930	7,500	7,500	7,500	7,500
2039	Printing, Copying & Advertising		120	500	500	500
2040	Rents and Leases		200	250	250	250
2041	Liability and Fire Insurance	4,050	4,600	4,600	4,600	4,600
2050	Fleet Maintenance	13,230	100	100	100	100
2051	Vehicle and Equipment Replacement		14,000	15,000	15,000	15,000
TOTAL MAINTENANCE & OPERATIONS		33,460	38,560	40,250	40,250	40,250

SUMMARY

DEPARTMENT: PARKS, LIBRARY & RECREATION

ACCOUNT NO.: 001-4400

DIVISION: PARKS RECREATION ADMIN.

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	160,390	153,390	265,400	301,100	252,690
Maintenance & Operation	13,850	104,430	58,240	58,530	86,950
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>174,240</u>	<u>257,820</u>	<u>323,640</u>	<u>359,630</u>	<u>339,640</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>174,240</u></u>	<u><u>257,820</u></u>	<u><u>323,640</u></u>	<u><u>359,630</u></u>	<u><u>339,640</u></u>

The Recreation and Parks Department coordinates the city's ambitious efforts to provide quality leisure time options to the young, old, and in-between. The department continues to search for grant funds and other outside revenue sources to provide the best possible resources for our citizens and visitors.

DIVISION: PARKS & RECREATION ADMIN

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.875	Unfunded	Parks/Recreation/Library Director	496	0.875	86,490	1	112,760	1	76,620
1021	0.25	16,860	Sr. Management Analyst	393	0.25	16,860	0.25	16,860	0.25	16,860
1021	1	50,010	Administrative Assistant	333	1	50,010	1	50,010	1	50,010
1021	1	40,360	Department Assistant I	290	1	40,360	1	40,360	1	40,360
		107,230	Sub-Total/Regular Salaries			193,720		219,990		183,850
		7,650	Acting Pay							
1028		650	Vacation/Sick Leave Buy Back			2,220		4,990		3,600
	<u>3.125</u>	<u>115,530</u>	TOTALS		<u>3.125</u>	<u>195,940</u>	<u>3.250</u>	<u>224,980</u>	<u>3.250</u>	<u>187,450</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	17,950	19,780	39,440	44,780	37,430
1102	Survivors Benefit	60	50	80	80	80
1103	F.I.C.A	1,580	1,680	2,810	3,260	2,720
1104	Health Insurance	16,790	16,210	23,410	23,410	21,610
1105	Workers Compensation	380	160	460	530	440
1106	Employee Assistance Program	120	120	160	170	160
1109	P.A.R.S.	730	510	3,100	3,890	2,800
	TOTALS	<u>37,610</u>	<u>38,510</u>	<u>69,460</u>	<u>76,120</u>	<u>65,240</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4400 PARKS & RECREATION ADMINISTRATION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		50	50	50	50
2013	Postage	760	750	1,000	1,000	1,000
2014	Repairs and Maintenance	120	750	1,000	1,000	1,000
2015	Communications	2,230	3,500	4,000	4,000	4,000
2016	Travel, Conference & Training	420	1,000	1,500	1,500	1,500
2017	Professional and Technical Service	1,380	86,900	32,000	32,000	61,000
2025	Office Supplies	1,990	3,300	3,500	3,500	3,500
2032	General Supplies	40	100	100	100	100
2039	Printing, Copying & Advertising	1,110	1,400	1,600	1,600	1,600
2041	Liability and Fire Insurance	4,690	5,180	7,190	7,480	6,900
2044	Dues and Subscriptions	710	1,500	1,500	1,500	1,500
2052	Personal Auto Allowance	400		4,800	4,800	4,800
TOTAL MAINTENANCE & OPERATIONS		13,850	104,430	58,240	58,530	86,950

SUMMARY

DEPARTMENT: PARKS, LIBRARY & RECREATION

DIVISION: PARKS

ACCOUNT NO.: 001-4410

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	817,900	905,440	937,880	895,600	895,600
Maintenance & Operation	655,600	707,770	812,450	779,760	779,760
Capital Improvements				3,000	3,000
Capital Outlay	4,220	7,500			
Debt Service		50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	<u>1,477,720</u>	<u>1,670,710</u>	<u>1,800,330</u>	<u>1,728,360</u>	<u>1,728,360</u>
Other Financing Uses	19,430				
TOTAL FUNDS USED	<u>1,497,150</u>	<u>1,670,710</u>	<u>1,800,330</u>	<u>1,728,360</u>	<u>1,728,360</u>

The Parks Division is responsible for the general maintenance of parks, ball diamonds, city building grounds, street dividers, turfed and landscaped ponding basins and other city maintained plantings. In addition, this division carries out many of its own development and improvement projects.

DIVISION: PARKS

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	1	60,690	Parks Develop & Maint. Mgr	397	1	63,710	1	63,710	1	63,710
1021			Contract Coordinator	354			0.30	16,660	0.30	16,660
1021	1	56,790	Parks Supervisor	344	1	56,800	1	52,830	1	52,830
1021	1	48,540	Parks Maint Crew Leader	327	1	40,930	1	40,930	1	40,930
1021	2	93,280	Parks Maintenance Technician	319	2	93,280	2	93,280	2	93,280
1021	8	336,290	Parks Maintenance Worker II	300	8	340,870	7	297,980	7	297,980
1021	1	34,230	Custodian	226	1	34,230	1	34,230	1	34,230
		629,820	Sub-Total/Regular Salaries			629,820		599,620		599,620
1023		12,000	Seasonal Wages			12,000		12,000		12,000
1024		4,250	Acting Pay			4,250		4,250		4,250
1025		8,800	Overtime			8,800		8,800		8,800
1028		2,330	Vacation/Sick Leave Buy Back			2,330		2,460		2,460
1099		30,000	Outside Labor			25,000		25,000		25,000
	14	687,200	TOTALS		14.00	682,200	13.30	652,130	13.30	652,130

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	86,510	108,950	108,950	122,680	122,680
1102	Survivors Benefit	320	340	340	320	320
1103	F.I.C.A	8,270	9,530	9,530	9,090	9,090
1104	Health Insurance	88,380	93,630	93,630	88,590	88,590
1105	Workers Compensation	23,860	15,050	15,050	20,180	20,180
1106	Employee Assistance Program	700	740	740	700	700
1109	P.A.R.S.			1,820	1,910	1,910
	TOTALS	<u>208,040</u>	<u>228,240</u>	<u>230,060</u>	<u>243,470</u>	<u>243,470</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4410 PARKS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		100	100	100	100
2013	Postage	270	200	200	200	200
2014	Repairs and Maintenance	108,120	105,000	130,600	130,600	130,600
2015	Communications	2,780	3,700	3,900	3,900	3,900
2016	Travel, Conference & Training	5,060	6,500	6,500	6,500	6,500
2017	Professional and Technical Service	1,280	1,000	1,150	1,150	1,150
2018	Contractual Maintenance	95,070	135,000	143,000	143,000	143,000
2021	Clothing and Uniforms	5,180	7,740	7,740	7,740	7,740
2025	Office Supplies	330	950	950	950	950
2032	General Supplies	80,300	67,600	67,600	67,600	67,600
2034	Utilities	183,990	200,000	231,000	231,000	231,000
2035	Traffic Safety		200	200	200	200
2039	Printing, Copying and Advertising	470	500	500	500	500
2040	Rents and Leases	61,740	64,860	65,000	65,000	65,000
2041	Liability and Fire Insurance	26,780	32,200	32,200	30,590	30,590
2044	Dues and Subscriptions	10	20	430	430	430
2046	Taxes	200	200	200	200	200
2049	Landfill Fees			100	100	100
2050	Fleet Maintenance	79,020	82,000	90,000	90,000	90,000
2051	Vehicle and Equipment Replacement			26,080		
2134	Little League/Bobby Sox Utilities	5,000		5,000		
TOTAL MAINTENANCE & OPERATIONS		<u>655,600</u>	<u>707,770</u>	<u>812,450</u>	<u>779,760</u>	<u>779,760</u>

CAPITAL OUTLAY

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
6201	Elk Bayou Irrigation System				3,000		3,000
TOTALS			0		3,000		3,000

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8206	Oversize Liability - Principal		50,000	50,000	50,000	50,000
TOTALS		0	50,000	50,000	50,000	50,000

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9004	Operating Transfer to Fleet Maintenance					
9641	Operating Transfer to Parks CIP	19,430				
TOTALS		19,430	0	0	0	0

SUMMARY

DEPARTMENT: PARKS, LIBRARY & RECREATION

ACCOUNT NO.: 001-4420

DIVISION: RECREATION/ COMMUNITY SVCS

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	670,390	685,750	804,820	633,610	633,610
Maintenance & Operation	119,010	144,100	151,270	146,670	146,670
Capital Improvements					
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>789,400</u>	<u>829,850</u>	<u>956,090</u>	<u>780,280</u>	<u>780,280</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>789,400</u>	<u>829,850</u>	<u>956,090</u>	<u>780,280</u>	<u>780,280</u>

The primary objective of the Recreation/Community Services Division is to provide a full range of recreational opportunities for all Tulare citizens throughout the year. The program, as far as practical, offers all ages, sexes, and family groups numerous activities in athletics, playgrounds, aquatics, culture and special interest programs. The Parks and Recreation Commission, appointed as an advisory board to the City Council, provides citizen input regarding the recreational needs of the community.

DIVISION: RECREATION/COMM. SERVICES

SALARIES

Obj.	No.	Amount Budgeted		Salary Code		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	Unfunded	Recreation/Community Service Supt.	397	1	58,030				
1021	4	223,020	Recreation Staff	356	4	224,360	3	168,270	3	168,270
		223,020	Sub-Total/Regular Salaries			282,390		168,270		168,270
1023		4,680	Pools Operation Manager			4,680		4,680		4,680
1023		1,300	Sr. Lifeguard			1,300		1,300		1,300
1023		9,780	Lifeguard			9,780		9,780		9,780
1023		17,830	Swim Instructor			17,830		17,830		17,830
1023		690	Pool Attendant			690		690		690
1023		134,580	Youth Recreation Leader			134,580		134,580		134,580
1023		67,370	Sr. Youth Recreation Leader			67,370		67,370		67,370
1023		13,510	Youth Sports Leader			13,510		13,510		13,510
1023		5,420	Staff Helper			5,420		5,420		5,420
1023		9,770	Adults Sports Scorekeeper			9,770		9,770		9,770
1023		5,160	Sports Assistant			5,160		5,160		5,160
1023		12,470	Softball Tournament Assistant			12,470		12,470		12,470
1023		700	Youth Sports Officials			700		700		700
1023		5,850	Ballfield Groundkeeper			5,850		5,850		5,850
1023		220	Kitchen Attendant			220		220		220
1023		10,250	Special Interest Instructors			10,250		10,250		10,250
1023		12,380	Building Rental Attendant			12,380		12,380		12,380
1023		390	Youth Sports Scorekeeper			390		390		390
1023		16,700	Softball Official			16,780		16,780		16,780
1023		7,400	Basketball Referee			7,400		7,400		7,400
1023		19,740	Park Attendant			19,740		19,740		19,740
1023		4,570	Project Aide			13,670		13,670		13,670
1023			Others			20,060				
		360,760	Sub-Total/Seasonal Wages			390,000		369,940		369,940
1024		3,930	Acting Pay					9,820		9,820
1025		100	Overtime							
1028		8,580	Vacation/Sick Leave Buy Back			10,860		6,470		6,470
1099		2,530	Outside Labor			2,000		2,000		2,000
	<u>5.00</u>	<u>598,920</u>	TOTALS		<u>5.00</u>	<u>685,250</u>	<u>3.00</u>	<u>556,500</u>	<u>3.00</u>	<u>556,500</u>

DIVISION: RECREATION/COMM. SERVICES

EMPLOYEE BENEFITS

Obj. No.	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
1101	P.E.R.S. (Retirement)	33,310	39,070	57,490	36,250	36,250
1102	Survivors Benefit	100	100	120	70	70
1103	F.I.C.A	8,310	8,780	9,910	8,040	8,040
1104	Health Insurance	28,910	28,810	36,010	21,610	21,610
1105	Workers Compensation	9,300	3,900	7,310	5,930	5,930
1106	Employee Assistance Program	210	210	260	160	160
1109	P.A.R.S.	6,710	6,690	8,470	5,050	5,050
	TOTALS	<u>86,850</u>	<u>87,560</u>	<u>119,570</u>	<u>77,110</u>	<u>77,110</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4420 RECREATION & COMMUNITY SERVICES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	190	250	250	250	250
2013	Postage	810	1,200	1,200	1,200	1,200
2014	Repairs and Maintenance	150	720	1,000	1,000	1,000
2015	Communications	4,160	5,000	5,000	5,000	5,000
2016	Travel, Conference & Training	460	1,000	1,500	1,500	1,500
2017	Professional and Technical Service	9,930	11,420	12,000	12,000	12,000
2018	Contractual Maintenance			1,920	1,920	1,920
2021	Clothing and Uniforms	1,000	1,500	2,000	2,000	2,000
2025	Office Supplies	170	200	200	200	200
2032	General Supplies	40,150	41,660	42,000	42,000	42,000
2039	Printing, Copying & Advertising	27,650	34,250	35,000	35,000	35,000
2040	Rents and Leases	20,590	30,000	30,000	30,000	30,000
2041	Liability and Fire Insurance	8,400	9,200	11,500	6,900	6,900
2044	Dues and Subscriptions	970	1,500	1,500	1,500	1,500
2050	Fleet Maintenance	4,380	6,200	6,200	6,200	6,200
2051	Vehicle and Equipment Replacement					
TOTAL MAINTENANCE & OPERATIONS		119,010	144,100	151,270	146,670	146,670

SUMMARY

DEPARTMENT: PARKS, LIBRARY & RECREATION

ACCOUNT NO.: 001-4440

DIVISION: TEEN COMMUNITY CENTER

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	10,660	19,210	18,830	18,830	18,830
Maintenance & Operation	20,630	24,020	24,400	24,400	24,400
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>31,290</u>	<u>43,230</u>	<u>43,230</u>	<u>43,230</u>	<u>43,230</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>31,290</u></u>	<u><u>43,230</u></u>	<u><u>43,230</u></u>	<u><u>43,230</u></u>	<u><u>43,230</u></u>

Located on "H" Street, north of Pleasant Avenue, the Youth Center continues to provide an important outlet for some of the community's youth, and represents a huge expansion in quality of facility available. The city also manages the building for other social service users at extraordinarily reasonable rates.

DIVISION: TEEN COMMUNITY CENTER

SALARIES

Obj.	No.	Amount Budgeted		Salary	Department	City Manager	Council	
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>Request</u> <u>2012/13</u>	<u>Recommendation</u> <u>2012/13</u>	<u>Approved</u> <u>2012/13</u>
1023		10,840	Teen Program Leader			10,840	10,840	10,840
1023		460	Sr Youth Recreation Leader			460	460	460
1023		7,140	Building Attendant			7,140	7,140	7,140
		18,440	Sub-Total/Seasonal Wages			18,440	18,440	18,440
1028			Vacation/Sick Leave Buy Back					
		18,440	TOTALS			18,440	18,440	18,440

EMPLOYEE BENEFITS

Obj.		Actual	Estimated	Department	City Manager	Council
<u>No.</u>	<u>Object Classification</u>	<u>Expend</u> <u>2010/11</u>	<u>Expend</u> <u>2011/12</u>	<u>Request</u> <u>2012/13</u>	<u>Recommendation</u> <u>2012/13</u>	<u>Approved</u> <u>2012/13</u>
1101	P.E.R.S. (Retirement)					
1102	Survivors Benefit					
1103	F.I.C.A	150	180	270	270	270
1104	Health Insurance					
1105	Workers Compensation	390	200	120	120	120
1106	Employee Assistance Program					
1109	P.A.R.S.					
	TOTALS	540	380	390	390	390

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4440 TEEN COMMUNITY CENTER
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	10				
2014	Repairs and Maintenance		1,000	1,000	1,000	1,000
2015	Communications	1,160	1,020	1,020	1,020	1,020
2032	General Supplies					
2034	Utilities	19,460	22,000	22,000	22,000	22,000
2039	Printing, Copying & Advertising					
	TOTAL MAINTENANCE & OPERATIONS	<u>20,630</u>	<u>24,020</u>	<u>24,020</u>	<u>24,020</u>	<u>24,020</u>

SUMMARY

DEPARTMENT: PARKS, LIBRARY & RECREATION

ACCOUNT NO.: 001-4451

DIVISION: LIBRARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	624,670	600,290	741,990	679,700	679,700
Maintenance & Operation	184,290	224,000	226,290	174,300	174,300
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>808,960</u>	<u>824,290</u>	<u>968,280</u>	<u>854,000</u>	<u>854,000</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>808,960</u></u>	<u><u>824,290</u></u>	<u><u>968,280</u></u>	<u><u>854,000</u></u>	<u><u>854,000</u></u>

The Tulare Public Library is a community based service organization. The library attempts to meet the informational, educational and recreational needs of the public. A diverse collection of books, magazines, videos, music, compact disks, and other materials are offered for loan. The library is committed to supporting life-long learning and knowledge through self education. A special literacy program assists those in the community who need to improve their reading skills. The Tulare Public Library also supports a very active Genealogy Department, has special collections of state and local historical materials. The library operates under the guidance of the City Council appointed Library Advisory Board.

DIVISION: LIBRARY

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	102,050	Library Director	476	1	102,050	1	102,050	1	102,050
1021	3	151,790	Librarian	349	3	158,460	3	158,460	3	158,460
1021	2	78,810	Sr Library Assistant	288	2	79,910	2	79,910	2	79,910
1021	1	33,140	Library Assistant	270	2	63,150	1	32,350	1	32,350
1021	1	Unfunded	Library Assistant	270						
1021	1	31,450	Library Aide	240	1	31,450	1	31,450	1	31,450
		397,240	Sub-Total/Regular Salaries			435,020		404,220		404,220
1022	0.75	28,290	Library Assistant	270	0.75	28,290	0.75	28,290	0.75	28,290
1022	1.50	48,980	Library Aide	240	1.50	48,980	1.50	48,980	1.50	48,980
		77,270	Sub-Total/Regular Part-Time Salaries			77,270		77,270		77,270
1023		28,000	Seasonal/Extra Help			49,000		28,000		28,000
1025		1,000	Overtime			1,000		1,000		1,000
1028		7,980	Vacation/Sick Leave Buy Back			8,090		8,090		8,090
	<u>11.25</u>	<u>511,490</u>	TOTALS		<u>11.25</u>	<u>570,380</u>	<u>10.25</u>	<u>518,580</u>	<u>10.25</u>	<u>518,580</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	67,490	73,220	103,490	97,220	97,220
1102	Survivors Benefit	260	270	290	290	290
1103	F.I.C.A	7,170	7,420	8,270	7,520	7,520
1104	Health Insurance	46,070	46,540	49,860	46,540	46,540
1105	Workers Compensation	1,710	720	1,340	1,220	1,220
1106	Employee Assistance Program	570	550	580	550	550
1109	P.A.R.S.	7,390	7,580	7,780	7,780	7,780
	TOTALS	<u>130,660</u>	<u>136,300</u>	<u>171,610</u>	<u>161,120</u>	<u>161,120</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4451 LIBRARY
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	1,230	1,200	1,200	1,200	1,200
2013	Postage	6,590	5,600	5,600	5,600	5,600
2014	Repairs and Maintenance	290		400	400	400
2015	Communications	2,660	2,200	2,200	2,200	2,200
2016	Travel, Conference & Training	1,330	2,200	2,200	2,200	2,200
2017	Professional and Technical Service	57,260	58,000	58,000	8,310	8,310
2018	Contractual Maintenance	6,730	3,600	3,600	3,600	3,600
2025	Office Supplies	9,400	5,200	5,600	5,600	5,600
2027	Books and Magazines	46,570	101,310	100,000	100,000	100,000
2032	General Supplies	10,860	6,400	6,900	6,900	6,900
2039	Printing, Copying & Advertising	15,550	9,200	9,200	9,200	9,200
2040	Rents & Leases		23,580	25,880	23,580	23,580
2041	Liability and Fire Insurance	20,280	710	710	710	710
2044	Dues and Subscriptions	740				
2051	Fleet Maintenance					
2052	Personal Auto Allowance	4,800	4,800	4,800	4,800	4,800
TOTAL MAINTENANCE & OPERATIONS		<u>184,290</u>	<u>224,000</u>	<u>226,290</u>	<u>174,300</u>	<u>174,300</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: STORM DRAINAGE

ACCOUNT NO.: 001-4751

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	203,110	174,600	174,600	174,600	174,600
Capital Improvements					
Capital Outlay					
Debt Service	75,000	75,000	75,000	75,000	75,000
TOTAL EXPENDITURES	<u>278,110</u>	<u>249,600</u>	<u>249,600</u>	<u>249,600</u>	<u>249,600</u>
Other Financing Uses	300,780				
TOTAL FUNDS USED	<u>578,890</u>	<u>249,600</u>	<u>249,600</u>	<u>249,600</u>	<u>249,600</u>

The primary objective of this division is to provide maintenance, operation and expansion of the storm drainage system. All budgeted funds come from general fund appropriations and, where appropriate, gas tax expenditures where storm drainage installations are in connection with major street projects. The majority of the storm water in the city is collected and flows to central points where it is pumped into the Tulare Irrigation District canal system under provisions of an agreement entered into and renewed in 2006. Disposal of storm water is also handled by means of storm drainage retarding basins and storm drainage retention basins.

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**001 GENERAL FUND
4751 STORM DRAINAGE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2014	Repairs and Maintenance	77,750	77,800	70,000	70,000	70,000
2015	Communications		10,000	10,000	10,000	10,000
2016	Travel, Conference & Training	18,000	200			
2017	Professional and Technical Service					
2018	Contractual Maintenance					
2025	Office Supplies	70				
2031	Maintenance Material - Streets	170	400	400	400	400
2032	General Supplies	8,160	8,000	8,000	8,000	8,000
2034	Utilities	77,540	54,000	60,000	60,000	60,000
2039	Printing, Copying & Advertising					
2040	Rents and Leases	10,800	8,500	8,500	8,500	8,500
2044	Dues and Subscriptions	1,100	200	200	200	200
2046	Taxes					
2049	Landfill Fees		1,500	1,500	1,500	1,500
2050	Fleet Maintenance	4,520	4,000	6,000	6,000	6,000
2061	TID Agreement	5,000	5,000	5,000	5,000	5,000
2117	Mandated Fees		5,000	5,000	5,000	5,000
TOTAL MAINTENANCE & OPERATIONS		203,110	174,600	174,600	174,600	174,600

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8206	Oversize Liability - Principal	72,790	70,000	70,000	70,000	70,000
8306	Oversize Liability - Interest	<u>2,210</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
TOTALS		<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
9647	Operating Transfer to Storm Drain CIP	<u>300,780</u>				
TOTALS		<u>300,780</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Assessments	90,530	88,300	88,300	88,300
Miscellaneous Revenue				
Total Revenue	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>
EXPENDITURES				
Maintenance & Operation	90,530	88,300	88,300	88,300
Total Expenditures	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>
FUND BALANCE, JUNE 30	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>
WORKING CAPITAL, JUNE 30	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>	<u>1,090</u>

SUMMARY

PARKING BUSINESS IMPROVEMENT AREA

ACCOUNT NO.: 019-4360

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	90,530	88,300	88,300	88,300	88,300
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>

MAINTENANCE & OPERATIONS

<u>Account Number</u>	<u>Account Title</u>	<u>Actual Expenditures 2009/2010</u>	<u>Estimated Expenditures 2010/2011</u>	<u>Department Requests 2011/2012</u>	<u>City Manager Recommends 2011/2012</u>	<u>Council Approved 2011/2012</u>
2058	Community Improvement	<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>
TOTAL MAINTENANCE & OPERATIONS		<u>90,530</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>	<u>88,300</u>

This account shows the collection of assessments for the downtown business community and the disbursements for the operation of the Tulare Improvement Program (TIP).

DEPARTMENT: FIRE

DIVISION: DANGEROUS BLDG. ABATE

ACCOUNT NO.: 049-4021

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Assessments	52,160	130,050	121,000	121,000
Interest Income				
Miscellaneous Revenue	1,010			
* Operating Transfer In from General Fund				
Total Revenue	<u>53,170</u>	<u>130,050</u>	<u>121,000</u>	<u>121,000</u>
EXPENDITURES				
Maintenance & Operation				
Capital Improvements				
Capital Outlay	51,570	130,050	121,000	121,000
** Operating Transfers Out to General Fund				
Total Expenditures	<u>51,570</u>	<u>130,050</u>	<u>121,000</u>	<u>121,000</u>
NET BUDGETARY ACTIVITY	1,600	0	0	0
FUND BALANCE, JULY 1	<u>(1,600)</u>	<u>(14,470)</u>	<u>(14,470)</u>	<u>(14,470)</u>
FUND BALANCE, JUNE 30	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>
WORKING CAPITAL, JUNE 30	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>	<u><u>(14,470)</u></u>

* Other Financing Sources

**Other Financing Uses

SUMMARY**ACCOUNT NO.: 049-4021****DEPARTMENT: BUILDING INSPECTION****DIVISION: DANGEROUS BUILDING ABATEMENT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation					
Capital Improvements	51,570	130,050	121,000	121,000	121,000
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>51,570</u>	<u>130,050</u>	<u>121,000</u>	<u>121,000</u>	<u>121,000</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>51,570</u></u>	<u><u>130,050</u></u>	<u><u>121,000</u></u>	<u><u>121,000</u></u>	<u><u>121,000</u></u>

CAPITAL IMPROVEMENTS

Obj.		Department	City Manager	Council
<u>No.</u>	<u>Item of Capital Outlay</u>	<u>Request</u>	<u>Recommendation</u>	<u>Approved</u>
		<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
6101	252 No G St	20,000	20,000	20,000
6102	333 So I St	12,000	12,000	12,000
6105	237 N Street	1,000	1,000	1,000
6114	622 W San Joaquin	5,000	5,000	5,000
6202	148 N West	12,000	12,000	12,000
6209	134 No G St	55,000	55,000	55,000
6212	512 So F St	14,000	14,000	14,000
6214	646 W Inyo	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	TOTALS	<u><u>121,000</u></u>	<u><u>121,000</u></u>	<u><u>121,000</u></u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Meals Income	40,880	41,500	41,000	41,000
Grants	91,050	111,050	91,050	91,050
Miscellaneous Revenue	13,170	18,310	22,000	22,000
* Operating Transfer In from General Fund	422,590	400,000	275,000	275,000
* Operating Transfer In from CDBG	3,900	6,500		
Total Revenue	<u>571,590</u>	<u>577,360</u>	<u>429,050</u>	<u>429,050</u>
EXPENDITURES				
Salaries & Benefits	289,190	290,350	165,010	165,010
Maintenance & Operation	277,400	287,010	264,040	264,040
Capital Improvement				
Capital Outlay	5,000			
** Operating Transfer Out to Fleet Maint				
Total Expenditures	<u>571,590</u>	<u>577,360</u>	<u>429,050</u>	<u>429,050</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

* Other Financing Sources ** Other Financing Uses

SUMMARY

DEPARTMENT: PARK, LIBRARY & RECREATION DIVISION: SENIOR SERVICES

ACCOUNT NO.: 007-4450

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	289,190	290,350	300,040	165,010	165,010
Maintenance & Operation	277,400	287,010	296,700	264,040	264,040
Capital Improvements					
Capital Outlay	5,000				
Debt Service					
TOTAL EXPENDITURES	<u>571,590</u>	<u>577,360</u>	<u>596,740</u>	<u>429,050</u>	<u>429,050</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>571,590</u></u>	<u><u>577,360</u></u>	<u><u>596,740</u></u>	<u><u>429,050</u></u>	<u><u>429,050</u></u>

The primary objective of the Senior Services Division is to improve the physical, psychological and social well being of older persons by providing appropriate meal services. This service is accomplished through the providing of breakfasts and noon meals at the Senior Community Center. Meals also are transported to individual senior citizens who are homebound as a result of illness. Additionally, a major component of the division is the many recreational, social and leisure services offered to seniors. The Commission on Aging, appointed as an advisory board to the City Council, provides citizen input regarding the service needs of the senior community.

DIVISION: SENIOR SERVICES

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>				<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	1	65,800	Senior Services Administrator	388	1	65,800	1	65,800	1	65,800
1021	1	56,090	Recreation Supervisor	356	1	55,890				
1021	1	40,150	Department Assistant II	290	1	40,350	1	40,350	1	40,350
		162,040	Sub-Total/Regular Salaries			162,040		106,150		106,150
1022	2	38,400	Food Service Assistant	280	2	38,400				
		200,440	Sub-Total/Regular Part-Time Salaries			200,440		106,150		106,150
1023		15,810	Seasonal Wages			15,810		15,810		15,810
1028		4,690	Vacation/Sick Leave Buy Back			4,690		2,530		2,530
	<u>5.00</u>	<u>220,940</u>	TOTALS		<u>5.00</u>	<u>220,940</u>	<u>2.00</u>	<u>124,490</u>	<u>2.00</u>	<u>124,490</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	29,670	34,510	34,510	21,610	21,610
1102	Survivors Benefit	120	120	120	50	50
1103	F.I.C.A	2,890	3,200	3,200	1,810	1,810
1104	Health Insurance	36,140	36,010	36,010	14,410	14,410
1105	Workers Compensation	2,260	1,330	1,330	560	560
1106	Employee Assistance Program	270	270	270	110	110
1109	P.A.R.S.	3,670	3,660	3,660	1,970	1,970
	TOTALS	<u>75,020</u>	<u>79,100</u>	<u>79,100</u>	<u>40,520</u>	<u>40,520</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**007 SENIOR SERVICES
4450 SENIOR SERVICES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	450	400	350	350	350
2014	Repairs and Maintenance	7,140	8,300	8,300	8,300	8,300
2015	Communications	1,640	2,450	2,450	2,450	2,450
2016	Travel, Conference & Training	400	380	500	500	500
2017	Professional and Technical Service	79,580	79,160	94,810	84,000	84,000
2021	Clothing and Uniforms					
2022	Food and Meals	2,460	4,000	3,000	3,000	3,000
2025	Office Supplies	1,510	1,200	1,600	1,600	1,600
2026	Non-Consumable, Kitchen Supplies	4,310	4,500	4,330	4,330	4,330
2032	General Supplies	5,230	3,950	4,750	4,750	4,750
2033	Frozen Meal Program					
2039	Printing, Copying & Advertising	6,540	7,300	7,300	7,300	7,300
2040	Rents and Leases	18,330	18,330	18,330		
2041	Liability and Fire Insurance	8,100	11,500	8,120	4,600	4,600
2044	Dues and Subscriptions	290	540	540	540	540
2050	Fleet Maintenance	3,100	4,000	4,000	4,000	4,000
2055	Administrative Fees	134,420	134,420	134,420	134,420	134,420
2110	Transportation Service	3,900	6,580	3,900	3,900	3,900
TOTAL MAINTENANCE & OPERATIONS		<u>277,400</u>	<u>287,010</u>	<u>296,700</u>	<u>264,040</u>	<u>264,040</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Interest Income	50,970	20,000	20,000	20,000
Measure R - Local	851,600	790,110	790,200	790,200
Measure R - Regional (Grade Separation)	1,298,940	3,302,100	3,414,000	3,414,000
Measure R - Regional (Others)	1,655,450	679,130		
Measure R - Regional (Cartmill Interchange)			22,800,000 **	22,800,000 **
Miscellaneous Revenue				
Total Revenue	<u>3,856,960</u>	<u>4,791,340</u>	<u>27,024,200</u>	<u>27,024,200</u>
EXPENDITURES				
* Operating Transfer Out to Parks CIP				
* Operating Transfer Out to Streets CIP	2,789,220	2,907,840	28,570,390	28,570,390
Total Expenditures	<u>2,789,220</u>	<u>2,907,840</u>	<u>28,570,390</u>	<u>28,570,390</u>
NET BUDGETARY ACTIVITY	1,067,740	1,883,500	(1,546,190)	(1,546,190)
FUND BALANCE, JULY 1	<u>1,700,660</u>	<u>2,768,400</u>	<u>4,651,900</u>	<u>4,651,900</u>
FUND BALANCE, JUNE 30	<u>2,768,400</u>	<u>4,651,900</u>	<u>3,105,710</u>	<u>3,105,710</u>
WORKING CAPITAL, JUNE 30	<u>2,768,400</u>	<u>4,651,900</u>	<u>3,105,710</u>	<u>3,105,710</u>

* Other Financing Uses

** Advances - subjected to be reimbursed if project is not completed.

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: MEASURE R FUND

ACCOUNT NO.: 021-4371

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation					
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses	2,789,220	2,907,840	9,422,750	28,570,390	28,570,390
TOTAL FUNDS USED	<u>2,789,220</u>	<u>2,907,840</u>	<u>9,422,750</u>	<u>28,570,390</u>	<u>28,570,390</u>

OTHER FINANCING USES

<u>Obj. No.</u>	<u>Object Classification</u>	<u>Actual Expend 2010/11</u>	<u>Estimated Expend 2011/12</u>	<u>Department Request 2012/13</u>	<u>City Manager Recommendation 2012/13</u>	<u>Council Approved 2012/13</u>
9643	Operating Transfer to Streets CIP	<u>2,789,220</u>	<u>2,907,840</u>	<u>9,422,750</u>	<u>28,570,390</u>	<u>28,570,390</u>
TOTALS		<u>2,789,220</u>	<u>2,907,840</u>	<u>9,422,750</u>	<u>28,570,390</u>	<u>28,570,390</u>

Measure R Fund is a special revenue fund which receives the city's share of the County wide half (1/2) cent sales tax for street maintenance and projects. These funds are legally required to be spent for street maintenance and projects.

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income	43,370	35,000	30,000	30,000
Section 2103 Funds	564,240	798,390	659,280	659,280
Section 2105 Funds	305,620	275,500	272,590	272,590
Section 2106 Funds	180,100	176,050	183,840	183,840
Section 2107 Funds	408,180	406,830	402,550	402,550
Section 2107.5 Funds	7,500	7,500	7,500	7,500
STP Funds	439,540	528,190	530,000	530,000
Prop 42				
Prop 1B				
Total Revenue	<u>1,948,550</u>	<u>2,227,460</u>	<u>2,085,760</u>	<u>2,085,760</u>
EXPENDITURES				
* Operating Transfer Out to Parks CIP				
* Operating Transfer Out to Streets/Transp. CIP	<u>1,106,620</u>	<u>3,940,000</u>	<u>2,293,910</u>	<u>2,293,910</u>
Total Expenditures	<u>1,106,620</u>	<u>3,940,000</u>	<u>2,293,910</u>	<u>2,293,910</u>
NET BUDGETARY ACTIVITY	841,930	(1,712,540)	(208,150)	(208,150)
FUND BALANCE, JULY 1	<u>4,810,930</u>	<u>5,652,860</u>	<u>3,940,320</u>	<u>3,940,320</u>
FUND BALANCE, JUNE 30	<u>5,652,860</u>	<u>3,940,320</u>	<u>3,732,170</u>	<u>3,732,170</u>
WORKING CAPITAL, JUNE 30	<u>5,652,860</u>	<u>3,940,320</u>	<u>3,732,170</u>	<u>3,732,170</u>

* Other Financing Uses

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: GAS TAX FUND

ACCOUNT NO.: 022-4370

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation					
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses	1,106,620	5,775,000	9,314,080	2,293,910	2,293,910
TOTAL FUNDS USED	<u>1,106,620</u>	<u>5,775,000</u>	<u>9,314,080</u>	<u>2,293,910</u>	<u>2,293,910</u>

OTHER FINANCING USES

<u>Obj. No.</u>	<u>Object Classification</u>	<u>Actual Expend 2010/11</u>	<u>Estimated Expend 2011/12</u>	<u>Department Request 2012/13</u>	<u>City Manager Recommendation 2012/13</u>	<u>Council Approved 2012/13</u>
9643	Operating Transfer to Streets CIP	<u>1,106,620</u>	<u>5,775,000</u>	<u>9,314,080</u>	<u>2,293,910</u>	<u>2,293,910</u>
TOTALS		<u>1,106,620</u>	<u>5,775,000</u>	<u>9,314,080</u>	<u>2,293,910</u>	<u>2,293,910</u>

The State Transportation Gas Tax Fund is a special revenue fund which receives all gas tax, State Transportation Improvement Program, and AB 2926 Street Maintenance funds from the state. These funds are legally required to be spent for transportation and street purposes.

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Vehicle Code Fines				
Parking Fines				
PC 1463 Fines	147,110	200,500	201,000	201,000
Interest Income				
Miscellaneous Revenue				
Total Revenue	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>
OTHER FINANCING USES				
Maintenance and Operations				
Operating Transfer Out to General Fund	147,110	200,500	201,000	201,000
Total Expenditures	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>
FUND BALANCE, JUNE 30	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>
WORKING CAPITAL, JUNE 30	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>	<u>32,060</u>

SUMMARY

DEPARTMENT: POLICE

DIVISION: TRAFFIC SAFETY FUND

ACCOUNT NO. : 023-4380

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation					
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses	147,110	200,500	201,000	201,000	201,000
TOTAL FUNDS USED	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>	<u>201,000</u>

OTHER FINANCING USES

<u>Obj. No.</u>	<u>Object Classification</u>	<u>Actual Expend 2010/11</u>	<u>Estimated Expend 2011/12</u>	<u>Department Request 2012/13</u>	<u>City Manager Recommendation 2012/13</u>	<u>Council Approved 2012/13</u>
9001	Operating Transfer to General Fund	<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>	<u>201,000</u>
TOTALS		<u>147,110</u>	<u>200,500</u>	<u>201,000</u>	<u>201,000</u>	<u>201,000</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income				
Grant - OTS				
Police - Vehicle Impound Fees	76,110	70,210	71,050	71,050
Miscellaneous Revenue				
Operating Transfer In From General Fund				
Total Revenue	<u>76,110</u>	<u>70,210</u>	<u>71,050</u>	<u>71,050</u>
EXPENDITURES				
Salaries & Benefits	38,270	40,790	44,090	44,090
Maintenance & Operation	9,080	9,420	16,120	16,120
Capital Outlay				
* Operating Transfer Out to General Fund	28,760	20,000	10,840	10,840
Total Expenditures	<u>76,110</u>	<u>70,210</u>	<u>71,050</u>	<u>71,050</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

* Other Financing Uses

SUMMARY

DEPARTMENT: POLICE

DIVISION: OTS GRANT - VEHICLE IMPOUND PROGRAM

ACCOUNT NO.: 031-4218

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	38,270	40,790	44,090	44,090	44,090
Maintenance & Operation	9,080	9,420	16,120	16,120	16,120
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>47,350</u>	<u>50,210</u>	<u>60,210</u>	<u>60,210</u>	<u>60,210</u>
Other Financing Uses	28,760	20,000	10,840	10,840	10,840
TOTAL FUNDS USED	<u><u>76,110</u></u>	<u><u>70,210</u></u>	<u><u>71,050</u></u>	<u><u>71,050</u></u>	<u><u>71,050</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.50	33,520	Police Sr. Management Analyst	393	0.50	34,330	0.50	34,330	0.50	34,330
1028		1,200	Vacation Buy Back			1,270		1,270		1,270
		<u>34,720</u>	TOTALS		<u>0.50</u>	<u>35,600</u>	<u>0.50</u>	<u>35,600</u>	<u>0.50</u>	<u>35,600</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	4,680	4,670	6,870	6,870	6,870
1102	Survivors Benefit	10	10	10	10	10
1103	F.I.C.A	460	500	520	520	520
1104	Health Insurance					
1105	Workers Compensation	110	50	50	50	50
1106	Employee Assistance Program	30	30	30	30	30
1109	P.A.R.S.	940	1,010	1,030	1,010	1,010
	TOTALS	<u>6,230</u>	<u>6,270</u>	<u>8,510</u>	<u>8,490</u>	<u>8,490</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**031 OTS GRANT
4218 OTS GRANT - VEHICLE IMPOUND PROGRAM
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2017	Professional and Technical Services	1,470	2,000	8,370	8,370	8,370
2025	Office Supplies		200	200	200	200
2032	General Supplies	600	200	200	200	200
2034	Utilities			200	200	200
2040	Rents and Leases	6,000	6,000	6,000	6,000	6,000
2041	Liability and Fire Insurance	1,010	1,020	1,150	1,150	1,150
TOTAL MAINTENANCE & OPERATIONS		<u>9,080</u>	<u>9,420</u>	<u>16,120</u>	<u>16,120</u>	<u>16,120</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
9001	Operating Transfer to General Fund	<u>28,760</u>	<u>20,000</u>	<u>10,840</u>	<u>10,840</u>	<u>10,840</u>
TOTALS		<u>28,760</u>	<u>20,000</u>	<u>10,840</u>	<u>10,840</u>	<u>10,840</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income				
Grants, COPS - State	100,000	100,000	100,000	100,000
Total Revenue	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
EXPENDITURES				
Salaries & Benefits				
Maintenance & Operations	7,920	10,000		
Capital Outlay	99,100	90,000		
* Operating Transfer Out to General Fund			100,000	100,000
* Operating Transfer Out to Fleet Maint				
Total Expenditures	<u>107,020</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
NET BUDGETARY ACTIVITY	(7,020)	0	0	0
FUND BALANCE, JULY 1	<u>7,020</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
WORKING CAPITAL, JUNE 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

* Other Financing Uses

SUMMARY**DEPARTMENT: PUBLIC SAFETY/POLICE****DIVISION: COPS STATE GRANT****ACCOUNT NO.: 033-4225**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	7,920				
Capital Outlay	99,100	10,000			
Debt Service					
TOTAL EXPENDITURES	<u>107,020</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other Financing Uses		90,000	100,000	100,000	100,000
TOTAL FUNDS USED	<u>107,020</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

033 COPS - STATE GRANT
4225 COPS - STATE GRANT
2000 MAINTENANCE & OPERATIONS

<u>Account Number</u>	<u>Account Title</u>	<u>Actual Expenditures 2010/2011</u>	<u>Estimated Expenditures 2011/2012</u>	<u>Department Requests 2012/2013</u>	<u>City Manager Recommends 2012/2013</u>	<u>Council Approved 2012/2013</u>
2015	Communications	7,920				
2032	General Supplies					
	TOTAL MAINTENANCE & OPERATIONS	<u>7,920</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

OTHER FINANCING USES

<u>Obj. No.</u>	<u>Object Classification</u>	<u>Actual Expend 2010/11</u>	<u>Estimated Expend 2011/12</u>	<u>Department Request 2012/13</u>	<u>City Manager Recommendation 2012/13</u>	<u>Council Approved 2012/13</u>
9001	Operating Transfer to General Fund			100,000	100,000	100,000
9004	Operating Transfer to Fleet Maintenance		90,000			
	TOTALS	<u>0</u>	<u>90,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

DEPARTMENT: POLICE

DIVISION: COPS HIRING RECOVERY PROGRAM

ACCOUNT NO.: 036-4236 & 4238

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Interest Income				
2009 Cops Hiring Recovery Program	328,340	371,760	269,300	269,300
2011 Cops Hiring Recovery Program			349,390	349,390
Miscellaneous Revenue				
Operating Transfer In From General Fund	38,390	29,450	115,000	115,000
Total Revenue	<u>366,730</u>	<u>401,210</u>	<u>733,690</u>	<u>733,690</u>
EXPENDITURES				
Salaries & Benefits	354,370	374,010	706,490	706,490
Maintenance & Operation	12,360	27,200	27,200	27,200
Capital Outlay				
Total Expenditures	<u>366,730</u>	<u>401,210</u>	<u>733,690</u>	<u>733,690</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

SUMMARY**ACCOUNT NO.: SUMMARY****DEPARTMENT: POLICE****DIVISION: COPS HIRING RECOVERY GRANT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	354,370	374,010	706,490	706,490	706,490
Maintenance & Operation	12,360	13,450	27,200	27,200	27,200
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	<u>366,730</u>	<u>387,460</u>	<u>733,690</u>	<u>733,690</u>	<u>733,690</u>
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	<u><u>366,730</u></u>	<u><u>387,460</u></u>	<u><u>733,690</u></u>	<u><u>733,690</u></u>	<u><u>733,690</u></u>

SUMMARY**ACCOUNT NO.: 036-4236****DEPARTMENT: POLICE****DIVISION: 2009 COPS HIRING RECOVERY GRANT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	354,370	357,260	367,710	367,710	367,710
Maintenance & Operation	12,360	12,920	13,600	13,600	13,600
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>366,730</u>	<u>370,180</u>	<u>381,310</u>	<u>381,310</u>	<u>381,310</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>366,730</u></u>	<u><u>370,180</u></u>	<u><u>381,310</u></u>	<u><u>381,310</u></u>	<u><u>381,310</u></u>

DIVISION: 2009 COPS HIRING RECOVERY GRANT

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>							
1021	4	222,640	Police Officer	372	4	225,700	4	225,700	4	225,700
		222,640	Sub-Total/Regular Salaries			225,700		225,700		225,700
1029			Holiday Pay			4,460		4,460		4,460
	4	222,640	TOTALS		4	230,160	4	230,160	4	230,160

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	81,740	9,320	96,420	96,420	96,420
1102	Survivors Benefit	90	100	100	100	100
1103	F.I.C.A	3,200	3,180	3,270	3,270	3,270
1104	Health Insurance	26,700	28,810	28,810	28,810	28,810
1105	Workers Compensation	11,650	4,630	7,920	7,920	7,920
1106	Employee Assistance Program	200	210	210	210	210
1107	Disability Insurance Benefit			820	820	820
	TOTALS	<u>123,580</u>	<u>46,250</u>	<u>137,550</u>	<u>137,550</u>	<u>137,550</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**036 2009 COPS HIRING RECOVERY PROGRAM
4236 2009 COPS HIRING RECOVERY PROGRAM
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2021	Clothing and Uniforms	4,570	4,620	4,400	4,400	4,400
2041	Liability and Fire Insurance	7,790	8,300	9,200	9,200	9,200
TOTAL MAINTENANCE & OPERATIONS		12,360	12,920	13,600	13,600	13,600

SUMMARY**ACCOUNT NO.: 036-4238****DEPARTMENT: POLICE****DIVISION: 2011 COPS HIRING RECOVERY GRANT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits		16,750	338,780	338,780	338,780
Maintenance & Operation		530	13,600	13,600	13,600
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>17,280</u>	<u>352,380</u>	<u>352,380</u>	<u>352,380</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>-</u>	<u>17,280</u>	<u>352,380</u>	<u>352,380</u>	<u>352,380</u>

DIVISION: 2011 COPS HIRING RECOVERY GRANT

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
			Police Officer	372	4	205,740	4	205,740	4	205,740
		0	Sub-Total/Regular Salaries			205,740		205,740		205,740
1029			Holiday Pay			4,800		4,800		4,800
		0	TOTALS		4	210,540	4	210,540	4	210,540

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)		3,550	88,070	88,070	88,070
1102	Survivors Benefit		10	100	100	100
1103	F.I.C.A		180	2,990	2,990	2,990
1104	Health Insurance		360	28,810	28,810	28,810
1105	Workers Compensation		260	7,220	7,220	7,220
1106	Employee Assistance Program		20	220	220	220
1107	Disability Insurance Benefit			820	820	820
	TOTALS	0	4,380	128,230	128,230	128,230

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**036 2011 COPS HIRING RECOVERY PROGRAM
4238 2011 COPS HIRING RECOVERY PROGRAM
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2021	Clothing and Uniforms			4,400	4,400	4,400
2041	Liability and Fire Insurance		530	9,200	9,200	9,200
TOTAL MAINTENANCE & OPERATIONS		-	530	13,600	13,600	13,600

DEPARTMENT: FIRE

DIVISION: VEHICLE ABATEMENT

ACCOUNT NO.: 039-4239

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
State - Vehicle Abatement	29,220	25,000	25,000	25,000
Interest Income	1,490	700	700	700
Miscellaneous Revenue				
Total Revenue	<u>30,710</u>	<u>25,700</u>	<u>25,700</u>	<u>25,700</u>
EXPENDITURES				
Salaries & Benefits	27,100	28,290	29,200	29,200
Maintenance & Operations	840	950	950	950
Capital Outlay				
* Operating Transfer Out to Fleet Maintenance				
Total Expenditures	<u>27,940</u>	<u>29,240</u>	<u>30,150</u>	<u>30,150</u>
NET BUDGETARY ACITIVITY	2,770	(3,540)	(4,450)	(4,450)
FUND BALANCE, JULY 1	<u>133,840</u>	<u>136,610</u>	<u>133,070</u>	<u>133,070</u>
FUND BALANCE, JUNE 30	<u>136,610</u>	<u>133,070</u>	<u>128,620</u>	<u>128,620</u>
WORKING CAPITAL, JUNE 30	<u>136,610</u>	<u>133,070</u>	<u>128,620</u>	<u>128,620</u>

* Other Financing Uses

SUMMARY

DEPARTMENT: FIRE

DIVISION: VEHICLE ABATEMENT

ACCOUNT NO.: 039-4239

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	27,100	28,290	29,200	29,200	29,200
Maintenance & Operation	840	950	950	950	950
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>27,940</u>	<u>29,240</u>	<u>30,150</u>	<u>30,150</u>	<u>30,150</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>27,940</u></u>	<u><u>29,240</u></u>	<u><u>30,150</u></u>	<u><u>30,150</u></u>	<u><u>30,150</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.33	19,260	Code Enforcement Officer	364	0.33	19,260	0.33	19,260	0.33	19,260
1025		2,500	Overtime			2,500		2,500		2,500
	<u>0.33</u>	<u>21,760</u>	TOTALS		<u>0.33</u>	<u>21,760</u>	<u>0.33</u>	<u>21,760</u>	<u>0.33</u>	<u>21,760</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	2,890	3,340	3,950	3,950	3,950
1102	Survivors Benefit	10	10	10	10	10
1103	F.I.C.A	270	320	320	320	320
1104	Health Insurance	2,390	2,380	2,380	2,380	2,380
1105	Workers Compensation	1,010	460	760	760	760
1106	Employee Assistance Program	20	20	20	20	20
	TOTALS	<u>6,590</u>	<u>6,530</u>	<u>7,440</u>	<u>7,440</u>	<u>7,440</u>

MAINTENANCE & OPERATIONS

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2021	Clothing and Uniforms	180	180	180	180	180
2041	Liability and Fire Insurance	660	770	770	770	770
	TOTAL MAINTENANCE & OPERATIONS	<u>840</u>	<u>950</u>	<u>950</u>	<u>950</u>	<u>950</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income				
Rent Income			62,490	62,490
OVR Grant			91,480	91,480
OVR Rental Fees			10,160	10,160
Administrative Fee - Aviation			125,720	125,720
* Operating Transfer In from General Fund			1,358,970	1,342,300
Total Revenue	<u>0</u>	<u>0</u>	<u>1,648,820</u>	<u>1,632,150</u>
EXPENDITURES				
Salaries & Benefits			717,350	700,680
Maintenance & Operation			931,470	931,470
Total Expenditures	<u>0</u>	<u>0</u>	<u>1,648,820</u>	<u>1,632,150</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

* Other Financing Sources

SUMMARY

DEPARTMENT: PROPERTY MANAGEMENT

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	-	-	-	717,350	700,680
Maintenance & Operation	-	-	-	931,470	931,470
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,648,820</u>	<u>1,632,150</u>
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,648,820</u>	<u>1,632,150</u>

SUMMARY

DEPARTMENT: PROPERTY MANAGEMENT

DIVISION: ADMINISTRATION

ACCOUNT NO.: 048-4510

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				38,960	30,010
Maintenance & Operation				67,500	67,500
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,460</u>	<u>97,510</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>106,460</u></u>	<u><u>97,510</u></u>

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Property Manager	456			0.10	13,850	0.10	10,390
1021			Regulatory/Compliance	379			0.05	2,850	0.05	2,850
1021			Budget/Cost Accountant	379			0.10	5,710	0.10	4,280
1021			Administrative Assistant	333			0.10	6,810	0.10	4,110
		0	Sub-Total/Regular Salaries			0		29,220		21,630
1028			Vacation/Sick Leave Buy Back							
	0	0	TOTALS		0	0	0.35	29,220	0.35	21,630

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				5,950	4,410
1102	Survivors Benefit				10	10
1103	F.I.C.A				450	330
1104	Health Insurance				3,240	3,240
1105	Workers Compensation				70	60
1106	Employee Assistance Program				20	20
1109	P.A.R.S.					310
	TOTALS	0	0	0	9,740	8,380

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**048 PROPERTY MANAGEMENT
4510 ADMINISTRATION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2017	Professional and Technical Services				59,030	59,030
2041	Liability and Fire Insurance				1,040	1,040
2055	Administrative Fees				7,430	7,430
TOTAL MAINTENANCE & OPERATIONS		-	-	-	67,500	67,500

SUMMARY

DEPARTMENT: PROPERTY MANAGEMENT DIVISION: PROPERTY MAINTENANCE

ACCOUNT NO.: 048-4520

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				18,540	18,540
Maintenance & Operation				53,230	53,230
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>71,770</u>	<u>71,770</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>-</u>	<u>-</u>	<u>-</u>	<u>71,770</u>	<u>71,770</u>

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Property Manager	456			0.05	9,240	0.05	9,240
1021			Administrative Assistant	333			0.05	4,530	0.05	4,530
		0	Sub-Total/Regular Salaries			0		13,770		13,770
1028			Vacation/Sick Leave Buy Back							
	0	0	TOTALS		0	0	0.10	13,770	0.10	13,770

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				2,800	2,800
1102	Survivors Benefit				10	10
1103	F.I.C.A				200	200
1104	Health Insurance				1,440	1,440
1105	Workers Compensation				30	30
1106	Employee Assistance Program				10	10
1109	P.A.R.S.				280	280
	TOTALS	0	0	0	4,770	4,770

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**048 PROPERTY MANAGEMENT
4520 PROPERTY MAINTENANCE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2014	Repairs and Maintenance				25,000	25,000
2025	Office Supplies				500	500
2032	General Supplies				1,000	1,000
2034	Utilities				20,760	20,760
2039	Printing, Copying and Advertising				500	500
2041	Liability and Fire Insurance				460	460
2055	Administrative Fees				5,010	5,010
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	53,230	53,230

SUMMARY

DEPARTMENT: PROPERTY MANAGEMENT DIVISION: FACILITIES MAINTENANCE

ACCOUNT NO.: 048-4530

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				641,300	633,580
Maintenance & Operation				727,650	727,650
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,368,950</u>	<u>1,361,230</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,368,950</u>	<u>1,361,230</u>

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	Department Request No. 2012/13	City Manager Recommendation No. 2012/13	Council Approved No. 2012/13
1021			Property Manager	456		0.15 13,850	0.15 10,390
1021			Facilities Maint/Airport Operation Mgr	372		1 72,340	1 72,340
1021			Administrative Assistant	333		0.15 6,800	0.15 4,110
1021			Facilities Maintenance Technician	299		3 147,800	3 147,800
1021			Custodian	230		6 205,540	6 205,540
		0	Sub-Total/Regular Salaries		0	446,330	440,180
1025			Overtime			3,000	3,000
1028			Vacation/Sick Leave Buy Back			2,780	2,780
	0	0	TOTALS		0	10.3 452,110	10.3 445,960

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				90,860	89,610
1102	Survivors Benefit				250	250
1103	F.I.C.A				6,560	6,470
1104	Health Insurance				74,180	74,180
1105	Workers Compensation				14,210	14,080
1106	Employee Assistance Program				540	540
1109	P.A.R.S.				2,590	2,490
	TOTALS	0	0	0	189,190	187,620

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**048 PROPERTY MANAGEMENT
4530 FACILITIES MAINTENANCE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2014	Repairs and Maintenance				100,000	100,000
2015	Communications				5,000	5,000
2016	Travel, Conference & Training				1,000	1,000
2017	Professional and Technical Service				8,500	8,500
2018	Contractual Maintenance				20,000	20,000
2021	Clothing and Uniforms				5,000	5,000
2025	Office Supplies				500	500
2032	General Supplies				50,000	50,000
2034	Utilities				355,000	355,000
2039	Printing, Copying & Advertising				150	150
2040	Rents and Leases				47,000	47,000
2041	Liability and Fire Insurance				25,990	25,990
2050	Fleet Maintenance				14,000	14,000
2055	Administrative Fees				95,510	95,510
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	727,650	727,650

SUMMARY

DEPARTMENT: PROPERTY MANAGEMENT

DIVISION: CYCLE PARK

ACCOUNT NO.: 048-4540

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				18,550	18,550
Maintenance & Operation				83,090	83,090
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>101,640</u>	<u>101,640</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>101,640</u></u>	<u><u>101,640</u></u>

Obj.	No.	Amount Budgeted		Salary	Department	City Manager		Council
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>Request</u>	<u>Recommendation</u>	<u>Approved</u>
						<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Property Manager	456			0.10	9,240
1021			Administrative Assistant	333			0.10	4,540
		0	Sub-Total/Regular Salaries			0		13,780
1028			Vacation/Sick Leave Buy Back					
	0	0	TOTALS		0	0	0.2	13,780

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				2,800	2,800
1102	Survivors Benefit				10	10
1103	F.I.C.A				200	200
1104	Health Insurance				1,440	1,440
1105	Workers Compensation				30	30
1106	Employee Assistance Program				10	10
1109	P.A.R.S.				280	280
	TOTALS	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,770</u>	<u>4,770</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

048 **PROPERTY MANAGEMENT**
4540 **TULARE CYCLE PARK**
2000 **MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage				200	200
2014	Repairs and Maintenance				17,000	17,000
2015	Communications				200	200
2016	Travel, Conference & Training					
2017	Professional and Technical Service					
2023	Fuel and Lubricants					
2025	Office Supplies				300	300
2032	General Supplies				1,800	1,800
2034	Utilities				6,300	6,300
2039	Printing, Copying and Advertising				1,500	1,500
2040	Rents and Leases				25,400	25,400
2041	Liability and Fire Insurance				10,000	10,000
2050	Fleet Maintenance				13,300	13,300
2055	Administrative Fees				7,090	7,090
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	83,090	83,090

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income				
Assessments	389,840	559,660	604,780	604,780
Miscellaneous Revenue	2,870		72,800	72,800
Total Revenue	<u>392,710</u>	<u>559,660</u>	<u>677,580</u>	<u>677,580</u>
EXPENDITURES				
Salaries & Benefits	69,820	70,320	30,210	30,210
Maintenance & Operation	544,190	461,090	498,780	498,780
Capital Outlay				
Total Expenditures	<u>614,010</u>	<u>531,410</u>	<u>528,990</u>	<u>528,990</u>
NET BUDGETARY ACTIVITY	(221,300)	28,250	148,590	148,590
FUND BALANCE, JULY 1	<u>(138,200)</u>	<u>(359,500)</u>	<u>(331,250)</u>	<u>(331,250)</u>
FUND BALANCE, JUNE 30	<u>(359,500)</u>	<u>(331,250)</u>	<u>(182,660)</u>	<u>(182,660)</u>
WORKING CAPITAL, JUNE 30	<u>(359,500)</u>	<u>(331,250)</u>	<u>(182,660)</u>	<u>(182,660)</u>

SUMMARY

DEPARTMENT: RECREATION & PARKS

DIVISION: LANDSCAPE/LIGHTING

ACCOUNT NO.: 050-500X

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	69,820	70,320	70,320	30,210	30,210
Maintenance & Operation	544,190	461,090	607,250	498,780	498,780
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>614,010</u>	<u>531,410</u>	<u>677,570</u>	<u>528,990</u>	<u>528,990</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>614,010</u></u>	<u><u>531,410</u></u>	<u><u>677,570</u></u>	<u><u>528,990</u></u>	<u><u>528,990</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	1	52,830	Contract Coordinator	344	1	52,830	0.40	22,220	0.40	22,220
	1	52,830	TOTALS		1	52,830	0.40	22,220	0.40	22,220

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	7,910	9,100	9,100	4,520	4,520
1102	Survivors Benefit	20	30	30	10	10
1103	F.I.C.A	770	770	770	320	320
1104	Health Insurance	7,230	7,200	7,200	2,880	2,880
1105	Workers Compensation	860	340	340	240	240
1106	Employee Assistance Program	50	50	50	20	20
	TOTALS	<u>16,840</u>	<u>17,490</u>	<u>17,490</u>	<u>7,990</u>	<u>7,990</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5000 ADMINISTRATIVE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2021	Clothing & Uniforms	180	180	180	180	180
2041	Liability & Fire Insurance	2,030	2,300	2,300	920	920
TOTAL MAINTENANCE & OPERATIONS		<u>2,210</u>	<u>2,480</u>	<u>2,480</u>	<u>1,100</u>	<u>1,100</u>

**050 LANDSCAPE AND LIGHTING
5001 #89-01, NORTH OAKS ESTATES #4 AND #5
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	20	40	40	40	40
2014	Repairs and Maintenance	990	1,150	1,150	1,150	1,150
2018	Contractual Maintenance	1,290	1,200	2,000	1,340	1,340
2032	General Supplies		80	150	180	180
2034	Utilities	600	570	600	750	750
2039	Printing, Copying and Advertising	30	80	80	80	80
2055	Administrative Fees	60	1,050	1,050	820	820
2204	Tulare County Administrative Fees	30	50	50	50	50
TOTAL MAINTENANCE & OPERATIONS		<u>3,020</u>	<u>4,220</u>	<u>5,120</u>	<u>4,410</u>	<u>4,410</u>

**050 LANDSCAPE AND LIGHTING
5002 #89-02, THE GROVE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2005-2006
2013	Postage	10	30	30	30	30
2014	Repairs and Maintenance	7,480	3,490	3,490	3,490	3,490
2018	Contractual Maintenance	3,870	3,900	5,950	5,950	5,950
2032	General Supplies	1,480	1,110	1,110	1,110	1,110
2034	Utilities	960	1,300	1,900	1,900	1,900
2039	Printing, Copying and Advertising	30	160	160	160	160
2055	Administrative Fees	180	1,830	1,830	1,830	1,830
2204	Tulare County Administrative Fees	30	50	50	50	50
TOTAL MAINTENANCE & OPERATIONS		<u>14,040</u>	<u>11,870</u>	<u>14,520</u>	<u>14,520</u>	<u>14,520</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5003 #90-01, SOUTH GATE VILLA #11
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	10	20	20	20	20
2014	Repairs and Maintenance	240	400	400	400	400
2018	Contractual Maintenance	1,700	1,750	1,780	1,800	1,800
2032	General Supplies		60	60	480	480
2034	Utilities	790	760	910	850	850
2039	Printing, Copying and Advertising	30	60	60	60	60
2055	Administrative Fees	60	860	860	530	530
2204	Tulare County Administrative Fees	50	50	50	20	20
TOTAL MAINTENANCE & OPERATIONS		2,880	3,960	4,140	4,160	4,160

**050 LANDSCAPE AND LIGHTING
5004 #91-01, WESTWOOD VILLAGE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	90	170	170	170	170
2014	Repairs and Maintenance	2,050	2,300	900	1,130	1,130
2018	Contractual Maintenance	2,060	2,290	2,290	1,930	1,930
2032	General Supplies		210	200	200	200
2034	Utilities	1,600	1,490	1,200	1,600	1,600
2039	Printing, Copying and Advertising	40	220	220	220	220
2055	Administrative Fees	60	1,620	1,620	1,250	1,250
2204	Tulare County Administrative Fees	90	100	100	200	200
TOTAL MAINTENANCE & OPERATIONS		5,990	8,400	6,700	6,700	6,700

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5005 #93-01, SUNRISE ESTATES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	160	160	160	310	310
2014	Repairs and Maintenance	1,200	500	500	50	50
2018	Contractual Maintenance	10,210	9,130	4,540	6,000	6,000
2032	General Supplies	1,230	100	100	50	50
2034	Utilities	3,540	3,490	3,500	2,960	2,960
2039	Printing, Copying and Advertising	350	50	50	50	50
2055	Administrative Fees	120	3,000	2,190	2,190	2,190
2204	Tulare County Administrative Fees	120	130	130	350	350
TOTAL MAINTENANCE & OPERATIONS		16,930	16,560	11,170	11,960	11,960

**050 LANDSCAPE AND LIGHTING
5006 #2000-01, DEL LAGO
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	540	520	520	1,060	1,060
2014	Repairs and Maintenance	29,980	4,980	4,980	18,930	18,930
2018	Contractual Maintenance	161,170	160,680	147,030	164,860	164,860
2032	General Supplies	10,210	4,000	4,000	4,000	4,000
2034	Utilities	21,610	17,550	25,000	22,000	22,000
2039	Printing, Copying and Advertising	550	100	100	500	500
2055	Administrative Fees	2,510	45,490	45,490	20,450	20,450
2204	Tulare County Administrative Fees	280	260	260	1,200	1,200
TOTAL MAINTENANCE & OPERATIONS		226,850	233,580	227,380	233,000	233,000

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5007 #01-01, AUTUMN GLEN
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	40	40	40	40	40
2014	Repairs and Maintenance	150	50	300	330	330
2018	Contractual Maintenance	250	260	310	270	270
2032	General Supplies	90	50	50	100	100
2034	Utilities	140	120	350	350	350
2039	Printing, Copying and Advertising	30	50	50	50	50
2055	Administrative Fees	20	410	410	360	360
2204	Tulare County Administrative Fees	70	80	80	90	90
TOTAL MAINTENANCE & OPERATIONS		790	1,060	1,590	1,590	1,590

**050 LANDSCAPE AND LIGHTING
5008 #03-01, SHADOW WOODS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	120	240	240	240	240
2014	Repairs and Maintenance	130	320	320	670	670
2018	Contractual Maintenance	3,490	3,500	3,470	3,600	3,600
2032	General Supplies	450	150	50	50	50
2034	Utilities	1,020	900	800	820	820
2039	Printing, Copying and Advertising	40	50	50	50	50
2055	Administrative Fees	60	1,460	1,460	780	780
2204	Tulare County Administrative Fees	100	130	130	270	270
TOTAL MAINTENANCE & OPERATIONS		5,410	6,750	6,520	6,480	6,480

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5009 #03-02, KAWEAH ESTATES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	40				
2018	Contractual Maintenance					
2034	Utilities					
2039	Printing, Copying and Advertising	30				
2055	Administrative Fees					
2204	Tulare County Administrative Fees	60				
	TOTAL MAINTENANCE & OPERATIONS	130	-	-	-	-

**050 LANDSCAPE AND LIGHTING
5010 #05-01 ACADEMY ESTATES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	30	130	130	130	130
2014	Repairs & Maintenance		3,750	3,990	6,120	6,120
2018	Contractual Maintenance	1,960	2,000	4,360	2,510	2,510
2032	General Supplies	70	1,200	1,280	2,500	2,500
2034	Utilities	550	500	1,500	500	500
2039	Printing, Copying and Advertising	30	160	150	150	150
2055	Administrative Fees	120	1,660	1,660	1,240	1,240
2062	Maintenance Fee	7,360				
2204	Tulare County Administrative Fees	20	150	150	80	80
	TOTAL MAINTENANCE & OPERATIONS	10,140	9,550	13,220	13,230	13,230

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5011 #05-02 PALM, WOODSIDE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	180	880	880	1,110	1,110
2014	Repairs & Maintenance	6,260	7,000	8,980	10,000	10,000
2018	Contractual Maintenance	38,960	39,000	72,920	40,320	40,320
2032	General Supplies	2,070	2,500	3,000	7,500	7,500
2034	Utilities	6,960	7,500	18,270	9,000	9,000
2039	Printing, Copying and Advertising	50	500	500	500	500
2055	Administrative Fees	980	19,020	19,020	5,960	5,960
2062	Maintenance Fee	64,270				
2204	Tulare County Administrative Fees	140	150	150	840	840
TOTAL MAINTENANCE & OPERATIONS		119,870	76,550	123,720	75,230	75,230

**050 LANDSCAPE AND LIGHTING
5012 #05-03 GAIL & E
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	40	130	130	130	130
2014	Repairs & Maintenance		1,800	5,490	5,490	5,490
2018	Contractual Maintenance	1,780	1,800	4,580	4,580	4,580
2032	General Supplies		1,500	2,500	2,500	2,500
2034	Utilities	1,770	1,500	3,000	3,000	3,000
2039	Printing, Copying and Advertising	30	200	200	200	200
2055	Administrative Fees	120	1,530	1,530	1,530	1,530
2062	Maintenance Fee	9,480				
2204	Tulare County Administrative Fees	30	50	50	50	50
TOTAL MAINTENANCE & OPERATIONS		13,250	8,510	17,480	17,480	17,480

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5013 #05-04 WEST TULARE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	60	1,480	1,480	1,490	1,490
2014	Repairs & Maintenance	1,420	4,000	9,980	7,000	7,000
2018	Contractual Maintenance	8,750	9,000	44,260	9,240	9,240
2032	General Supplies	190	3,000	5,000	7,000	7,000
2034	Utilities	2,000	1,400	10,980	2,500	2,500
2039	Printing, Copying and Advertising	30	1,000	1,000	1,000	1,000
2055	Administrative Fees	860	8,220	8,220	2,360	2,360
2062	Maintenance Fees	38,230				
2204	Tulare County Administrative Fees	120	150	150	560	560
TOTAL MAINTENANCE & OPERATIONS		51,660	28,250	81,070	31,150	31,150

**050 LANDSCAPE AND LIGHTING
5014 #05-05 RANCHO VENTURA
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2018	Contractual Maintenance					
2055	Administrative Fees					
TOTAL MAINTENANCE & OPERATIONS		-	-	-	-	-

**050 LANDSCAPE AND LIGHTING
5015 #05-06 THE GREENS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	40	100	100	100	100
2014	Repairs & Maintenance	4,620	2,100	4,490	4,500	4,500
2018	Contractual Maintenance	3,360	3,500	6,780	3,600	3,600
2032	General Supplies		1,500	1,500	2,500	2,500
2034	Utilities	1,620	1,010	2,770	1,200	1,200
2039	Printing, Copying and Advertising	30	100	100	100	100
2055	Administrative Fees	240	1,600	1,600	1,040	1,040
2062	Maintenance Fees	10,550				
2204	Tulare County Admin Fees	30	100	100	100	100
TOTAL MAINTENANCE & OPERATIONS		20,490	10,010	17,440	13,140	13,140

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5016 #05-07 WESTGATE ESTATES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	100	210	210	210	210
2014	Repairs & Maintenance	570	1,500	15,490	12,870	12,870
2018	Contractual Maintenance	7,070	7,000	12,790	8,190	8,190
2032	General Supplies	1,730	1,500	3,800	4,800	4,800
2034	Utilities	2,080	1,800	3,650	3,800	3,800
2039	Printing, Copying and Advertising	40	200	200	200	200
2055	Administrative Fees	310	3,410	3,410	2,160	2,160
2062	Maintenance Fees	18,970				
2204	Tulare County Admin Fee	60	100	100	230	230
TOTAL MAINTENANCE & OPERATIONS		30,930	15,720	39,650	32,460	32,460

**050 LANDSCAPE AND LIGHTING
5017 #05-08 COTONWOOD AND CA RANCHOS ESTATES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage		100	100	100	100
2014	Repairs & Maintenance	150	3,450	3,490	4,730	4,730
2018	Contractual Maintenance	1,900	3,000	9,510	5,500	5,500
2032	General Supplies		300	300	3,000	3,000
2034	Utilities	280	800	1,580	1,600	1,600
2039	Printing, Copying & Advertising	30	100	100	100	100
2055	Administrative Fees	180	3,750	3,750	900	900
2062	Maintenance Fees	10,940				
2204	Tulare County Admin Fee	30	100	100	120	120
TOTAL MAINTENANCE & OPERATIONS		13,510	11,600	18,930	16,050	16,050

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**050 LANDSCAPE AND LIGHTING
5018 #07-01 GOBLE COURT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	30	50	50	50	50
2014	Repairs & Maintenance		1,200	4,490	4,490	4,490
2018	Contractual Maintenance	530	550	750	570	570
2032	General Supplies		500	500	750	750
2034	Utilities	310	260	830	890	890
2039	Printing, Copying & Advertising	30	100	100	100	100
2055	Administrative Fees	180	480	480	390	390
2062	Maintenance Fees	4,890				
2204	Tulare County Admin Fee	60	100	100	60	60
TOTAL MAINTENANCE & OPERATIONS		<u>6,030</u>	<u>3,240</u>	<u>7,300</u>	<u>7,300</u>	<u>7,300</u>

**050 LANDSCAPE AND LIGHTING
5019 #10-01 SYCAMORE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	30	40	40	40	40
2014	Repairs & Maintenance		7,150	7,180	7,180	7,180
2018	Contractual Maintenance					
2032	General Supplies		100	100	100	100
2034	Utilities					
2039	Printing, Copying & Advertising					
2055	Administrative Fees		1,450	1,450	1,450	1,450
2062	Maintenance Fees					
2204	Tulare County Admin Fee	50	50	50	50	50
TOTAL MAINTENANCE & OPERATIONS		<u>80</u>	<u>8,790</u>	<u>8,820</u>	<u>8,820</u>	<u>8,820</u>

SUMMARY**ACCOUNT NO.: 077-4828****DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT****DIVISION: HCD - ENTITLEMENT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	130,560	107,080	108,810		
Maintenance & Operation	15,760	16,250	15,110		
Capital Improvements	148,570	764,080	280,000	599,580	599,580
Capital Outlay	2,990				
Debt Service	35,580	42,000	42,000	40,000	40,000
TOTAL EXPENDITURES	<u>333,460</u>	<u>929,410</u>	<u>445,920</u>	<u>639,580</u>	<u>639,580</u>
Other Financing Uses	653,090	116,500	110,000		
TOTAL FUNDS USED	<u><u>986,550</u></u>	<u><u>1,045,910</u></u>	<u><u>555,920</u></u>	<u><u>639,580</u></u>	<u><u>639,580</u></u>

DIVISION: HCD - ENTITLEMENT

DEPARTMENT: COMMUNITY DEVELOPMENT BLOCK GRANT

ACCOUNT NO.: 077-4828

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request	City Manager Recommendation		Council Approved	
No.	2011/12	2011/12	POSITION TITLE	Code	No.	2012/13	No.	2012/13	No.	2012/13
1021		24,920	Economic & Redevelopment Director	516		18,810				
1021		17,840	Redevelopment Project Manager	449		13,380				
1021		45,980	Redevelopment Specialist	379		34,720				
1021		20,520	Administrative Assistant	310		15,390				
		109,260	Sub-Total/Regular Salaries			82,300		0		0
1028		1,640	Vacation/Sick Buy Back			500				
		110,900	TOTALS			82,800		0		0

EMPLOYEE BENEFITS

Obj.		Actual	Estimated	Department	City Manager	Council
<u>No.</u>	<u>Object Classification</u>	<u>Expend</u>	<u>Expend</u>	<u>Request</u>	<u>Recommendation</u>	<u>Approved</u>
		<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	10,960	14,080	15,230		
1102	Survivors Benefit	30	30	30		
1103	F.I.C.A	940	1,210	1,630		
1104	Health Insurance	8,850	8,640	7,820		
1105	Workers Compensation	610	360	200		
1106	Employee Assistance Program	60	60	60		
1109	PARS	770	960	1,040		
	TOTALS	<u>22,220</u>	<u>25,340</u>	<u>26,010</u>	<u>0</u>	<u>0</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**077 COMMUNITY DEVELOPMENT BLOCK GRANT
4828 HCD - ENTITLEMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	70	300	300		
2014	Repairs and Maintenance	510				
2017	Professional and Technical Services	1,020	2,000	2,000		
2025	Office Supplies			100		
2039	Printing, Copying and Advertising	3,690	2,000	2,000		
2041	Liability and Fire Insurance	2,920	3,000	3,000		
2044	Dues and Subscriptions	500	750	650		
2055	Administrative Fees	7,060	8,200	7,060		
TOTAL MAINTENANCE & OPERATIONS		<u>15,770</u>	<u>16,250</u>	<u>15,110</u>	<u>-</u>	<u>-</u>

CAPITAL PROJECTS

Obj. No.	Item of Capital Project	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
6305	Brush of Kindness	10,000		
6310	Graffiti Removal - Public Services		47,220	47,220
6311	Westside Medical Clinic		80,000	80,000
6312	Intermodal Parking Lot		330,000	330,000
6314	ADA Improvement to City Facilities		16,440	16,440
6315	Administration		125,920	125,920
6801	Public Facility - Sidewalks - West Tulare	200,000		
6803	Emergency Repair Program	30,000		
6805	ADA Improvement to City Facilities	40,000		
6809	Public Services (15% Max)			
6810	Public Facility - Solar Infrastructure			
TOTALS		<u>280,000</u>	<u>599,580</u>	<u>599,580</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8209	HUD 108 - Principal	34,000	35,000	35,000	37,000	37,000
8309	HUD 108 - Interest	<u>1,580</u>	<u>7,000</u>	<u>7,000</u>	<u>3,000</u>	<u>3,000</u>
TOTALS		<u>35,580</u>	<u>42,000</u>	<u>42,000</u>	<u>40,000</u>	<u>40,000</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9001	Operating Transfer to General Fund	110,000	110,000	110,000		
9007	Operating Transfer to Senior Svcs Fd		6,500			
9072	Operating Transfer to Tax Increment	<u>543,090</u>				
TOTALS		<u>653,090</u>	<u>116,500</u>	<u>110,000</u>	<u>0</u>	<u>0</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Interest Income				
Miscellaneous Revenue				
* Operating Transfer In from General Fund	4,740,490	2,327,330	2,309,780	2,309,780
* Loan Proceeds - 2008 Lease Revenue				
Total Revenue	<u>4,740,490</u>	<u>2,327,330</u>	<u>2,309,780</u>	<u>2,309,780</u>
EXPENDITURES				
Maintenance & Operation	3,330	3,630	4,000	4,000
Debt Service	4,739,620	2,327,330	2,309,780	2,309,780
** Operating Transfer Out to Library CIP	732,510			
** Operating Transfer Out to Street CIP	179,360			
** Operating Transfer Out to Parks CIP				
** Operating Transfer Out to Storm Dr CIP				
Total Expenditures	<u>5,654,820</u>	<u>2,330,960</u>	<u>2,313,780</u>	<u>2,313,780</u>
NET BUDGETARY ACTIVITY	(914,330)	(3,630)	(4,000)	(4,000)
(INCREASE)/DECREASE IN BOND RESERVE	(40,480)	3,200	(800)	(800)
(INCREASE) IN ARBITRAGE REBATE RESERVE	<u>0</u>			
FUND BALANCE, JULY 1	<u>2,051,340</u>	<u>1,096,530</u>	<u>1,096,100</u>	<u>1,096,100</u>
FUND BALANCE, JUNE 30***	<u>1,096,530</u>	<u>1,096,100</u>	<u>1,091,300</u>	<u>1,091,300</u>
WORKING CAPITAL, JUNE 30	<u>1,096,530</u>	<u>1,096,100</u>	<u>1,091,300</u>	<u>1,091,300</u>

* Other Financing Sources

** Other Financing Uses

*** Unreserved

SUMMARY**FINANCING AUTHORITY DEBT SERVICE FUND****ACCOUNT NO.: 017-4115**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	3,330	3,630	4,000	4,000	2,000
Capital Projects					
Debt Service	4,739,620	2,327,330	2,309,780	2,309,780	2,309,780
TOTAL EXPENDITURES	<u>4,742,950</u>	<u>2,330,960</u>	<u>2,313,780</u>	<u>2,313,780</u>	<u>2,311,780</u>
Other Financing Uses	911,870				
TOTAL FUNDS USED	<u><u>5,654,820</u></u>	<u><u>2,330,960</u></u>	<u><u>2,313,780</u></u>	<u><u>2,313,780</u></u>	<u><u>2,311,780</u></u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

017 FINANCING AUTHORITY DEBT SERVICE
4115 FINANCING AUTHORITY DEBT SERVICE
2000 MAINTENANCE & OPERATIONS

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2017	Professional and Technical Service	3,330	3,630	4,000	4,000	2,000
	TOTAL MAINTENANCE & OPERATIONS	3,330	3,630	4,000	4,000	2,000

DEBT SERVICE

Obj. No.	Object Classification	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
8202	2002 Lease Revenue Bond - Principal	2,410,000				
8208	2008 Lease Revenue Bonds - Principal	675,000	705,000	730,000	730,000	730,000
8302	2002 Lease Revenue Bond - Interest	9,520				
8308	2008 Lease Revenue Bonds - Interest	1,645,100	1,622,330	1,579,780	1,579,780	1,579,780
	TOTALS	4,739,620	2,327,330	2,309,780	2,309,780	2,309,780

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
9635	Operating Transfer to Library CIP	732,510				
9643	Operating Transfer to Streets CIP	179,360				
	TOTALS	911,870	-	-	-	-

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Use of Money & Property	106,760	111,370	114,280	114,280
Intergovernmental Revenue	157,590	1,645,260	10,000	10,000
Miscellaneous Revenue	4,060	16,830	100	100
* Operating Transfer In from General Fund		38,000		
Total Revenue	<u>268,410</u>	<u>1,811,460</u>	<u>124,380</u>	<u>124,380</u>
EXPENDITURES				
Salaries & Benefits	1,460		27,830	27,830
Maintenance & Operation	365,700	369,490	280,280	280,280
Total Expenditures	<u>367,160</u>	<u>369,490</u>	<u>308,110</u>	<u>308,110</u>
NET INCOME OR (LOSS)	(98,750)	1,441,970	(183,730)	(183,730)
FUND BALANCE, JULY 1	<u>1,949,100</u>	<u>1,850,350</u>	<u>3,292,320</u>	<u>3,292,320</u>
FUND BALANCE, JUNE 30	<u>1,850,350</u>	<u>3,292,320</u>	<u>3,108,590</u>	<u>3,108,590</u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation	110,780	110,780	110,940	110,940
Capital Improvement	(15,900)	(1,600,000)		
* Operating Transfer to Aviation Fund CIP				
Total Balance Sheet Transactions	<u>94,880</u>	<u>(1,489,220)</u>	<u>110,940</u>	<u>110,940</u>
WORKING CAPITAL, JUNE 30	<u>(729,720)</u>	<u>(776,970)</u>	<u>(849,760)</u>	<u>(849,760)</u>
* Other Financing Uses				

DEPARTMENT: RECREATION/PARKS

DIVISION: AVIATION

ACCOUNT NO.: 005-4552

ESTIMATED REVENUES
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	PROJECTED 2012/13	COUNCIL APPROVED 2012/13
USE OF MONEY AND PROPERTY				
3201-000 Interest Income				
3202-001 Rental - Hangar Space	49,520	49,700	50,000	50,000
3202-003 Rental - Aircraft Parking Space	130	180	180	180
3202-004 Rental - Building	2,030	2,030	2,100	2,100
3202-005 Rental - Lease Ground Area	50,310	54,510	56,000	56,000
3202-006 Rental - Fuel Concession	4,780	4,950	6,000	6,000
Sub-Total	<u>106,770</u>	<u>111,370</u>	<u>114,280</u>	<u>114,280</u>
INTERGOVERNMENTAL REVENUES				
3304-000 State Aviation Grant - CAAP	20,000	10,000	10,000	10,000
3304-008 FFA Grant - Road Design	58,220			
3304-009 FFA Grant - Runway Rehab	53,290	77,260		
3304-016 FFA Grant - Runway Rehab & Grading		1,520,000		
3304-017 Caltrans - Runway Rehab & Grading		38,000		
3304-021 Caltrans - Road Design	26,080			
Sub-Total	<u>157,590</u>	<u>1,645,260</u>	<u>10,000</u>	<u>10,000</u>
MISCELLANEOUS REVENUE				
3291-000 Administrative Finance Charges	80	290	100	100
3500-000 Donation				
3502-000 Miscellaneous Revenue	3,980	16,540		
3990-001 Operating Transfer In from General Fund		38,000		
Sub-Total	<u>4,060</u>	<u>54,830</u>	<u>100</u>	<u>100</u>
TOTAL REVENUES	<u>268,420</u>	<u>1,811,460</u>	<u>124,380</u>	<u>124,380</u>

SUMMARY

DEPARTMENT: RECREATION & PARKS

DIVISION: AVIATION

ACCOUNT NO.: 005-4552

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,460			27,830	27,830
Maintenance & Operation	365,700	369,490	363,180	280,280	280,280
Capital Improvements					
Capital Outlay	15,900				
Debt Service					
TOTAL EXPENDITURES	<u>383,060</u>	<u>369,490</u>	<u>363,180</u>	<u>308,110</u>	<u>308,110</u>
Other Financing Uses			1,600,000		
TOTAL FUNDS USED	<u><u>383,060</u></u>	<u><u>369,490</u></u>	<u><u>1,963,180</u></u>	<u><u>308,110</u></u>	<u><u>308,110</u></u>

Mefford Field is a general aviation facility actively used by both local and transient aircraft with an estimated 30,000 annual operations. It provides a fixed base of operations for the Tulare Mosquito Abatement District and seven aviation related commercial enterprises. Included within the 180 acre facility are six conventional hangar buildings, two ten unit T-hangar and twelve single engine individual hangar units. The objectives of the city are to implement provisions of the Airport Master Plan.

The Tulare Aviation Commission, a five member advisory board appointed by the City Council, is charged with the responsibility of recommendation to the City Council in all areas related to airport use, improvements and development. At the present time, Valley Aircraft holds a concessionaire agreement with the city for physical operation of that facility.

SALARIES

Obj. No.	No.	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	0.125	Unfunded	Recreation & Parks Director	496						
1021			Property Manger	456			0.150	13,860	0.150	13,860
1021			Administrative Assistant	333			0.150	6,800	0.150	6,800
		0	Sub-Total/Regular Salaries			0		20,660		20,660
1028			Vacation/Sick Leave Buy Back							
	0.125	0	TOTALS		0.000	0	0.300	20,660	0.300	20,660

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)				4,210	4,210
1102	Survivors Benefit				10	10
1103	F.I.C.A				300	300
1104	Health Insurance				2,160	2,160
1105	Workers Compensation				50	50
1106	Employee Assistance Program				20	20
1109	P.A.R.S.				420	420
	TOTALS	0	0	0	7,170	7,170

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**005 AVIATION
4552 AVIATION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		80	150	150	150
2013	Postage	410	360	360	360	360
2014	Repairs and Maintenance	5,430	4,000	4,000	4,000	4,000
2015	Communications	190	210	230	230	230
2016	Travel, Conference & Training	910	500	500	500	500
2017	Professional and Technical Service	6,970	7,500	7,500	7,500	7,500
2018	Contractual Maintenance	960	10,100	12,000	12,000	12,000
2032	General Supplies	1,230	1,600	1,700	1,700	1,700
2034	Utilities	5,180	6,000	6,500	6,500	6,500
2039	Printing, Copying & Advertising	10	1,700	1,000	1,000	1,000
2040	Rents and Leases	110	800	900	900	900
2041	Liability and Fire Insurance	7,620		8,550	8,630	8,630
2044	Dues and Subscriptions	40	40	150	150	150
2050		140	100			
2055	Administrative Fees	225,720	225,720	225,720	125,720	125,720
2060	Depreciation	110,780	110,780	93,920	110,940	110,940
TOTAL MAINTENANCE & OPERATIONS		<u>365,700</u>	<u>369,490</u>	<u>363,180</u>	<u>280,280</u>	<u>280,280</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/2011	Estimated Expend 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
9605	Operating Transfer to Aviation CIP			1,600,000		
TOTALS		<u>0</u>	<u>0</u>	<u>1,600,000</u>	<u>0</u>	<u>0</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Use of Money & Property				
Current Service Charges			1,098,190	1,098,190
Miscellaneous Revenue				
* Operating Transfer In from General Fund			335,980	335,980
Total Revenue	<u>0</u>	<u>0</u>	<u>1,434,170</u>	<u>1,434,170</u>
EXPENDITURES				
Salaries & Benefits			1,007,440	1,007,440
Maintenance & Operation			426,730	426,730
Total Expenditures	<u>0</u>	<u>0</u>	<u>1,434,170</u>	<u>1,434,170</u>
NET INCOME OR (LOSS)	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation				
Capital Improvement				
Total Balance Sheet Transactions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
* Other Financing Uses				

ESTIMATED REVENUES
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	PROJECTED 2012/13	COUNCIL APPROVED 2012/13
CURRENT SERVICE CHARGES				
3103-001 Building Permits - New Construction			800,000	800,000
3104-000 Miscellaneous Permits and Fees			71,730	71,730
3105-001 Building Relocation Permit Fee			-	-
3120-001 Engineering - ROW Encroachment Permit Fees			14,520	14,520
3120-002 Engineering - ROW Street Abandonment Fees			590	590
3120-003 Engineering - Load Permit Fees			2,260	2,260
3120-004 Engineering - Street Cut Permit Fees			60	60
3120-005 Engineering - Grading Permit Fees			950	950
3120-006 Engineering - On Site Plan Review Fees			550	550
3235-001 Enviromental Assessment Fees			20,400	20,400
3235-002 Categorical Expemption Assessment Fees			1,330	1,330
3235-003 Enviromental Impact Report Eval Fees			-	-
3236-001 Tentative Parcel Map Fees			6,140	6,140
3236-002 Tentative Subdivision Map Fees			14,460	14,460
3237-000 Plan Check Fees			-	-
3238-001 Special Building Inspection Fees			-	-
3239-001 Administrative Adjustment Fees			7,470	7,470
3239-002 Time Extension Fees			590	590
3239-127 PW Improvements Administrative Fees			-	-
3240-001 Subdivision, Lot Line Adj./Mrgr. Fees			1,160	1,160
3240-002 Certification of Compliance Fees			40	40
3246-001 Annexation/Detachment Reorg. Fees			3,080	3,080
3247-001 Engineering - Pub. Improve. Insp. Fees			25,650	25,650
3248-000 Engineering - Final Parcel Map Fees			5,300	5,300
3249-000 Engineering - Plotting Aerials			50	50
3250-001 General Spec. Plan Amendment Fees			10,520	10,520
3250-002 New Spec. Plan Text Fees			-	-
3250-003 Zone Amendment Fees			9,170	9,170
3250-004 Zone Variance Fees			3,840	3,840
3250-005 Spec. Zone Review Fees - PUD			-	-
3250-006 Conditional Use Permit Fees - Minor			15,300	15,300
3250-007 Mobile Home Park Fees			-	-
3250-008 Design Review Fees			18,030	18,030
3250-010 Home Occupancy Permit Fees			2,530	2,530
3250-011 Landscape Maintenance District			-	-
3250-012 Outdoor Dine and Merchandise Sale			-	-
3250-013 Sign Review			1,900	1,900
3250-014 Sign Program Application			-	-
3250-015 Appeal Process			-	-
3250-016 Conditional Use Permit Fees - Major			25,670	25,670

ESTIMATED REVENUES
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	PROJECTED 2012/13	COUNCIL APPROVED 2012/13
CURRENT SERVICE CHARGES - continued				
3250-019 Medical Marijuana Background Check			-	-
3250-022 Cancel of Williamson Act Contract			-	-
3251-001 Engineering - Final Subdiv. Map Fees			1,590	1,590
3251-002 Engineering - Plan Check Fees			22,700	22,700
3252-002 Engineering - Ben. Dist. Creation Fee			560	560
3257-001 Fire Permit Fees			-	-
3257-005 Req. Fire Flow Test Fees			10,000	10,000
3257-007 ROW Clean-up Charges			-	-
3257-008 Underground Tank Plan Check Fees			-	-
3257-009 Underground Tank Inspection Fees			-	-
3257-010 Fireworks Stand Investigation Fees			-	-
3257-010 Fireworks Stand Clean-Up Charge			50	50
3257-016 Fire Sup. - Hood System			-	-
Sub-Total	-	-	1,098,190	1,098,190
OTHER FINANCING SOURCES				
3990-001 Operating Transfer In from General Fund			335,980	335,980
TOTAL NEW FUNDS MADE AVAILABLE TO DEVELOPMENT SERVICE FUND			1,434,170	1,434,170

SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES

ACCOUNT NO.: SUMMARY

DIVISION: PLANNING, BUILDING INSPECTION, ENGINEERING AND FIRE

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	-	-	-	1,007,440	1,007,440
Maintenance & Operation	-	-	-	426,730	426,730
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	1,434,170	1,434,170
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	-	-	-	1,434,170	1,434,170

SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES

DIVISION: PLANNING

ACCOUNT NO.: 008-4610

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				201,920	201,920
Maintenance & Operation				142,810	142,810
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>344,730</u>	<u>344,730</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>-</u>	<u>-</u>	<u>-</u>	<u>344,730</u>	<u>344,730</u>

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>		<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Senior Planner	413		0.75	55,900
1021			Associate Planner	391		0.75	50,090
1021			Contract Coordinator	354		0.40	17,840
1021			Budget/Cost Accountant	379		0.10	5,700
1021			Administrative Assistance	310		0.40	16,660
		0	Sub-Total/Regular Salaries		0		146,190
1025			Overtime				1,000
1028			Vacation/Sick Leave Buy Back				3,880
	0.00	0	TOTALS	0.00	0	2.40	151,070

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)				29,760	29,760
1102	Survivors Benefit				60	60
1103	F.I.C.A				2,170	2,170
1104	Health Insurance				16,570	16,570
1105	Workers Compensation				490	490
1106	Employee Assistance Program				120	120
1109	P.A.R.S.				1,680	1,680
	TOTALS	0	0	0	50,850	50,850

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**008 DEVELOPMENT SERVICES
4610 PLANNING
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations					
2013	Postage				2,000	2,000
2014	Repairs and Maintenance				160	160
2015	Communications				800	800
2016	Travel, Conference & Training				3,600	3,600
2017	Professional and Technical Service				80,000	80,000
2018	Contractual Maintenance				10,000	10,000
2021	Clothing & Uniforms				200	200
2025	Office Supplies				800	800
2032	General Supplies				480	480
2039	Printing, Copying & Advertising				8,000	8,000
2040	Rents and Leases				1,000	1,000
2041	Liability and Fire Insurance				5,290	5,290
2044	Dues and Subscriptions				1,200	1,200
2050	Fleet Maintenance				1,200	1,200
2052	Personal Automobile Allowance				1,920	1,920
2055	Administrative Fees				26,160	26,160
TOTAL MAINTENANCE & OPERATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>142,810</u>	<u>142,810</u>

SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES

DIVISION: BUILDING INSPECTION

ACCOUNT NO.: 008-4620

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				588,250	588,250
Maintenance & Operation				234,190	234,190
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>822,440</u>	<u>822,440</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>822,440</u></u>	<u><u>822,440</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>		<u>No.</u>	<u>No.</u>	<u>2012/13</u>
1021			Planning & Building Director	496		0.40	45,100
1021			Chief Building Official	443		1	87,420
1021			Plans Examiner	372		1	60,740
1021			Building Inspector II	364		1	58,370
1021			Building Inspector I	334		2	100,870
1021			Permit Technician	318		1	46,410
1021			Department Assistant II	290		1	41,560
		0	Sub-Total/Regular Salaries		0		440,470
1025			Overtime				500
1028			Vacation/Sick Leave Buy Back				5,060
	0.00	0	TOTALS		0.00	0	7.40
							446,030

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)				89,180	89,180
1102	Survivors Benefit				180	180
1103	F.I.C.A				6,470	6,470
1104	Health Insurance				38,890	38,890
1105	Workers Compensation				3,160	3,160
1106	Employee Assistance Program				390	390
1109	P.A.R.S.				3,950	3,950
	TOTALS	0	0	0	142,220	142,220

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**008 DEVELOPMENT SERVICES
4620 BUILDING INSPECTION
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations					
2013	Postage				900	900
2014	Repairs and Maintenance				500	500
2015	Communications				2,500	2,500
2016	Travel, Conference & Training				5,500	5,500
2017	Professional and Technical Service				85,760	85,760
2018	Contractual Maintenance				31,000	31,000
2021	Clothing & Uniforms				800	800
2025	Office Supplies				1,000	1,000
2032	General Supplies				2,000	2,000
2039	Printing, Copying & Advertising				3,500	3,500
2040	Rents and Leases				14,740	14,740
2041	Liability and Fire Insurance				17,020	17,020
2044	Dues and Subscriptions				6,500	6,500
2050	Fleet Maintenance				6,000	6,000
2052	Personal Automobile Allowance				1,200	1,200
2055	Administrative Fees				55,270	55,270
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	234,190	234,190

SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES

DIVISION: ENGINEERING

ACCOUNT NO.: 008-4630

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				144,240	144,240
Maintenance & Operation				37,940	37,940
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	-	-	-	182,180	182,180
Other Financing Uses					
TOTAL FUNDS USED	-	-	-	182,180	182,180

SALARIES

Obj. No.	No. 2011/12	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Sr. Civil Engineer	456		0.50	46,180	0.50	46,180	
1021			Engineering Assistant	371		1.50	60,450	1.50	60,450	
		0	Sub-Total/Regular Salaries			0	106,630		106,630	
1028			Vacation/Sick Leave Buy Back				1,780		1,780	
	0.00	0	TOTALS		0.00	0	2.00	108,410	2.00	108,410

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1101	P.E.R.S. (Retirement)					21,700		21,700
1102	Survivors Benefit					40		40
1103	F.I.C.A					1,570		1,570
1104	Health Insurance					10,800		10,800
1105	Workers Compensation					250		250
1106	Employee Assistance Program					80		80
1109	P.A.R.S.					1,390		1,390
	TOTALS	0	0	0		35,830		35,830

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**008 DEVELOPMENT SERVICES
4630 ENGINEERING
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage				150	150
2014	Repairs and Maintenance				150	150
2015	Communications				480	480
2016	Travel, Conference & Training					
2017	Professional and Technical Service					
2018	Contractual Maintenance				14,710	14,710
2021	Clothing & Uniforms				120	120
2025	Office Supplies				560	560
2032	General Supplies				250	250
2039	Printing, Copying & Advertising				1,270	1,270
2040	Rents and Leases				560	560
2041	Liability and Fire Insurance				3,450	3,450
2044	Dues and Subscriptions				530	530
2050	Fleet Maintenance				3,000	3,000
2055	Administrative Fees				12,710	12,710
TOTAL MAINTENANCE & OPERATIONS		-	-	-	37,940	37,940

SUMMARY

DEPARTMENT: DEVELOPMENT SERVICES

DIVISION: FIRE

ACCOUNT NO.: 008-4640

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits				73,030	73,030
Maintenance & Operation				11,790	11,790
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>84,820</u>	<u>84,820</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>84,820</u></u>	<u><u>84,820</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Regulatory/Compliance	379			0.15	8,560	0.15	8,560
1021			Fire Inspector II	372			0.75	45,560	0.75	45,560
		0	TOTALS			0	0.90	54,120	0.90	54,120

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)				11,070	11,070
1102	Survivors Benefit				20	20
1103	F.I.C.A				780	780
1104	Health Insurance				6,480	6,480
1105	Workers Compensation				510	510
1106	Employee Assistance Program				50	50
1109	P.A.R.S.					
	TOTALS	0	0	0	18,910	18,910

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**008 DEVELOPMENT SERVICES
4640 FIRE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2015	Communications				200	200
2021	Clothing & Uniforms				500	500
2032	General Supplies				100	100
2041	Liability and Fire Insurance				2,070	2,070
2050	Fleet Maintenance				3,000	3,000
2055	Administrative Fees				5,920	5,920
	TOTAL MAINTENANCE & OPERATIONS	-	-	-	11,790	11,790

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Use of Money and Property	13,000	59,200	59,200	59,200
Current Service Charges	337,070	382,030	400,030	400,030
Intergovernmental Revenue	1,657,740	2,050,900	1,661,720	1,661,720
Miscellaneous Revenue	5,540	4,970	650	650
* FTA, Sec. 5311 Grant	576,000	378,320	364,860	364,860
Total Revenue	<u>2,589,350</u>	<u>2,875,420</u>	<u>2,486,460</u>	<u>2,486,460</u>
EXPENDITURES				
Salaries & Benefits	106,310	107,110	110,500	110,500
Maintenance & Operation	2,466,610	2,462,460	2,629,310	2,629,310
Debt Service - Interest	9,370	6,000	5,300	5,300
Total Expenditures	<u>2,582,290</u>	<u>2,575,570</u>	<u>2,745,110</u>	<u>2,745,110</u>
NET INCOME	7,060	299,850	(258,650)	(258,650)
FUND BALANCE, JULY 1	<u>4,875,510</u>	<u>4,882,570</u>	<u>5,182,420</u>	<u>5,182,420</u>
FUND BALANCE, JUNE 30	<u>4,882,570</u>	<u>5,182,420</u>	<u>4,923,770</u>	<u>4,923,770</u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation	333,640	329,200	333,960	333,960
Capital Improvements				
Capital Outlay	(14,630)	(56,000)		
** Debt Service - Principal	(90,000)	(90,000)	(90,000)	(90,000)
* Loan Repayment				
Total Balance Sheet Transactions	<u>229,010</u>	<u>183,200</u>	<u>243,960</u>	<u>243,960</u>
WORKING CAPITAL, JUNE 30	<u>128,180</u>	<u>611,230</u>	<u>596,540</u>	<u>596,540</u>

* Other Financings Sources

** Other Financing Uses

ESTIMATED REVENUES
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	PROJECTED 2012/13	COUNCIL APPROVED 2012/13
USE OF MONEY AND PROPERTY				
3201-000 Interest Income	950	100	100	100
3203-009 Rental Income	12,050	59,100	59,100	59,100
Sub-Total	13,000	59,200	59,200	59,200
CURRENT SERVICE CHARGES				
3207-000 Advertising Revenues	46,070	36,000	38,000	38,000
3291-000 Administrative Finance Charges	110	30	30	30
3495-000 Fare Revenues - Fixed Route	251,150	305,000	320,000	320,000
3495-001 Fare Revenues - Dial-A-Ride	39,740	41,000	42,000	42,000
Sub-Total	337,070	382,030	400,030	400,030
INTERGOVERNMENTAL REVENUES				
3304-002 State Transit Assistance	70,100	290,000	100,000	100,000
3304-010 OES Grant - Security	46,450	46,450		
3316-000 LTF Transit Funds, SB 325	1,436,190	1,346,700	1,456,720	1,456,720
3317-009 Prop 1B Funding - Capital		262,750		
3460-000 Measure R - Transit	105,000	105,000	105,000	105,000
3460-001 Measure R Special - Transit				
Sub-Total	1,657,740	2,050,900	1,661,720	1,661,720
MISCELLANEOUS REVENUE				
3501-000 Sale of Property				
3502-000 Miscellaneous Revenue	4,800	4,370		
3502-007 Vending Machine Commission	740	600	650	650
Sub-Total	5,540	4,970	650	650
TOTAL REVENUES	2,013,350	2,497,100	2,121,600	2,121,600
OTHER FINANCING SOURCES				
3304-000 FTA, SEC 5311 - Operating	576,000	378,320	364,860	364,860
3304-001 FTA, SEC 5311 - Equipment				
TOTAL OTHER FINANCING SOURCES	576,000	378,320	364,860	364,860
TOTAL NEW FUNDS MADE AVAILABLE TO TRANSPORT. FUND	2,589,350	2,875,420	2,486,460	2,486,460

SUMMARY**ACCOUNT NO.: SUMMARY****DEPARTMENT: ADMINISTRATIVE SERVICES****DIVISION: TRANSIT**

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	106,310	107,110	110,350	110,500	110,500
Maintenance & Operation	2,466,610	2,462,460	2,629,310	2,629,310	2,629,310
Capital Outlay	14,630	56,000	-	-	-
Debt Service	<u>99,370</u>	<u>96,000</u>	<u>95,300</u>	<u>95,300</u>	<u>95,300</u>
TOTAL EXPENDITURES	2,686,920	2,721,570	2,834,960	2,835,110	2,835,110
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	<u><u>2,686,920</u></u>	<u><u>2,721,570</u></u>	<u><u>2,834,960</u></u>	<u><u>2,835,110</u></u>	<u><u>2,835,110</u></u>

The transportation system is subsidized by state funds provided by the Transportation Department Act which authorizes the allocation of one-fourth of one cent of the gasoline sales tax to local units of government. Mandated under this act is the provision for a public transportation system, if a need for such a system is declared by the City Council. In November 1979, the City Council made such a declaration and authorized a transportation system be designed and implemented. The transportation system includes a demand response Dial-A-Ride utilizing sedan cab type vehicles and vans (one retrofitted to accommodate wheelchair passengers). The city established a fixed route system - Tulare Transit Express - in the 1988/89 fiscal year. That system has been well received by the public. In July 2004, the city entered into a contract with MV Transportation to operate the city's fixed route and demand response transit systems.

SUMMARY

DEPARTMENT: ADMINISTRATIVE SVCS DIVISION: TRANSIT/TULARE TRANSIT EXPRESS

ACCOUNT NO.: 009-4130

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	69,100	69,600	71,650	71,800	71,800
Maintenance & Operation	1,749,070	1,764,640	1,886,400	1,886,400	1,886,400
Capital Outlay		56,000			
Debt Service	64,590	62,500	62,000	62,000	62,000
TOTAL EXPENDITURES	<u>1,882,760</u>	<u>1,952,740</u>	<u>2,020,050</u>	<u>2,020,200</u>	<u>2,020,200</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,882,760</u></u>	<u><u>1,952,740</u></u>	<u><u>2,020,050</u></u>	<u><u>2,020,200</u></u>	<u><u>2,020,200</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
No.	2011/12	2011/12	POSITION TITLE			2012/13		2012/13		2012/13
1021	0.08	9,150	Finance Director/Treasurer	496	0.08	9,150	0.08	9,150	0.08	9,150
1021	0.16	10,960	Sr. Management Analyst	393	0.16	10,960	0.16	10,960	0.16	10,960
1021	0.65	32,030	Transit Analyst	330	0.65	32,030	0.65	32,030	0.65	32,030
		52,140	Sub-Total/Regular Salaries			52,140		52,140		52,140
1028		770	Vacation/Sick Leave Buy Back			770		770		770
	0.89	52,910	TOTALS		0.89	52,910	0.89	52,910	0.89	52,910

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
No.	Object Classification	2010/11	2011/12	2012/13	2012/13	2012/13
1101	P.E.R.S. (Retirement)	7,780	8,980	10,610	10,610	10,610
1102	Survivors Benefit	20	20	20	20	20
1103	F.I.C.A	750	770	770	770	770
1104	Health Insurance	6,460	6,440	6,440	6,440	6,440
1105	Workers Compensation	590	240	240	390	390
1106	Employee Assistance Program	50	50	50	50	50
1109	P.A.R.S.	610	610	610	610	610
	TOTALS	16,260	17,110	18,740	18,890	18,890

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**009 TRANSIT
4130 TULARE TRANSIT EXPRESS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	150		750	750	750
2013	Postage	20	10	100	100	100
2014	Repairs and Maintenance	1,080	5,000	10,000	10,000	10,000
2015	Communications	7,350	8,500	8,500	8,500	8,500
2016	Travel, Conference & Training	10		530	530	530
2017	Professional and Technical Service	56,930	30,000	70,000	70,000	70,000
2018	Contractual Maintenance	1,271,740	1,295,000	1,330,000	1,330,000	1,330,000
2025	Office Supplies		100	100	100	100
2032	General Supplies	110	100	3,000	3,000	3,000
2039	Printing, Copying & Advertising	2,770	2,000	3,000	3,000	3,000
2041	Liability and Fire Insurance	1,810	2,060	2,060	2,060	2,060
2044	Dues and Subscriptions	240		360	360	360
2050	Fleet Maintenance	183,360	180,000	210,000	210,000	210,000
2055	Administrative Fees	36,610	36,610	36,610	36,610	36,610
2060	Depreciation Expense	186,890	205,260	211,390	211,390	211,390
TOTAL MAINTENANCE & OPERATIONS		<u>1,749,070</u>	<u>1,764,640</u>	<u>1,886,400</u>	<u>1,886,400</u>	<u>1,886,400</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/2011	Estimated Expend 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
8290	Pooled Funds - Principal	58,500	58,500	58,500	58,500	58,500
8390	Pooled Funds - Interest	6,090	4,000	3,500	3,500	3,500
TOTALS		<u>64,590</u>	<u>62,500</u>	<u>62,000</u>	<u>62,000</u>	<u>62,000</u>

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

DIVISION: TRANSIT - DART

ACCOUNT NO.: 009-4131

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	37,210	37,510	38,700	38,700	38,700
Maintenance & Operation	636,680	618,670	660,010	660,010	660,010
Capital Outlay	14,630				
Debt Service	34,780	33,500	33,300	33,300	33,300
TOTAL EXPENDITURES	<u>723,300</u>	<u>689,680</u>	<u>732,010</u>	<u>732,010</u>	<u>732,010</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>723,300</u></u>	<u><u>689,680</u></u>	<u><u>732,010</u></u>	<u><u>732,010</u></u>	<u><u>732,010</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.04	4,940	Finance Director/Treasurer	496	0.04	4,940	0.04	4,940	0.04	4,940
1021	0.16	5,900	Sr. Management Analyst	393	0.16	5,900	0.16	5,900	0.16	5,900
1021	0.35	17,250	Transit Analyst	330	0.35	17,250	0.35	17,250	0.35	17,250
		28,090	Sub-Total/Regular Salaries			28,090		28,090		28,090
1028		420	Vacation/Sick Leave Buy Back			420		420		420
	<u>0.55</u>	<u>28,510</u>	TOTALS		<u>0.55</u>	<u>28,510</u>	<u>0.55</u>	<u>28,510</u>	<u>0.55</u>	<u>28,510</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	4,190	4,840	5,720	5,720	5,720
1102	Survivors Benefit	10	10	10	10	10
1103	F.I.C.A	410	420	420	420	420
1104	Health Insurance	3,480	3,470	3,470	3,470	3,470
1105	Workers Compensation	320	130	210	210	210
1106	Employee Assistance Program	30	30	30	30	30
1109	P.A.R.S.	330	330	330	330	330
	TOTALS	<u>8,770</u>	<u>9,230</u>	<u>10,190</u>	<u>10,190</u>	<u>10,190</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**009 TRANSIT
4131 DIAL-A-RIDE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	70		500	500	500
2013	Postage	10		40	40	40
2014	Repairs and Maintenance	50	1,000	2,500	2,500	2,500
2015	Communications	3,960	4,600	4,600	4,600	4,600
2016	Travel, Conference & Training			270	270	270
2017	Professional and Technical Service	20,810	10,000	23,000	23,000	23,000
2018	Contractual Maintenance	481,920	495,300	510,000	510,000	510,000
2025	Office Supplies		50	50	50	50
2032	General Supplies			150	150	150
2039	Printing, Copying & Advertising	650	1,000	1,500	1,500	1,500
2041	Liability and Fire Insurance	980	1,110	1,110	1,110	1,110
2044	Dues and Subscriptions	130		200	200	200
2050	Fleet Maintenance	29,680	30,000	40,000	40,000	40,000
2055	Administrative Fees	19,720	19,720	19,720	19,720	19,720
2060	Depreciation Expense	78,700	55,890	56,370	56,370	56,370
TOTAL MAINTENANCE & OPERATIONS		<u>636,680</u>	<u>618,670</u>	<u>660,010</u>	<u>660,010</u>	<u>660,010</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/2011	Estimated Expend 2011/2012	Department Request 2012/2013	City Manager Recommendation 2012/2013	Council Approved 2012/2013
8290	Pooled Funds - Principal	31,500	31,500	31,500	31,500	31,500
8390	Pooled Funds - Interest	3,280	2,000	1,800	1,800	1,800
TOTALS		<u>34,780</u>	<u>33,500</u>	<u>33,300</u>	<u>33,300</u>	<u>33,300</u>

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES

DIVISION: TRANSIT - RENTAL

ACCOUNT NO.: 009-4132

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	80,860	79,150	82,900	82,900	82,900
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>80,860</u>	<u>79,150</u>	<u>82,900</u>	<u>82,900</u>	<u>82,900</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>80,860</u></u>	<u><u>79,150</u></u>	<u><u>82,900</u></u>	<u><u>82,900</u></u>	<u><u>82,900</u></u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**009 TRANSIT
4132 RENTAL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2014	Repairs and Maintenance	1,070	1,000	4,000	4,000	4,000
2015	Communications	190		200	200	200
2018	Contractual Maintenance	250		300	300	300
2032	General Supplies		100	200	200	200
2034	Utilities	11,300	10,000	12,000	12,000	12,000
2060	Depreciation Expense	68,050	68,050	66,200	66,200	66,200
TOTAL MAINTENANCE & OPERATIONS		<u>80,860</u>	<u>79,150</u>	<u>82,900</u>	<u>82,900</u>	<u>82,900</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Use of Money & Property	129,550	48,000	38,000	38,000
Current Service Charges	4,840,110	4,682,700	5,719,200	5,719,200
Miscellaneous Revenue	105,760	100,000	174,250	174,250
Loan Repayment - Interest	95,380	88,570	81,860	81,860
Total Revenue	<u>5,170,800</u>	<u>4,919,270</u>	<u>6,013,310</u>	<u>6,013,310</u>
EXPENDITURES				
Salaries & Benefits	1,164,090	1,182,620	1,258,100	1,307,130
Maintenance & Operation	4,032,620	3,909,360	4,183,810	4,134,780
Debt Service - Interest	340,200	339,720	312,010	312,010
Total Expenditures	<u>5,536,910</u>	<u>5,431,700</u>	<u>5,753,920</u>	<u>5,753,920</u>
NET INCOME	(366,110)	(512,430)	259,390	259,390
FUND BALANCE, JULY 1	<u>18,935,530</u>	<u>18,569,420</u>	<u>18,056,990</u>	<u>18,056,990</u>
FUND BALANCE, JUNE 30	<u>18,569,420</u>	<u>18,056,990</u>	<u>18,316,380</u>	<u>18,316,380</u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Net Plant & Equipment Reserve Charges	(730,110)			
Increase in Accumulated Depreciation	1,157,830	956,610	1,130,000	1,130,000
Capital Improvements	(349,450)	(312,500)	(362,500)	(362,500)
Capital Outlay	(6,460)	(73,500)		
Debt Service - Principal	(91,190)	(291,010)	(573,990)	(573,990)
Loan Repayment - Fleet Maint - Principal	227,100	227,100	227,100	227,100
* Operating Transfer to Water Fund CIP		(2,920,000)	(500,000)	(500,000)
Total Balance Sheet Transactions	<u>207,720</u>	<u>(2,413,300)</u>	<u>(79,390)</u>	<u>(79,390)</u>
WORKING CAPITAL, JUNE 30**	<u>1,434,170</u>	<u>(1,491,560)</u>	<u>(1,311,560)</u>	<u>(1,311,560)</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: WATER

ACCOUNT NO.: 010-4610

ESTIMATED REVENUES
FISCAL YEAR 2012/13

	ACTUAL 2010/11	ESTIMATED 2011/12	PROJECTED 2012/13	COUNCIL APPROVED 2012/13
USE OF MONEY AND PROPERTY				
3201-000 Interest Income	96,760	15,000	5,000	5,000
3202-010 Rent - Water Tower Antenna	32,790	33,000	33,000	33,000
Sub-Total	<u>129,550</u>	<u>48,000</u>	<u>38,000</u>	<u>38,000</u>
CURRENT SERVICE CHARGES				
3207-000 Advertising	1,630	1,500	1,500	1,500
3239-127 PW Improve Admin Fees	100			
3261-000 Bad Debt Collections	3,080	2,000	2,000	2,000
3262-000 Water Receipts	4,342,770	4,250,000	5,284,000	5,284,000
3262-001 Reconnection Charges	187,930	185,000	185,000	185,000
3262-005 Utility Penalty	74,870	67,500	70,000	70,000
3263-000 Connection Fees	2,090	2,000	2,000	2,000
3263-002 Connection Fees - Metered	11,700	15,000	15,000	15,000
3265-000 Main Footage Fees	8,880	7,500	8,000	8,000
3270-001 Water Meter Test Fee	70	100	100	100
3270-002 Back Flow Test Fee	520	1,000	500	500
3270-003 Water Pressure Test Fees	2,100	1,000	1,000	1,000
3270-004 Water Sampling Test Fees	670	100	100	100
3299-000 Development Impact Fees	203,700	150,000	150,000	150,000
Sub-Total	<u>4,840,110</u>	<u>4,682,700</u>	<u>5,719,200</u>	<u>5,719,200</u>
MISCELLANEOUS REVENUE				
3395-204 Loan Repayment from Fleet Maint-Principal	10,060	10,060	10,060	10,060
3395-212 Loan Repayment from Solid Waste-Principal	200,050	200,050	200,050	200,050
3395-215 Loan Repay from Sewer/Wastewater-Principal	16,990	16,990	16,990	16,990
3395-304 Loan Repayment from Fleet Maint-Interest	4,230	3,920	3,620	3,620
3395-312 Loan Repayment from Solid Waste-Interest	84,020	78,020	72,030	72,030
3395-315 Loan Repay from Sewer/Wastewater-Interest	7,130	6,630	6,210	6,210
3501-000 Sale of Property				
3502-000 Miscellaneous Revenue	105,760	100,000	174,250	174,250
3502-XXX Tulare Irrigation District				
Sub-Total	<u>428,240</u>	<u>415,670</u>	<u>483,210</u>	<u>483,210</u>
TOTAL REVENUES	<u>5,397,900</u>	<u>5,146,370</u>	<u>6,240,410</u>	<u>6,240,410</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: WATER

ACCOUNT NO.: 010-4610

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,164,090	1,182,620	1,280,510	1,258,100	1,307,130
Maintenance & Operation	4,032,620	3,909,360	3,823,120	4,183,810	4,134,780
Capital Improvements	349,450	312,500	362,500	362,500	362,500
Capital Outlay	6,460	73,500			
Debt Service	431,390	630,730	886,000	886,000	886,000
TOTAL EXPENDITURES	<u>5,984,010</u>	<u>6,108,710</u>	<u>6,352,130</u>	<u>6,690,410</u>	<u>6,690,410</u>
Other Financing Uses		2,920,000		500,000	500,000
TOTAL FUNDS USED	<u><u>5,984,010</u></u>	<u><u>9,028,710</u></u>	<u><u>6,352,130</u></u>	<u><u>7,190,410</u></u>	<u><u>7,190,410</u></u>

The primary objective of the Water Division is to provide water that is of safe and sanitary quality for the citizens of Tulare and an adequate water supply for fire protection. The maintenance of all wells, water mains and service connections is also a responsibility of this division. The quality of water is maintained through monitoring and proper maintenance of the system. State regulations require the city to test the entire system, from wells to service connections, and that data is then reported to the state. The city's water supply comes from a series of deep wells which are scattered throughout the community and pump directly into a gridded water system. This results in an evenly balanced water supply and provides adequate water pressure for all of Tulare's users. The water service operates under the direction of the Board of Public Utilities.

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	Department Request	City Manager Recommendation	Council Approved
No.	2011/12	2011/12		No.	2012/13	No.	2012/13
1021	0.25	29,630	Public Works Director	506	0.25 29,630	0.33 39,110	0.33 39,110
1021	0.20	18,470	Public Works Field Services Manager	456	0.20 18,470	0.25 23,090	0.25 23,090
1021	0.11	6,810	Utility/Pur/Rev Officer	374	0.11 6,810	0.11 6,810	0.11 6,810
1021	1	68,820	Water Utility Manager	397	1 68,820	1 68,820	1 68,820
1021	0.50	29,310	Sr Public Works Inspector	399	0.50 29,310	0.50 29,310	0.50 29,310
1021			Regulatory Compliance	379		0.05 2,850	0.05 2,850
1021			Budget/Cost Accountant	379		0.05 2,850	0.05 2,850
1021	1	58,370	Water Maintenance Supervisor	364	1 58,370	1 58,370	1 58,370
1021	2	105,660	Water Utility Main. Crew Leader	344	2 105,660	2 105,660	2 105,660
1021	2	105,660	Water Treatment Technician	344	2 105,660	2 105,660	2 105,660
1021	5	220,020	Water Utility Maintenance Worker II	314	5 224,200	5 224,200	5 224,200
1021	2	82,330	Water Utility Maintenance Worker I	294	3 117,050	2 82,340	3 117,340
1021	1	Unfunded	Water Utility Maintenance Worker I	294			
1021	0.33	14,860	Accounting Technician I	310	0.33 14,860	0.33 14,860	0.33 14,860
1021	0.33	13,320	Department Assistant II	290	0.33 13,320	0.33 13,320	0.33 13,320
1021	2	74,900	Meter Reader	275	2 74,900	2 74,900	2 74,900
		828,160	Sub-Total/Regular Salaries		867,060	852,150	887,150
1024		400	Acting Pay		400	400	400
1025		45,000	Overtime		55,000	55,000	55,000
1028		4,760	Vacation/Sick Leave Buy Back		4,760	4,760	4,760
1099		8,000	Outside Labor		8,000	8,000	8,000
	<u>17.72</u>	<u>886,320</u>	TOTALS		<u>17.72 935,220</u>	<u>16.95 920,310</u>	<u>17.95 955,310</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
No.	Object Classification	2010/11	2011/12	2012/13	2012/13	2012/13
1101	P.E.R.S. (Retirement)	120,100	142,800	176,590	173,550	180,680
1102	Survivors Benefit	400	410	430	420	430
1103	F.I.C.A	11,300	11,500	13,450	13,240	13,740
1104	Health Insurance	119,600	120,900	127,650	123,910	129,310
1105	Workers Compensation	29,270	11,650	22,520	21,630	22,570
1106	Employee Assistance Program	880	880	940	910	950
1109	P.A.R.S.	3,250	3,750	3,710	4,140	4,140
	TOTALS	<u>284,800</u>	<u>291,890</u>	<u>345,290</u>	<u>337,800</u>	<u>351,820</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

010 WATER
4610 WATER
2000 MAINTENANCE & OPERATIONS

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	12,950	8,000	8,000	8,000	8,000
2013	Postage	28,460	29,720	30,000	30,000	30,000
2014	Repairs and Maintenance	115,060	205,000	210,000	210,000	210,000
2015	Communications	4,870	5,250	5,250	5,250	5,250
2016	Travel, Conference & Training	2,830	5,000	5,000	5,000	5,000
2017	Professional and Technical Service	106,300	120,000	110,000	110,000	110,000
2018	Contractual Maintenance	6,520	10,000	10,000	10,000	10,000
2021	Clothing and Uniforms	7,130	7,800	8,500	8,500	8,500
2023	Fuel and Lubricants	44,880	52,260	53,500	53,500	53,500
2025	Office Supplies	990	2,000	2,000	2,000	2,000
2031	Maintenance Material, Streets	3,630	10,000	15,000	15,000	15,000
2032	General Supplies	18,480	20,000	20,000	20,000	20,000
2034	Utilities	1,221,730	1,264,000	1,300,000	1,300,000	1,249,000
2035	Traffic Safety	2,000	3,000	3,000	3,000	3,000
2039	Printing, Copying & Advertising	30,290	17,000	17,000	17,000	17,000
2040	Rents and Leases	33,050	35,000	35,000	35,000	35,000
2041	Liability and Fire Insurance	33,550	38,470	40,770	39,570	41,540
2044	Dues and Subscriptions	2,120	3,000	3,000	3,000	3,000
2046	Taxes		1,000	1,000	1,000	1,000
2049	Landfill Fees		5,000	5,000	5,000	5,000
2050	Fleet Maintenance	40,080	21,000	35,000	35,000	35,000
2051	Vehicle and Equipment Replacement	55,500		124,080	55,000	55,000
2052	Personal Auto Allowance	960	1,200	1,200	1,200	1,200
2055	Administrative Fees	369,210	379,210	379,210	386,790	386,790
2060	Depreciation Expense	1,157,830	956,610	956,610	1,130,000	1,130,000
2061	Irrigation District	329,890	325,000	325,000	325,000	325,000
2117	Mandated Fees	20,260	10,000	10,000	10,000	10,000
2134	Baseball/Softball Associations	730	10,800	10,000	10,000	10,000
SUB-TOTAL MAINTENANCE & OPERATIONS		3,649,300	3,545,320	3,723,120	3,833,810	3,784,780

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**010 WATER
4610 WATER
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS					
5201	Arsenic Treatment			100,000	100,000	100,000
5601	Urban Water Management	37,600	2,040			
5701	Water System Master Plan					
5702	Water Recharge	345,720	362,000		250,000	250,000
	SUB-TOTAL M & O PROJECTS	<u>383,320</u>	<u>364,040</u>	<u>100,000</u>	<u>350,000</u>	<u>350,000</u>
	TOTAL MAINTENANCE & OPERATIONS	<u><u>4,032,620</u></u>	<u><u>3,909,360</u></u>	<u><u>3,823,120</u></u>	<u><u>4,183,810</u></u>	<u><u>4,134,780</u></u>

Obj. No.	Item of Capital Improvement	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
6001	Miscellaneous Studies	5,000	5,000	5,000
6002	Meter Boxes & Lids	8,000	8,000	8,000
6003	Meter Repair/Replacement	250,000	250,000	250,000
6005	Fire Hydrants	7,500	7,500	7,500
6006	Service Pipe & Fittings	35,000	35,000	35,000
6007	Main Valve Repairs/Repl	5,000	5,000	5,000
6008	SCADA System Repairs	25,000	25,000	25,000
6009	Well Site/Equip Upgrades	25,000	25,000	25,000
6010	Upgrade Electrical Panels	2,000	2,000	2,000
TOTALS		<u>362,500</u>	<u>362,500</u>	<u>362,500</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8206	Oversize Liability - Principal	19,000	18,000	18,000	18,000	18,000
8220	Citibank Lease - Principal	72,190	273,010	555,990	555,990	555,990
8306	Oversize Liability - Interest	1,000	2,000	2,000	2,000	2,000
8320	Citibank Lease - Interest	339,200	337,720	310,010	310,010	310,010
TOTALS		<u>431,390</u>	<u>630,730</u>	<u>886,000</u>	<u>886,000</u>	<u>886,000</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9610	Operating Transfer to Water CIP		2,920,000		500,000	500,000
TOTALS		<u>0</u>	<u>2,920,000</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL	ESTIMATED	RECOMMENDED	COUNCIL APPROVED
	2010/11	2011/12	2012/13	2012/13
REVENUE				
Use of Money & Property				
Current Service Charges	7,003,240	6,648,400	7,307,100	7,307,100
Intergovernmental Revenue	17,890	17,890	17,890	17,890
Miscellaneous Revenue	137,430	124,200	119,200	119,200
Total Revenue	<u>7,158,560</u>	<u>6,790,490</u>	<u>7,444,190</u>	<u>7,444,190</u>
EXPENDITURES				
Salaries & Benefits	1,835,880	1,890,300	2,059,380	2,059,380
Maintenance & Operation	3,301,580	3,994,210	3,999,650	3,999,650
Loan Repayment - Interest	84,030	78,020	72,860	72,860
** Operating Transfer to Fleet Maintenance Fund		296,000		
Total Expenditures	<u>5,221,490</u>	<u>6,258,530</u>	<u>6,131,890</u>	<u>6,131,890</u>
NET INCOME	1,937,070	531,960	1,312,300	1,312,300
FUND BALANCE, JULY 1	<u>(5,565,990)</u>	<u>(3,628,920)</u>	<u>(3,096,960)</u>	<u>(3,096,960)</u>
FUND BALANCE, JUNE 30	<u><u>(3,628,920)</u></u>	<u><u>(3,096,960)</u></u>	<u><u>(1,784,660)</u></u>	<u><u>(1,784,660)</u></u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation	7,650	7,650	7,650	7,650
Debt Service - Principal	(200,050)	(200,050)	(200,050)	(200,050)
Capital Outlay	(156,880)	(237,210)	(261,700)	(261,700)
Total Balance Sheet Transactions	<u>(349,280)</u>	<u>(429,610)</u>	<u>(454,100)</u>	<u>(454,100)</u>
WORKING CAPITAL, JUNE 30	<u><u>(1,134,600)</u></u>	<u><u>(1,032,250)</u></u>	<u><u>(174,050)</u></u>	<u><u>(174,050)</u></u>

* Other Financing Sources ** Other Financing Uses

**ESTIMATED REVENUES
FISCAL YEAR 2012/13**

	<u>ACTUAL 2010/11</u>	<u>ESTIMATED 2011/12</u>	<u>PROJECTED 2012/13</u>	<u>COUNCIL APPROVED 2012/13</u>
USE OF MONEY AND PROPERTY				
3201-000 Interest Income				
CURRENT SERVICE CHARGES				
3207-000 Advertising	1,630	1,500		
3261-000 Bad Debt Collections	5,220	2,000	2,000	2,000
3266-000 Refuse Disposal Receipts - Residential	3,775,680	4,066,000	4,140,000	4,140,000
3266-001 Special Hauls - Roll-Off	648,560	65,000	650,000	650,000
3266-002 Special Hauls	80,450	71,800	70,000	70,000
3266-003 Special Container Rental Fees	110	100	100	100
3266-005 Utility Penalty	136,420	45,000	50,000	50,000
3266-006 Refuse Disposal Receipts - Commercial	1,429,090	1,447,000	1,445,000	1,445,000
3325-001 Street Sweeping Receipts	926,080	950,000	950,000	950,000
Sub-Total	<u>7,003,240</u>	<u>6,648,400</u>	<u>7,307,100</u>	<u>7,307,100</u>
INTERGOVERNMENTAL REVENUES				
3325-002 Street Sweeping - CALTRANS	17,890	17,890	17,890	17,890
Sub-Total	<u>17,890</u>	<u>17,890</u>	<u>17,890</u>	<u>17,890</u>
MISCELLANEOUS REVENUE				
3501-000 Sale of Property				
3502-000 Miscellaneous Revenues	23,620	20,000	15,000	15,000
3503-000 Sale of Recycled Materials	6,910	6,000	6,000	6,000
3503-001 Sale of Recycled Newspapers	106,900	98,200	98,200	98,200
3503-002 Sale of Recycled Cardboard				
Sub-Total	<u>137,430</u>	<u>124,200</u>	<u>119,200</u>	<u>119,200</u>
TOTAL REVENUES	<u>7,158,560</u>	<u>6,790,490</u>	<u>7,444,190</u>	<u>7,444,190</u>
OTHER FINANCING SOURCES				
3990-004 Operating Transfer from Fleet Maintenance				
3995-010 Loan Proceeds - Water Fund				
Sub-Total	<u>-</u>	<u></u>	<u></u>	<u></u>
TOTAL NEW FUNDS MADE AVAILABLE TO SOLID WASTE/STREET SWEEPING FUND	<u>7,158,560</u>	<u>6,790,490</u>	<u>7,444,190</u>	<u>7,444,190</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SOLID WASTE/ST. SWEEPING

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,835,880	1,890,300	2,029,960	2,059,380	2,059,380
Maintenance & Operation	3,301,580	3,994,210	4,046,540	3,999,650	3,999,650
Capital Improvements	-	-	-	-	-
Capital Outlay	156,880	237,210	261,700	261,700	261,700
Debt Service	284,080	278,070	272,910	272,910	272,910
TOTAL EXPENDITURES	<u>5,578,420</u>	<u>6,399,790</u>	<u>6,611,110</u>	<u>6,593,640</u>	<u>6,593,640</u>
Other Financing Uses	-	296,000	-	-	-
TOTAL FUNDS USED	<u>5,578,420</u>	<u>6,695,790</u>	<u>6,611,110</u>	<u>6,593,640</u>	<u>6,593,640</u>

The Solid Waste/Street Sweeping Division is responsible for the collection and disposal of commercial and domestic refuse, green waste, and recyclables generated within the boundaries of the city. This division provides bi-weekly service to residential accounts and as required to commercial accounts. In addition to the regularly scheduled service, a special haul service is provided, on request, for hard to handle materials. Salvageable cardboard is collected regularly throughout the commercial areas for recycling purposes by licensed private contractors. Yard trimmings are collected separately and taken to a facility for composting. Residential refuse is taken to a recycling center located northeast of Tulare for removal of recyclables from waste stream. Also taken to various processing facilities is a "dry route" from the commercial pick-ups that has been identified as having a large amount of recyclables in the waste. Other commercial routes continue to dispose of collected materials at the county owned landfill nine miles southeast Tulare. The Solid Waste service operates under the direction of the Board of Public Utilities.

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SOLID WASTE - RESIDENTIAL

ACCOUNT NO.: 012-4710

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	819,220	868,620	910,450	940,190	940,190
Maintenance & Operation	1,748,020	1,980,190	2,161,160	2,177,650	2,177,650
Capital Improvements					
Capital Outlay	151,360	216,010	162,000	162,000	162,000
Debt Service	160,560	157,170	153,780	153,780	153,780
TOTAL EXPENDITURES	<u>2,879,160</u>	<u>3,221,990</u>	<u>3,387,390</u>	<u>3,433,620</u>	<u>3,433,620</u>
Other Financing Uses		296,000			
TOTAL FUNDS USED	<u><u>2,879,160</u></u>	<u><u>3,517,990</u></u>	<u><u>3,387,390</u></u>	<u><u>3,433,620</u></u>	<u><u>3,433,620</u></u>

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
No.	2011/12	2011/12								
1021	0.25	29,640	Public Works Director	481	0.20	29,630	0.33	39,110	0.33	39,110
1021	0.20	18,470	Public Works Field Services Manager	456	0.20	18,470	0.25	23,090	0.25	23,090
1021			Budget/Cost Accountant	379			0.10	5,710	0.10	5,710
1021			Regulatory/Compliance				0.05	2,850	0.05	2,850
1021	0.11	6,810	Utility/Pur/Rev Officer	374	0.11	6,810	0.11	6,810	0.11	6,810
1021	0.34	22,710	Solid Waste Manager	397	0.34	22,710	0.34	22,710	0.34	22,710
1021	0.34	17,430	Solid Waste Supervisor	344	0.34	17,430	0.34	17,430	0.34	17,430
1021	0.34	15,780	Solid Waste Crew Leader	324	0.34	15,780	0.34	15,780	0.34	15,780
1021	0.33	14,860	Accounting Technician I	310	0.33	14,860	0.33	14,860	0.33	14,860
1021	10	409,580	Solid Waste Operator	294	10	406,550	10	406,550	10	406,550
1021	0.67	27,040	Department Assistant II	259	0.67	27,040	0.67	27,040	0.67	27,040
		562,320	Sub-Total/Regular Salaries			559,280		581,940		581,940
1023		20,000	Seasonal Wages			20,000		20,000		20,000
1024		500	Acting Pay			500		500		500
1025		10,000	Overtime			50,000		50,000		50,000
1028		2,990	Vacation/Sick Leave Buy Back			2,990		2,990		2,990
1099		30,000	Outside Labor			30,000		30,000		30,000
	<u>12.58</u>	<u>625,810</u>	TOTALS		<u>12.53</u>	<u>662,770</u>	<u>12.86</u>	<u>685,430</u>	<u>12.86</u>	<u>685,430</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
No.	Object Classification					
1101	P.E.R.S. (Retirement)	78,750	96,900	113,960	118,570	118,570
1102	Survivors Benefit	290	340	340	340	340
1103	F.I.C.A	7,380	7,900	9,180	9,510	9,510
1104	Health Insurance	86,130	92,000	100,070	101,720	101,720
1105	Workers Compensation	26,740	11,350	21,070	21,120	21,120
1106	Employee Assistance Program	640	690	730	750	750
1109	P.A.R.S.	1,870	2,330	2,330	2,750	2,750
	TOTALS	<u>201,800</u>	<u>211,510</u>	<u>247,680</u>	<u>254,760</u>	<u>254,760</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**012 SOLID WASTE/STREET SWEEPING
4710 SOLID WASTE - RESIDENTIAL
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	420	6,000	2,500	2,500	2,500
2013	Postage	30,710	31,000	31,000	31,000	31,000
2014	Repairs and Maintenance	3,980	12,500	9,150	9,150	9,150
2015	Communications	930	1,200	2,200	2,200	2,200
2016	Travel, Conference & Training	1,820	1,500	2,000	2,000	2,000
2017	Professional and Technical Service	14,530	10,000	10,000	10,000	10,000
2018	Contractual Maintenance	8,300	10,000	10,000	10,000	10,000
2021	Clothing and Uniforms	4,340	7,000	7,000	7,000	7,000
2023	Fuel and Lubricants	165,550	190,000	190,000	190,000	190,000
2025	Office Supplies	900	3,000	5,000	5,000	5,000
2032	General Supplies	8,690	5,000	10,000	10,000	10,000
2039	Printing, Copying & Advertising	31,470	21,000	30,000	30,000	30,000
2040	Rents and Leases	10,380	11,000	11,000	11,000	11,000
2041	Liability and Fire Insurance	24,330	28,880	28,880	29,400	29,400
2044	Dues and Subscriptions	1,490	600	1,500	1,500	1,500
2049	Landfill Fees/Recycling	745,070	790,000	790,000	790,000	790,000
2050	Fleet Maintenance	392,810	375,000	400,000	400,000	400,000
2051	Vehicle and Equipment Replacement	106,990	246,700	389,650	355,600	355,600
2052	Personal Auto Allowance	880	1,200	1,200	1,200	1,200
2055	Administrative Fees	112,430	112,430	112,430	162,450	162,450
2056	Franchise Fee		50,000	50,000	50,000	50,000
2060	Depreciation Expense	7,650	7,650	7,650	7,650	7,650
2205	Joint Power Authority	74,350	58,530	60,000	60,000	
TOTAL MAINTENANCE & OPERATIONS		1,748,020	1,980,190	2,161,160	2,177,650	2,117,650

CAPITAL OUTLAY

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
7001	Automated Cans		160,000		160,000		160,000
7801	GPS		2,000		2,000		2,000
TOTALS			<u>162,000</u>		<u>162,000</u>		<u>162,000</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8210	Water Fund - Principal	113,070	113,070	113,070	113,070	113,070
8310	Water Fund - Interest	47,490	44,100	40,710	40,710	40,710
TOTALS		<u>160,560</u>	<u>157,170</u>	<u>153,780</u>	<u>153,780</u>	<u>153,780</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9004	Operating Transfer to Fleet Maintenance		296,000			
TOTALS		<u>0</u>	<u>296,000</u>	<u>0</u>	<u>0</u>	<u>0</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SOLID WASTE-COMMERICAL

ACCOUNT NO.: 012-4711

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	617,270	613,010	674,660	674,340	674,340
Maintenance & Operation	783,080	1,152,310	1,063,370	930,130	930,130
Capital Improvements					
Capital Outlay	4,490	20,000	53,200	53,200	53,200
Debt Service	55,310	54,140	52,970	52,970	52,970
TOTAL EXPENDITURES	<u>1,460,150</u>	<u>1,839,460</u>	<u>1,844,200</u>	<u>1,710,640</u>	<u>1,710,640</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,460,150</u></u>	<u><u>1,839,460</u></u>	<u><u>1,844,200</u></u>	<u><u>1,710,640</u></u>	<u><u>1,710,640</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>			<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	0.33	22,710	Solid Waste Manager	397	0.33	22,710	0.33	22,710	0.33	22,710
1021	0.33	17,430	Solid Waste Supervisor	344	0.33	17,430	0.33	17,430	0.33	17,430
1021	0.33	15,780	Solid Waste Crew Leader	324	0.33	15,780	0.33	15,780	0.33	15,780
1021	7	299,930	Senior Solid Waste Operator	302	7	295,940	7	295,940	7	295,940
1021	2	77,170	Solid Waste Maintenance Worker	281	2	77,170	2	77,170	2	77,170
1021	0.33	13,320	Department Assistant II	290	0.33	13,320	0.33	13,320	0.33	13,320
		<u>446,340</u>	Sub-Total/Regular Salaries			<u>442,350</u>		<u>442,350</u>		<u>442,350</u>
1025		48,000	Overtime			40,000		40,000		40,000
1028		870	Vacation/Sick Leave Buy Back			880		880		880
1099			Outside Labor							
	<u>10.32</u>	<u>495,210</u>	TOTALS		<u>10.32</u>	<u>483,230</u>	<u>10.32</u>	<u>483,230</u>	<u>10.32</u>	<u>483,230</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	60,470	72,000	90,380	90,060	90,060
1102	Survivors Benefit	250	250	250	250	250
1103	F.I.C.A	5,850	6,000	7,010	7,010	7,010
1104	Health Insurance	74,690	72,000	74,330	74,330	74,330
1105	Workers Compensation	24,060	9,000	18,230	18,230	18,230
1106	Employee Assistance Program	550	550	550	550	550
1109	P.A.R.S.	690	700	680	680	680
	TOTALS	<u>166,560</u>	<u>160,500</u>	<u>191,430</u>	<u>191,110</u>	<u>191,110</u>

CAPITAL OUTLAY

Obj. <u>No.</u>	<u>Item of Capital Outlay</u>	<u>NO.</u>	Department Request <u>2012/13</u>	<u>NO.</u>	City Manager Recommendation <u>2012/13</u>	<u>NO.</u>	Council Approved <u>2012/13</u>
7002	Disposal Bins		52,200		52,200		52,200
7004	Concrete Repairs		<u>1,000</u>		<u>1,000</u>		<u>1,000</u>
TOTALS			<u><u>53,200</u></u>		<u><u>53,200</u></u>		<u><u>53,200</u></u>

DEBT SERVICE

Obj. <u>No.</u>	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8210	Water Fund - Principal	38,950	38,950	38,950	38,950	38,950
8310	Water Fund - Interest	<u>16,360</u>	<u>15,190</u>	<u>14,020</u>	<u>14,020</u>	<u>14,020</u>
TOTALS		<u><u>55,310</u></u>	<u><u>54,140</u></u>	<u><u>52,970</u></u>	<u><u>52,970</u></u>	<u><u>52,970</u></u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: STREET SWEEPING

ACCOUNT NO.: 012-4712

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	138,830	160,830	194,330	194,330	194,330
Maintenance & Operation	266,610	366,210	224,040	262,360	262,360
Capital Improvements					
Capital Outlay					
Debt Service	28,540	27,940	27,340	27,340	27,340
TOTAL EXPENDITURES	<u>433,980</u>	<u>554,980</u>	<u>445,710</u>	<u>484,030</u>	<u>484,030</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>433,980</u></u>	<u><u>554,980</u></u>	<u><u>445,710</u></u>	<u><u>484,030</u></u>	<u><u>484,030</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>		<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	3	131,780	Street Sweeper Operator	307	3	131,790	3	131,790	3	131,790
		131,780	Sub-Total/Regular Salaries			131,790		131,790		131,790
1025		2,500	Overtime			6,500		6,500		6,500
	<u>3</u>	<u>134,280</u>	TOTALS		<u>3</u>	<u>138,290</u>	<u>3</u>	<u>138,290</u>	<u>3</u>	<u>138,290</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	13,350	19,750	26,830	26,830	26,830
1102	Survivors Benefit	50	70	70	70	70
1103	F.I.C.A	1,240	1,560	2,010	2,010	2,010
1104	Health Insurance	14,460	18,600	21,610	21,610	21,610
1105	Workers Compensation	5,780	2,650	5,360	5,360	5,360
1106	Employee Assistance Program	110	160	160	160	160
	TOTALS	<u>34,990</u>	<u>42,790</u>	<u>56,040</u>	<u>56,040</u>	<u>56,040</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**012 SOLID WASTE/STREET SWEEPING
4712 STREET SWEEPING
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations		100	100	100	100
2014	Repairs and Maintenance		380	500	500	500
2015	Communications	260	300	500	500	500
2017	Professional and Technical Service	100	150	250	250	250
2018	Contractual Maintenance	2,650	3,000	3,800	3,800	3,800
2021	Clothing and Uniforms	910	1,000	1,000	1,000	1,000
2023	Fuel and Lubriants	17,480	20,000	22,000	22,000	22,000
2032	General Supplies	220	150	200	200	200
2039	Printing, Copying & Advertising	180	400	500	500	500
2041	Liability and Fire Insurance	4,050	6,900	6,900	6,900	6,900
2049	Landfill Fees		15,000	15,000	15,000	15,000
2050	Fleet Maintenance	70,350	56,000	60,000	60,000	60,000
2051	Vehicle and Equipment Replacement	156,910	249,330	99,790	132,120	132,120
2055	Administrative Fees	13,500	13,500	13,500	19,490	19,490
TOTAL MAINTENANCE & OPERATIONS		<u>266,610</u>	<u>366,210</u>	<u>224,040</u>	<u>262,360</u>	<u>262,360</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8210	Water Fund - Principal	20,100	20,100	20,100	20,100	20,100
8310	Water Fund - Interest	8,440	7,840	7,240	7,240	7,240
TOTALS		<u>28,540</u>	<u>27,940</u>	<u>27,340</u>	<u>27,340</u>	<u>27,340</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SOLID WASTE - ROLL OFF

ACCOUNT NO.: 012-4713

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	260,560	247,840	250,520	250,520	250,520
Maintenance & Operation	503,870	495,500	597,970	629,510	629,510
Capital Improvements					
Capital Outlay	1,030	1,200	46,500	46,500	46,500
Debt Service	39,670	38,820	38,820	38,820	38,820
TOTAL EXPENDITURES	<u>805,130</u>	<u>783,360</u>	<u>933,810</u>	<u>965,350</u>	<u>965,350</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>805,130</u></u>	<u><u>783,360</u></u>	<u><u>933,810</u></u>	<u><u>965,350</u></u>	<u><u>965,350</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>			<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	0.33	22,710	Solid Waste Manager	397	0.33	22,710	0.33	22,710	0.33	22,710
1021	0.33	17,430	Solid Waste Supervisor	344	0.33	17,430	0.33	17,430	0.33	17,430
1021	0.33	15,780	Solid Waste Crew Leader	324	0.33	15,780	0.33	15,780	0.33	15,780
1021	2	85,690	Sr. Solid Waste Operator	302	2	85,690	2	85,690	2	85,690
1021	0.33	13,320	Department Assistant II	290	0.33	13,320	0.33	13,320	0.33	13,320
		154,930	Sub-Total/Regular Salaries			154,930		154,930		154,930
1025		30,000	Overtime			30,000		30,000		30,000
1028		870	Vacation/Sick Leave Buy Back			870		870		870
1099			Outside Labor							
	<u>3.32</u>	<u>185,800</u>	TOTALS		<u>3.32</u>	<u>185,800</u>	<u>3.32</u>	<u>185,800</u>	<u>3.32</u>	<u>185,800</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	26,560	28,860	31,650	31,650	31,650
1102	Survivors Benefit	80	80	80	80	80
1103	F.I.C.A	1,730	1,610	2,080	2,080	2,080
1104	Health Insurance	24,100	24,200	23,910	23,910	23,910
1105	Workers Compensation	9,470	3,510	6,140	6,140	6,140
1106	Employee Assistance Program	180	180	180	180	180
1109	P.A.R.S.	690	700	680	680	680
	TOTALS	<u>62,810</u>	<u>59,140</u>	<u>64,720</u>	<u>64,720</u>	<u>64,720</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**012 SOLID WASTE/STREET SWEEPING
4713 SOLID WASTE - ROLL-OFF
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage		100	100	100	100
2014	Repairs and Maintenance	1,670	2,000	2,250	2,250	2,250
2015	Communications	140	200	500	500	500
2016	Travel, Conference & Training		300	500	500	500
2017	Professional and Technical Service	160	200	220	220	220
2018	Contractual Maintenance	2,270	2,000	3,000	3,000	3,000
2021	Clothing and Uniforms	1,090	2,000	2,000	2,000	2,000
2023	Fuel and Lubricants	36,150	35,000	50,000	50,000	50,000
2025	Office Supplies		300	500	500	500
2032	General Supplies	1,250	1,800	2,500	2,500	2,500
2039	Printing, Copying & Advertising	2,480	2,500	2,500	2,500	2,500
2040	Rents and Leases		100	100	100	100
2041	Liability and Fire Insurance	6,750	7,640	7,640	7,640	7,640
2044	Dues and Subscriptions	150	180	300	300	300
2049	Landfill Fees/Recycling	301,460	320,000	320,000	320,000	320,000
2050	Fleet Maintenance	56,190	45,000	60,000	60,000	60,000
2051	Vehicle and Equipment Replacement	51,360	23,430	93,110	105,670	105,670
2055	Administrative Fees	42,750	42,750	42,750	61,730	61,730
2056	Franchise Fee		10,000	10,000	10,000	10,000
TOTAL MAINTENANCE & OPERATIONS		503,870	495,500	597,970	629,510	629,510

CAPITAL OUTLAY

Obj. No.	<u>Item of Capital Outlay</u>	<u>NO.</u>	Department Request <u>2012/13</u>	<u>NO.</u>	City Manager Recommendation <u>2012/13</u>	<u>NO.</u>	Council Approved <u>2012/13</u>
7002	Roll Off Containers		45,000		45,000		45,000
7005	Tarp for Roll Off System		<u>1,500</u>		<u>1,500</u>		<u>1,500</u>
TOTALS			<u><u>46,500</u></u>		<u><u>46,500</u></u>		<u><u>46,500</u></u>

DEBT SERVICE

Obj. No.	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8210	Water Fund - Principal	27,930	27,930	27,930	27,930	27,930
8310	Water Fund - Interest	<u>11,740</u>	<u>10,890</u>	<u>10,890</u>	<u>10,890</u>	<u>10,890</u>
TOTALS		<u><u>39,670</u></u>	<u><u>38,820</u></u>	<u><u>38,820</u></u>	<u><u>38,820</u></u>	<u><u>38,820</u></u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Use of Money & Property	689,940	500,000	225,000	225,000
Current Service Charges	19,878,550	22,968,800	22,760,150	22,760,150
Miscellaneous Revenue	2,539,770	2,602,480	1,702,480	1,702,480
Total Revenue	23,108,260	26,071,280	24,687,630	24,687,630
EXPENDITURES				
Salaries & Benefits	1,881,830	1,927,210	2,242,550	2,242,550
Maintenance & Operation	10,866,570	9,079,600	10,073,770	10,073,770
Debt Service - Interest	11,396,900	12,123,310	11,868,190	11,868,190
** Operating Transfer to General Fund				
** Operating Transfer to Fleet Maintenance	101,570	65,000		
Total Expenditures	24,246,870	23,195,120	24,184,510	24,184,510
NET INCOME	(1,138,610)	2,876,160	503,120	503,120
FUND BALANCE, JULY 1	42,892,760	41,754,150	44,630,310	44,630,310
FUND BALANCE, JUNE 30	41,754,150	44,630,310	45,133,430	45,133,430
BUDGETED BALANCE SHEET TRANSACTIONS				
Net Plant & Equipment Reserve Changes	113,640			
* Proceeds from Sewer Bond	24,318,320			
* Loan Proceeds - Notes & Loans (Net)	5,819,940			
Increase in Accumulated Depreciation	4,559,810	3,000,250	4,523,350	4,523,350
Capital Improvements	(48,540)	(573,940)	(453,140)	(453,140)
Capital Outlay	(34,430)	(137,740)	(333,000)	(333,000)
Debt Service - Principal	(2,351,740)	(2,892,830)	(3,107,330)	(3,107,330)
** Operating Trans. to Sewer/Wastewater Fd CIP			(1,000,000)	(1,000,000)
Total Balance Sheet Transactions	32,377,000	(604,260)	(370,120)	(370,120)
WORKING CAPITAL, JUNE 30 ***	(141,490)	2,130,410	2,263,410	2,263,410

*Other Financing Sources

** Other Financing Uses

***Note: Restricted cash for plant and equipment replacement is not included in Working Capital (FY 10-11 \$4,193,478)

**ESTIMATED REVENUES
FISCAL YEAR 2012/13**

	<u>ACTUAL 2010/11</u>	<u>ESTIMATED 2011/12</u>	<u>PROJECTED 2012/13</u>	<u>COUNCIL APPROVED 2012/13</u>
USE OF MONEY AND PROPERTY				
3201-000 Interest Income	559,230	300,000	25,000	25,000
3202-000 Rents and Concessions	130,710	200,000	200,000	200,000
Sub-Total	<u>689,940</u>	<u>500,000</u>	<u>225,000</u>	<u>225,000</u>
CURRENT SERVICE CHARGES				
3207-000 Advertising	1,630	1,500	1,500	1,500
3239-127 Public Works Improvement Administration Fee	260	300	200	200
3247-003 Sewer Connection Inspection Fee	1,610	1,500	1,500	1,500
3247-004 Video Inspection of Pipeline Fee	3,250	500	500	500
3261-000 Bad Debt Collections	8,350	7,500	7,500	7,500
3263-000 Connection Fees	42,750	50,000	50,000	50,000
3264-000 Sewer Receipts	19,318,180	22,215,000	22,000,000	22,000,000
3264-001 Septic Tank Discharge Fee	158,740	150,000	150,000	150,000
3264-002 Grease/Sandtrap Discharge Fee	2,500	6,000	60,000	60,000
3264-003 Wastewater Discharge Permit Fee	3,400	3,450	3,450	3,450
3264-005 Utility Penalty	177,360	168,000	160,000	160,000
3265-000 Main Footage Fees	69,510	115,000	75,000	75,000
3267-000 Special Tap Fee	2,950		500	500
3291-000 Administrative Finance Charges	20	50		
3299-000 Development Impact Fees	88,040	250,000	250,000	250,000
Sub-Total	<u>19,878,550</u>	<u>22,968,800</u>	<u>22,760,150</u>	<u>22,760,150</u>
MISCELLANEOUS REVENUE				
3317-020 ARRA Grant	518,700			
3501-000 Sale of Property				
3502-000 Miscellaneous Revenue	68,500	25,000	25,000	25,000
3502-001 Miscellaneous Revenue - SCE Rebate	256,500	900,000		
3502-004 Miscellaneous Revenue - IRS BAB Int	1,677,480	1,677,480	1,677,480	1,677,480
3502-006 Bond Premium Revenue	18,590			
Sub-Total	<u>2,539,770</u>	<u>2,602,480</u>	<u>1,702,480</u>	<u>1,702,480</u>
TOTAL REVENUES	23,108,260	26,071,280	24,687,630	24,687,630
OTHER FINANCING SOURCES				
3993-210 Loan Proceeds - Banc America - Solar Farm	4,893,320			
3993-011 Loan Proceeds - 2011 Sewer Bond	19,425,000			
Sub-Total	<u>24,318,320</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL NEW FUNDS MADE AVAILABLE TO SEWER/WASTEWATER FUND	<u>47,426,580</u>	<u>26,071,280</u>	<u>24,687,630</u>	<u>24,687,630</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SEWER WASTEWATER

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,881,830	1,927,210	2,259,070	2,242,550	2,242,550
Maintenance & Operation	10,866,570	9,079,600	8,968,680	10,073,770	10,073,770
Capital Improvements	48,540	573,940	453,140	453,140	453,140
Capital Outlay	34,430	137,740	333,000	333,000	333,000
Debt Service	13,748,640	15,016,140	14,975,950	14,975,520	14,975,520
TOTAL EXPENDITURES	<u>26,580,010</u>	<u>26,734,630</u>	<u>26,989,840</u>	<u>28,077,980</u>	<u>28,077,980</u>
Other Financing Uses	101,570	65,000	-	1,000,000	1,000,000
TOTAL FUNDS USED	<u>26,681,580</u>	<u>26,799,630</u>	<u>26,989,840</u>	<u>29,077,980</u>	<u>29,077,980</u>

The objective of the Sewer Division is to operate, maintain, expand, clean and repair the sanitary sewer trunk line system, lift stations and pumps. In addition, this division is responsible for inspecting all services to ensure that installation of the sewer facilities is in conformance with the city's plans and specifications before they are accepted for public use and maintenance.

The Wastewater Division operates and maintains the city's waste-water treatment facilities. This includes not only the physical maintenance on several expensive treatment structures, such as lift stations, sedimentation tanks, digesters, filters, pumps and control buildings, but also performing numerous laboratory analyses on domestic and industrial waste samples. It is very important that treatment of wastewater be carefully controlled and the equipment maintained to insure compliance with the discharge requirements set by the State Water Quality Control Board. The Sewer and Wastewater Divisions operate under the direction of the Board of Public Utilities.

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: SEWER SYSTEM

ACCOUNT NO.: 015-4651

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	446,230	436,650	578,510	541,750	541,750
Maintenance & Operation	4,939,510	3,405,890	3,739,470	4,986,870	4,986,870
Capital Improvements	48,540	120,360	253,140	253,140	253,140
Capital Outlay		75,000	333,000	333,000	333,000
Debt Service	12,710	12,440	12,270	12,270	12,270
TOTAL EXPENDITURES	<u>5,446,990</u>	<u>4,050,340</u>	<u>4,916,390</u>	<u>6,127,030</u>	<u>6,127,030</u>
Other Financing Uses	9,200			500,000	500,000
TOTAL FUNDS USED	<u><u>5,456,190</u></u>	<u><u>4,050,340</u></u>	<u><u>4,916,390</u></u>	<u><u>6,627,030</u></u>	<u><u>6,627,030</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>	<u>Code</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021	0.50	29,310	Sr. Public Works Inspector	399	0.50	30,770	0.50	30,770	0.50	30,770
1021	0.50	33,060	Public Works Inspector	389	0.50	29,270	0.50	29,270	0.50	29,270
1021			Budget/Cost Accountant	379			0.10	5,710	0.10	5,710
1021			Regulatory/Compliance	379			0.05	2,850	0.05	2,850
1021	0.11	6,810	Utility/Pur/Rev Officer	374	0.11	6,810	0.11	6,810	0.11	6,810
1021	1	64,830	Wastewater Col Main Supervisor	394	1	67,790	1	67,790	1	67,790
1021	1	Unfunded	Wastewater Col. Main. Crew Leader	317	1	38,940				
1021	3	134,440	Wastewater Col. Main. Worker II	311	3	129,310	3	129,310	3	129,310
1021	1	40,560	Wastewater Col. Main. Worker I	291	1	40,560	1	40,560	1	40,560
1021	1	49,270	Storm Drain Maint. Specialist	330	1	49,270	1	49,270	1	49,270
		358,280	Sub-Total/Regular Salaries			392,720		362,340		362,340
1024		1,800	Acting Pay			1,800		1,800		1,800
1025		33,000	Overtime			33,000		33,000		33,000
1028		260	Vacation/Sick Leave Buy Back			260		260		260
	<u>8.11</u>	<u>393,340</u>	TOTALS		<u>8.11</u>	<u>427,780</u>	<u>7.26</u>	<u>397,400</u>	<u>7.26</u>	<u>397,400</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	44,970	50,000	80,320	74,130	74,130
1102	Survivors Benefit	150	170	200	200	200
1103	F.I.C.A	2,870	2,600	5,490	5,050	5,050
1104	Health Insurance	45,470	46,800	58,420	59,500	59,500
1105	Workers Compensation	6,840	3,000	5,660	4,820	4,820
1106	Employee Assistance Program	330	380	430	440	440
1109	P.A.R.S.	210	200	210	210	210
	TOTALS	<u>100,840</u>	<u>103,150</u>	<u>150,730</u>	<u>144,350</u>	<u>144,350</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**015 SEWER AND WASTEWATER
4651 SEWER SYSTEM
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	28,110	29,600	29,000	29,000	29,000
2014	Repairs and Maintenance	44,870	75,000	45,000	45,000	45,000
2015	Communications	1,520	1,800	1,900	1,900	1,900
2016	Travel, Conference & Training	770	1,600	2,000	2,000	2,000
2017	Professional and Technical Service	32,890	20,000	30,000	30,000	30,000
2018	Contractual Maintenance	1,980	6,000	3,000	3,000	3,000
2021	Clothing and Uniforms	3,710	3,800	4,000	4,000	4,000
2023	Fuel and Lubricants	14,710	17,500	17,500	17,500	17,500
2025	Office Supplies	740	900	900	900	900
2031	Maintenance Material, Streets	3,430	3,000	5,000	5,000	5,000
2032	General Supplies	2,690	5,500	7,500	7,500	7,500
2034	Utilities	81,170	75,000	82,000	82,000	82,000
2035	Traffic Safety	550	2,000	2,000	2,000	2,000
2039	Printing, Copying & Advertising	16,440	11,700	16,000	16,000	16,000
2040	Rents and Leases	19,160	12,800	20,000	20,000	20,000
2041	Liability and Fire Insurance	12,730	16,360	18,660	19,920	19,920
2044	Dues and Subscriptions	530	1,000	1,000	1,000	1,000
2050	Fleet Maintenance	22,950	10,000	25,000	25,000	25,000
2051	Vehicle and Equipment Replacement	39,040	35,510	352,190	47,040	47,040
2055	Administrative Fees	51,570	71,570	71,570	99,760	99,760
2060	Depreciation Expense	4,559,810	3,000,250	3,000,250	4,523,350	4,523,350
2134	Baseball/Softball Association	140	5,000	5,000	5,000	5,000
TOTAL MAINTENANCE & OPERATIONS		<u>4,939,510</u>	<u>3,405,890</u>	<u>3,739,470</u>	<u>4,986,870</u>	<u>4,986,870</u>

CAPITAL IMPROVEMENTS

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
6002	Manholes/Rehabilitation		60,000		60,000		60,000
6003	Misc Lift Station Improvements		35,000		35,000		35,000
6102	SCADA Installation	2	37,000	2	37,000	2	37,000
6103	Panel - Merritt & Cherry/KUSA		121,140		121,140		121,140
TOTALS			<u>253,140</u>		<u>253,140</u>		<u>253,140</u>

CAPITAL OUTLAY

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
7804	Replace Pumps Sierra Lift Station		235,000		235,000		235,000
7805	Replace Pump - Mt View & Academy		98,000		98,000		98,000
TOTALS			<u>333,000</u>		<u>333,000</u>		<u>333,000</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8210	Water Fund - Principal	8,950	8,950	8,950	8,950	8,950
8310	Water Fund - Interest	3,760	3,490	3,320	3,320	3,320
TOTALS		<u>12,710</u>	<u>12,440</u>	<u>12,270</u>	<u>12,270</u>	<u>12,270</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9004	Operating Transfer to Fleet Maintenance	9,200				
9615	Operating Transfer to Sewer CIP		6,103,390		500,000	500,000
TOTALS		<u>0</u>	<u>6,103,390</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: WASTEWATER TREATMENT

ACCOUNT NO.: 015-4652

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	1,435,600	1,490,560	1,680,560	1,700,800	1,700,800
Maintenance & Operation	5,927,060	5,673,710	5,229,210	5,086,900	5,086,900
Capital Improvements		453,580	200,000	200,000	200,000
Capital Outlay	34,430	62,740			
Debt Service	13,735,930	15,003,700	14,963,680	14,963,250	14,963,250
TOTAL EXPENDITURES	<u>21,133,020</u>	<u>22,684,290</u>	<u>22,073,450</u>	<u>21,950,950</u>	<u>21,950,950</u>
Other Financing Uses	92,370	6,587,880		500,000	500,000
TOTAL FUNDS USED	<u>21,225,390</u>	<u>29,272,170</u>	<u>22,073,450</u>	<u>22,450,950</u>	<u>22,450,950</u>

DEPARTMENT: PUBLIC WORKS

DIVISION: WASTEWATER TREATMENT

ACCOUNT NO.: 015-4652

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>		<u>Code</u>		<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	0.25	29,630	Public Works Director	506	0.25	29,630	0.34	40,300	0.34	40,300
1021	0.20	18,470	Public Works Field Services Manager	456	0.20	18,470	0.25	23,090	0.25	23,090
1021	1	79,520	Wastewater Manager	426	1	79,530	1	79,530	1	79,530
1021	1	68,190	Wastewater Treatment Plant Supv.	400	1	69,850	1	69,850	1	69,850
1021	3	117,950	Wastewater Treatment Plant Opr. III	370	2	174,030	3	174,030	3	174,030
1021	1	51,530	Laboratory Analyst I	339	1	51,530	1	51,530	1	51,530
1021	4	153,180	Wastewater Treatment Plant Opr. II	330	4	187,710	4	187,710	4	187,710
1021	1	49,270	Environmental Comp Inspector	330	1	55,860	1	55,860	1	55,860
1021	1	49,270	Wastewater Main Technician II	330	1	49,270	1	49,270	1	49,270
1021	3	144,160	Wastewater Main Technician I	325	3	144,160	3	144,160	3	144,160
1021	1	46,680	Laboratory Technician	324	1	47,820	1	47,820	1	47,820
1021	1	32,280	Laboratory Assistant	252	1	33,890	1	33,890	1	33,890
1021	0.34	15,160	Accounting Technician I	310	0.34	15,160	0.34	15,160	0.34	15,160
1021	2	79,690	Wastewater Treatment Plant Opr. I	310	2	80,430	2	80,430	2	80,430
1021	2	65,750	Wastewater Trainees	280	2	69,040	2	69,040	2	69,040
1021	1	36,530	Department Assistant I	270	1	36,530	1	36,530	1	36,530
		<u>1,037,260</u>	Sub-Total/Regular Salaries			<u>1,142,910</u>		<u>1,158,200</u>		<u>1,158,200</u>
1023		37,000	Seasonal Salaries			18,800		18,800		18,800
1025		77,800	Overtime			77,800		77,800		77,800
1028		4,200	Vacation/Sick Leave Buy Back			4,200		4,200		4,200
1099		15,000	Outside Labor			20,000		20,000		20,000
	<u>22.79</u>	<u>1,171,260</u>	TOTALS		<u>21.79</u>	<u>1,263,710</u>	<u>22.93</u>	<u>1,279,000</u>	<u>22.93</u>	<u>1,279,000</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	130,300	161,300	232,180	235,290	235,290
1102	Survivors Benefit	440	460	570	570	570
1103	F.I.C.A	13,810	14,000	17,130	17,350	17,350
1104	Health Insurance	118,460	132,000	147,280	148,390	148,390
1105	Workers Compensation	17,040	6,800	14,620	14,660	14,660
1106	Employee Assistance Program	960	990	1,240	1,250	1,250
328 1109	P.A.R.S.	3,370	3,830	3,830	4,290	4,290
	TOTALS	<u>284,380</u>	<u>319,380</u>	<u>416,850</u>	<u>421,800</u>	<u>421,800</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**015 SEWER AND WASTEWATER
4652 WASTEWATER TREATMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	50	500	500	500	500
2013	Postage	3,230	1,000	1,000	1,000	1,000
2014	Repairs and Maintenance	499,020	400,000	357,500	357,500	357,500
2015	Communications	5,570	7,000	7,000	7,000	7,000
2016	Travel, Conference & Training	8,100	5,000	5,000	5,000	5,000
2017	Professional and Technical Service	738,860	615,000	500,000	500,000	500,000
2018	Contractual Maintenance	684,260	625,000	650,000	650,000	650,000
2021	Clothing and Uniforms	9,670	9,000	9,000	9,000	9,000
2023	Fuel and Lubricants	58,120	43,000	52,000	52,000	52,000
2025	Office Supplies	6,990	3,900	3,000	3,000	3,000
2031	Maintenance Material, Streets	1,480	1,100	3,500	3,500	3,500
2032	General Supplies	378,850	799,000	750,000	750,000	750,000
2034	Utilities	2,280,240	1,910,000	1,900,000	1,829,160	1,829,160
2039	Printing, Copying & Advertising	8,570	7,200	6,000	6,000	6,000
2040	Rents and Leases	46,690	50,000	50,000	50,000	50,000
2041	Liability and Fire Insurance	35,680	49,340	53,940	54,260	54,260
2044	Dues and Subscriptions	4,600	5,000	5,000	5,000	5,000
2046	Taxes			200	200	200
2049	Landfill Fees	40	10,000	10,000	10,000	10,000
2050	Fleet Maintenance	28,480	25,000	18,000	18,000	18,000
2051	Vehicle and Equipment Replacement	48,210	114,210	198,380	49,500	49,500
2052	Personal Auto Allowance	960	1,200	1,200	1,200	1,200
2055	Administrative Fees	172,630	192,630	192,630	269,720	269,720
2117	Mandated Fees	7,800	15,360	15,360	15,360	15,360
SUB - TOTAL MAINTENANCE & OPERATIONS		5,028,100	4,889,440	4,789,210	4,646,900	4,646,900
SPECIAL MAINTENANCE & OPERATIONS PROJECTS						
5000	Climate Action Plan	49,720	2,120			
5001	Climate Action Plan - ARRA	15,820				

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**015 SEWER AND WASTEWATER
4652 WASTEWATER TREATMENT
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS - continued					
5204	Effluent Reclamation Services	27,470	90,000	90,000	90,000	90,000
5205	Ammonia Hydroxide	784,220	350,000	350,000	350,000	350,000
5206	Replace/Repair Sludget Pump		16,000			
5207	Pretreatment Program Update		151,150			
5208	Pretreatment Software Training		65,000			
5901	Aerator Repair	19,530				
5902	Wastewaster Discharge Report		10,000			
5903	Irrigation Regional Report	2,200	100,000			
	SUB-TOTAL SPECIAL M & O PROJECTS	<u>898,960</u>	<u>784,270</u>	<u>440,000</u>	<u>440,000</u>	<u>440,000</u>
	TOTAL MAINTENANCE & OPERATIONS	<u><u>5,927,060</u></u>	<u><u>5,673,710</u></u>	<u><u>5,229,210</u></u>	<u><u>5,086,900</u></u>	<u><u>5,086,900</u></u>

DEPARTMENT: PUBLIC WORKS

DIVISION: WASTEWATER TREATMENT

ACCOUNT NO.: 015-4652

CAPITAL IMPROVEMENTS

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
6101	Road Work at WWTP		<u>200,000</u>		<u>200,000</u>		<u>200,000</u>
TOTALS			<u>200,000</u>		<u>200,000</u>		<u>200,000</u>

DEBT SERVICE

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
8201	2001 Bonds - Principal	445,000	465,000	485,000	485,000	485,000
8203	2003 Bonds - Principal	1,515,000	1,565,000	1,625,000	1,625,000	1,625,000
8206	Oversize Liability - Principal	49,850	45,000	45,000	45,000	45,000
8210	Water Fund - Principal	8,040	8,040	8,040	8,040	8,040
8212	Banc America - Principal		443,360	539,760	539,760	539,760
8216	2006 Bonds - Principal	320,000	340,000	360,000	360,000	360,000
8220	Citibank Lease - Principal	4,910	17,480	35,580	35,580	35,580
8301	2001 Bonds - Interest	779,820	761,740	740,250	740,250	740,250
8303	2003 Bonds - Interest	1,459,950	1,405,830	1,348,730	1,348,730	1,348,730
8306	Oversize Liability - Interest	150	5,000	5,000	5,000	5,000
8309	2009 Bonds - Interest	4,792,810	4,792,820	4,792,820	4,792,820	4,792,820
8310	Water Fund - Interest	3,380	3,140	3,320	3,320	3,320
8311	2010 Bonds - Interest	600,310	1,155,680	1,155,680	1,155,680	1,155,680
8310	Banc America - Interest	122,090	374,100	213,860	213,860	213,860
8316	2006 Bonds - Interest	3,613,220	3,599,930	3,585,830	3,585,830	3,585,830
8320	Citibank Lease - Principal	<u>21,400</u>	<u>21,580</u>	<u>19,810</u>	<u>19,810</u>	<u>19,810</u>
TOTALS		<u>13,735,930</u>	<u>15,003,700</u>	<u>14,963,680</u>	<u>14,963,680</u>	<u>14,963,680</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9004	Operating Transfer to Fleet Maintenance	92,370	65,000			
9615	Operating Transfer to Sewer CIP		<u>6,522,880</u>		<u>500,000</u>	<u>500,000</u>
TOTALS		<u>92,370</u>	<u>6,587,880</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

REVENUE	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
Interest Income	35,100	25,000		
Departmental Service Charges	1,297,890	1,300,000	1,300,000	1,300,000
Equipment Replacement Charges	573,140	1,166,940		
Sale of Property	37,190	15,880	15,000	15,000
Miscellaneous Revenue	123,800	145,000	10,000	10,000
* Operating Transfer In from General Fund	148,110	244,050		
* Operating Transfer In from Solid Waste Fund		296,000		
* Operating Transfer In from Sewer Fund		127,500		
* Operating Transfer In from LLEB Fund				
* Operating Transfer In from COPS Grant	101,570	100,000		
* Operating Transfer In from DMV-Auto	3,050			
Total Revenue	2,319,850	3,420,370	1,325,000	1,325,000
EXPENDITURES				
Salaries & Benefits	596,590	603,110	636,200	516,210
Maintenance & Operation	2,794,310	2,788,480	2,719,970	2,719,970
Debt Service - Interest	15,100	14,750	13,560	13,560
Total Expenditures	3,406,000	3,406,340	3,369,730	3,249,740
NET INCOME	(1,086,150)	14,030	(2,044,730)	(1,924,740)
FUND BALANCE, JULY 1	9,486,610	8,400,460	8,414,490	8,414,490
FUND BALANCE, JUNE 30	8,400,460	8,414,490	6,369,760	6,489,750
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation	1,680,700	1,669,340	1,585,700	1,585,700
Use of Equipment Replacement Reserve	252,720	1,279,540		
Equipment Replacement Charges	(573,140)	(1,166,940)		
Loan Repayments	2,740			
Capital Outlay	(435,030)	(1,665,440)		
Debt Service - Principal	(12,480)	(18,860)	(27,880)	(27,880)
Total Balance Sheet Transactions	915,510	97,640	1,557,820	1,557,820
WORKING CAPITAL, JUNE 30	4,529,010	4,640,680	4,153,770	4,273,760

* Other Financing Sources

3 Note: Restricted cash for equipment replacement is not included in Working Capital. (FY 10-11 \$8,119,746)

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: FLEET MAINTENANCE

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	596,590	603,110	674,960	636,200	516,210
Maintenance & Operation	2,794,310	2,788,480	2,804,880	2,719,970	2,719,970
Capital Improvements	12,690	-	-	-	-
Capital Outlay	422,340	1,665,440	-	-	-
Debt Service	27,580	33,610	41,440	41,440	41,440
TOTAL EXPENDITURES	<u>3,853,510</u>	<u>5,090,640</u>	<u>3,521,280</u>	<u>3,397,610</u>	<u>3,277,620</u>
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	<u><u>3,853,510</u></u>	<u><u>5,090,640</u></u>	<u><u>3,521,280</u></u>	<u><u>3,397,610</u></u>	<u><u>3,277,620</u></u>

The function of the Fleet Maintenance Division is to provide maintenance service and replacement of all city owned equipment. The division performs preventative and repair maintenance on all equipment regardless of the department or division to which it is assigned, with the exception of certain work which must be handled by specialty shops in the community. Each department or division pays for vehicle maintenance, repair and overhead costs of operating the shop facility. Cost accounting records are kept on each piece of equipment so that maintenance costs and conditions can be constantly evaluated. From these records and an annual inspection, determinations are made as to anticipated repairs for the coming year and at what point equipment should be replaced.

Replacement vehicles are funded by charging each department equipment replacement rates on every piece of equipment in a sufficient amount to amortize the equipment over its projected life, thereby providing for replacement.

SUMMARY

DEPARTMENT: PUBLIC WORKS

DIVISION: FLEET MAINTENANCE - SERVICES

ACCOUNT NO.: 004-4510

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	596,590	603,110	674,960	636,200	516,210
Maintenance & Operation	1,347,470	1,354,740	1,371,140	1,286,230	1,286,230
Capital Improvements	12,690				
Capital Outlay		10,000			
Debt Service	27,580	33,610	41,440	41,440	41,440
TOTAL EXPENDITURES	<u>1,984,330</u>	<u>2,001,460</u>	<u>2,087,540</u>	<u>1,963,870</u>	<u>1,843,880</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,984,330</u></u>	<u><u>2,001,460</u></u>	<u><u>2,087,540</u></u>	<u><u>1,963,870</u></u>	<u><u>1,843,880</u></u>

SALARIES

Obj.	No.	Amount Budgeted	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021	0.25	29,630	Public Works Director	506	0.25	29,630				
1021	0.20	18,380	Public Works Field Services Manager	456	0.20	18,380				
102			Property Manager	456			0.45	41,560	0.45	31,170
1021			Administrative Assistant	333			0.45	20,410	0.45	12,330
1021	1	67,120	Fleet Maintenance Manager	392	1	67,120	1	67,120		
1021	1	53,360	Fleet Maintenance Crew Leader	315	1	53,360	1	53,360	1	53,360
1021	4	192,680	Mechanic II	330	5	236,470	4	194,930	4	194,930
	1	Unfunded	Mechanic II	330						
1021	2	73,050	Parts & Inventory Clerk	239	2	73,050	2	73,050	2	73,050
		434,220	Sub-Total/Regular Salaries			478,010		450,430		364,840
1024		500	Acting Pay			500		500		500
1025		7,000	Overtime			7,000		7,000		7,000
1028		4,430	Vacation/Sick Leave Buy Back			4,430		4,430		
	<u>9.45</u>	<u>446,150</u>	TOTALS		<u>9.45</u>	<u>489,940</u>	<u>8.90</u>	<u>462,360</u>	<u>7.90</u>	<u>372,340</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	61,980	70,200	97,410	91,800	74,370
1102	Survivors Benefit	210	210	230	220	200
1103	F.I.C.A	5,840	5,750	7,110	6,680	5,400
1104	Health Insurance	61,980	61,200	68,060	64,100	56,900
1105	Workers Compensation	10,310	4,300	8,250	7,310	5,640
1106	Employee Assistance Program	460	450	500	470	420
1109	P.A.R.S.	2,820	2,700	3,460	3,260	940
	TOTALS	<u>143,600</u>	<u>144,810</u>	<u>185,020</u>	<u>173,840</u>	<u>143,870</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**004 FLEET MAINTENANCE
4510 FLEET MAINTENANCE SERVICES
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2012	Public Relations	50				
2013	Postage	40	400	500	500	500
2014	Repairs and Maintenance	28,470	32,000	29,000	29,000	29,000
2015	Communications	2,150	3,200	3,000	3,000	3,000
2016	Travel, Conference & Training	20	2,000	5,000	5,000	5,000
2017	Professional and Technical Service	9,560	6,000	8,000	8,000	8,000
2018	Contractual Maintenance	14,060	12,500	10,000	10,000	10,000
2019	Outside Repairs and Maintenance Labor	223,320	210,000	220,000	220,000	220,000
2021	Clothing and Uniforms	4,660	6,000	5,500	5,500	5,500
2023	Fuel and Lubricants	198,340	200,000	220,000	220,000	220,000
2024	Material and Parts, Equipment	542,850	535,000	525,000	525,000	525,000
2025	Office Supplies	1,120	1,000	1,400	1,400	1,400
2032	General Supplies	3,260	18,000	10,000	10,000	10,000
2034	Utilities	36,370	35,000	35,000	35,000	35,000
2039	Printing, Copying & Advertising	4,780	5,000	5,000	5,000	5,000
2040	Rents and Leases	9,160	10,000	10,000	10,000	10,000
2041	Liability and Fire Insurance	17,570	19,440	21,740	20,470	20,470
2044	Dues and Subscriptions	830	400	200	200	200
2050	Fleet Maintenance	16,040	22,000	25,000	25,000	25,000
2052	Personal Auto Allowance	960	1,200	1,200	1,200	1,200
2060	Depreciation	233,860	235,600	235,600	151,960	151,960
	TOTAL MAINTENANCE & OPERATIONS	1,347,470	1,354,740	1,371,140	1,286,230	1,286,230

DEBT SERVICE

Obj. No.	<u>Object Classification</u>	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
8210	Water Fund Loan - Principal	10,060	10,060	10,060	10,060	10,060
8220	Citibank - Principal	2,420	8,800	17,820	17,820	17,820
8310	Water Fund Loan - Interest	4,230	3,920	3,620	3,620	3,620
8320	Citibank - Interest	<u>10,880</u>	<u>10,830</u>	<u>9,940</u>	<u>9,940</u>	<u>9,940</u>
TOTALS		<u>27,590</u>	<u>33,610</u>	<u>41,440</u>	<u>41,440</u>	<u>41,440</u>

SUMMARY

DEPARTMENT: PUBLIC WORKSDIVISION: FLEET MAINTENANCE - EQUIPMENT REPLACEMENT

ACCOUNT NO.: 004-4511

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	1,446,840	1,433,740	1,433,740	1,433,740	1,433,740
Capital Improvements					
Capital Outlay	422,340	1,655,440			
Debt Service					
TOTAL EXPENDITURES	<u>1,869,180</u>	<u>3,089,180</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>1,869,180</u>	<u>3,089,180</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>

MAINTENANCE & OPERATIONS

<u>Account Number</u>	<u>Account Title</u>	<u>Expenditures 2010/11</u>	<u>Expenditures 2011/12</u>	<u>Requests 2012/13</u>	<u>Recommends 2012/13</u>	<u>Approved 2012/13</u>
2060	Depreciation	<u>1,446,840</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>
TOTAL MAINTENANCE & OPERATIONS		<u>1,446,840</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>	<u>1,433,740</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL	ESTIMATED	RECOMMENDED	COUNCIL APPROVED
	2010/11	2011/12	2012/13	2012/13
REVENUE				
Interest Income	16,500	16,000	16,000	16,000
Employee Contributions	1,381,120	1,249,370	1,230,000	1,230,000
Departmental Service Charges	2,272,130	2,300,000	2,376,660	2,376,660
Employee Assistance Program Charges	17,480	21,000	17,500	17,500
Miscellaneous Revenue	18,170			
Total Revenue	<u>3,705,400</u>	<u>3,586,370</u>	<u>3,640,160</u>	<u>3,640,160</u>
EXPENDITURES				
Salaries & Benefits	60,400	60,460	62,900	62,900
Maintenance & Operation	3,925,950	3,513,850	3,424,970	3,424,970
* Operating Transfer Out to General Fund			250,000	250,000
Total Expenditures	<u>3,986,350</u>	<u>3,574,310</u>	<u>3,737,870</u>	<u>3,737,870</u>
NET BUDGETARY ACTIVITY	(280,950)	12,060	(97,710)	(97,710)
FUND BALANCE, JULY 1	<u>2,348,710</u>	<u>2,067,760</u>	<u>2,079,820</u>	<u>2,079,820</u>
FUND BALANCE, JUNE 30	<u>2,067,760</u>	<u>2,079,820</u>	<u>1,982,110</u>	<u>1,982,110</u>
WORKING CAPITAL, JUNE 30	<u>2,047,440</u>	<u>2,059,500</u>	<u>1,961,790</u>	<u>1,961,790</u>

* Other Financing Uses

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: INSUR. - EMP. WELFARE

ACCOUNT NO.: 060-4954

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	60,400	60,460	62,900	62,900	62,900
Maintenance & Operation	3,925,950	3,513,850	3,950,900	3,424,970	3,424,970
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>3,986,350</u>	<u>3,574,310</u>	<u>4,013,800</u>	<u>3,487,870</u>	<u>3,487,870</u>
Other Financing Uses				250,000	250,000
TOTAL FUNDS USED	<u><u>3,986,350</u></u>	<u><u>3,574,310</u></u>	<u><u>4,013,800</u></u>	<u><u>3,737,870</u></u>	<u><u>3,737,870</u></u>

This budget funds the city's health benefit plan, which includes health, dental, vision, prescription drugs, long term disability, and life insurance programs.

DIVISION: INSUR -EMP. WELFARE

DEPARTMENT: ADMINISTRATIVE SERVICES

ACCOUNT NO.: 060-4954

SALARIES

Obj. No.	No.	Amount Budgeted 2011/12	POSITION TITLE	Salary Code	No.	Department Request 2012/13	No.	City Manager Recommendation 2012/13	No.	Council Approved 2012/13
1021			Deputy City Manager	498			0.25	28,470	0.25	28,470
1021	0.25	28,470	Administrative Services Director	498	0.25	28,470				
1021	0.33	17,010	Human Resource Analyst	337	0.33	17,010	0.33	17,010	0.33	17,010
		45,480	Sub-Total/Regular Salaries			45,480		45,480		45,480
1028		1,750	Vacation/Sick Buy Back			1,750		1,750		1,750
	0.58	47,230	TOTALS		0.58	47,230	0.58	47,230	0.58	47,230

EMPLOYEE BENEFITS

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
1101	P.E.R.S. (Retirement)	6,790	7,830	9,260	9,260	9,260
1102	Survivors Benefit	10	20	20	20	20
1103	F.I.C.A	680	690	690	690	690
1104	Health Insurance	4,220	4,200	4,200	4,200	4,200
1105	Workers Compensation	160	70	110	110	110
1106	Employee Assistance Program	30	30	30	30	30
1109	P.A.R.S.	1,370	1,370	1,360	1,360	1,360
	TOTALS	13,260	14,210	15,670	15,670	15,670

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**060 EMPLOYEE WELFARE
4954 EMPLOYEE WELFARE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2016	Travel, Conference and Training	300	500	500	500	500
2017	Professional and Technical Services	55,310	60,000	50,000	51,100	51,100
2039	Printing, Copying and Advertising		100	100	100	100
2040	Rents & Leases	330	2,000	2,000	2,000	2,000
2041	Liability and Fire Insurance	77,080	100,000	110,850	16,340	16,340
2042	Disability Insurance Premiums	32,290	35,000	35,000	35,000	35,000
2044	Dues and Subscriptions		500	1,700	1,700	1,700
2047	Insurance Claims Paid	3,759,540	3,315,000	3,750,000	3,317,480	3,317,480
2051	Fleet Maintenance	100	750	750	750	750
2052	Personal Auto Allowance	1,000				
TOTAL MAINTENANCE & OPERATIONS		<u>3,925,950</u>	<u>3,513,850</u>	<u>3,950,900</u>	<u>3,424,970</u>	<u>3,424,970</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend 2010/11	Estimated Expend 2011/12	Department Request 2012/13	City Manager Recommendation 2012/13	Council Approved 2012/13
9001	Operating Transfer Out to General Fund				250,000	250,000
		<u>0</u>	<u>0</u>	<u>0</u>	<u>250,000</u>	<u>250,000</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

060 EMPLOYEE WELFARE
4954 EMPLOYEE WELFARE
2000 MAINTENANCE & OPERATIONS

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2016	Travel, Conference and Training	300	500	500	500	500
2017	Professional and Technical Services	55,310	60,000	50,000	51,100	51,100
2039	Printing, Copying and Advertising		100	100	100	100
2040	Rents & Leases	330	2,000	2,000	2,000	2,000
2041	Liability and Fire Insurance	77,080	100,000	110,850	16,340	16,340
2042	Disability Insurance Premiums	32,290	35,000	35,000	35,000	35,000
2044	Dues and Subscriptions		500	1,700	1,700	1,700
2047	Insurance Claims Paid	3,759,540	3,315,000	3,750,000	3,317,480	3,317,480
2051	Fleet Maintenance	100	750	750	750	750
2052	Personal Auto Allowance	1,000				
TOTAL MAINTENANCE & OPERATIONS		<u>3,925,950</u>	<u>3,513,850</u>	<u>3,950,900</u>	<u>3,424,970</u>	<u>3,424,970</u>

OTHER FINANCING USES

Obj. No.	Object Classification	Actual Expend <u>2010/11</u>	Estimated Expend <u>2011/12</u>	Department Request <u>2012/13</u>	City Manager Recommendation <u>2012/13</u>	Council Approved <u>2012/13</u>
9001	Operating Transfer Out to General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>250,000</u>	<u>250,000</u>
		<u>0</u>	<u>0</u>	<u>0</u>	<u>250,000</u>	<u>250,000</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL 2010/11</u>	<u>ESTIMATED 2011/12</u>	<u>RECOMMENDED 2012/13</u>	<u>COUNCIL APPROVED 2012/13</u>
REVENUE				
Interest Income	23,290	16,000	15,000	15,000
Departmental Service Charges	669,080	262,250	480,460	480,460
Miscellaneous Revenue	<u>89,320</u>	<u>184,550</u>		
Total Revenue	<u>781,690</u>	<u>462,800</u>	<u>495,460</u>	<u>495,460</u>
EXPENDITURES				
Salaries & Benefits	60,400	61,850	62,900	62,900
Maintenance & Operation	<u>1,187,370</u>	<u>968,440</u>	<u>1,062,190</u>	<u>1,062,190</u>
Total Expenditures	<u>1,247,770</u>	<u>1,030,290</u>	<u>1,125,090</u>	<u>1,125,090</u>
NET BUDGETARY ACTIVITY	(466,080)	(567,490)	(629,630)	(629,630)
FUND BALANCE, JULY 1	<u>3,739,260</u>	<u>3,273,180</u>	<u>2,705,690</u>	<u>2,705,690</u>
FUND BALANCE, JUNE 30	<u><u>3,273,180</u></u>	<u><u>2,705,690</u></u>	<u><u>2,076,060</u></u>	<u><u>2,076,060</u></u>
WORKING CAPITAL, JUNE 30	<u><u>2,847,980</u></u>	<u><u>2,280,490</u></u>	<u><u>1,650,860</u></u>	<u><u>1,650,860</u></u>

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: INSUR - WORKER'S COMP.

ACCOUNT NO.: 061-4955

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	60,400	61,850	62,900	62,900	62,900
Maintenance & Operation	1,187,370	968,440	1,061,090	1,062,190	1,062,190
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>1,247,770</u>	<u>1,030,290</u>	<u>1,123,990</u>	<u>1,125,090</u>	<u>1,125,090</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,247,770</u></u>	<u><u>1,030,290</u></u>	<u><u>1,123,990</u></u>	<u><u>1,125,090</u></u>	<u><u>1,125,090</u></u>

This budget funds workers compensation costs. The city is in a workers compensation, risk sharing pool through the Central San Joaquin Valley Risk Management Authority (RMA). The RMA's pooled workers compensation program provides coverage for workers compensation losses and employee liability incurred under workers compensation law, but not for more than the limits of coverage (\$25 million).

SALARIES

Obj.	No.	Amount Budgeted		Salary Code		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>		<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Deputy City Manager	498	0.25		0.25	28,470	0.25	28,470
1021	0.25	28,470	Administrative Services Director	498	0.25	28,470				
1021	0.33	17,010	Human Resource Anaylst	337	0.33	17,010	0.33	17,010	0.33	17,010
		45,480	Sub-Total/Regular Salaries			45,480		45,480		45,480
1028		1,750	Vacation/Sick Buy Back			1,750		1,750		
	<u>0.58</u>	<u>47,230</u>	TOTALS		<u>0.83</u>	<u>47,230</u>	<u>0.58</u>	<u>47,230</u>	<u>0.58</u>	<u>45,480</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	6,790	7,830	9,260	9,260	9,260
1102	Survivors Benefit	10	20	20	20	20
1103	F.I.C.A	680	690	690	690	690
1104	Health Insurance	4,220	4,220	4,200	4,200	4,200
1105	Workers Compensation	160	70	110	110	110
1106	Employee Assistance Program	30	30	30	30	30
1109	P.A.R.S.	1,370	1,370	1,360	1,360	1,360
	TOTALS	<u>13,260</u>	<u>14,230</u>	<u>15,670</u>	<u>15,670</u>	<u>15,670</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**061 WORKERS' COMPENSATION INSURANCE
4955 WORKERS' COMPENSATION INSURANCE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	30	50	100	100	100
2015	Communications			50	50	50
2016	Travel, Conference and Training	330	400	600	600	600
2018	Contractual Maintenance	930	20		1,100	1,100
2025	Office Supplies	350	1,000	1,000	1,000	1,000
2039	Printing, Copying and Advertising	20	200	200	200	200
2040	Rents & Leases	330	250	50	50	50
2041	Liability and Fire Insurance	1,180	2,000	2,000	2,000	2,000
2044	Dues and Subscriptions		1,340	1,340	1,340	1,340
2047	Insurance Claims Paid	1,183,100	962,430	1,055,000	1,055,000	1,055,000
2050	Fleet Maintenance	100	750	750	750	750
2052	Personal Auto Allowance	1,000				
TOTAL MAINTENANCE & OPERATIONS		<u>1,187,370</u>	<u>968,440</u>	<u>1,061,090</u>	<u>1,062,190</u>	<u>1,062,190</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL</u> <u>APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income	2,180			
Departmental Service Charges	660,070	740,000	740,000	740,000
Miscellaneous Revenue	205,100	210,460	180,000	180,000
Total Revenue	<u>867,350</u>	<u>950,460</u>	<u>920,000</u>	<u>920,000</u>
EXPENDITURES				
Salaries & Benefits	60,410	62,630	62,900	62,900
Maintenance & Operation	1,084,530	554,850	620,220	620,220
Total Expenditures	<u>1,144,940</u>	<u>617,480</u>	<u>683,120</u>	<u>683,120</u>
NET BUDGETARY ACTIVITY	(277,590)	332,980	236,880	236,880
FUND BALANCE, JULY 1	<u>964,310</u>	<u>686,720</u>	<u>1,019,700</u>	<u>1,019,700</u>
FUND BALANCE, JUNE 30	<u>686,720</u>	<u>1,019,700</u>	<u>1,256,580</u>	<u>1,256,580</u>
WORKING CAPITAL, JUNE 30	<u>44,700</u>	<u>377,680</u>	<u>614,560</u>	<u>614,560</u>

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: INSUR-GENERAL INSUR.

ACCOUNT NO.: 062-4956

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	60,410	62,630	62,900	62,900	62,900
Maintenance & Operation	1,084,530	554,850	619,120	620,220	620,220
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>1,144,940</u>	<u>617,480</u>	<u>682,020</u>	<u>683,120</u>	<u>683,120</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>1,144,940</u></u>	<u><u>617,480</u></u>	<u><u>682,020</u></u>	<u><u>683,120</u></u>	<u><u>683,120</u></u>

Our primary liability coverage is provided through a risk sharing pool with the Central San Joaquin Valley Risk Management Authority (RMA). The program provides coverage to the city and its employees for civil liabilities incurred by individuals or companies as a result of personal injury or property damage allegedly caused by the city and/or its employees. Errors and omissions coverage is also provided for decision makers of a member city for alleged mistakes made in the decision making process.

SALARIES

Obj.	No.	Amount Budgeted		Salary Code		Department Request		City Manager Recommendation		Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>		<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>	<u>No.</u>	<u>2012/13</u>
1021			Deputy City Manager	498	0.25		0.25	28,470	0.25	28,470
1021	0.25	28,470	Administrative Services Director	498	0.25	28,470				
1021	0.33	17,010	Human Resource Anaylst	337	0.33	17,010	0.33	17,010	0.33	17,010
		45,480	Sub-Total/Regular Salaries			45,480		45,480		45,480
1028		1,750	Vacation/Sick Buy Back			1,750		1,750		1,750
	<u>0.58</u>	<u>47,230</u>	TOTALS		<u>0.83</u>	<u>47,230</u>	<u>0.58</u>	<u>47,230</u>	<u>0.58</u>	<u>47,230</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	6,790	7,830	9,260	9,260	9,260
1102	Survivors Benefit	10	20	20	20	20
1103	F.I.C.A	680	690	690	690	690
1104	Health Insurance	4,220	4,220	4,200	4,200	4,200
1105	Workers Compensation	160	70	110	110	110
1106	Employee Assistance Program	30	30	30	30	30
1109	P.A.R.S.	1,370	1,370	1,360	1,360	1,360
	TOTALS	<u>13,260</u>	<u>14,230</u>	<u>15,670</u>	<u>15,670</u>	<u>15,670</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**062 GENERAL INSURANCE
4956 GENERAL INSURANCE
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	80	200	200	200	200
2014	Repairs and Maintenance		200	200	200	200
2015	Communications			50	50	50
2016	Travel, Conference and Training		600	600	600	600
2017	Professional and Technical Services		500	2,500	3,600	3,600
2025	Office Supplies	210	250	250	250	250
2032	General Supplies		200	200	200	200
2039	Printing, Copying and Advertising	70	150	150	150	150
2040	Rents & Leases	330	2,000	2,000	2,000	2,000
2041	Liability and Fire Insurance	582,740	550,000	602,170	602,170	602,170
2044	Dues and Subscriptions			50	50	50
2047	Insurance Claims Paid			10,000	10,000	10,000
2050	Fleet Maintenance	100	750	750	750	750
2052	Personal Auto Allowance	1,000				
	SUB - TOTAL MAINTENANCE & OPERATIONS	584,530	554,850	619,120	620,220	620,220
	SPECIAL MAINTENANCE & OPERATIONS PROJECTS					
5101	Lawsuit Settlement Charges	500,000				
	SUB-TOTAL SPECIAL M & O PROJECTS	500,000	-			
	TOTAL MAINTENANCE & OPERATIONS	1,084,530	554,850	619,120	620,220	620,220

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	ACTUAL 2010/11	ESTIMATED 2011/12	RECOMMENDED 2012/13	COUNCIL APPROVED 2012/13
REVENUE				
Interest Income				
* Operating Transfer from General Fund	62,140	50,000	50,000	50,000
Total Revenue	<u>62,140</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
EXPENDITURES				
Maintenance and Operation	62,140	50,000	50,000	50,000
Total Expenditures	<u>62,140</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
NET BUDGETARY ACTIVITY	0	0	0	0
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

* Other Financing Sources

SUMMARY

DEPARTMENT: ADMINISTRATIVE SERVICES DIVISION: INSUR-UNEMPLOYMENT

ACCOUNT NO.: 063-4957

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	62,140	40,000	70,000	50,000	50,000
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>62,140</u>	<u>40,000</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>62,140</u>	<u>40,000</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>

MAINTENANCE & OPERATIONS

<u>Account Number</u>	<u>Account Title</u>	<u>Actual Expenditures 2009/2010</u>	<u>Estimated Expenditures 2010/2011</u>	<u>Department Requests 2011/2012</u>	<u>City Manager Recommends 2011/2012</u>	<u>Council Approved 2011/2012</u>
2047	Insurance Claims Paid	<u>62,140</u>	<u>40,000</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>
TOTAL MAINTENANCE & OPERATIONS		<u>62,140</u>	<u>40,000</u>	<u>70,000</u>	<u>50,000</u>	<u>50,000</u>

This budget provides funds to cover unemployment claims which might be awarded to former city employees.

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>ACTUAL</u> <u>2010/11</u>	<u>ESTIMATED</u> <u>2011/12</u>	<u>RECOMMENDED</u> <u>2012/13</u>	<u>COUNCIL APPROVED</u> <u>2012/13</u>
REVENUE				
Interest Income				
Sale of Parts & Fuel	1,234,480	1,118,250	957,000	957,000
Sale of Property				
Miscellaneous Revenue	222,290	75,000	50,000	50,000
* Operating Transfer from Fleet Maintenance				
Total Revenue	<u>1,456,770</u>	<u>1,193,250</u>	<u>1,007,000</u>	<u>1,007,000</u>
EXPENDITURES				
Salaries & Benefits	49,790	57,230	60,820	60,820
Maintenance & Operations	1,384,780	1,381,780	1,087,530	1,087,530
** Operating Transfer to General Fund				
Total Expenditures	<u>1,434,570</u>	<u>1,439,010</u>	<u>1,148,350</u>	<u>1,148,350</u>
NET BUDGETARY ACTIVITY	22,200	(245,760)	(141,350)	(141,350)
FUND BALANCE, JULY 1	<u>(324,770)</u>	<u>(302,570)</u>	<u>(548,330)</u>	<u>(548,330)</u>
FUND BALANCE, JUNE 30	<u><u>(302,570)</u></u>	<u><u>(548,330)</u></u>	<u><u>(689,680)</u></u>	<u><u>(689,680)</u></u>
BUDGETED BALANCE SHEET TRANSACTIONS				
Increase in Accumulated Depreciation				
Capital Outlay				
Total Balance Sheet Transactions	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL, JUNE 30	<u><u>(256,870)</u></u>	<u><u>(502,630)</u></u>	<u><u>(643,980)</u></u>	<u><u>(643,980)</u></u>

*Other Financing Sources ** Other Financing Uses

SUMMARY

DEPARTMENT: ADMINISTRATIVE SVCS

DIVISION: PURCHASING

ACCOUNT NO.: SUMMARY

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	49,790	57,230	60,820	60,820	60,820
Maintenance & Operation	1,384,780	1,381,780	1,087,530	1,087,530	1,087,530
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
TOTAL EXPENDITURES	<u>1,434,570</u>	<u>1,439,010</u>	<u>1,148,350</u>	<u>1,148,350</u>	<u>1,148,350</u>
Other Financing Uses	-	-	-	-	-
TOTAL FUNDS USED	<u><u>1,434,570</u></u>	<u><u>1,439,010</u></u>	<u><u>1,148,350</u></u>	<u><u>1,148,350</u></u>	<u><u>1,148,350</u></u>

The primary objective of the Purchasing Division is to establish efficient and cost effective procedures for securing supplies and equipment used by all departments of the city. The purchasing program is an integral part of an overall control system to see that materials purchased are properly received, accounted for, placed into inventory, and controlled through an inventory system.

SUMMARY

DEPARTMENT: ADMINISTRATIVE SVCS DIVISION: PURCHASING-ADMINISTRATION

ACCOUNT NO.: 066-4960

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits	49,790	57,230	60,820	60,820	60,820
Maintenance & Operation	4,210	6,780	7,530	7,530	7,530
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>54,000</u>	<u>64,010</u>	<u>68,350</u>	<u>68,350</u>	<u>68,350</u>
Other Financing Uses					
TOTAL FUNDS USED	<u><u>54,000</u></u>	<u><u>64,010</u></u>	<u><u>68,350</u></u>	<u><u>68,350</u></u>	<u><u>68,350</u></u>

SALARIES

Obj.	No.	Amount Budgeted		Salary Code	No.	Department Request	No.	City Manager Recommendation	No.	Council Approved
<u>No.</u>	<u>2011/12</u>	<u>2011/12</u>	<u>POSITION TITLE</u>			<u>2012/13</u>		<u>2012/13</u>		<u>2012/13</u>
1021	0.04	4,510	Finance Director	496	0.04	4,510	0.04	4,510	0.04	4,510
1021	0.33	20,430	Utility/Purchase/Rev Manager	374	0.33	20,430	0.33	20,430	0.33	20,430
1021	0.50	20,100	Accounting Technician I	310	0.50	21,080	0.50	21,080	0.50	21,080
		45,040	Sub-Total/Regular Salaries			46,020		46,020		46,020
1028		960	Vacation/Sick Leave Buy Back			960		960		960
	<u>0.870</u>	<u>46,000</u>	TOTALS		<u>0.87</u>	<u>46,980</u>	<u>0.87</u>	<u>46,980</u>	<u>0.87</u>	<u>46,980</u>

EMPLOYEE BENEFITS

Obj.		Actual Expend	Estimated Expend	Department Request	City Manager Recommendation	Council Approved
<u>No.</u>	<u>Object Classification</u>	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2012/13</u>	<u>2012/13</u>
1101	P.E.R.S. (Retirement)	5,750	7,650	9,370	9,370	9,370
1102	Survivors Benefit	20	20	20	20	20
1103	F.I.C.A	540	660	680	680	680
1104	Health Insurance	2,700	2,690	2,690	2,690	2,690
1105	Workers Compensation	360	170	280	280	280
1106	Employee Assistance Program	40	50	50	50	50
1109	P.A.R.S.	750	750	750	750	750
	TOTALS	<u>10,160</u>	<u>11,990</u>	<u>13,840</u>	<u>13,840</u>	<u>13,840</u>

**CITY OF TULARE
MAINTENANCE & OPERATIONS
FISCAL YEAR 2012/2013**

**066 PURCHASING
4960 PURCHASING - ADMINISTRATIONS
2000 MAINTENANCE & OPERATIONS**

Account Number	Account Title	Actual Expenditures 2010/2011	Estimated Expenditures 2011/2012	Department Requests 2012/2013	City Manager Recommends 2012/2013	Council Approved 2012/2013
2013	Postage	210	220	220	220	220
2014	Repairs and Maintenance	10	100	200	200	200
2015	Communications	280	500	500	500	500
2016	Travel, Conference and Training	890		300	300	300
2025	Office Supplies		200	350	350	350
2032	General Supplies			50	50	50
2039	Printing, Copying and Advertising	1,200	800	900	900	900
2040	Rents and Leases		1,200	1,200	1,200	1,200
2041	Liability and Fire Insurance	1,490	2,010	2,010	2,010	2,010
2044	Dues and Subscriptions	130	250	300	300	300
2050	Fleet Maintenance		1,500	1,500	1,500	1,500
TOTAL MAINTENANCE & OPERATIONS		4,210	6,780	7,530	7,530	7,530

SUMMARY

DEPARTMENT: ADMINISTRATIVE SVCS DIVISION: PURCHASING-WHSE INVENTORY

ACCOUNT NO.: 066-4961

<u>Summary Totals</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2012/13</u>	<u>Council Approved 2012/13</u>
Salaries & Benefits					
Maintenance & Operation	1,380,570	1,375,000	1,080,000	1,080,000	1,080,000
Capital Outlay					
Debt Service					
TOTAL EXPENDITURES	<u>1,380,570</u>	<u>1,375,000</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>
Other Financing Uses					
TOTAL FUNDS USED	<u>1,380,570</u>	<u>1,375,000</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>

MAINTENANCE & OPERATIONS

<u>Account Number</u>	<u>Account Title</u>	<u>Actual Expenditures 2010/11</u>	<u>Estimated Expenditures 2011/12</u>	<u>Department Requests 2012/13</u>	<u>City Manager Recommends 2011/2012</u>	<u>Council Approved 2011/2012</u>
2200	Warehouse Purchasing, Parts	111,720	95,000	95,000	95,000	95,000
2300	Fuel	1,218,460	1,200,000	900,000	900,000	900,000
2400	Water Inventory	50,390	80,000	85,000	85,000	85,000
TOTAL MAINTENANCE & OPERATIONS		<u>1,380,570</u>	<u>1,375,000</u>	<u>1,080,000</u>	<u>1,080,000</u>	<u>1,080,000</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2011/12**

	<u>Actual 2010/11</u>	<u>Estimated 2011/12</u>	<u>Recommended 2012/13</u>	<u>Council Approved 2012/13</u>
REVENUE				
Interest Income				
Miscellaneous Revenue				
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
* Operating Transfers In from General Fund			1,244,000	1,244,000
* Operating Transfers In from CDBG Fund			555,000	555,000
TOTAL FUNDS MADE AVAILABLE	<u>0</u>	<u>0</u>	<u>1,799,000</u>	<u>1,799,000</u>
EXPENDITURES				
Capital Improvements			2,078,170	2,078,170
NET BUDGETARY ACTIVITY	<u>0</u>	<u>0</u>	<u>(279,170)</u>	<u>(279,170)</u>
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>(279,170)</u>	<u>(279,170)</u>
* Other Financing Sources				

CAPITAL OUTLAY

<u>Obj. No.</u>	<u>Item of Capital Outlay</u>	<u>NO.</u>	<u>Department Request 2012/13</u>	<u>NO.</u>	<u>City Manager Recommendation 2012/13</u>	<u>NO.</u>	<u>Council Approved 2012/13</u>
6310	Vehicle Replacement Reserve - 12/13-095				150,000		150,000
6313	Facilities Capital Maintenance - 12/13-098				50,000		50,000
6314	Animal Facility - 12/13-050				507,030		507,030
6315	Intermodal Parking Lot (CDBG) - 12/13-012				355,000		355,000
6316	Record Management - 12/13-001				62,000		62,000
6317	Laserfiche - 12/13-002				10,000		10,000
6318	Citywide Shredding - 12/13-003				7,500		7,500
6319	Eden Payroll - 12/13-005				15,000		15,000
6320	Neo-Gov - 12/13-006				9,450		9,450
6321	City Wide Web Site - 12/13-008				80,000		80,000
6322	Pressure Seal Mailer - 12/13-036				5,000		5,000
6323	Radio Replacement - 12/13-048				20,000		20,000
6324	Fire Equipment - 12/13-052				30,000		30,000
6325	Lifepak 12 - 12/13-053				54,000		54,000
6326	Hurst Tool - 12/13-054				27,000		27,000
6327	Fire Hose - 12/13-055				29,000		29,000
6328	Pet & Business License Software - 12/13-035				50,000		50,000
6329	West Tulare Sidewalks (CDBG) - 12/13-007				200,000		200,000
6330	GIS - 12/13-014				32,000		32,000
6331	Fire Station 63 Maintenance - 12/13-045				36,610		36,610
6332	Fire Station 63 Fence & Parking - 12/13-046				145,580		145,580
6333	Ladder Truck - 12/13-047				200,000		200,000
6334	FYI Replacement - 12/13-041				3,000		3,000
					<u>2,078,170</u>		<u>2,078,170</u>
			<u>-</u>				

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>Actual 2010/11</u>	<u>Estimated 2011/12</u>	<u>Recommended 2012/13</u>	<u>Approved 2012/13</u>
REVENUE				
Interest Income				
Development Impact Fees				
Miscellaneous Revenue				
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
* Operating Transfer In from General Fund				
* Operating Transfer In from Water Fund			500,000	500,000
Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>
TOTAL FUNDS MADE AVAILABLE	0	0	500,000	500,000
EXPENDITURES				
Capital Improvements			355,000	355,000
NET BUDGETARY ACTIVITY	0	0	145,000	145,000
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>145,000</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>145,000</u>	<u>290,000</u>

* Other Financing Sources

ACCOUNT NO.: 610-4610

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
6310	Water Storage Facilities - 12/13-067				100,000		100,000
6311	VFDS - 12/13-060				150,000		150,000
6312	Negotiated Projects - 12/13-090				50,000		50,000
6313	Equipment Replacement - 12/13-089				55,000		55,000
			-		355,000		355,000

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

	<u>Actual 2010/11</u>	<u>Estimated 2011/12</u>	<u>Recommended 2012/13</u>	<u>Council Approved 2012/13</u>
REVENUE				
Interest Income				
Development Impact Fees				
Miscellaneous Revenue				
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
* Operating Transfers In from				
Bonding/Third Party Funds			9,400,000	9,400,000
Sewer/Wastewater Fund			1,000,000	1,000,000
Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>10,400,000</u>	<u>10,400,000</u>
TOTAL FUNDS MADE AVAILABLE	0	0	10,400,000	10,400,000
EXPENDITURES				
Capital Improvements			12,276,540	12,276,540
NET BUDGETARY ACTIVITY	0	0	(1,876,540)	(1,876,540)
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>(1,876,540)</u>	<u>(1,876,540)</u>

*Other Financing Sources

DEPARTMENT: SEWER/WASTEWATER FUND

ACCOUNT NO.: 615-4615

CAPITAL OUTLAY

<u>Obj. No.</u>	<u>Item of Capital Outlay</u>	<u>NO.</u>	<u>Department Request 2012/13</u>	<u>NO.</u>	<u>City Manager Recommendation 2012/13</u>	<u>NO.</u>	<u>Council Approved 2012/13</u>
6320	Bulk Volume Firm - 12/413-062				900,000		900,000
6321	Negotiated Projects - 12/13-092				50,000		50,000
6322	Solar Project Phase II - 12/13-099				5,800,000		5,800,000
6323	Advances Energy Storage - 12/13-100				3,600,000		3,600,000
6324	Sewer Main Replacement - 12/13-087				655,000		655,000
6325	Sewer Extension/County Islands - 12/13-088				75,000		75,000
6326	Eastside Truck Exentsion - 12/13-086				100,000		100,000
6327	WWTP Capital Maintenance - 12/13-093				1,000,000		1,000,000
6328	Equipment Replacement - 12/13-091				96,540		96,540
			<u> </u>		<u> </u>		<u> </u>
			<u> -</u>		<u>12,276,540</u>		<u>12,276,540</u>

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13

	<u>Actual 2010/11</u>	<u>Estimated 2011/12</u>	<u>Recommended 2012/13</u>	<u>Council Approved 2012/13</u>
REVENUE				
Development Impact Fees			379,250	379,250
CMAQ			313,370	313,370
Prop 1B			6,016,000	6,016,000
BTA			6,300	6,300
TCAG			198,000	198,000
HSP			53,000	53,000
TEA			397,000	397,000
SRTS			234,500	234,500
Reimbursement from School Districts			177,540	177,540
Total Revenue	<u>0</u>	<u>0</u>	<u>7,774,960</u>	<u>7,774,960</u>
* Operating Transfer In from General Fund			100,000	100,000
* Operating Transfer In from Water Fund CIP			142,270	142,270
* Operating Transfer In from Sewer/Wastewater Fund CIP			73,990	73,990
* Operating Transfer In from Gas Tax Fund			2,293,910	2,293,910
* Operating Transfer In from Measure R-Local			1,276,890	1,276,890
* Operating Transfer In from Measure R-Regional			26,951,000	26,951,000
* Operating Transfer In from Measure R-Trails			242,500	242,500
Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>31,080,560</u>	<u>31,080,560</u>
TOTAL FUNDS MADE AVAILABLE	<u>0</u>	<u>0</u>	<u>38,855,520</u>	<u>38,855,520</u>
EXPENDITURES				
Capital Improvements			38,855,520	38,855,520
NET BUDGETARY ACTIVITY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
BUDGETED BALANCE SHEET TRANSACTION				
Reserve for Future Street Work	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

DEPARTMENT: STREET CIP FUND

CAPITAL OUTLAY

ACCOUNT NO.: 643-4643

Obj. No.	Item of Capital Outlay	NO.	Department Request 2012/13	NO.	City Manager Recommendation 2012/13	NO.	Council Approved 2012/13
6310	Bardsley Grade Separation (MRR) - 12/13-016				3,414,000		3,414,000
6311	Bardsley Grade Separation (1B) - 12/13-016				5,656,000		5,656,000
6312	Cartmill Interchange (MRR) - 12/13-017				22,800,000		22,800,000
6313	West Street Improvements (GT) - 12/13-080				584,400		584,400
6314	Blackstone Improvements (GT) - 12/13-081				639,600		639,600
6315	PMS - Cape Seal (MRL) - 12/13-073				1,075,000		1,075,000
6316	PMS (MRL) - 12/13-083				200,000		200,000
6318	Cross/Mooney Signal Lights (MR Trails) - 12/13-01				242,500		242,500
6319	Bike Lane Striping (GT) - 12/13-019				700		700
6320	Bike Lane Striping (BTA) - 12/13-019				6,300		6,300
6321	Prosperity Signal Lights (GT) - 12/13-020				8,630		8,630
6322	Prosperity Signal Lights (CMAQ) - 12/13-020				66,370		66,370
6323	Prosperity/Northridge Beacon (MRL) - 12/13-021				19,500		19,500
6324	Prosperity/Northridge Beacon (SRTS) - 12/13-021				156,500		156,500
6325	Santa Fe Trail Light (TEA) - 12/13-022				397,000		397,000
6326	Santa Fe Trail Light (MRR) - 12/13-022				51,000		51,000
6327	Laspina Inrd Lighting (HSP) - 12/13-023				53,000		53,000
6328	Laspina Inrd Lighting (MRR) - 12/13-023				6,000		6,000
6329	Laspina Red Light Kohn (SRTS) - 12/13-024				78,000		78,000
6330	Bardsley Shoulder Stabilization (GT) - 12/13-025				25,000		25,000
6331	Bardsley Shoulder Stabilization (CMAQ) - 12/13-025				141,000		141,000
6332	Pratt Shoulder Stabilization (GT) - 12/13-026				19,000		19,000
6333	Pratt Shoulder Stabilization (CMAQ) - 12/13-026				106,000		106,000
6334	Morrison/Alpine Streets (GT) - 12/13-027				785,080		785,080
6335	Morrison/Alpine Streets (DIF230) - 12/13-027				220,500		220,500
6336	Morrison/Alpine Streets (Fund 15) - 12/13-027				73,990		73,990
6337	Morrison/Alpine Streets (Fund 10) - 12/13-027				142,270		142,270
6338	Morrison/Alpine Streets (School) - 12/13-027				177,540		177,540
6339	Prosperity/Oaks Traffic Signal (MRL) - 12/13-031				56,250		56,250
6340	Prosperity/Oaks Traffic Signal (DIF230) - 12/13-031				18,750		18,750
6341	Prosperity/M Street Traffic Signal (GT) - 12/13-032				45,000		45,000
6342	Prosperity/J Street Traffic Signal (GT) - 12/13-033				186,500		186,500
6343	Prosperity/E Street Traffic Signal (1B) - 12/13-075				360,000		360,000
6344	Prosperity/E Street Traffic Signal (DIF 230) - 12/13-075				140,000		140,000
6345	Paige/99 Roundabout (MRL) - 12/13-077				26,140		26,140
6346	Paige/99 Roundabout (TCAG) - 12/13-077				198,000		198,000
6347	Santa Fe Ped Overcross (MRR) - 12/13-079				680,000		680,000
					<u>38,855,520</u>		<u>38,855,520</u>

**SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FISCAL YEAR 2012/13**

DEPARTMENT: STORM DRAINAGE CAPITAL IMPROVEMENTS FUND

ACCOUNT NO.: 647-4647

	<u>Actual 2010/11</u>	<u>Estimated 2011/12</u>	<u>Recommended 2012/13</u>	<u>Council Approved 2012/13</u>
REVENUE				
Interest Income				
Development Impact Fees				
Miscellaneous Revenue				
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 * Operating Transfer In from General Fund				
* Loan Proceeds				
Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL FUNDS MADE AVAILABLE	0	0	0	0
 EXPENDITURES				
Capital Improvements			13,000	13,000
 NET BUDGETARY ACTIVITY	0	0	(13,000)	(13,000)
 FUND BALANCE, JULY 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 FUND BALANCE, JUNE 30	<u>0</u>	<u>0</u>	<u>(13,000)</u>	<u>(13,000)</u>

* Other Financing Sources

ACCOUNT NO.: 647-4647

Obj. No.	<u>Item of Capital Outlay</u>	<u>NO.</u>	Department Request <u>2012/13</u>	<u>NO.</u>	City Manager Recommendation <u>2012/13</u>	<u>NO.</u>	Council Approved <u>2012/13</u>
6305	Airport Storm Water PPP - 12/13-079				8,000		8,000
6313	Corporation Yard Storm Water PPP - 12/13-080				5,000		5,000
			-		13,000		13,000

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

Listed below are the titles, numbers and explanations of the most commonly used maintenance and operation expenditure sub-accounts used by departments/divisions of the city. Each explanation is presented as a description, an example of both. Examples are two types and are described as follows:

Types of expenditures included are examples of expenditures which should be charged to the sub-account or special items to be included. Not all includable expenditures are listed.

Types of expenditures excluded are examples of kinds of expenditures which should not be charged to the sub-account. Each of these examples will indicate the proper sub-accounts to be charged. Not all excluded expenditures are listed.

2012 PUBLIC RELATIONS

Services and supplies used to provide information, stimulate awareness, enhance relationships or give recognition.

Types of expenditures included:

Plaques, medals, ribbons, certificates; Flowers, Sister city materials; Employee service awards; Materials/supplies for public information meetings; Neighborhood Watch Program supplies; Fairgrounds building rental; Films, visual aids, printed materials; Public interest advertising; D.A.R.E. supplies.

Types of expenditures excluded:

Recreation supplies and awards (Charge to 2032 – “General Supplies”)
Expenditures related to normal city operating activities

2013 POSTAGE

Types of expenditures included:

Postage stamps; Metered postage charges; Postcards; Federal Express and similar charges

Types of expenditures excluded:

Postage or freight paid for the delivery of purchased items (Charge to the same sub-account which is charged for the purchase)

2014 REPAIRS AND MAINTENANCE

Non-capitalized and non-contractual expenditures for keeping existing structures, improvements, grounds and equipment in efficient operating condition and properly maintained. Expenditures in this sub-account are for services used and supplies used-up in a repair or maintenance process. These processes include such activities as replacing broken parts, tuning engines, cleaning, painting, sharpening, etc. Please note that the supplies charged to this sub-account are “used up” or left behind as a result of the repair or maintenance process. Supplies that are not used up or left behind should be charged to 2032 – “General Supplies” (e.g. brooms, shovels, etc.)

Special expenditures included:

Paint and painting supplies; Tools and blade sharpening; Light bulbs; Chemicals for weed control and swimming pool maintenance; Welding gases; Tree pruning; Telephone line, instrument and system repair services and supplies; Soaps, cleansers, waxes, polishes, etc.; Disposable cleaning supplies, Car washes

Types of expenditures excluded:

Small tools and equipment (Charge to 2032 – “General Supplies” or “Capital Outlay”, as appropriate
Contractual maintenance (Charge to 2018 – “Contractual Maintenance”)
Non-capitalized, non-repair additions and replacements (Charge to 2032 – “General Supplies”)

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

Significant additions, replacements or upgrades (Charge to "Capital Outlay & Improvements", as appropriate)

Fire extinguisher service (Charge to 2018 – "Contractual Maintenance")

Personal hygiene supplies (paper hand towels, etc.) (Charge to 2032 – "General Supplies")

2015 **COMMUNICATIONS**

Types of expenditures included:

Long distance call charges

Telephone, telegraph, FAX services, other than repairs

Radio and microwave services, repairs and supplies

Pager air time charges

Installation, relocation and technical service charges other than amounts capitalized

Telephone company lease line charges for burglar and fire alarms

Types of expenditures excluded:

Rental of communications equipment (Charge to 2040 – "Rents and Leases")

Telephone line, instrument and system repair services and supplies (Charge to 2014 – "Repairs and Maintenance")

2016 **TRAVEL, CONFERENCE & TRAINING**

Types of expenditures included:

Reimbursements for meals, lodging, conference registration, parking and bridge tolls; train, bus or air fares; use of private vehicles (mileage) and other authorized expenses Industrial/commercial recruitment costs

Employee educational reimbursement costs

Interview board members

Gasoline purchased for city-owned vehicles (other than from Fleet Maintenance Division)

Training books and materials

Types of expenditures excluded:

P.O.S.T. reimbursable costs (Charge to 2096 – "P.O.S.T.")

Maintenance, repair and operations costs of city-owned vehicles (other than gasoline purchased from outside sources i.e. not from the Fleet Maintenance Division) (Charge to 2050 – "Fleet Maintenance")

2017 **PROFESSIONAL & TECHNICAL SERVICES**

Includes most contractual professional and skilled services. In a few cases, services of this type are excluded and included in sub-accounts indicating the purpose of the expenditure. This sub-account is also used for licenses and permits. Any of the following expenditures incurred in connection with the acquisition of fixed assets (e.g. appraisals, architectural services, etc.) are capitalized.

Types of expenditures included:

Actuarial studies; Aerial surveys; Appraisals (Redevelopment only); Architectural services; Artists' fees; Auditing & accounting; Blood & urine tests; Consultants and studies; Credit reports; Data processing services; Drivers licenses; Employee assistance program; Microfilm services; Engineering services; Fiscal agent fees; Management & salary surveys; Medical & sobriety examinations; Professional licenses; Property reports; Psychiatric services; Reporting & transcribing; Technical identification services; Vehicle abatement program; Drafting services; Equipment testing & calibrating; Fingerprinting; Insurance adjusting/investigating; Materials, soil & water testing; Medical, dental & lab services; Outside legal services (other than City Attorney);

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

San Joaquin Valley Library System; Special permits; Termite reports; Underground Service Alert (USA); Weighing & measuring services; Election costs

Types of expenditures excluded:

Custodial service (Charge to 2018 – “Contractual Maintenance”)
Telephone & radio technical and repair service charges (Charge respectively, to 2015 – “Communications” and 2014 – “Repairs & Maintenance”)
Contractual maintenance for equipment (Charge to 2018 – “Contractual Maintenance”)
Pest control services (Charge to 2018 – “Contractual Maintenance”)
Professional and technical books, codes, etc. (Charge to 2032 – “General Supplies”)
Telephone company line charges for burglar and fire alarms (Charge to 2015 – “Communications”)
Burglar alarm contract service (Charge to 2018 – “Contractual Maintenance”)

2018 CONTRACTUAL MAINTENANCE

Repair and maintenance services provided by outside vendors if there is an actual contract in effect for the services.

Types of expenditures excluded:

Any repair and maintenance service provided by outside vendors where there is no contract in effect

2021 CLOTHING AND UNIFORMS

Types of expenditures included:

Belts; Boots; Boot allowance; Gloves; Hats & helmets; Badges & chevrons; Raincoats; Rubber boots; Safety apparel; Pants and shirts; Uniforms; Uniform allowance

Types of expenditures excluded:

Safety supplies (Charge to 2032 – “General Supplies”)

2022 FOOD & MEALS

Nutrients for human consumptions, either (a) ready for human consumption or (b) in need of kitchen processing before ready for human consumption.

Types of expenditures included:

Senior center meals; Prisoner meals

Types of expenditures excluded:

Meals, donuts, candy, snacks stemming from travel, conference and training activity (Charge to 2016 – “Travel, Conference & Training” or 2096 – “P.O.S.T. Training Expense” as appropriate)

2025 OFFICE SUPPLIES

Expenditures for supplies commonly used in the operation of an office, including, computer and computer supplies. This sub-account should also be charged for any office and computer equipment which is not capitalized.

Types of expenditures excluded:

Photography supplies and film processing (Charge to 2032 – “General Supplies”)
Library, training and reference books (Charge to 2016 – “Travel, Conference & Training” and 2032 – “General Supplies”)
Imprinted paper supplies (e.g. letterhead) (Charge to 2039 – “Printing, Copying & Advertising”)
Copy machine and computer paper and supplies (Charge to 2039 – “Printing, Copying & Advertising”)

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

2026 LIBRARY BOOKS

Books, magazines, newspapers, tapes and other publications purchased by the city library to be borrowed by the public in accordance with normal library practices.

Types of expenditures excluded:

Publications not purchased by the library (i.e. books, purchased by other departments for training or reference) (Charge respectively, to 2016 – “Travel, Conference & Training” and 2032 – “General Supplies)

2029 UTILITIES – TRAFFIC SIGNALS

Energy costs incurred for the operation of city-owned traffic signals and the traffic signal system.

2030 UTILITIES – STREET LIGHTS

Energy costs incurred for the operation of city-owned street lights and the street light system.

2032 GENERAL SUPPLIES

Supplies which are not properly charged to other specialized sub-accounts and which are not capitalized. This sub-account may include supplies used in repair or maintenance process except that General Supplies are not used up or left behind in the repair or maintenance process. For supplies used up or left behind in a repair or maintenance process, charge to sub-account 2014 – “Repairs & Maintenance”.

Types of expenditures included:

Small tools and equipment; **Flags**; Lab supplies; Photography supplies & film processing; Inspection and survey supplies; **Seeds**, plants, trees & gardening supplies; **Recreation** supplies/awards; **Batteries**; **Safety** supplies;

Books (other than those for the Library or for training; **Street signs** (other than those used for traffic safety); **Non-capitalized**, non-repair additions and replacements; **Personal** hygiene supplies (paper hand towels, etc.)

Types of expenditures excluded:

Paint and painting supplies; Light bulbs; Chemicals for weed controls and swimming pool maintenance (Charge all to 2014 – “Repairs & Maintenance”)

Office and computer equipment which is not capitalized (Charge to 2025 – “Office Supplies”) Computer and computer supplies (Charge to 2025 – “Office Supplies”)

Significant additions, replacements or upgrades (Charge to “Capital Outlay & Improvements”)

2034 UTILITIES

Types of expenditures included:

Electricity; Natural gas & other gases; Sewage disposal service; Solid waste service; Water service

Types of expenditures excluded:

Natural gases & other gases used for other utility purposes

Utilities used for traffic signals or street lighting (Charge respectively to 2029 – “Utilities – Traffic Signals and 2030 – “Utilities – Street Lighting”)

2035 TRAFFIC SAFETY

Types of expenditures included:

Cost of annual striping program; **Barricades** and flashers; Traffic pain, signs and safety devices

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

Types of expenditures excluded:

Street signs (other than those used for traffic safety)

Employee health insurance; Workers compensation insurance

2039 Printing, Copying & Advertising

Types of expenditures included:

Imprinted paper supplies (e.g. letterhead); Printing & binding done by city employees; Copy paper; Legal & special services in publications; Advertising in publications

Types of expenditures excluded:

Expenditures made in connection with the acquisition of fixed assets should be capitalized
Stationary and envelopes which are not imprinted (Charge to 2025 – "Office Supplies")
Computer and computer supplies (Charge to 2025 – "Office Supplies")

2040 RENTS & LEASES

Rents and leases paid for the use of land, improvements, structures, equipment or other articles. Expenditures incurred in connection with the acquisition of fixed assets (e.g. crane rental for equipment installation) should be capitalized.

Types of expenditures included:

Equipment used to make repairs or perform maintenance functions
Building and facility rental, including all costs charged by the school districts for use of their swimming facilities

2041 LIABILITY AND FIRE INSURANCE

Types of expenditures included:

Public liability insurance; Fire insurance; Burglary insurance; Surety bonds

Types of expenditures excluded:

2044 DUES & SUBSCRIPTIONS

Memberships in societies, associations of officials, trade and/or professional associations, service clubs and other organizations. Also, subscriptions to magazines, newspapers, periodicals and other publications (other than those purchased by the Library).

Types of expenditures excluded:

Library, training and reference books (Charge, respectively to 2027 – "Library Books", 2016 – "Travel, Conference and Training", and 2032 – "General Supplies")
Professional licenses (Charge to 2017 – Professional & Technical Services")

2050 FLEET MAINTENANCE

Maintenance, repair and operation costs of city-owned vehicles.

Special expenditures excluded:

Gasoline purchased for city-owned vehicles while away from the city (Charge to 2016 – "Travel, Conferences and Training" or 209 – "P.O.S.T. Training Expense" as appropriate), Car washes

2051 VEHICLE & EQUIPMENT REPLACEMENT

Transfers to the Fleet Maintenance Division to build up a cash reserve to be used for the replacement of city vehicles and equipment. These transfers are made annually and are accumulated at such a rate that sufficient funds are available when respective vehicles or equipment items need to be replaced.

EXPLANATION OF EXPENDITURE SUB-ACCOUNTS

2096 P.O.S.T. TRAINING EXPENSE

Travel, conference and training expenses as defined under sub-account 2016 – “Travel, Conference & Training”, but limited to those expenditures which are P.O.S.T. reimbursable. This expenditure sub-account is a contra account to revenue account 001-3318- “Peace Officer Standards and Training” (their account totals should net to zero dollars).

